



**MEMBERS OF ODIHAM PARISH COUNCIL COMMUNITY COMMITTEE
ARE SUMMONED TO ATTEND THE COMMUNITY COMMITTEE MEETING
TO BE HELD IN THE LIBRARY ROOM,
THE BRIDEWELL, THE BURY, ODIHAM, RG29 1NB
ON 21st SEPTEMBER 2021 COMMENCING AT 8.30pm (or following the conclusion of
the full council meeting commencing at 7.30pm)**

15th September 2021

Sara Jones Deputy Parish Clerk

Members of the public are welcome to attend and are asked to adhere to all Government Covid guidelines which are still in place at the time of this meeting.

OPC reserves the right to restrict numbers should the number of attendees cause concern.

CC15/21 To receive apologies for absence

CC16/21 To receive declarations of interests and requests for dispensation relating to any item on the agenda.

CC17/21 Public Session

An opportunity for residents to raise questions and issues with the Parish in accordance with Standing Orders. Please view details at <https://odihamparishcouncil.gov.uk/wp-content/uploads/2021/03/Standing-orders-revised-February-2021.pdf>

CC18/21 Approval of Minutes

To APPROVE the minutes of the Community Committee meeting held on 15th June 2021(CC01/21–CC14/21).

CC19/21 Meeting Action Points (page 3)

To review the Meeting Action Points list.

CC20/21 George Rothery Bequest (page 4-5)

To consider the Deputy Clerk's report summarising George Rothery Bequest applications received. Full application papers will be forwarded to Councillors separately.

CC21/21 Community Awards sub committee

- 1) To note the date of the initial committee awards subcommittee meeting to start preparations for the 2022 awards.
- 2) To agree which Councillors will represent OPC on this subcommittee.



CC22/21

Queen's Platinum Jubilee

To note the date of the Queen's Platinum Jubilee initial meeting on Thursday 23rd September.

CC23/21

Autumn Parish Council Newsletter (page 6)

To review the Deputy Clerk's report on content and timeline for the Autumn Parish Newsletter.

CC24/21

Spooktacula

To note the Spooktacula event organised by the Hook and Odiham Lions will be held on Saturday 30th October starting at 5pm with fireworks at 7pm and support requested of OPC. (Email forwarded separately to Councillors)

CC25/21

Remembrance

- 1) Note the date to put up Remembrance flags on the High Street.
- 2) Verbal update from the Deputy Clerk regarding road closure.
- 3) Note the date of the OPC meeting with other key participants to discuss Remembrance parade to the War Memorial.

CC26/21

Christmas events

- 1) Verbal update from the Chair regarding InOdiham planned Christmas events and any further action required.
- 2) Verbal update from the Deputy Clerk regarding other community Christmas events and any further action required.
- 3) To consider whether/how OPC wants to be involved in Christmas events other than the normal Christmas trees, lights and Tree of Light.

CC27/21

Defibrillator in North Warnborough

Councillors to consider a recommendation to Full Council that OPC purchases and arranges the installation of a defibrillator in North Warnborough, exact location to be decided.

CC28/21

Events Calendar (pages 7)

To review the events calendar and note any additions.

CC29/21

To note the date of the next meeting

21st December 2021.

