



ODIHAM PARISH COUNCIL STRATEGIC PLAN 2019-23 (INTERNAL PLAN FOR COMMITTEES)

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(Covered by full Council & committees since January 2022)

Adopted by full Council: 21.07.20

Strategy Group review dates: 10.11.20 11.01.21 11.05.21 16.11.21

Reported to full Council dates: 17.05.22

1. Introduction

In January 2020, OPC agreed the following Strategic Priorities covering the 2019-23 electoral term:

High

Supporting the High St.

Development of sustainable transport (eg cycle ways, footpaths, electric vehicle charging).

Update the Odiham Conservation Area Character Appraisal 2008.

Medium

Increasing biodiversity through 'meadow' or tree planting.

Protection, enhancement of and access to local heritage.

Canal Basin Project.

Land at Hatchwood/ Montford Place.

Land at Dunley's Hill Field.

Expansion of nursery/preschool as part of Crownfields developments site.

Low

Enhancement of and access to sporting and leisure facilities.

In May 2020, OPC agreed to earmark funds towards some of these Strategic Priorities.

The annual budget and earmarked reserve listing also includes some projects which are general maintenance or improvement projects but considered to be over above normal, routine maintenance.

This Strategic Plan aims to capture both the projects falling under a Strategic Priority and larger maintenance/improvement projects where a budget or earmarked reserve allocation has been made.

This Plan is a living document whereby projects can be added, updated or removed and requires regular monitoring to be an effective tool for OPC Coucillors and staff.

- Each committee shall be responsible for the relevant committee page.
- The Strategy Working Group shall be responsible for monitoring the implementation of the entire Strategic Plan at least twice a year.
- The Strategy Working Group's monitoring report will be reported to full Council once a year.

2. Strategy Working Group Priorities

Membership: Cllr A McFarlane (Chair), Cllr R Coleman and Cllr P Verdon - all Councillors invited.

Objectives: To develop and articulate OPC's Strategic Plan, monitor the implementation of the plan at least twice a year and provide a monitoring report to full Council once a year.
The Strategy Working Group may take responsibility for some projects which do not naturally fall under the responsibility of a committee.

Dates of meetings:

Strategic Priority	Available budget/EMR	Project Name	Details of Project	Barriers/threats	Last quarter (Q4 2021/22)		This quarter (Q1 2022/23)		Next quarter (Q2 2022/23)	Project complete	Future monitoring & matters arising	
					Actions required	Monitoring notes	Actions required	Update				Actions to c/f
Strategic Plan	0	OPC Strategic Plan 2019-23	To develop, articulate and monitor the implementation of OPC's Strategic Plan.							√	Annual Monitoring Report to full Council.	
The Bridewell	£10k grant from HCC, £15,315 OPC reserves	Retain The Bridewell	To research options to retain Odiham Library building as a community asset	Community support. Funding.	Complete research and produce full business plan before considering whether to accept freehold.	√					√	
					Take on building freehold from HCC.	√				√		
					Progress plans and secure LBC for Phase I works.	In progress	Progress plans and secure LBC for Phase I works.	LBC confirmed. Need update on Costed Schedule of Works.	Complete Phase I works.			
					Develop concept plans for Phase II vision.	√	Community Consultation for Phase II vision.	In progress May 2022.	Report consultation conclusions. Research funding and progress Phase II vision.			
Book Exchange	£10k grant from HCC.	Odiham Book Exchange	To research options which continue to provide residents with access to books.		Establish Odiham Book Exchange.	√	Hand over Odiham Book Exchange to the newly established Friends of OBE CIC.	√		√		
							Agree Licence Agreement and terms for using of The Library Room in The Bridewell	√	Implement new charging regime.	√	Annual review of arrangements.	
Flooding at Mill Corner	0		To lobby authorities to find an engineering solution to surface water flooding at Mill Corner.		Meeting with Thames Water, Environment Agency & partners.		On hold due to Covid.					
					Ask CC to add major flood alleviation scheme to the Hampshire Infrastructure Plan.		Awaiting process, need to follow up.					

