



**MEMBERS OF ODIHAM PARISH COUNCIL ARE SUMMONED TO ATTEND THE
COUNCIL MEETING OF ODIHAM PARISH COUNCIL TO BE HELD IN
THE LIBRARY ROOM, THE BRIDEWELL, THE BURY, ODIHAM, RG29 1NB
ON 21st JUNE 2022 COMMENCING AT 7.30pm**

15th June 2022

Andrea Mann, Parish Clerk

Members of the public are welcome to attend.

- 39/22 To receive apologies for absence**
- 40/22 To receive declarations of interests and requests for dispensation relating to any item on the agenda**
- 41/22 Approval of Minutes**
To approve the minutes of the Annual Council meeting held on 17th May 2022 (1-38/22).
- 42/22 Chair's Announcements**
- 43/22 Public Session**
An opportunity for residents to raise questions and issues within the Parish in accordance with Standing Orders. Please view details at <https://odihamparishcouncil.gov.uk/council/policies-and-publications> or contact the Parish Office for further advice.
- 44/22 Two Councillor Vacancies**
- i) To consider any applications received for co-option for the North Warnborough ward, following the resignation of D Stewart.
 - ii) To consider any applications received from the RAF Station ward, following the resignation of A Fraser.
 - iii) To receive recommendations for attracting applications to these positions.

Councillor Reports

- 45/22 Meeting reports from Councillors**
To RECEIVE any verbal reports from Councillors on their attendance at outside meetings.
- 46/22 Reports from other Councils**
To RECEIVE any verbal reports from Hart District Councillors and the Hampshire County Councillor representing Odiham.
- 47/22 To consider Matters Arising from the Minutes not elsewhere on the agenda (page 4)**



48/22 Membership of Committees

- i) To appoint Cllr Seabrook to her chosen committees.
- ii) To appoint a Councillor to chair the Traffic Partnership Committee.
- iii) To agree any other additions or deletions requested at the meeting.

49/22 Odiham Consolidated Charities Trustee

To consider a recommendation from Odiham Consolidated Charities that Neil Osman is appointed to the final remaining OPC trustee position. A full list of current trustees will be provided to councillors.

50/22 Neighbourhood Plan Review

- i) To consider the recommendation from the Planning & Development Committee that the Odiham & North Warnborough Neighbourhood Plan adopted in 2017 is reviewed.
- ii) To consider the fee proposal from O'Neill Homer and agree in principle, subject to a successful funding bid to Locality.
- iii) To agree for the Clerk, in consultation with the Neighbourhood Plan Monitoring Group, to submit a grant application to Locality for £10,000 plus an additional £8,000 due to the review adding design codes.

51/22 Strategic Priorities (pages 5-6)

To review, agree and prioritise the Strategic Priorities for the year ahead as proposed by the Strategy Working Group 07.06.22.

52/22 S106 Projects (pages 5-6)

To review and agree the updated list of projects suitable for S106 spending, also updated at the Strategy Working Group 07.06.22.

53/22 Proposed diversion of a bridleway (page 7)

To consider correspondence from a resident requesting OPC's view on the proposed diversion of Bridleway 72, currently running through the garden at Buttnidge Cottage, Hillside, Odiham, Hampshire RG29 1JA.

54/22 Letter to the Basingstoke Canal Authority Joint Management Committee (pages 8-9)

To consider a draft letter to the Joint Management Committee on the deteriorating condition of the Basingstoke Canal.

55/22 Invitation to comment on Hampshire County Council's draft Catchment Management Plans

<https://www.hants.gov.uk/landplanningandenvironment/environment/flood-ing/strategies/catchment-management-plans>

To receive comments from Councillors on the Loddon East Catchment Management Plan.



- 56/22 Hampshire's draft Local Transport Plan (page 10)**
- i) To agree a response to Hampshire's consultation on the new Local Transport Plan: [Consultation link](#)
 - ii) To ratify decision made under delegated authority for a local campaign group to use OPC's logo .
- (Councillors should refer to email correspondence for further information).

- 57/22 Hampshire's consultation on proposed changes to supported passenger services and the Concessionary Travel Scheme in Hampshire**
To agree a response to Hampshire's consultation [Consultation link](#)

- 58/22 Odiham Common draft Management Plan**
To consider a response to the draft Odiham Common Management Plan (circulated to Councillors only).