Community Committee				
Date of meeting	Agenda ref n	Clr to action	Details	Status
Feb-17	118/16	JH	Firework finances to clerk as PDF	
07/01/2019	105/18	JH	Talk to InOdiham re sustainability of Extravaganza	
2019/20				
Jun-19	06/19	PV, KB	AFD working party meetings if any	Closed
	07/19	AM	Talk to RAF re delivering scrolls and tankards direct to base	Completed
	07/19	MK	Talk to RAF re transport re putting stage away in chapel	Closed
	10/19	KB, PV	Attend Spooktacula WP meetings with Lions	
Sep-19	21/19, 30/19	All	review 5 year plan and think of ideas ready for next meeting	Set aside
	31/19	All	Newsletter ideas to be sent to Chair	See 42/19
	32/19	AMcF	Tree of Light - To attend Dedication - 28th Nov	See 44/19
	32/19	Locum Clerk	Purchase and Erect Tree	See 44/19
	33/19	PV, Locum Clerk	VE Day celebrations - TOR, RAF invitation	See 45/19
	36/19	AMcF, WMP, PV	OPC Facebook - to get access and have editing rights	Completed
Oct-19	42/19	AM, AO	Finalise copy for newsletter with agreed information	Completed
	43/19	AM, Locum Clerk	Investigate issue with OPC Facebook	Completed
	43/19	All	Agree Facebook posts by email	Ongoing
	44/19	AM	Contact Lions re arrangements for Tree of Light	Completed
	44/19	KB	Explore quotation to erect Christmas tree	Completed
	45/19	Office	Draft ToRs for VE Day working party	Completed
	47/19	KB, MK	Find more details for RAF Christmas cards/vouchers and report back	Completed
	48/19	AM	Speak to Guide leader re involvement in Parliament Week	
Nov-19	42/19	Office	Research alternative methods of delivering newsletter	Completed
	57/19	DS	Contact Three Castles Ultra Marathon organisers to find out more about the event	N/A
	58/19	Office	Establish grant budget to establish affordability of gift vouchers	Completed
	58/19	Office/AM	Purchase cards and gift cards for RAF Odiham families	Completed
Dec-19	66/19	All	Agree VE Day budget for 2020/21.	Completed
		Clerk	Confirm band booking for VE Day.	Completed
Feb-20	74/19	Clerk/PV/AM	Draft and send letter to the Bury residents & food outlets notifying of VE Day event 8th May.	Completed
	75/19	Clerk	Book Robert Mays School for APA.	Completed
		Clerk	Invite Hart Rural Exception Site team to APA to explain to get on housing register.	Completed
		Clerk/Chair	Draft APA agenda.	Completed
	76/19	All	Provide newsletter articles to office by 6th March.	Completed
		Clerk/AO	Send draft newsletter to Community Committee for review by 20th March.	Completed
		Clerk/AO	Send final newsletter to printers by 31st March for distribution by 21st April.	Completed
		Clerk/AO	Research alternative distribution options within agreed budget.	Completed
	77/19	Clerk	Purchase/organise equipment for Spring Clean.	Completed
		Clr MacPhee	Run social media thread asking for hot spot areas and asking for volunteers.	Completed
		Clerk	Develop risk assessment and ensure insurance.	Completed
Apr-20	307/19	Clerk	Arrange date for Annual Parish Assembly later in the year.	
May-20	25/20	Clerk	Add Grants Giving Policy to website.	Completed
		Clerk	Develop new application form and circulate to Councillors for comment.	Completed
		Clerk	Develop application evaluation criteria.	Completed
		All	Promote OPC grants to community organisations.	Completed
Jun-20	40/20	All	Promote Community Grants closing date.	Completed
Jul-20	67/20	Clerk	Write to High St properties with flag holders & offer to inspect, repair & insure.	Completed
	67/20	Clerk	Instruct contractor to carry out above.	Pending response Hart DC
	67/20	Clerk	Write to High St properties without flag holders & offer a fitting.	Completed
	67/20	Clerk	Arrange for display of flags as agreed, next event VJ Day, union jack flags to be displayed 01.08.20.	Completed
	67/20	Clerk	Order 2 x Pride rainbow flags for 2021.	
	69/20	All	Start planning for 2020 Remembrance - set up partnership, apply road closure, r/a, insurance, promotion.	Completed
	77/20	Clerk	Notify grant applicants of the decision and make payments - Leapfrogs, NW Village Hall & NW Football.	Completed
	77/20	Clerk	Request further info from Buryfields & Lions.	Completed
Aug-20	95/20	Clerk	Notify Buryfields school of grant award and make payment.	Completed
Sep-20	115/20	Clerk/AO/Councillors	Draft newsletter and arrange printers, distributors etc as required.	Completed
	116/20	Clerk/AO/Councillors	Publish and notify partners of OPC's decision to cancel 2020 Community Awards due to Covid.	Completed
	120/20	Clerk/AO/ClrJC	Include article on Deer Park working group in Autumn newsletter.	Completed
	125/20	Clerk/AO	Include details of rec pathways in Autumn newsletter.	Completed
Nov-20	157/20	Clerk	Arrange to purchase RAF Christmas gifts.	Completed
		Councillors	Sign RAF Christmas cards.	N/A
Jan-21	201/20	Clerk	Notify grant recipients and arrange payments.	Completed
		Clerk	Promote next round of community grants Apr/May	Completed
Feb-21	216/20	All	Note Queen's Platinum Jubilee 03.06.22 and start thinking about celebratory event.	To be discussed 15.06.21
	226/20	Clerk	Book Cross Barn for APA 13.04.21.	N/A
			Liaise with Councillors re APA agenda.	Complete
			Publish details to community.	Complete
Mar-21	256/20	Clerk	Notify Lions of OPC's request to arrange Spooktacula 30.10.21.	Complete
		Clerk	Arrange transfer of Spooktacula grant to Lions (after mid-April).	
Jun-21	06/21	Deputy Clerk	Confirm changes to Community Awards sub-committee terms of reference for approval at July Full Council.	Complete
Jun-21	07/21	Deputy Clerk	Confirm changes to dates for George Rothery Grant applications for approval at Full Council.	Complete
Jun-21	08/21	Deputy Clerk	Find out if hanging basket poles on the High Street would be permissible within the conservation area.	N/A
Jun-21	09/21	Deputy Clerk	Notify Lions of OPC's support to help promote the monthly litter picks.	Complete
Jun-21	09/21	Deputy Clerk	Purchase 20 OPC branded High Vis jackets for use at events.	Complete
Jun-21	12/21	Clerk	Add agenda item to Full Council in July to seek volunteers for the Platinum Jubilee working party.	Complete



