

Odiham Parish Council

PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
237	Toilets - Power and rates	19/01/2021		Unity Trust	237	Electricity - King St Toilets	nPower	L	64.20	3.21	67.41
230	Chamberlain Gardens (SC Tri	19/01/2021		Unity Trust	230	Grass cutting	Soane Gardening Services	S	150.00	30.00	180.00
231	Cemetery Maintenance	19/01/2021		Unity Trust	230	Grass cutting	Soane Gardening Services	S	150.00	30.00	180.00
232	Other amenity areas mainter	19/01/2021		Unity Trust	230	Grass cutting	Soane Gardening Services	S	250.00	50.00	300.00
233	Play Areas	19/01/2021		Unity Trust	230	Grass cutting	Soane Gardening Services	S	100.00	20.00	120.00
234	Allotments - maintenance	19/01/2021		Unity Trust	230	Grass cutting	Soane Gardening Services	S	75.00	15.00	90.00
239	Training	19/01/2021		Unity Trust	239	NALC Training 25.08.20 Cllr M	NALC	S	43.09	8.62	51.71
242	Telephone and internet	19/01/2021		Unity Trust	243	Telephones	BT	S	224.71	44.94	269.65
243	Postage and consumables	19/01/2021		Unity Trust	243	Toner delivery	Ricoh	S	25.00	5.00	30.00
247	Cemetery Maintenance	19/01/2021		Unity Trust	247	Break lock Chapel safe	Abbey Gate Locksmiths	S	180.00	36.00	216.00
248	IT Support and Back up	19/01/2021		Unity Trust	248	IT Support Feb	Connect Computer Consultan	S	135.00	27.00	162.00
250	Toilets - cleaning	19/01/2021		Unity Trust	250	King St Toilets cleaning	CJH Cleaning Services Ltd	S	390.00	78.00	468.00
251	Office Equipment	19/01/2021		Unity Trust	251	Printer rental Q4 and copies	Ricoh	S	106.86	21.37	128.23
235	Subscriptions	19/01/2021		Unity Trust	235	CPRE Membership	CPRE	Z	45.00	0.00	45.00
236	Office Equipment	19/01/2021		Unity Trust	236	Updated CAB Council Admin (e	LexisNexis	Z	119.99	0.00	119.99
238	Audit Fees	19/01/2021		Unity Trust	239	Internal Audit	Lightatouch	Z	516.66	0.00	516.66
240	IT Support and Back up	19/01/2021		Unity Trust	240	Microsoft 365-Clerks laptop	Microsoft Ireland	Z	9.40	0.00	9.40
241	Office Rental	19/01/2021		Unity Trust	242	Rent	HCC	Z	862.50	0.00	862.50
244	Buften Field Play Area	19/01/2021		Unity Trust	244	Tree works Buften Field	LENTHALL LANDSCAPES	Z	370.00	0.00	370.00
245	Christmas Trees and Lights	19/01/2021		Unity Trust	245	Taking down & disposing Chris	The Corporate Garden	Z	240.00	0.00	240.00
246	Tree works	19/01/2021		Unity Trust	246	Tree works Cemetery	Adams Trees	Z	1,110.00	0.00	1,110.00
249	Toilets - cleaning	19/01/2021		Unity Trust	249	Parish Room Cleaning	FS Cleaning & Maintenance	Z	15.00	0.00	15.00
252	Staff Salaries	19/01/2021		Unity Trust	252	Jan Salaries	Jan Salaries	Z	4,529.51	0.00	4,529.51
253	Staff Salaries	19/01/2021		Unity Trust	253	Jan Employee PAYE & NI	HMRC	Z	554.46	0.00	554.46
254	Pension Contribution	19/01/2021		Unity Trust	254	Jan Employee Pension Cont	Hampshire Pension Fund	Z	259.99	0.00	259.99
255	Employers' NI	19/01/2021		Unity Trust	255	Jan Employer NI	HMRC	Z	434.42	0.00	434.42
256	Pension Contribution	19/01/2021		Unity Trust	256	Jan Employer Pension Cont	Hampshire Pension Fund	Z	749.69	0.00	749.69
259	IT Support and Back up	22/01/2021		Unity Trust	259	IT support	Connect Computer Consultan	S	135.00	27.00	162.00
260	IT Support and Back up	22/01/2021		Unity Trust	260	Laptop Deputy Clerk	Connect Computer Consultan	S	725.00	145.00	870.00
261	IT Support and Back up	22/01/2021		Unity Trust	261	IT support	Connect Computer Consultan	S	110.00	22.00	132.00
257	Community Grants	22/01/2021	201/20i	Unity Trust	257	Community Grant	Homestart	Z	300.00	0.00	300.00
258	Community Grants	22/01/2021	201/20ii	Unity Trust	258	Community Grant	Victim Support	Z	300.00	0.00	300.00