- 59/22 Planning Applications**
To consider the following planning applications and proposed responses from the Planning & Development Committee. Also refer to the Planning List circulated to Councillors and published at <https://odihamparishcouncil.gov.uk/wp-content/uploads/2022/06/Planning-List.pdf>

OPC reference: 11/22 Application reference: 22/01043/FUL
Address: Cricket Ground King Street Odiham Hook Hampshire
Description: Installation of solar panels on the South West facing roofslope.
Comments due: 22.06.22
[22/01043/FUL | Installation of solar panels on the South West facing roofslope | Cricket Ground King Street Odiham Hook Hampshire \(hart.gov.uk\)](#)

Financial Matters

- 60/22 To approve the June 2022 Payments Listing**
(This listing will be circulated to Councillors by email before the meeting).
- 61/22 Date of next meeting**
Scheduled 19th July 2022.

Confidential Matters

- 62/22 To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press to consider confidential contractual and staffing matters which meet the criteria of Schedule 12A of the Local Government Act 1972 Part 1.**
- 63/22 Police Lease for offices at The Bridewell (pages *if returned in time*)**
To consider approving the final lease for offices at The Bridewell.

| Full Council | | | | |
|-----------------------------------|---------------|-----------------------|--|--|
| Date of meeting | Agenda ref no | Cllr to action | Details | Status |
| OUTSTANDING ON-GOING ITEMS | | | | |
| Mar-22 | 210/21 | Clerk | Change previous minutes from draft and add to website. | Complete |
| | 215/21 | Clerk | Respond to question regarding co-option process. | Complete |
| | 216/21 | Clerk | Provide new Councillor information to new Councillors and update OPC records. | Complete |
| | | | Notify Hart DC of new appointments and forward official documentation. | Complete |
| | | | New Councillor appointment to committees. | Complete |
| | 217/21 | Cllr AMc | Report back from High St parking bays meeting with Hart DC. | Complete |
| | 219/21 | Clerk | Research and draft new Communications Policy, combining 3 current policies. | |
| | 220/21 | Cllr PV/Clerk | Refer Conservation Area Appraisal to Council for adoption. | On agenda |
| | 221/21 | Clerk | Revise Village Centre Action Plan and update website. | Complete |
| | | Clerk/Working Group | Consider priorities and how to progress projects. | See item 20/22 |
| | 222/21 | Clerk | Research other options for providing public toilets including sourcing usage data. | |
| | 223/21 | Clerk/P&D Committee | Refer question on NP Monitoring Group membership and self-builds to P&D and respond. | Complete |
| | 224/21 | Clerk, Cllrs RC & AMc | Set up payments and complete payment approval process. | Complete |
| | 225/21 | Clerk | Publish adopted 2021-22 Asset Register. | Complete |
| | 226/21 | Clerk | Publish agreed 2021-21 Subscriptions and Contracts list. | Complete |
| | 227/21 | Clerk | Award contract to Arcadian for ecological surveys and biodiversity action plan. | Complete |
| | | | Surveys 18th May, report back findings to Council. | Surveys complete. Reports due 2 months. |
| | 228/21 | Clerk | Refer decision on insurance of unoccupied buildings to insurer. | Complete |
| | | | Instruct new policy from 1st April. | Complete |
| | 230/21 | Clerk/Deputy/Cllr AMc | Liaise with Hook Parish Council regarding promotion of project to improve Hook railway station. | Contact made, no response. |
| | 233/21 | Clerk | Revise and refer Bridewell Lease to the MP. | Complete |
| | | | Refer response back to meeting for signature. | Complete |
| | 234/21 | Clerk | Revise and refer Library Room Licence to Book Exchange CIC. | Complete |
| | | | Arrange meeting with CIC reps. | Complete |
| | | | Refer response back to meeting for signature. | Complete |
| | 235/21 | Clerk/Cllr PV | Continue and resolve legal enquiries for Crownfields S106 Agreement. | Complete |
| | | | Refer final draft back to meeting. | Complete |
| Apr-22 | 262/21 | Clerk/Cllr PV | Seek clarification on one clause in S106 Agreement. | Complete |
| | | Clerk/Cllr PV | Refer OPC's decision on S106 Agreement to developer and Hart DC. | Complete |
| | 265/22 | Clerk | Prepare, offer and secure signatures for 6 month tenancy of Chapel Cottage. | Complete |
| May-22 | Various | Clerk | Revise councillor positions on website. | Complete |
| | 5/22 | Clerk | Change previous minutes from draft and add to website. | Complete |
| | 8/22 | Clerk | Arrange for new councillor forms to be completed, notify Hart DC of co-option and updated website. | Complete |
| | 13/22ib | Clerk | Update website to reflect new arrangement for Planning & Development committee meetings. | Complete |
| | 13/22id | Clerk | Add to agenda a review of revised meeting arrangements no later than November 2022. | |
| | 14/22 | Clerk | Update website to reflect change in working groups. | Complete |
| | 16/22 | Clerk/Cllr HT | Complete application forms for changes to Unity Trust and CCLA bank mandates. | Applications sent. |
| | 17/22 | Clerk | Notify OCC of OPC's decision on trustees. | Complete |
| | 18/22 | Clerk/working group | Receive and review costed schedule of works quotes and refer to meeting with recommendation. | Defer to next meeting. |
| | 19/22 | Clerk | Ask HCC to remove concrete bases in the ford as well as the poles. | Requested |
| | 20-21/22 | All | Hold Strategy Working Group meeting to review Strategic Plan and agree priorities and projects for S106 funding. | Meeting held, recommendations on agenda. |
| | 23/22 | Clerk | Sign and return Parish Lengthsman contract and refer work list to Amenities Areas Committee. | Complete |
| | 24-29/22 | Clerk | Submit annual return documentation and update on website and noticeboard s as required. | Complete |
| | 30/22 | Clerk/Deputy Clerk | Order The Greening Campaign promotional cards. | Due Sept |
| | 31/22 | Clerk/Cllrs RC&PV | Set up payments online and complete the approval process. | Complete |
| | 32/22 | Clerk | Make grant payment to Voila. | Complete |
| | 35/22 | Clerk/Cllrs Amc&PV | Sign MP lease, file and return copy to MP. | Complete |
| | 36/22 | Clerk | Forward draft lease to Police for consideration, seek legal advice on one of the clauses and manage appropriately. | Complete, pending response. |
| | 37/22 | Clerk | Refer decision on planning applications for the Parish Room to Odiham Society. | Complete |