REPORT ON: George Rothery Bequest Applications

WRITTEN BY: Deputy Parish Clerk

MEETING DATE: 21st September 2021

AGENDA ITEM: CC20/21

Introduction

OPC received four George Rothery Bequest applications to be considered by the Community Committee. Full applications have been forwarded to Councillors separately.

The total budget for the George Rothery Bequest is 10% of the original bequest of £3,000 with the added interest accrued which currently stands at £523.69. In total the full allocated amount that could be awarded by Councillors in 2021-22 is £823.

Below is a summary of each application.

Please note that the applications were originally received in April and May requesting financial support to supplement the cost of courses and projects that were due to start in the Summer and early Autumn. Some of those courses have already started.



Applicant	Total cost of the project	Grants will be made to young people aged 14-25 in the year of the award who are resident in the civil Parish of Odiham, or who have a member of their family so resident.	Details of Grant request
Applicant 1	£315	Has just finished GCSEs at Robert Mays School and lives in North Warnborough.	Is an accomplished trampoline gymnast who has competed nationally and regionally. Has completed the Proficiency Coaching Award in Trampolining to coach younger gymnasts and would like to have financial help towards the cost of the Level 1 Trampoline Gymnastics Coaching Qualification which costs £315. The course is due to start in the Autumn.
Applicant 2	£259	Is age 20 and lives in North Warnborough.	Has been attending Basingstoke Gymnastics Club since 8years old and competes at an elite level. Has applied for funding for the General Gymnastics Coaching Level 1 course which runs from June to October. This would enable to coach the Teamgym Development Squad for competition and to coach general gymnastics. The grant would help to cover the costs incurred for the course which was £259.
Applicant 3	£160	Is age 17 and lives in North Warnborough.	Currently plays for Southampton Women's Football Club and coaches local youth teams. Would like the grant to help fund the cost of the FA Introduction to Coaching Football costing £160. The course took place in July and money was borrowed to pay for it.
Applicant 4	£450	Is age 19 and lives in Odiham	Is an accomplished tennis player and has completed at national and international level and has applied for £300 to pay towards the LTA Instructor Level 2 course to develop tennis coaching skills. The applicant has already achieved the LTA Level 1 coaching course and gained experience of coaching by volunteering at local tennis centres in Hampshire and Berkshire. The Level 2 course would run from October 2021 to February 2022 and is a 5-day intensive course.



REPORT ON: Autumn Parish Council Newsletter

WRITTEN BY: Deputy Parish Clerk

MEETING DATE: 21st September 2021

AGENDA ITEM: CC23/21

Introduction

The newsletter will be 12 pages, the same format as the Spring newsletter and using the same printer and distributor, noting there is a list held in the Parish Office of those households that will have the newsletter posted to them.

Content

1. Councillor update
2. Book Exchange
3. Planning and Development Committee
4. Conservation Area Appraisal
5. Traffic and Transport
6. Community Speedwatch
7. Amenity Areas Committee
8. Community Committee including Community Grants and George Rothery Bequest
9. Village Centre Action Plan

Timeline

11th October - submission of articles to Clerk

18th October – send newsletter to printers

25th October – distribution to households in Parish.

