



**MINUTES OF THE EXTRAORDINARY MEETING OF ODIHAM PARISH COUNCIL
FINANCE COMMITTEE HELD ONLINE VIA ZOOM ON
1st DECEMBER 2020 COMMENCING AT 7.30PM**

Present: Cllrs R Coleman (Chair), J Coffey, A McFarlane, J Raw and D Stewart.

In attendance: Andrea Mann, Parish Clerk.

FC28/20 To receive and accept apologies for absence

None.

FC29/20 To receive declarations of interests and requests for dispensation relating to any item on the agenda

None.

FC30/20 Public Session

There were no members of the public present.

FC31/20 Approval of minutes

RESOLVED

The minutes of the previous meeting held on 20th October were agreed as a true record of the meeting to be signed by the Chair at a later date.

FC32/20 November 2020 Payments

The payments listing emailed to Councillors before the meeting (Appendix 1). This included an advance payment to Cllr McFarlane totalling £2,250 to purchase 150 x £15 Amazon vouchers for overseas RAF personnel.

FC33/20 Draft 2021-22 Budget

Members reviewed the proposed draft budget previously presented to all Councillors at a budget workshop on 12th November. The revised budget included comments made at the workshop and updated figures where further known costs had become available.

Councillors considered the resolution made by full Council on 20th October which agreed in principle to a permanent, part-time Deputy Clerk. It was noted the extra staff hours would help progress the Council's strategic plan over and above the statutory administration and this was already evident resulting from the current interim position.

RESOLVED

Councillors agreed the part-time Deputy Clerk position should be included in the draft budget.

(Proposed by Cllr Coleman, seconded by Cllr McFarlane ALL in favour).



Following a review and debate of each budget line, where several figures were revised, it was

RESOLVED

To accept the draft budget to be put to full Council on 19th January 2021 for consideration.

Councillors acknowledged the rise in precept was not their preferred choice, especially considering the decline in the economic climate, but agreed it was necessary to preserve OPC's assets, fund a backlog of maintenance tasks and to continue supporting the community. The draft budget was accepted subject to the following conditions:

- i) A review of OPC's assets be carried out within the following 12 months.
- ii) OPC would research further potential funding streams to contribute towards OPC's to maintain assets and provide services.

(Proposed by Cllr R Coleman, seconded by Cllr A McFarlane, 4 in favour, 1 abstention).

FC34/20 **Date of Next Meeting**
19th January 2021

There being no further business the meeting closed at 9.26pm.

Signed.....

Date.....

Odiham Parish Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
201 Training	01/12/2020		Unity Trust	201	H&S Training for Admin Office	HALC	S	95.00	19.00	114.00
205 Other amenity areas mainter	01/12/2020		Unity Trust	205	Defib replacement batteries	Wel Medical	S	182.87	36.57	219.44
198 Re-energising the High St	01/12/2020		Unity Trust	198	Highways application 50b	HCC	Z	439.00	0.00	439.00
199 Re-energising the High St	01/12/2020		Unity Trust	200	Highways application 50a	HCC	Z	439.00	0.00	439.00
200 PR & Pub inc newsletter	01/12/2020		Unity Trust	200	Updating Parish map	Jenny Crayon	Z	70.00	0.00	70.00
206 PR & Pub inc newsletter	01/12/2020		Unity Trust	206	Your Odiham ad	Farnham Castle News	S	150.00	30.00	180.00
203 Christmas Trees and Lights	01/12/2020		Unity Trust	203	Putting up Christmas tree & lig	The Corporate Garden	Z	470.00	0.00	470.00
204 Training	01/12/2020		Unity Trust	204	High Street Presentation	Rise Associates	Z	100.00	0.00	100.00
202 Cemetery Maintenance	01/12/2020		Unity Trust	202	Skip to clear North Chapel	Basingstoke Skip Hire	Z	265.20	0.00	265.20
Total								2,211.07	85.57	2,296.64