REPORT ON: Strategic Priorities

WRITTEN BY: Parish Clerk

MEETING DATE: 21st June 2022

AGENDA ITEMS: 51-52/22

Introduction

As agreed at the previous meeting, a Strategy Working Group meeting was held on 7th June to carry out a full review of OPC's Strategic Plan and identify key priorities for the year ahead. All Councillors were invited to attend.

The following priorities were identified:

| Committee/ Working Group | Project | Priority |
|-------------------------------------|---|--------------------------------------|
| The Bridewell WG | <ul style="list-style-type: none">- Phase I works, utilise HCC grant.- Phase II vision, continue work. | High Medium |
| Amenities Areas | <ul style="list-style-type: none">- Play Review of play areas and focus on highest priority site.- War memorial - phase 2 works.- Continue work identified in bench audit.- Review biodiversity surveys with main grounds contractor to identify what can be achieved within current contract. | High High Medium Medium |
| Planning & Development | <ul style="list-style-type: none">- Neighbourhood Plan Review (note funding will need to be spent by end of financial year).- Negotiation on ownership of land at Montford Place. | High Low |
| Community | <ul style="list-style-type: none">- Supporting High St including Christmas.- The Greening Campaign – Phases I (launch end Sept) & 2.- Speedwatch – recruitment drive and funding for 2nd SID.- Flags and flagpoles. | High High Medium Medium |
| Traffic Partnership | <ul style="list-style-type: none">- Sustainable transport – progress report from HDC on EVCPs.- 30mph signs on Dunley's Hill | High Medium |
| Finance | <ul style="list-style-type: none">- Continue research on potential disposal of asset.- Ensure robust budget provision for 2023/24 administration. | High High |

The list of projects suitable for S106/CIL expenditure was also reviewed and proposed as follows:

| Location | Project | Estimated Cost | S106 Category | Potential S106 | Status |
|-----------------------|---|----------------------|----------------------|-------------------|-------------------|
| The Bridewell | Additional toilet provision | £40,000 | Community Facilities | Crownfields | £5,000 confirmed. |
| B3349 | Village Gateway Scheme | £7,200 | Highways | Crownfields | £4,000 confirmed. |
| The Bridewell | Renovation of building to enable increased community usage. | Awaiting quotes | Community facilities | All sites | |
| Hook Road | Village Gateway Scheme | £4,000 | Highways | Land off Hook Rd. | |
| Farnham Road | Village Gateway Scheme | £4,000 | Highways | | |
| Priority sites tbc | Play area replacement | Up to £100k per site | Parish Leisure | | |
| Car parks and High St | Electric Vehicle Charging Points (EVCP) | Tbc | Environment | All sites | |

For Decision

- i) To review, approve and prioritise OPC's focus for the year ahead.
- ii) To review, approve and prioritise OPC's list of projects for S106/CIL expenditure.



