

**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL  
HELD IN THE BLUE CHAIR HALL, ROBERT MAYS SCHOOL, ODIHAM ON  
TUESDAY 12 NOVEMBER 2019 COMMENCING AT 7.30 PM**

**Present:** Cllrs A McFarlane (Chair), K Ball, J Coffey, R Coleman, W MacPhee, J Raw, C Seabrook and P Verdon

**Also present:** Cllr K Crookes – Hart DC  
13 Members of the public

**In attendance:** Mary Harris – Locum Clerk

The Chair welcomed everyone to the meeting and thanked them for attending. One member of the public and one councillor indicated they would be recording the meeting.

**Apologies for absence**

Apologies were received and accepted from Cllrs M Killick and D Stewart - Odiham Parish Council, Cllrs C Dorn and J Kennett – Hart District Council and Cllr J Glenn – Hants County Council.

**Declarations of interest**

Cllr Verdon declared an interest in Agenda Item 174/19.

**169/19 Public session**

- A resident spoke regarding his concern that OPC had shared false, prejudicial and incorrect information regarding himself, as requested by another resident at the previous meeting, with Hants CC. The Chair advised that this was not the case. The Chair advised that should anyone wish to share information about the 'Mildmay footpath and DMMO' with Hants CC then this should be sent directly.
- Two local residents read out a prepared statement regarding Hart DC's refusal to allow representation by local residents on the group developing the revised Odiham Common Management Plan. They advised that in the past local residents had played a key role in assisting with looking after the Common and they were very disappointed that their opportunity to input was not to continue. They hoped that the Parish Council would be supportive of their view and would represent these to Hart. The Chair confirmed that she would be attending the next meeting regarding Odiham Common (as substitute for Cllr Coleman) and would report formally back to Council who would then have the opportunity to discuss the matter if they wished to take this matter forward.  
The residents were thanked for their contributions.

**170/19 APPROVAL of minutes:**

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The minutes were approved as an accurate record and were signed by the Chair.

**171/19 Matters Arising from the Minutes not elsewhere on the Agenda**

- 162/19 *Direct Debit for ICO Fees* – The Clerk confirmed that had been set up.
- 164/19 *Donation to the work of Hampshire Archives* – The Clerk confirmed that a £100 donation had been made

- 165/19 and 166/19 Appointment of Trustees – the Organisations had been advised of their new Trustees
- 167/19 Dog Fouling Public Spaces Protection Order – The Clerk confirmed she had made the requested response to HDC

### 172/19 Chair's announcements

#### The Chair

- Announced with delight the appointment of Andrea Mann as the new Parish Clerk. Andrea would start work in Odiham on 25<sup>th</sup> November. She welcomed Andrea to the meeting.
- Thanked Mary Harris for stepping in at relatively short notice to cover the work of the Clerk; and thanked Catherine Ryle for working additional hours to cover the Planning and Travel and Transport Committees and other matters.
- Reported attendance at the (LGPS) pensions briefing at Winchester and subsequent reporting back to Council at their recent EGM.
- Reported attendance at the Cross Barn AGM.
- Announced that she had had the honour to represent the Council on Remembrance Sunday and laid a wreath at the War Memorial.
- Hosted a very successful meeting with the 1<sup>st</sup> Odiham Guides as part of Parliament Week
- Liaised with Hart DC regarding the re-location of the Bring Site to Deer Park View Car Park and received an apology for their failure to consult and notify the Council regarding this matter. She understands the site is being monitored for potential issues by both Hart DC and local residents.

### 173/19 Locum Clerk's report

The Locum Clerk updated Council on the tenancy situation at Chapel Cottage and on the installation of an emergency release fob for the Public Conveniences. The Locum Clerk's report was **NOTED**.

### 174/19 Mildmay

*Cllr P Verdon stepped out of the room.*

The Chair drew attention to the papers on this matter which had been placed on the Council's website. These presented two possible options for Council to consider; however since then the Chairman of Medalstable (Mildmay's Management Committee) had been in touch to suggest a third possible option. In his correspondence the Chairman indicated that he represented the view of the majority of Mildmay residents in that OPC's proposed Heads of Terms were unacceptable. This was because they included a clause regarding 'not locking the gate'. Their preferred third option would be for OPC to agree the HoT for a Boundary Agreement without the requirement to leave the gate open.

The Chair opened the matter for discussion. There was a wide-ranging discussion in order to try to seek a resolution to this matter, which included the following points:

- The issues of the boundary and the path have to date been treated as separate entities legally, but functionally they intersect
- Locking the proposed gate would deny the current 'permissive access'
- One possibility would be to defer the matter until the DMMO is resolved
- The Parish Council is unwilling to allow a boundary fence to be constructed by others on its land without an appropriate agreement
- The Parish Council has commissioned a survey which clearly shows the boundary according to Land Registry documentation
- Should another party construct a fence on its land the Parish Council would have no other option but to contest it

- Whilst there appears to be general agreement about a suitable boundary line for a fence a formal Boundary Agreement is nevertheless required
- A formal Boundary Agreement can only be agreed by a resolution of the Full Council.
- The Parish Council wishes to maintain the permissive path through the Cemetery and will continue to lock the Cemetery Gate on the first day of the year to indicate this

A motion was proposed and seconded, that a decision on progressing a formal Boundary Agreement between the parties (Mildmay/Medalstable and Odiham Parish Council) be deferred until there is a decision on the DMMO, or until March 2020, whichever is sooner. The motion was **AGREED** (5 In Favour with two Abstentions).

*Cllr P Verdon returned to the room.*

**175/19 APPROVAL OF REVISED GDPR POLICY**

The Council's previous Executive Officer had been concerned that the Council's proposed changes to the policy were not ICO compliant. This had been checked and the revisions to Item 6 were found to be acceptable. This confirms the use by the Parish Council of data which falls under the remit of Public Task e.g. if a member of the public contacts the Council their details may be passed to individual councillors, unless they state that they do not want the information shared.

**176/19 HDC CONSULTATION ON PARKING CHARGES IN ODIHAM**

Council had been invited to respond to HDC's suggested revised parking charges for Odiham village centre. There was general agreement that the proposed ½ hour free parking was inadequate for most users and 1 hour would be preferable. It was felt that 'all day' free parking would be abused. Council felt it would be helpful to have more data on Car Park usage and Cllr Crookes advised this could be made available. It was **AGREED** that the Chair would go back to the Council to enquire

- Whether 'free' parking for one hour was a possibility
- What the consequences of this would be
  - on the costs of parking for longer
  - for the Parish, should they wish to provide a subsidy.

**177/19 APPOINTMENT TO THE AMENITY AREAS COMMITTEE**

It was unanimously **AGREED** that Cllr McFarlane be appointed to the Amenity Areas Committee.

**178/19 AUTHORISATION OF THE LIST OF PAYMENTS and appointment of two Cllrs to finish the payment process**

The list of payments had been circulated prior to the meeting. The Clerk answered the questions raised by Cllr Coleman. The list of payments was **APPROVED** unanimously. Cllrs Ball and Coleman were appointed to finish the payment process.

**179/19 Any other business - not for decision**

No matters were raised.

There being no further business the meeting closed at 8.31 pm.

**Signed..... Date.....**