269	Cemetery electricity	16/02/2021		Unity Trust	269	Cemetery electricity	SSE	L	42.59	2.12	44.71
270	Parish Room - power and rat	16/02/2021		Unity Trust	270	Parish Room Electricity	SSE	L	93.75	4.68	98.43
262	Accounts Package	16/02/2021		Unity Trust	262	Scribe 2021/22 License & Supp	Scribe	S	648.00	129.60	777.60
265	Toilets - cleaning	16/02/2021		Unity Trust	265	Toilet Cleaning	CJH Cleaning Services Ltd	S	390.00	78.00	468.00

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266	Professional Costs	16/02/2021	AA38/20	Unity Trust	266	The Bridewell Survey	The Goddard Partnership	S	2,000.00	400.00	2,400.00
271	Buften Field Play Area	16/02/2021		Unity Trust	271	Repair Buften Field Play Area	Playscene	S	1,111.50	222.30	1,333.80
272	IT Support and Back up	16/02/2021		Unity Trust	272	IT support	Connect Computer Consultan	S	135.00	27.00	162.00
283	Training	16/02/2021		Unity Trust	283	Cemetery training for Clerk	Institute of Cemetery & Cren	S	185.00	37.00	222.00
263	Parish room - Caretaking	16/02/2021	180/20	Unity Trust	263	Parish Room Cleaning	FS Cleaning & Maintenance	Z	15.00	0.00	15.00
264	Allotments - maintenance	16/02/2021		Unity Trust	264	Remove flytipping allotments	Gregory Property & Garden M	Z	130.00	0.00	130.00
267	Christmas Evening	16/02/2021		Unity Trust	267	Donation Christmas Carols	All Saints Church Choir	Z	50.00	0.00	50.00
268	Subscriptions	16/02/2021		Unity Trust	268	Parish News Subscription	PCC Odiham	Z	9.00	0.00	9.00
273	IT Support and Back up	16/02/2021		Unity Trust	273	Microsoft 365	Microsoft Ireland	Z	18.80	0.00	18.80
274	Broad Oak Maintenance	16/02/2021		Unity Trust	274	Hart DC Ranger	Hart DC	Z	500.00	0.00	500.00
275	Commons Ranger	16/02/2021		Unity Trust	274	Hart DC Ranger	Hart DC	Z	1,000.00	0.00	1,000.00
276	Staff Salaries	16/02/2021		Unity Trust	276	Feb 2021 Salaries	Feb 2021 Salaries	Z	4,331.48	0.00	4,331.48
277	Staff Salaries	16/02/2021		Unity Trust	277	Feb 2021 PAYE & NI	HMRC	Z	752.49	0.00	752.49
278	Staff Salaries	16/02/2021		Unity Trust	278	Feb 2021 Employee Pension C	Hampshire Pension Fund	Z	259.99	0.00	259.99
279	Employers' NI	16/02/2021		Unity Trust	279	Feb 2021 Employer NI	HMRC	Z	434.46	0.00	434.46
280	Pension Contribution	16/02/2021		Unity Trust	280	Feb 2021 Employer Pension C	Hampshire Pension Fund	Z	749.69	0.00	749.69
282	Re-energising the High St	26/02/2021		Unity Trust	282	Installing Broxap shackles High	Hampshire Groundworks & S	S	2,973.00	594.60	3,567.60
281	Allotment Deposits	26/02/2021		Unity Trust	281	Allotment Deposit	Hulse	Z	60.00	0.00	60.00
284	Conservation Area Character	16/03/2021		Unity Trust	284	Conservation Appraisals Updat	Alan Baxter Ltd	S	2,000.00	400.00	2,400.00
285	NW and Odiham CA Apprais	16/03/2021		Unity Trust	284	Conservation Appraisals Updat	Alan Baxter Ltd	S	2,500.00	500.00	3,000.00
286	Toilets - cleaning	16/03/2021		Unity Trust	286	Toilet Cleaning	CJH Cleaning Services Ltd	S	390.00	78.00	468.00
287	Postage and consumables	16/03/2021		Unity Trust	287	Printing paper	Viking	S	53.80	10.76	64.56
289	Professional Costs	16/03/2021		Unity Trust	289	Legal advice on CIC's	Surrey Hills Solicitors	S	750.00	150.00	900.00
290	IT Support and Back up	16/03/2021		Unity Trust	290	Server back-up	Safe Data Storage	S	475.20	95.04	570.24
293	Other amenity areas mainter	16/03/2021		Unity Trust	293	Dispose green waste Lengthsn	Premier Grounds & Garden M	S	50.00	10.00	60.00
294	Other amenity areas mainter	16/03/2021		Unity Trust	294	Repair Rec Ground gate	Premier Grounds & Garden M	S	119.00	23.80	142.80
295	Toilets - Maintenance	16/03/2021		Unity Trust	295	Repair gents toilets, King St	Astral PMS Ltd	S	100.00	20.00	120.00
