



**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL'S  
AMENITY AREA COMMITTEE  
HELD ONLINE VIA ZOOM ON 4<sup>th</sup> MAY 2021 COMMENCING AT 8.55PM**

Present: Cllr J Raw (Chair), J Coffey, R Coleman, W MacPhee and D Stewart.

In attendance: Andrea Mann, Parish.

Also present: One member of the public.

**AA01/21 To receive and accept apologies for absence**

Apologies were received and accepted from Cllr McFarlane.

**AA02/21 To receive declarations of interests and requests for dispensation relating to any item on the agenda**

None.

**AA03/21 Public Session**

Rachael Goude introduced her idea for a community led project to tackle food waste which had already generated community interest. She reported there was an estimated 4.5 million tonnes of food waste per year and no food waste collection service provided by Hart DC, despite a Government target of 2023. The potential consequence was that food waste ends up in landfill releasing methane, harmful to the environment. The project would be a community led initiative from the bottom up involving collecting waste, composting and using this on community land and gardens. Rachael explained her main question to OPC was available space suitable for composting and growing fruit and vegetables.

Councillors were supportive of the concept and asked Rachael to liaise with the Clerk to agree how OPC could promote and, possibly support, the project.

**AA04/21 Approval of minutes**

RESOLVED

The minutes of the previous meeting held on 16<sup>th</sup> February were agreed as a true record of the meeting, to be signed by the Chair at a later date.

**AA05/21 Matters Arising from the Minutes not elsewhere on the agenda and Amenity Area Action Points List**

The progress of each action was noted, as presented with the agenda.

**AA06/21 Amenity Area Committee Strategic Projects**

The status of the Strategic Plan projects were reviewed and noted. Councillors asked whether the Plan should include The Bridewell and the Clerk explained this was still under discussion by full Council but routine management would fall to the Amenity Area Committee in due course. It was agreed remove furniture and IT upgrades for the Parish Room subject to OPC's decision on future use.



**AA07/21**

**Biodiversity Action Plan – Task Group**

In connection with agenda item AA06/21, Councillors considered the formation of a small task and finish group to work with the Clerk to research and develop a Biodiversity Action Plan. This work would involve liaising with and seeking advice from external organisations and community representatives and should consider OPC's position on Climate Change and aligning the work with OPC's other ongoing projects. The work would be led by the Clerk and a draft Action Plan presented to full Council for adoption.

RESOLVED

To set up a small task group comprising of Cllrs McFarlane and Raw, the Clerk, Belinda Hallam (who had previously offered support) and also invite Rachael Goude.

**AA08/21**

**Cemetery Rules**

As agreed at the previous meeting, proposed changes to the Cemetery Rules were re-presented for consideration following Cllr Coleman's discussions with the Admin Officer.

RESOLVED

To accept the proposed changes shown on the agenda report.

**AA09/21**

**National Tree Charter**

Councillors considered a suggestion from Winchfield Parish Council that OPC should sign up to the National Tree Charter.

RESOLVED

To defer any decision and consider this as part of a Biodiversity Action Plan.

**AA10/21**

**Date of the next meeting**

17<sup>th</sup> August 2021.

**AA11/21**

**To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press to consider confidential contractual matters which meet the criteria of Schedule 12A of the Local Government Act 1972 Part 1.**

RESOLVED

**AA12/21**

**Replacement Swing Legs, Chapel Pond Drive Play Area**

Further to discussion at previous meetings where it was agreed to fund the cost of replacing timber posts on the swings, further research had been carried out and Councillors were asked to consider an alternative quotation from the original supplier.

RESOLVED

To instruct Playdale Playgrounds to supply and fit two replacement poles in the value of £1,179.07, funded from the 2021/22 Play Areas budget.



**AA13/21**

**Odiham Cemetery - regular maintenance of the Rose Garden**

RESOLVED

To appoint Premier Grounds to maintain the older rose beds in the Garden of Remembrance, 4 x 4 hour visits per year in the value of £360.00, funded from 2021/22 Cemetery Maintenance budget.

**AA14/21**

**North Chapel – emergency repairs to timber flooring**

Councillors considered one quotation received to carry out emergency repairs to the timber flooring in the North Chapel. The work would be similar to works previously carried out in the South Chapel and necessary as a matter of urgency due to H&S risks. Councillors noted the decision would require suspending Finance Regulations to consider the single quotation received.

RESOLVED

To appoint Trust Property Services to replace timber flooring in the North Chapel in the value of £3,560, funded from the Chapel Maintenance earmarked reserve.

**AA15/21**

**Repairs to hand dryer, ladies King St toilets**

Councillors considered a quotation to supply and replace the hand dryer in the ladies toilet which had been obtained following reports the equipment had failed. Councillors questioned whether the dryer was still under warranty and suggested alternative makes and models which may be more durable in an area open to all environmental conditions. Following discussion, it was

RESOLVED

- i) To first check whether the existing dryer was still under warranty.
- ii) Subject to the above, to ask Croombs Electrical to provide a specification of the dryer before agreeing their quotation to proceed in supplying and fitting a new dryer in the value of £520.75 funded from the Amenity Equipment earmarked reserve.

**AA16/21**

**Damp testing, King St toilets**

RESOLVED

To defer a decision on instructing Trust Property Services to sample test a small section on the internal walls an alternative method of treating the damp in the King St toilet walls. The Clerk was asked to make further enquiries on alternative methods of treating damp in listed properties.

There being no further business the meeting closed at 21.40pm.

**Signed**.....

**Date**.....