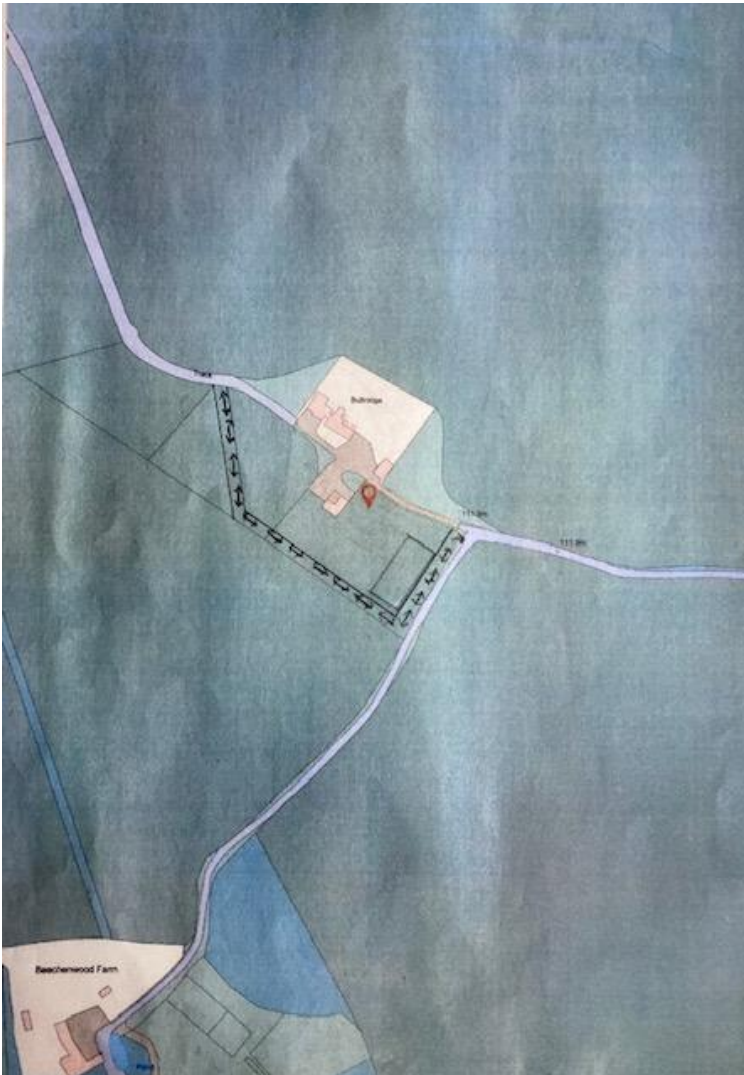
REPORT ON: Proposed diversion of a bridleway

WRITTEN BY: Parish Clerk

MEETING DATE: 21st June 2022

AGENDA ITEMS: 53/22

A resident has asked for OPC's view on their proposed diversion of Bridleway 72 before submitting a formal application to Hampshire County Council. The bridleway currently runs through the garden at Buttnidge Cottage, Hillside, Odiham, Hampshire RG29 1JA.



The black arrows show the proposed new route.



The Bridewell
The Bury
Odiham
Hampshire
RG29 1NB

Cllr Natalie Bramhall, Chair, Basingstoke Canal Joint Management Committee

21st June 2022

Dear Cllr Bramhall

Condition of the Basingstoke Canal

The Basingstoke Canal Society has written to Odiham Parish Council highlighting their serious concerns that the condition of the Basingstoke Canal is deteriorating to an extent which will impact on valuable revenue for the Canal unless something is done. I have also had representations from Galleon Marine and Accessible Boating Association. All of these operators predict that unless the necessary work to improve the condition of the canal, as outlined below, is carried out they will have to stop offering their services as the canal will become unnavigable before the end of the summer. This would be a serious blow to revenue generation and the amenity of residents and visitors, impacting on many local businesses. The loss of revenue to all users will also impact on the funds available to maintain the canal since they all contribute to income to the Canal Authority.

