



**MEMBERS OF ODIHAM PARISH COUNCIL STAFFING COMMITTEE  
ARE SUMMONED TO ATTEND THE STAFFING COMMITTEE MEETING  
WHICH WILL BE HELD VIRTUALLY VIA ZOOM  
ON 7 OCTOBER COMMENCING AT 10am**

**Members of the press and public are welcome to attend (up to SC15/20)**

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**Join Zoom Meeting**

<https://us02web.zoom.us/j/88229787525?pwd=TUVySzg1TW9DdjcxalhONW1sRkgxUT09>

**Meeting ID: 882 2978 7525  
Passcode: 881304**

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2<sup>nd</sup> October 2020

*Andrea Mann* Parish Clerk

- SC09/20**      **To receive apologies for absence**
- SC10/20**      **To receive declarations of interests and requests for dispensation relating to any item on the agenda.**
- SC11/20**      **Chairs Announcements**
- SC12/20**      **Approval of Minutes**  
To APPROVE the minutes of the Staffing Committee meeting held on 1<sup>st</sup> June (SC01-08/20).
- SC13/20**      **Staffing Committee Annual Schedule**  
To review the Staffing Committee Annual Schedule, note completed actions and matters for discussion at the meeting.
- SC14/20**      **Date of the next meeting**  
To note the next published meeting 8<sup>th</sup> April 2021 and agree whether an additional interim meeting is required.
- SC15/20**      **To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press to consider confidential staff related matters which meet the criteria of Schedule 12A of the Local Government Act 1972 Part 1.**
- SC16/20**      **Staff Appraisals (page 4-5)**  
To note the outcome of the 2020 staff appraisals and consider any matters arising. A further report will be provided on the Clerk's appraisal.



**SC17/20**

**Review of Staff Structure (page 6-9)**

To review the current staff structure and consider any changes for 2021.

