

**NOTES OF THE NH PLAN MONITORING GROUP (MG)
HELD IN THE PARISH ROOM, THE BURY, ODIHAM ON
MONDAY 22 JANUARY 2018 COMMENCING AT 7.30PM**

Present: Cllrs Hale, Faulkner and Worboys and Mrs Weir (Clerk)

1. RECEIVE APOLOGIES

Apologies were received from Hart DC.

2. RECEIVE DECLARATIONS OF INTEREST RELATING TO ANY ITEM ON THE AGENDA

It was considered and agreed that no one present had any different declarations to make in comparison to other residents in the parish.

3. CONSIDERATION AND AGREEMENT ON THE LIST OF POLICIES IN THE NH PLAN THAT REQUIRE MONITORING BY OPC AND THE PLANNING AUTHORITY AND AGREEMENT ON HOW THIS WILL BE CARRIED OUT

Hart DC as the planning authority will use the NH Plan along with National and Local Planning Policies when determining planning applications.

Policy 1 - Spatial Plan for parish

The spatial plan for the parish defines the boundaries of Odiham, North Warnborough and RAF Odiham. The NH Plan states that proposals for development in these boundaries will be supported. OPC's planning committee need to be aware of this when agreeing on comments to be submitted for consideration by Hart DC.

Action: Planning committee

Policy 2 - Housing Development sites

The office has created excel spreadsheets to summarise the sites and numbers allocated in the Plan and details of other approved applications (windfalls) (Appendix 1). It was agreed that the office would include allocations going back to 2014 - the start of making the Plan and would also include 3 dwellings at Glen Haven, 3 dwellings at Street Record, Linden Avenue and to look at adding 35 dwellings at Hatchwood Cottage. This is to be reviewed at each NH Plan MG meeting.

The email from Hart DC was noted - "the number of new dwellings identified for each site could only be indicative and cannot be seen as being prescriptive. There will therefore be clearly ebbs and flows as development proposals are worked up in detail. Some developments will achieve more and some may be less".

Action: Planning committee/office

Policy 3 - Local Gap

The NH Plan designates a local gap between Odiham and North Warnborough. The planning committee should be aware of this when commenting on planning applications and not support proposals here.

Action: Planning committee

Policy 4 - Housing Mix

The Plan shows a need for small, less-expensive market and small affordable (1/2 bed) for young people, single households and older people wishing to downsize.

It was agreed that the spreadsheets set up for Policy 2 (Appendix 1) should include the number of bedrooms in each dwelling approved and be monitored at the next meeting of the NH Plan MG.

Action: Planning committee/office

Policy 5 - General Design Principles

The planning committee should be familiar with this policy when commenting on planning applications.

Action: Planning committee

Policy 6 - Odiham Conservation Area

The planning committee should be familiar with this policy when commenting on planning applications and remind Hart DC when required of any deviances from the policy and guidance in the Plan.

Action: Planning committee

Policy 7- North Warnborough Conservation Area

The planning committee should be familiar with this policy when commenting on planning applications and remind Hart DC when required of any deviances from the policy and guidance in the Plan.

Action: Planning Committee

Policy 8 - Basingstoke Canal Conservation Area

The planning committee should be familiar with this policy when commenting on planning applications and remind Hart DC when required of any deviances from the policy and guidance in the Plan.

Action: Planning Committee

Policy 9 - Odiham High Street

The planning committee should be aware of this policy when commenting on planning applications in the High Street. The policy seeks to manage the mix of village centre uses to ensure that there is at least one third of retail (A1) at ground level to continue to serve as a viable local centre. The Plan lists the village centre uses as of spring 2016, but unfortunately there has been no guidance listing which buildings fitted each criteria.

The office had started to create spreadsheets, listing each building in the village centre and trying to sort them into the correct criteria of use (Appendix 2). The MG noted the loss of two banks. The spreadsheets also show planning applications to change the use of buildings. Cllr Faulkner offered to look at the work so far and add to it, which would be reviewed at each meeting.

The clerk was asked to contact Hart DC and ask for a list of business rate payers from Church Street to the Post Office and up to the chemist on the other side of the road.

Action: Planning committee/office

Policy 10 - Education

The Plan safeguards land adjoining RMS for educational purposes. The planning committee should be familiar with this policy when commenting on any planning applications for this land.

Action: Planning committee

Policy 11 - Local Green Spaces

Close Meadow and the Kitchen Garden have been designated as LGS in the Plan. Proposals for development on the land will not be supported other than in very special circumstances. The planning committee should be familiar with this policy when commenting on planning applications.