All users and in particular the Canal Society have serious concerns about the deteriorating condition of the canal and particularly about the lack of dredging which is threatening continuance of boat operation in Odiham. We are fearful that unless dredging is given an absolute priority it will be impossible for the Canal Society, ABA or Galleon to complete their cruising programme this year. The effect of this will be that they will not be able to earn the valuable revenue that is needed to support the canal and to ensure that the navigation remains open. As a contributor to the canal budget, Odiham Parish Council would wish to be assured on behalf of its tax payers that this issue is receiving the attention it deserves.

We are aware that the water level is subject to fluctuation and will drop in periods of dry weather. However, we understand that the water level has been lowered because of an investigation of a leak in the Crookham area. We have seen the latest report on the progress of this repair from Fiona Shipp and would appreciate an update. Obviously it is extremely disappointing that the contractors employed to make the necessary repairs left the site without completing the job.

The lowered water level is compounded by the need to dredge the canal which has to be done regularly to maintain its depth. The Odiham stretch of the canal is particularly affected. It is coming increasingly difficult for craft of any size to navigate the stretch from Odiham Wharf at Colt Hill to the Barley Mow as several stretches of the canal are now so shallow. Trips to King John's castle, which is a favoured route, have been challenging for some time due to the long term problem with Swan Cutting so almost all the boats from Colt Hill need to travel eastwards. It seems we are now approaching a position where it will become impossible to operate most boats in either direction. Galleon Marine offer a vital service to all boats using the canal and if they are forced to cease trading, the whole future of the canal as a boating leisure facility will be at risk. We understand there are steps that could be taken to protect the water levels in the area around Colt Hill and wonder if this has been considered as a matter of urgency?

As you will recall from the last JMC meeting in November 2021, a working group (comprising officers and BCS members) was tasked with reviewing the dredging position and recommending solutions. As far as we are aware, no meetings have taken place and the silting of the canal is steadily getting worse. Any dredging plan should identify the sections of canal to be dredged, the equipment to be used (BCA assets or hired-in plant), the proposed methods of disposal (tip sites or removal by lorry) and the funding arrangements. Given that it is now over six months since the decision was taken to urgently review this situation and to propose solutions, it would appear that you are no nearer to sorting out the problem - and the silting is getting worse. I think the users of the canal and the authorities which fund the canal are now overdue an explanation from the Counties on what can be done about the dredging issue and when the work can start. If there is simply a 'progress report' at the next JMC (scheduled for 14th July) we feel that the JMC will be failing to tackle an issue which is vitally important if the canal is to remain as a fully operational navigation.

We understand that the longer term future of the canal is brighter. That once the new water main is completed, the need for extraction at Greywell will cease and more water will be available to the canal. However this will take some 5 years to take effect and meanwhile it is vital that the necessary maintenance is carried to keep the canal in working order.

The Basingstoke Canal is a much valued, local, recreational asset which is enjoyed by local residents as well as bringing visitors to the Parish who also provide valuable support to the local businesses. As such, Odiham Parish Council asks the Basingstoke Canal Joint Management Committee to take action and supports the campaign for works which will stop further deterioration.

Yours sincerely

Cllr Dr Angela McFarlane, Chair
Odiham Parish Council

cc: Cllr Jonathan Glen – Vice Chair, Basingstoke Canal Joint Management Committee
Cllr xxxxxx, Hart District Council
Cllr David Jackson, parish council representative on the Joint Management Committee.

MAKE ODIHAM SAFER HELP SHAPE HAMPSHIRE'S TRANSPORT PLAN

Hampshire County Council has opened a public consultation on a draft Local Transport Plan (LTP4) which, if adopted, would affect how people travel in Hampshire in the future.

There are lots of great suggestions in the plan **BUT** there is no mention of changing the speed limits in villages from 30MPH to 20MPH. We need to make it clear to Hampshire Council that can only be obtained by changing to a 20MPH speed limit. In addition, roads such as Odiham High Street, King Street and the Bury will become much safer as a result.

Please take **just 5 minutes to voice your views** on this important local issue: <https://tinyurl.com/OdihamResponse>



We would like to
see 20 MPH in
Odiham

-
Hampshire's plan
does not support
this

-
Your voice
matters

-
Please respond
by:
26th June 2022