

## Notes of the Neighbourhood Plan Monitoring Group (MG) Meeting

Parish Room, Odiham

Tuesday 3rd September, 2019 at 7.30 pm

Present: Cllrs Verdon, Macfarlane, MacPhee and Coleman; Gill Warsop; Helen Fleming

1. Helen Fleming was appointed to take the notes.
2. Apologies received from Cllrs Ball and Stewart
3. Declarations of interest were made by Cllr Macfarlane with reference to one of the sites in Policy 2 and by Helen Fleming as chairman of the Odiham Society Planning sub group
4. The notes of the meeting of March 13<sup>th</sup> were received but could not be approved as no-one present was at that meeting. It was noted that though the meeting took place in the presence of the Executive Officer, it was not quorate.
5. It was agreed that the purpose of monitoring the plan is to see how robustly the policies are being used by Hart in determining planning applications and to see how effective the policies are in achieving the objectives set out in the NP.

Alton Town Council's monitoring was considered as a possible example. It was noted that ATC considers every policy at every meeting, updating the monitoring notes at each.

It was noted that currently the TOR for the MG state that compliance of the planning policies would be assessed by OPC's planning committee. This is marking their own work, so the role should be taken on by the MG, in keeping with TOR 2b) (which contradicts the last sentence of 1. In the TOR).

It was agreed that the following monitoring should take place:

Policy 1 Spatial Plan for the Parish	Any development permitted outside the settlement boundary should be noted, with the reasons for approval  A separate spreadsheet of Windfall sites approved should be maintained and cross referenced to Policy 1.
Policy 2 Housing Development Sites	Progress or activity for each site to be noted, including permitted development status and extensions
Policy 3 Local Gap	Any development in the Gap, apart from those monitored in Policy 2, to be noted
Policy 4 Housing Mix	Actual mix of each development site in the parish to be monitored.  All extensions that include additional bedrooms to be monitored.

	Affordable housing proportions to be monitored.
Policy 5 General Design Principles	Examples to be given of use of the policy when commenting on (OPC) or determining applications (HDC).
Policy 6 Odiham Conservation Area	Examples to be given of use of the policy when commenting on (OPC) or determining applications (HDC).
Policy 7 North Warnborough Conservation Area	Examples to be given of use of the policy when commenting on (OPC) or determining applications (HDC).
Policy 8 Basingstoke Canal Conservation Area	Examples to be given of use of the policy when commenting on (OPC) or determining applications (HDC).
Policy 9 Odiham High Street	The monitoring table to be expanded to list every commercial property and its use, as well as the totals by use class
Policy 10 Education	To be reported on only when activity occurs on the site in the policy.
Policy 11 Local Green Spaces	To be reported on only when activity occurs on the sites in the policy.
Policy 12 Natural Environment	The provisions of Policy 12 to be monitored for all applications for new development.
Policy 13 Assets of Community Value	To be reported on only when activity occurs on the assets listed in the policy. Keep assets under review with <i>periodic</i> consideration of possible additions.
Policy 14 Dunleys Hill Open Space	To be reported on only when activity occurs on the site in the policy.

6. The following examples were cited, indicating that Hart is using NP policies to help determine applications, and is in many cases quoting NP Policies in the Reason for Refusal:

<b>Application Number</b>	<b>Site</b>	<b>Policy/Policies used by HDC</b>	<b>Policy/Policies used by OPC</b>
19/00543	Albion Yard	2,5,7,8 in Reasons for Refusal	General statement of policies, no objection.

19/00644	11 De Montfort Square	5 in Reasons for Refusal	No comment.
19/00747	19 De Montfort Square	5 and 6 in Reasons for Refusal. Officer recommendation upheld by HDC Planning Committee	Commented on density, precedent and parking but did not refer to NP by name.
19/00941	Cholsley House	5 and 7 in Officer's report but not Reasons for Refusal	No comment, left to Conservation Officer.
19/01121	3 London Road	5 and 6 in Reasons for Refusal	Commented in line with NP Policy 6 but did not refer by name.

Gill Warsop agreed to check what the proposed Housing Mix for Hart will be in the new Local Plan, once adopted.

7 - 11 These items were deferred.

12. Next meeting January 9<sup>th</sup>, 2020