



**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL'S
AMENITY AREA COMMITTEE
HELD ONLINE VIA ZOOM ON
18th AUGUST 2020 COMMENCING AT 9PM**

Present: Cllr J Raw (Chair), J Coffey, R Coleman, M Killick, W MacPhee and D Stewart.

In attendance: Andrea Mann, Parish Clerk.

Also present: None.

AA10/20 To receive and accept apologies for absence

Received and accepted from Cllr A McFarlane and Cllr K Ball, who had been unable to join the meeting due to IT difficulties.

AA11/20 To receive declarations of interests and requests for dispensation relating to any item on the agenda

None.

AA12/20 Public Session

There were no members of the public present.

AA13/20 Approval of minutes

RESOLVED

The minutes of the previous meeting held on 13th May was agreed as a true record of the meeting, to be signed by the Chair at a later date.

AA14/20 Matters Arising from the Minutes not elsewhere on the agenda and Amenity Area Action Points List

The Clerk reported that there were a number of outstanding actions largely due to the difficulty in sourcing and communicating with contractors during the Covid lockdown. Things were becoming a little easier and it was hoped that these actions would be progressed shortly.

AA15/20 Amenity Area Committee Strategic Projects

The Clerk drew attention to the spreadsheet column updating on the current position of projects. The full report presented with the agenda was noted.

AA16/20 Parish Lengthsman

Councillors reviewed the list of Parish Lengthsman's projects undertaken on 12th August and discussed preferred tasks for the next workday on 10th September.

Councillors suggested the highest priorities were:



- i) Foliage overhanging footpath outside Hatchwood House.
- ii) Footpath 7, from The Street to Robert Mays School.

RESOLVED

It was agreed that the Clerk should update the list and circulate by email.

AA17/20 War Memorial

The Clerk introduced her report on the status of the project to tidy up the War Memorial including a further report received after agenda publication on the composition of the paving and wall mortar. The test showed lime present in the mortar which would dictate the appropriate materials to be used in any repair works.

As the War Memorial was Grade II listed, any agreed works were dependent on agreement from the Hart DC Conservation Officer.

In order to ensure the Memorial was in a good condition for the 2020 Remembrance service, Councillors

RESOLVED

- i) To delegate to the Clerk, in consultation with Amenity Area Committee Chair, authority to spend the £2,000 War Memorial earmarked reserve to complete the works which were causing a H&S concern.
- ii) To research funding to repaint the wording on the memorial and clean the main structure.

AA18/20 Bins

Further to discussion at the February Committee meeting, Councillors noted that no recommendations for new bins had been received.

AA19/20 Chapel Cottage Tenancy

RESOLVED

Councillors agreed to consider a 12 month, direct tenancy with the existing tenants and the Clerk should make enquiries and present full proposals to the full Council meeting on 20th October for decision.

AA20/20 Annual Play Inspections

The annual play inspection report was noted, as emailed to Councillors before the meeting. It was noted there were no high priority matters and Staff would start to work through the list of actions and make recommendations to the following meeting.

AA21/20 To note the date of the next meeting:

The date of the next meeting was noted as 17th November 2020.

AA22/20 To exclude the press and public to consider confidential matters



ALL Members unanimously AGREED to pass a resolution to exclude the public and press to consider confidential contractual matters.
(Public Bodies (Admission to Meetings) Act 1960.

AA23/20 Damp Proof Coursing at King St Toilets

Members reviewed the Clerk's report including the findings of a damp survey at King St toilets and the financial implications of rectifying this issue, which did not appear to have been considered as part of the toilet upgrade. Members noted that it was unfortunate this issue presented an unbudgeted expenditure and questioned whether the wall rendering was exacerbating the problem.

Councillors were concerned that, whilst expenditure was disproportionate and there was no budget for repair works, the problem would only get worse over time if left. Further to discussion Councillors

RESOLVED

To defer the decision to 2021 and raise the matter as part of the 2021-22 budget setting process.

AA24/20 Grounds Contract Update

The Clerk informed members that the Council's main grounds contractor had informed OPC they were unable to fully service OPC's contract due to Covid19 and having to restructure their business to sustain this. Consequently they no longer had capacity to service OPC's contract, as their labour force was streamlined.

The Clerk felt this announcement was disappointing considering she had spent several months trying to make contact with the contractor.

Councillors agreed that the process of awarding a new contract, due March 2021, should start as soon as possible to ensure OPC complied with the Public Contracts Regulations 2015.

There being no further business the meeting closed at 9.57pm.

Signed.....

Date.....