3. Amenity Area Committee Priorities

Membership: Cllr R Coleman (Chair), Cllr K Ball, Cllr L Cornall, Cllr A McFarlane, Cllr D Sanger.

Objectives: To research, deliver and monitor Amenity Area strategic projects.

Dates of meetings: 31.05.22, 16.08.22, 15.11.22, 21.02.23.

Strategic Priority	Available budget/EMR	Project Name	Details of Project	Barriers/threats	Last quarter (Q4 2021/22)		This quarter (Q1 2022/23)		Next quarter (Q2 2022/23) Actions to c/f	Project complete	Future monitoring & matters arising	
					Actions required	Monitoring notes	Actions required	Update				
Increasing biodiversity through 'meadow' or tree planting		The Firs	General tree/shrub maintenance to open up view of Odiham, improve entrance and pathways through shrub clearance, installation of bench and interpretation board. Consider a route as part of Hart's Green Loop.		Write full specification.	No progress. No response from Hart DC. Project has taken different path due to Climate Action Plan and request from Forest School. Refer to current quarter.	Write full specification.					
					Consider use by Forest School and agree required actions.	Now researching land at Colt Hill.						
		Cemetery biodiversity area		Manage wilflower area	Inform contractor	Ensure maintenance of wilflower area is included in new Cemetery maintenance spec.	√ Added to new grounds contract.				√	
		Cemetery Meadow		Community Orchard		Planted and formal opening.	√				√	
		General Biodiversity Policy		Develop Environmental and Climate Action Plan		Policy development	√				√	
									Biodiversity surveys 18.05.22.			
Canal Basin Project	0	Canal Basin Project	This project is led by the Basingstoke Canal Society. OPC is a member of the Working Group in order to be best informed before OPC makes a decision on whether to give up part of POS land for this purpose.	Subject to land at Montford Place being passed to OPC.	Consider asking Hart DC for a Deed of Variation.	15.09.20 - OPC agreed not to do this at current time.		Update 09.05.22 - HDC still not issued certificate of practical completion. Awaiting update form developer.				
				Residents objections.	Research on taking on Montford Space open space.	Hart not issued certificate of practical completion due to the landscaping not being managed in accordance with the establishment phase detailed in the Landscape Management Plan. OPC obtained a Landscape Architects report on planting which was forwarded to Hart DC and residents.						
				S106 terms.	Research S106 limitations on land.	Support offered from Hart DC, awaiting progress report.						
Enhancement of and access to sporting and leisure facilities	Benches and noticeboards £1,465.83	Replacement noticeboards			2 new noticeboards, High Street	√	Complete works for bench repairs.	Chamberlain Gardens - ?, next to quarry - ?.		√		
				1 new noticeboard, North Warnborough	√							
		Bench repairs		Carry out audit of all benches.	√							
		Picnic benches		Arrange repairs for 3 highest priorities.	War memorial bench - completed.							
		Provide 2022-23 budget.	Not approved. Grant application sent to Hart DC to hire benches 2022 - pending.		Review bench audit to identify next 3 priorities.	Install temporary benches using grant funding.	Due to be delivered 13.05.22.			Consider funding for 2023/24.		

	Buften Field	Support for sports pitches	Support HCC application and lobbying for community use		Continue to lobby HCC for input to the community use agreement.	Submitted request through Hart DC planning officer.	Continue to lobby HCC for input to the community use agreement.				
	Dunleys Hill (see also P&D Committee)	Possible biodiversity area			Consider biodiversity area as part of Dunley's Hill development following presentation from developer 05.01.21.	No update on progress of application.	Start to think about best/preferred use of the POS land ready for a further approach from developer.	Consider area as part of the Environment and Climate Action Plan so a clear plan is ready should an application come forward.			OPC to take view on whether to take on the management of this space.
Protection, enhancement of and access to local heritage.	Chapel building maintenance £9,085	Chapel refurbishments	To protect buildings into further state of disrepair.		Repair and protect North Chapel floor.	v				v	
			To transform chapels into usable space.		Develop clear strategy for South Chapel		Develop clear strategy for South Chapel				
	War memorial maintenance £1,116	War memorial refurbishment	Stage 1 - structural repairs - complete. Stage 2 - clean memorial, improve quality of inscriptions.	Funding.	Update quotes	Stone mason advised enamelling of letter works should be carried out after prolonged dry spell.	Update quotes to enable works before Remembrance.				

