



**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL'S FINANCE COMMITTEE
HELD IN THE LIBRARY ROOM, THE BRIDEWELL, THE BURY, ODIHAM, RG29 1NB
ON 19^h APRIL 2022 AT 8.30pm**

Present: Cllrs R Coleman (Chair), L Cornall, H Tyler and P Verdon.

In attendance: Andrea Mann, Parish Clerk.

F38/21 To receive and accept apologies for absence

Apologies were received and accepted from Cllr McFarlane.

F39/21 To receive declarations of interests and requests for dispensation relating to any item on the agenda

None.

F40/21 Public Session

There were no members of the public present.

F41/21 Approval of minutes

It was not possible to approve the minutes of the previous meeting held on 19th October as there were insufficient members present. It was agreed to refer the minutes to the next meeting.

F42/21 October 2021-March 2022 Bank Reconciliations

RESOLVED

The bank reconciliations were approved.

(Proposed by Cllr Coleman, seconded by Cllr Verdon, all agreed).

F43/21 Quarter 4 Payments Listing

RESOLVED

The Quarter 4 Payments Listing as presented with the agenda was reviewed and agreed. The list would be published on OPC's website.

F44/21 End of Year Balances and Earmarked Reserves

The end of year balances and earmarked reserves were reviewed, including the end of year income and expenditure report and balance sheet. There were a few discrepancies which the Clerk was asked to look into before the final documents were presented to full Council in May with the AGAR submission documents.

F45/21 End of Year Budget Position

RESOLVED

The end of year Scribe report was reviewed and the end of year variances noted as per the Clerk's agenda report.



F46/21

Virements

All proposed virements in the Clerk's agenda report were accepted.
(Proposed by Cllr Coleman, seconded by Cllr Verdon, all agreed).

F47/21

Banks and Investments

The Clerk reported that dialogue with banks continued to be challenging, especially changing bank mandates when Councillors left. The Unity Trust mandate was now correct, the Lloyds mandate was under review and signatories on all accounts would be reviewed at the Annual Council meeting.

The new CCLA account had been set up and a BACS transfer would be set up the following day but transfers from the Lloyds Treasurers had not yet been actioned.

F48/21

April 2022 Payments

RESOLVED

The payments listing presented to Councillors before the meeting was agreed, with the addition of one further payment to Survey Monkey, and Cllrs Coleman and Verdon were appointed to complete the approval process.

(Proposed by Cllr Coleman, seconded by Cllr Verdon, all agreed).

It was agreed that other online survey providers should be researched before the 2023 subscription was due.

F49/21

Date of Next Meeting

19th July 2022.

There being no further business the meeting closed at 9.10pm.

Signed.....

Date.....