



**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL  
HELD ONLINE VIA ZOOM ON  
15<sup>th</sup> DECEMBER 2020 COMMENCING AT 7.30PM**

**Present:** Cllrs A McFarlane (Chair), K Ball, J Coffey, R Coleman, W MacPhee, J Raw, D Stewart and P Verdon.

**In attendance:** Andrea Mann, Parish Clerk and Sara Jones, Interim Deputy Parish Clerk.

**Also present:** Hants CC Cllr J Glen, Hart DC K Crookes and two members of the public.

**167/20 To receive and accept apologies for absence**

Apologies were received from Cllr Killick, Cllr Seabrook and Hart Cllr Dorn.

**168/20 To receive declarations of interests and requests for dispensation relating to any item on the agenda**

Cllr MacPhee declared a non-pecuniary interest in agenda item 179/20 and did not take part in the discussion or vote.

**169/20 Approval of minutes**

**RESOLVED**

The minutes of the previous full Council meeting held on 17<sup>th</sup> November were revised to include a minor correction and agreed as a true record of the meeting, to be signed by the Chair at a later date.

(Proposed by Cllr McFarlane, seconded by Cllr Coffey, 7 in favour).

**170//20 Chair's announcements**

The Chair reported the following:

- The Your Odiham adverts and campaign to Love Odiham had been well received by residents and businesses.
- Cllr Killick had taken on the task of arranging for vouchers to be sent to overseas RAF personnel on behalf of the parish.
- There had sadly been another break-in in the High Street leading to early discussions on CCTV. It was hoped a preliminary report could be presented to the next meeting with further research in February.
- The Chair welcomed news of a new business in the High Street filling the former Peregrine Travel premises.

**171/20 Public Session**

- Mr Hazell spoke on behalf of the Hook & Odiham Lions, introducing his presentation circulated to Councillors before the meeting and relating to the Community Needs Assessment (agenda item 174/20 refers). The Assessment hoped to establish what was missing in the parish and address gaps which promoted wellbeing. The project would follow 3 specific stages; a steering group had been formed which led assessment phase, consultation would take place July/August 2021, followed by the



execution phase later in 2021. Mr Hazell further reported that the Village Connect project would launch in February 2021.

- Mr Champion spoke on behalf of the Odiham Consolidated Charities (agenda item 179/20 refers). Mr Champion provided a background to the charity including the history and charitable purposes. Mr Champion further explained the charity's proposal to bring two new trustees on board in January and there were two nominations listed in the meeting papers.

#### **172/20 Previous Committee Minutes**

##### **RESOLVED**

The minutes following minutes of committee meetings were noted and accepted.

- Amenity Area Committee held on 18<sup>th</sup> August.
- Planning & Development Committee held on 18<sup>th</sup> November.
- Traffic & Transport Committee held on 16<sup>th</sup> September.

#### **173/20 Matters Arising from the Minutes not elsewhere on the agenda and full Council Action Points List**

The action list presented with the agenda was noted, one matter was raised:

138/20 – letters had been drafted to the Guides and RAF Cadets seeking their interest in carrying out community litter picks but these were on hold pending the outcome of the grounds contract tendering process.

#### **174/20 Hook & Odiham Lions Community Needs Assessment**

Councillors considered whether to grant consent to the Hook & Odiham Lions to use the OPC logo in the Village Connect publicity material which would formally acknowledge OPC as a project partner. Further to the introduction made by Mr Hazell earlier in the meeting, it was further reported that both Hartley Wintney and Hook Parish Councils had already given consent for their logos to be used.

##### **RESOLVED**

- To grant consent for the OPC logo to be used.  
(Proposed by Cllr McFarlane, seconded by Cllr Coffey, ALL in favour).
- To continue to be involved in the project with Cllr McFarlane as the OPC representative.  
(Proposed by Cllr McFarlane, seconded by Cllr Ball, ALL in favour).

#### **175/20 Odiham Library Working Group**

The Chair updated Members on the progress of the Working Group's proposals for a community led book exchange.

A funding application had been submitted to HCC requesting the maximum grant of £10k to set up the community led book exchange. A decision was expected on 15<sup>th</sup> January 2021. There had been very promising letters of



support and interest from residents showing their support for the project and future use of the building.

**176/20**

**The Bridewell Freehold**

The Chair updated Councillors on the progress made since full Council agreed to commission a structural survey at the previous meeting, as part of OPC's feasibility work.

The survey was scheduled to take place on Friday 18<sup>th</sup> December and it was hoped that the survey report would be available for the following meeting to allow OPC to consider whether to proceed to Stage 2 of the fee proposal.

The Bridewell would be discussed in further detail later in the agenda in an exempt session due to confidential contractual matters.

**177/20**

**Safeguarding Children and Vulnerable Adults Policy**

**RESOLVED**

The draft Safeguarding Children and Vulnerable Adults Policy was adopted as presented with the agenda.

(Proposed by Cllr McFarlane, seconded by Cllr Verdon, ALL in favour).

**178/20**

**Annual Risk Assessment**

As required for compliance with the local Council audit regulations, the annual risk assessment had been updated for the current year which now included an assessment of the risk of Covid to OPC.

**RESOLVED**

The Annual Risk Assessment was agreed as presented with the agenda.

(Proposed by Cllr McFarlane, seconded by Cllr Verdon, ALL in favour).