4. Community Committee Priorities

Membership: Cllr A McFarlane (Chair), Cllr K Ball, Cllr A Fraser, D Sanger, Cllr P Verdon.
 Objectives: To research, deliver and monitor Community Committee strategic projects.
 Dates of meetings: 10.05.22, 12.07.22, 20.09.22, 16.11.22, 24.01.23, 21.03.23

Strategic Priority	Available budget/EMR	Project Name	Details of Project	Barriers/threats	Last quarter (Q4 2021/22)		This quarter (Q1 2022/23)		Next quarter (Q2 2022/23)	Project complete	Future monitoring & matters arising		
					Actions required	Monitoring notes	Actions required	Update	Actions to c/f				
Supporting the High Street	£7,845	Supporting the High St	Meeting with High St businesses		Business Forum Meeting.	Held February v				v	Schedule periodic forum meetings.		
			WhatsApp group for High St businesses		Set up with regular messaging.	v					v		
			Flag pole holders		Develop clear process for displaying flags.	v						v	
					Increase fittings.	No progress due to LBC advice from HDC.	Progress enquiries with HDC re planning consent.						
			Parking		Consider herringbone parking bays.	Research with HCC complete. Agreed not to progress.						v	
					Campaign for lower parking charges.	OPC's representation to HDC budget meeting unsuccessful.	Watching brief.						Consider funding to HDC to lower charges in 2023/24.
			Branding		Develop Your Odiham branding.	v	Develop clear strategy for the Your Odiham branding.						
					Update Visit Odiham map leaflet.	v							
					Christmas promotion.	v							
			Village Centre Area Action Plan		Develop plan in consultation with community.	v	Adopt Plan.	v					
							Prioritise and start to deliver agreed projects.						
			Queens Platinum Jubilee 2-5.06.22		Beacon Lighting		Plan event.	v	Deliver event.				
		Street Party		Secure funding and plan event.	v	Deliver event.							
		Commemorative booklet		Secure funding and draft booklet	v	Finalise, print and distribute booklet.							
		The Green Canopy		Plant and open community orchard (see also AA Committee)	v				v				
The Greening Campaign		Phase I		Sign up to Phase I, set up working group and start planning.	v	Two consultation events scheduled.							
						Agree top 8 priorities (as required by the scheme).							
						Print and distribute The Greening Campaign cards to residents.							
		Phase II		Express interest in HCC funding.	v								

5. Planning & Development Committee Priorities

Membership: Cllr P Verdon (Chair), Cllr K Ball, Cllr R Coleman, Cllr Cornall, Cllr Fraser.

Objectives: To research, deliver and monitor Planning & Development Committee strategic projects.

Dates of meetings: 17.05.22, 31.05.22, 22.06.22, 12.07.22, 02.08.22, 23.08.22, 14.09.22, 04.10.22, 25.10.22, 16.11.22, 06.12.22, 04.01.23, 24.01.23, 14.02.23, 07.03.23, 28.03.23, 18.04.23, 09.05.23

