

CC54119

Community Committee						
Date of meeting	Agenda ref no	Cllr to action	Details	Status		
2019/20						
Jun-19	06/19	PV, KB	AFD working party meetings if any	Closed		
	07/19	AM	Talk to RAF re delivering scrolls and tankards direct to base	Completed		
	07/19	MK	Talk to RAF re transport re putting stage away in chapel	Closed		
	10/19	KB, PV	Attend Spooktacula WP meetings with Lions			

Sep-19	21/19, 30/19	All	review 5 year plan and think of ideas ready for next meeting	Set aside		
	31/19	All	Newsletter ideas to be sent to Chair	See 42/19		
	32/19	AMcF	Tree of Light - To attend Dedication - 28th Nov	See 44/19		
	32/19	Locum Clerk	Purchase and Erect Tree	See 44/19		
	33/19	PV, Locum Clerk	VE Day celebrations - TOR, RAF invitation	See 45/19		
	36/19	AMcF, WMP, PV	OPC Facebook - to get access and have editing rights	Completed		
Oct-19	42/19	AM, AO	Finalise copy for newsletter with agreed information	Completed		
	43/19	AM, Locum Clerk	Investigate issue with OPC Facebook	Completed		
	43/19	All	Agree Facebook posts by email	Completed		
	44/19	AM	Contact Lions re arrangements for Tree of Light	Completed		
	44/19	KB	Explore quotation to erect Christmas tree	Completed		
	45/19	Office	Draft ToRs for VE Day working party	Completed		
	47/19	KB, MK	Find more details for RAF Christmas cards/vouchers and report back			
	48/19	AM	Speak to Guide leader re involvement in Parliament Week			

CC 56/19



The Bridewell
The Bury
Odiham
Hampshire
RG29 1NB

VE Day 2020 Working Party - Terms of Reference

1. The VE 2020 Day Working Party is constituted to assist Odiham Parish Council's Community Committee in bringing together a VE Day celebration on Friday 8th May 2020. This will include the planning and promotion of the event and liaison with other parties who wish to be involved.
2. The Working Party will remain in existence until disbanded by agreement of the Community Committee.
3. The Working Party will be comprised of representatives from OPC's Community Committee and those of other interested organisations e.g. InOdiham and RAF Odiham. The Community Committee will agree membership.
4. In agreement with the Working Party other members of the community may take responsibility for or assist with specific tasks; specific responsibilities will be recorded in the Notes of the Working Party meetings.
5. A Chair will be appointed from those attending the first meeting, at least one member of OPC must be in attendance at each meeting.
6. Meetings will be held as necessary. A member of the Working Party will be appointed to take the notes which will be reported to the next Community Committee and placed on the Council's website.
7. The Working Party will hold and manage data in line with the Council's Data Protection Policy.
8. The Working Party cannot commit resources without the prior approval from the Community Committee. All of the Parish Council's community resources such as PA equipment, stage and banner A Frames etc. will be make available for the use of the Working Party.
9. The Community Committee will have an agreed budget for the event. Further finances may be applied for as necessary however the event will be expected to generate some of its own income. The finances will be handled by the OPC office.
10. All volunteers will be covered by OPC's insurance when working on behalf of the Working Party as long as the appropriate policy and health and safety guidelines are followed.

Signed by the Chair of the Community Committee: _____

Dated: _____

Odiham Parish Council – Community Committee 12th November 2019

3 Castles Ultra Marathon - Agenda Item ^{cc}AA 57 /19

Background

Council has been approached by 4B SOCIAL MEDIA and asked to support this event.

1st e-mail:

On the weekend of 30/31st May 2020 we are organising an ultra-marathon that will run from Winchester to Windsor, with Odiham being the halfway point.

On the Sat one race will make a brief stop before going straight on to Windsor - the full 100km.

Another race will stop in Odiham over night before re-commencing the next day - ie 50km each day.

Participants in this race will either book local accommodation, drive home if close enough, or camp if a location can be sought.

The third race will finish in Odiham - just 50km. Participants in this race will either book local accommodation, or drive home if close enough.

The fourth race will start in Odiham on the Sunday morning and run to Windsor - 50km. Participants in this race will either book local accommodation on the Sat night, or drive straight to Odiham if close enough.

We have two questions

A) we would like to have a start/finish location situated on Odiham Common just north of the canal towpath (at the northern end of Broad Oak Lane) and we wondered who would be in a position to grant us permission to do this. We would have an inflatable gantry (similar to a bouncy castle), a gazebo, and a few tables and chairs

B) it would be helpful to know who the local landowners were so that we could enquire as to whether a field in that vicinity with access/egress to a road would perhaps rent us the field for a day as a Race HQ/car park facility.

This is going to be a fantastic event and being on the halfway point will have numerous commercial advantages for Odiham without the aggravation of road closures etc. The route is fully sanctioned by the requisite governing bodies and all relevant insurances are already in place. Any information or assistance you could provide would be greatly received.

2nd email

Thanks for getting back to me. At present we don't have many solid answers but as the event firms up we will be able to give you more details. At a rough guess though I would say we might have 100 runners doing the whole route from Winchester to Windsor. They will not impact at all as they are not stopping. We might have another 100 or so that are just doing the race from Winchester to Odiham - I doubt they will impact at all apart from parking before the event as they will drive home after the event - maybe 50 or so cars.

We might then have another 100 or so that are running from Odiham to Windsor - again negligible impact as they will park in Windsor and be bussed to the start.

The one we are less sure about is the one where they finish in Odiham on Sat and start again on Sunday. They won't have cars as they will have parked in Windsor and been bussed to Winchester on Sat morning. They may well have partners/friends etc though who will pick them up and bring them back in the morning. A small % may decide to camp if that is an option we decide to give them - depending on facilities, permissions etc.

I suppose what we are looking for at the moment is an "in principle" agreement so that we can start to work on the race logistics. Having the start/finish located just off the towpath on the Common would be great for us.

Obviously as we find out more I will let you know and likewise if you have any further questions please get back to me.

Recommendation

That Council consider whether in principle they wish to support this event and what type of support they can / wish to offer.