The Clerk was asked to follow up the outstanding risk assessment for the King Street public toilets.

**179/20**

**Odiham Consolidated Charities**

Cllr MacPhee switched off his camera and audio and did not take part in the discussion of vote.

As detailed in the agenda report, Councillors were asked to consider the proposal from the Odiham Consolidated Charities that OPC agree the two nominated trustees put forward by the Odiham Consolidated Charities as OPC's nominated trustees. The Chair said that, following a review of the charity deeds, it was apparent the original intention was for OPC to be actively involved in the charity and asked all Councillors for their views.

Councillors supported the Chair's view that it was important for OPC to have a representative on the charity and it was



**RESOLVED**

To pass back to the charity the decision to appoint one of the nominated trustees and OPC would agree a Councillor nominee at the following full Council meeting in January.

(Proposed by Cllr McFarlane, seconded by Cllr Coleman, 7 in favour).

**180/20**

**Donation to All Saints Church for Christmas Carol Costs**

Further to discussion on the correct budget and whether this was a grant or donation it was

**RESOLVED**

To make a donation of £50 to All Saints Church towards their costs of producing a Christmas carols recording. The donation would be funded from the Carols in the Bury budget.

(Proposed by Cllr McFarlane, seconded by Cllr Verdon, ALL in favour).

**181/20**

**Request to adopt two new Bus Shelters on B3349**

As proposed by the Traffic & Transport Committee on 8<sup>th</sup> December, further financial information was presented with the agenda.

**RESOLVED**

To adopt the two new bus shelters on the B3349 close to the former Crown Inn site.

(Proposed by Cllr McFarlane, seconded by Cllr Raw, ALL in favour).

The Clerk was asked to include a bus shelter maintenance budget line in the 2021/22 budget.

**182/20**

**Publication Scheme**

**RESOLVED**

The draft Publication Scheme was adopted as presented with the agenda.

(Proposed by Cllr McFarlane, seconded by Cllr Verdon, ALL in favour).

***Financial Matters***

**183/20**

**December 2020 Payments**

**RESOLVED**

The December payments listing circulated to Councillors before the meeting was approved. Cllrs Coleman and Verdon were appointed to complete the online, payment approval process.

(Proposed by Cllr McFarlane, seconded by Cllr MacPhee, ALL agreed).

The meeting minuted the payment to Cllr Killick for purchasing vouchers for the overseas RAF personnel and not Cllr McFarlane as previous resolved.



**184/20**

**Meeting reports from Councillors**

Cllr McFarlane reported from the recent InOdiham meeting. Two Christmas projects; the ChristmasCrows and Advent Windows were progressing really well with great support from the community.

**185/20**

**Reports from other Councillors**

Hants CC Cllr Glen - Cllr Glen referred to his written report circulated to Councillors before the meeting (Appendix 1):

- Cllr Glen urged Councillors to start thinking about planning for the 2025 Henry III Magna Carta.
- Cllr Glen reported he would be speaking at a Regulatory Committee meeting the following day which would be considering proposals for two new grass pitches at the Robert Mays School. He confirmed that the residents' concerns on potential noise and light pollution would be passed on and considered, with the potential for careful screening to respond to these concerns.
- It was highly likely that Hampshire County Council would be increasing its 2021/22 precept by 5%. There was a gap of £40m in the current years budget which was likely to continue and could result in a potential gap of £200m by 2025.
- Discussions on the safety of the RAF/B3349 junction were ongoing.
- Cllr Crookes responded to Cllr Glen regarding his report on the Robert Mays playing field application, noting there was likely to be public objection once vegetation clearing started. Cllr Glen agreed to request that an explanation letter be sent to residents.

Hart DC K Crookes reported the following:

- The financial impact of Covid had cost Hart District Council £10m, largely due to lost revenue. Government grants would cover losses but the following year would require a 5% increase in precept to generate a balanced budget.
- The Hart DC Scrutiny Committee had met to start discussions on the possible implementation of the community infrastructure levy (CIL) in Hart.
- In 2019, Hart DC had received £150k towards the Shapley Heath Garden community project which had been partly spent on developing the project governance. The project would have a high impact on the district's northern parishes and Cllr Crookes urged OPC to be actively involved and liaise with nearby parishes.

**186/20**

**Date of the next meeting:**

The date of the next meeting was noted as 19<sup>th</sup> January at 7.30pm.



### **Confidential Matters**

- 187/20 To exclude the public and press to consider confidential matters**  
ALL Members unanimously AGREED to pass a resolution to exclude the public and press to consider confidential contractual matters.  
(Public Bodies (Admission to Meetings) Act 1960).  
(Proposed by Cllr McFarlane, seconded by Cllr Verdon, ALL in favour).

Non-OPC members then left the meeting.

- 188/20 The Bridewell Freehold**  
The Chair introduced the paper presented with the agenda detailing the progress of research on the feasibility of taking over The Bridewell freehold.

**RESOLVED**

To set up a small task group to research and progress setting up a wholly owned subsidiary to take ownership of The Bridewell.

The task group members were agreed as Cllrs McFarlane, Raw, Verdon, Coleman and the Parish Clerk.

(Proposed by Cllr McFarlane, seconded by Cllr Verdon, ALL in favour).

There being no further business the meeting closed at 9.03pm.

**Signed.....**

**Date.....**