296	Toilets - Maintenance	16/03/2021		Unity Trust	296	Repair ladies toilet, King St	Astral PMS Ltd	S	50.00	10.00	60.00
297	Website	16/03/2021		Unity Trust	297	New website	Somerset Web Services Ltd	S	2,075.00	415.00	2,490.00
298	Postage and consumables	16/03/2021		Unity Trust	298	3xLand Registry, 2xspray paint	Andrea Mann	S	45.69	5.17	50.86
299	Other amenity areas mainter	16/03/2021		Unity Trust	299	Keys for Rec gate	Cllr Raw	S	7.17	1.42	8.59
300	Revaluation of Buildings	16/03/2021		Unity Trust	300	Valuation of properties	Sedgwick International UK	S	275.00	55.00	330.00
306	APA	16/03/2021		Unity Trust	306	APA poster design	The Langtons Design Consult	S	100.00	20.00	120.00
288	Parish room - Caretaking	16/03/2021		Unity Trust	288	Parish Room Cleaning	FS Cleaning & Maintenance	Z	15.00	0.00	15.00
291	Toilets - Maintenance	16/03/2021		Unity Trust	291	King St Toilets plumbing issue	Gregory Property Services	Z	35.00	0.00	35.00
292	IT Support and Back up	16/03/2021		Unity Trust	292	Microsoft 365	Microsoft Ireland	Z	18.80	0.00	18.80
301	Staff Salaries	16/03/2021		Unity Trust	301	Mar 2021 - Salaries	Mar 2021 - Salaries	Z	4,331.51	0.00	4,331.51
302	Staff Salaries	16/03/2021		Unity Trust	302	Mar 2021 PAYE & NI	HMRC	Z	752.46	0.00	752.46
303	Staff Salaries	16/03/2021		Unity Trust	303	Mar 2021 Employee Pension C	Hampshire Pension Fund	Z	259.99	0.00	259.99

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304	Employers' NI	16/03/2021		Unity Trust	304	Mar 2021 Employer NI	HMRC	Z	434.42	0.00	434.42
305	Pension Contribution	16/03/2021		Unity Trust	305	Mar 2021 Employer Pension Co	Hampshire Pension Fund	Z	749.69	0.00	749.69
307	Cemetery Maintenance	16/03/2021		Unity Trust	307	Remove fox from cemetery	Woodside Pest Control Servic	Z	125.00	0.00	125.00
308	Other amenity areas mainter	30/03/2021		Unity Trust	308	Grounds Maintenance Mar 21	Larkstel Ltd	S	530.25	106.05	636.30
309	Allotments - maintenance	30/03/2021		Unity Trust	308	Grounds Maintenance Mar 21	Larkstel Ltd	S	65.25	13.05	78.30
310	Chamberlain Gardens (SC Tr	30/03/2021		Unity Trust	308	Grounds Maintenance Mar 21	Larkstel Ltd	S	170.00	34.00	204.00
311	Play Areas	30/03/2021		Unity Trust	308	Grounds Maintenance Mar 21	Larkstel Ltd	S	100.00	20.00	120.00
312	Cemetery Maintenance	30/03/2021		Unity Trust	308	Grounds Maintenance Mar 21	Larkstel Ltd	S	55.25	11.05	66.30
313	Cemetery Maintenance	30/03/2021		Unity Trust	313	Fencing Peace Garden & Ceme	Premier Grounds & Garden M	S	1,155.00	231.00	1,386.00
314	Grounds Maintenance	30/03/2021		Unity Trust	313	Fencing Peace Garden & Ceme	Premier Grounds & Garden M	S	2,046.50	409.30	2,455.80
315	Book Exchange	30/03/2021		Unity Trust	315	Book Exchange Branding	The Langtons Design Consult	S	1,000.00	200.00	1,200.00
318	Telephone and internet	30/03/2021		Unity Trust	318	Phones & broadband	BT	S	272.05	46.41	318.46
319	Re-energising the High St	30/03/2021		Unity Trust	319	Fixings for High Street	Broxap Ltd	S	3,574.00	714.80	4,288.80
320	Other amenity areas mainter	30/03/2021		Unity Trust	320	Grounds Maintenance 2 Mar 2:	Larkstel Ltd	S	350.00	70.00	420.00
321	Promotion of village	30/03/2021		Unity Trust	321	Speedwatch equipment	Westcotec Ltd	S	277.50	55.50	333.00
316	IT Support and Back up	30/03/2021		Unity Trust	316	Microsoft 365	Microsoft Ireland	Z	18.80	0.00	18.80
317	Office Rental	30/03/2021		Unity Trust	317	Parish Office rent	HCC	Z	862.50	0.00	862.50
322	Bank Charges	31/03/2021		Unity Trust	322	Manual Handling Charge (chec	Unity Trust	Z	0.60	0.00	0.60
323	Bank Charges	31/03/2021		Unity Trust	323	service Charge	Unity Trust	Z	29.25	0.00	29.25
Total									55,389.91	5,763.79	61,153.70