Action: Planning committee

Policy 12 - The Natural Environment

The planning committee should be familiar with this policy when commenting on planning applications.

Action: Planning committee

Policy 13 - Assets of a Community Value

The council has approved a list of assets of a community value (including those listed in the Plan) and have asked the office to start the required forms by Hart DC ready to circulate to all Cllrs to add to. This is a work in progress.

Action: Office/Cllrs

Policy 14 - Dunleys Hill Open Space

Land at Dunleys Hill as shown in the Plan is allocated for public open space. The council needs to be familiar with this policy if/when proposals are put forward to construct the open space here.

The MG noted that there is currently a pre-app in with Hart DC for the development of this land.

Action: Amenity/Traffic and Transport and Planning committee

4. CONSIDERATION AND AGREEMENT ON A LIST OF AIMS AND PROPOSALS IN THE NH PLAN THAT REQUIRE MONITORING AND IDEAS ON HOW THIS CAN BE CARRIED OUT

4.2/3 Rural Exception Site - OPC is working with HARAHA and Hart DC to achieve a RES in the parish. HARAHA have also made contact with Odiham Consolidated Charities. Updates are given when available to the full council.

4.4 Concerns by the community are addressed if possible when raised regarding parking in the High Street.

4.5 OPC has been engaging with Hart DC regarding the covenant/parking provision at Palace Gate.

4.6 The Traffic Partnership meeting is held every quarter and continues to monitor and address safety concerns relating to traffic management expressed by the council and residents.

4.7 The traffic and transport committee look after the deployment of the SID which monitors the speed and volumes of vehicles.

4.8 The traffic and transport committee are supporting the RAF base with concerns at the junction of the base and the Alton Road.

4.10/11/12 The MG note that Puddleducks Montessori Nursery School closed in July 2017.

4.14 The traffic and transport committee have drawn up a 5 year plan of projects to spend future funding on. They have also allocated a sum of money in the next year's budget to spend on footpath maintenance and for the works to improve footpath 64 and create a cycle way between Odiham and Hook.

The amenity committee have agreed to draw up a specification for the refurbishment of the King Street toilets and committed to converting the basketball court on the rec to a MUGA, the installation of fitness equipment at the rec and hopefully at Montfort Place and junior recreation equipment on the rec.

4.16 It was noted that the relationships between OPC and the sports clubs has not changed. Both the bowls club and football club have applied and received grants from OPC.

5. CONSIDERATION ON HOW THE ANNUAL REVIEW OF THE PLAN WILL BE COMMUNICATED TO RESIDENTS, BUSINESSES AND THE WIDER COMMUNITY AND WHEN THIS WILL TAKE PLACE

It was agreed that there would be a one page report in the spring newsletter which is sent to all households in the parish and added to the website. OPC's website page dedicated to the NH Plan would also be updated with this report.

6. CONSIDERATION OF THE PRODUCTION OF A DETAILED ANNUAL REPORT FOR THE APA

The report for the APA would be based on the newsletter article, written and agreed by this monitoring group.

7. IDENTIFICATION OF ANY REQUIRED INFORMATION FOR SUBMISSION TO THE LOCAL PLANNING AUTHORITY FOR INCLUSION IN THEIR ANNUAL MONITORING REPORT

This item was deferred until the next meeting.

8. CONSIDERATION IF ANY ADDITIONS, RECOMMENDATIONS OR UPDATES TO THE POLICIES AND AIMS FOR THE PLAN ARE REQUIRED

It was noted that it was too premature to look at additions, recommendations or updates to the policies and aims for the Plan. A review would take place after 5 years.

It was also noted that OPC has been contacted by a developer on behalf of the land owner wanting to gain a greater understanding of the Parish's requirements on the site at Crownfields - in particular the residential nursing care home.

The monitoring group were also reminded of the email sent by Hart DC which mentions that the issue with the care home site was always about justifying the need for it - what was the evidence base used by the NH Plan SG to allocate it for such purpose and does it still apply?

9. CONSIDERATION OF THE OVERALL EFFECTIVENESS OF THE PLAN AND THE LIKELY IMPLICATIONS AND IMPACT IT WILL HAVE FOR THE FORTHCOMING YEAR

It was noted that it was too early to consider the overall effectiveness of the plan and the likely implications and impact that it would have for the forthcoming year.

10. AGREEMENT ON THE DATE OF THE NEXT MEETING

It was agreed to hold the next meeting in April.

The meeting closed at 8.55pm.