

32/19 CONSIDERATION AND AGREEMENT ON THE RECOMMENDATIONS TO FULL COUNCIL REGARDING PROPOSED UPDATES TO THE TERMS OF REFERENCE FOR THE COMMITTEE

It was agreed to recommend the updated TOR be put to Full Council (appendix 1)

33/19 APPROVAL OF THE RECOMMENDATION TO FULL COUNCIL FOR UPDATING THE DISCIPLINARY AND GRIEVANCE PROCEDURE FOLLOWING ADVICE FROM HALC

It was agreed to that there were still ambiguities to be resolved in the policy which should be checked with HALC before it is sent to Full Council.

34/19 CONSIDERATION AND AGREEMENT TO SUSPEND STANDING ORDER NO 9 (B) REGARDING THE REQUIREMENT FOR CLLRS TO GIVE WRITTEN NOTICE TO THE PROPER OFFICER AT LEAST 7 CLEAR DAYS BEFORE THE MEETING IN ORDER TO CONSIDER THE NEXT TWO URGENT AGENDA ITEMS

It was agreed to suspend Standing Order no 9 (b) regarding the requirement for Cllrs to give written notice to the Proper Officer at least 7 clear days before the meeting in order to consider the next two agenda items.

At this point Mrs Weir left the meeting as the following confidential items did not involve her.

35/19 CONSIDERATION AND AGREEMENT ON A RECOMMENDATION FOR APPROVAL BY FULL COUNCIL REGARDING THE RECRUITMENT PROCESS FOR THE VACANCY OF PROPER OFFICER AND RESPONSIBLE FINANCIAL OFFICER, INCLUDING THE ADVERT, JOB DESCRIPTION AND PERSON SPECIFICATION

It was agreed to approve the recommendation for approval by Full Council regarding the recruitment process for the vacancy of Proper Officer and Responsible Financial Officer, which included the advert, job description and person specification (Appendix 2).

36/19 CONSIDERATION AND AGREEMENT ON A RECOMMENDATION FOR APPROVAL BY FULL COUNCIL REGARDING THE ARRANGEMENTS FOR COVER FOR THE ROLE OF PROPER OFFICER AND RESPONSIBLE FINANCIAL OFFICER

It was agreed to approve the recommendation for approval by Full Council regarding the arrangements for cover for the role of Proper Officer and Responsible Financial Officer (Appendix 3).

There being no further business the meeting closed at 10.45

Signed.....

Date.....