Strategic Priority	Available budget/ EMR	Project Name	Details of Project	Barriers/threats	Last quarter (Q4 2021/22)		This quarter (Q1 2022/23)		Next quarter (Q2 2022/23) Actions to c/f	Project complete	Future monitoring & matters arising
					Actions required	Monitoring notes	Actions required	Update			
Update the Odiham Conservation Area Character Appraisal 2008	Spent	Odiham and North Warnborough Conservation Area Character Appraisal	To update both the Odiham and North Warborough CACA documents in partnership with Hart DC recommended consultant.		Produce draft.	√	Agree final document.	√			
					OPC approve draft.	√	Hart DC to adopt.				
					Community consultation.	√	Community promotion.				
Land at Hatchwood/ Montford Place	0	Montford Place Open Space	To research taking ownership of open space at Montford Place as per S106 agreement.	Sufficient commuted sum. Poor state of current maintenance.	Establish commuted sum.	Still to be confirmed.	Watching brief.				
					Source current maintenance costs based on historic calculations.	One quote received circa £20k p/a. Fabrik UK produced inspection survey. Could re-visit to request firm costings.	Watching brief.				
					On hold until HDC issue a Certificate of Practical Completion.		Watching brief.				
Land at Dunley's Hill Field (see also AA Committee)	0		To agree the best use of land at Dunley's hill field.		OPC to research & agree preferred use of land.	Biodiversity Area suggested.	Watching brief.				
						On hold until further approach from developer or clear intention the project will progress.					
Expansion of nursery/preschool as part of Crownfields developments site	0		To ensure site delivers land for pre- school in accordance with NP.	Funding for expansion to nursery building.	OPC to formally notify Hart DC & Developer of OPC's requests for the land.	√	Confirm contents of S106 Agreement through consultation with developer and seeking legal advice.	√ - £5k The Bridewell, £4k Village Gateway, land and layout for parking, £1k to cover legal costs.	Ensure receipt of contributions in accordance with S106 and associated project expenditure.		
					OPC to agree whether sensory garden in the preferred option to put forward.						

Developers' Contributions for the Land off Hook Road NP site.	0		To ensure suitable contributions for the community.			Review OPC's list of projects for consideration of S106 projects.					
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6. Traffic & Transport Priorities

Strategic Priority	Available budget/EMR	Project Name	Details of Project	Barriers/threats	Last quarter (Q4 2021/22)		This quarter (Q1 2022/23)		Next quarter (Q2 2022/23) Actions to c/f	Project complete	Future monitoring & matters arising
					Actions required	Monitoring notes	Actions required	Update			
Development of Sustainable Transport (to be considered by full Council)	£5,000	Electric Vehicle Charging Points	To research and campaign for EVCP's in the Deer Park and The Bury car parks.	Hart DC approval. Funding.	Makes enquiries to Hart DC.	Hart DC Climate Officer feasibility study completed through Hampshire CC EV chargepoint framework, Odiham identified as unlikely to attract commercial funding. Update 09.03.21 - Gov changed policy which gave additional funding to HDC and means Odiham can now be considered. The Bury deemed as most commercially viable option.	Continue to request update from Hart DC on the proposed double charging point in the Parish.				
					OPC contribution.	TTS1/20 OPC agreed to EMR £5,000 to the development of sustainable transport could help fund the installation of the EVCP in the Deer Park carpark. Update from Hart DC following the meeting: installs of dual fast chargers cost typically range from 11-16k depending on grid install cost, and the Deer Park is expected to be at the upper range of this. However there would be the possibility of OZEV grant funding which could cover up to £6,500 of the cost.	OPC to agree whether to contribute towards cost of second unit.				
Footpath improvements	£2,000	Footpath 64		Awaiting go ahead from Hants CC			Watching brief.				
Traffic management	0	Speedwatch (covered by Community Committee)	Set up Speedwatch group.	Sufficient number of volunteers.	Develop and launch Speedwatch scheme.	✓	Secure more volunteers.				Encourage volunteers to self manage. Welcome additional
					Secure and train volunteers.	Part Complete.	Research second SID.				
					Research second SID.	Enquiries made.					
					Data analysis and reporting.	Set up on website, noticeboards and moved to Community Committee.					
£4,000 from Crownfields S106	Traffic calming on B3349	Village Gateway Scheme	Village Gateway Scheme	Funding	Research project.	✓ - all enquiries completed with HCC. Awaiting receipt of developers contributions.	Project delivery.				
				Funding	Consider putting project forward for land off Hook Rd NP development site.		Consider putting project forward for land off Hook Rd NP development site.				
				Funding			Research funding or suitable developer contribution.				