



**MEMBERS OF ODIHAM PARISH COUNCIL FINANCE COMMITTEE ARE SUMMONED TO
ATTEND THE FINANCE COMMITTEE MEETING
IN THE LIBRARY ROOM, THE BRIDEWELL, THE BURY, ODIHAM, RG29 1NB
ON 18th OCTOBER 2022 AT 7.30PM**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND

13th October 2022

Andrea Mann Parish Clerk

- F51/22** **To receive apologies for absence**
- F52/22** **To receive declarations of interests and requests for dispensation relating to any item on the agenda**
- F53/22** **Public Session**
An opportunity for residents to raise questions and issues with the Parish in accordance with Standing Orders. Please view details at <https://odihamparishcouncil.gov.uk/wp-content/uploads/2021/03/Standing-orders-revised-February-2021.pdf> or contact the Parish Office for further advice.
- F54/22** **Approval of Minutes**
To approve the minutes of the Finance Committee meeting held on 19th July 2022 (F01/22-F50/22).
- F55/22** **July-September Bank Reconciliations (pages 3-5)**
To approve the bank reconciliations for July to September 2022 to be signed by the Committee Chair.
- F56/22** **Quarter 2 Payments Listing (pages 6-9)**
To review and accept the 2022/23 Quarter 2 Payments Listing and agree any coding adjustments, which will be published on OPC's website following the meeting.
- F57/22** **Half year Budget Position (pages 10-12)**
To review the 2022/23 half year budget position to 30th September 2022 and discuss variances. Refer to the Clerk's notes, circulated to Councillors by email.
- F58/22** **Quarter 2 Balances and Earmarked Reserves (pages 13-15)**
To review and note the earmarked reserves balance at 30th September 2022 against current bank balances.



F59/22

Speedwatch equipment funding

To consider the request from full Council that the Committee reviews the annual and earmarked reserves budgets and considers a virement of funds for funding to cover new Speedwatch equipment @ £2,300.

F60/22

October 2022 Payments

To approve any requests for payments received since the full Council meeting on 11th October and appoint two Councillors with signatory rights to complete the payment process.

(This listing will be circulated to Councillors by email before the meeting).

F61/22

2023/24 Budget

To receive and note any significant end of year forecast variances or expenditure for 2023/24, in preparation for the Budget Workshop on 8th November.

F62/22

Next meeting

Scheduled 17th January 2022. Members may wish to hold an additional meeting in December to review the draft 2023/24 budget.

Odiham Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/07/2022		
	Cash in Hand 01/04/2022		205,032.30
	ADD Receipts 01/04/2022 - 31/07/2022		192,618.72
			397,651.02
	SUBTRACT Payments 01/04/2022 - 31/07/2022		163,609.24
A	Cash in Hand 31/07/2022 (per Cash Book)		234,041.78
	Cash in hand per Bank Statements		
	Petty Cash 31/07/2022	0.54	
	CCLA 31/07/2022	50,083.96	
	Hampshire Trust Bank 31/07/2022	50,500.00	
	Lloyds 30 days notice account 31/07/2022	3,524.05	
	Unity Trust 31/07/2022	37,955.84	
	Lloyds Treasurer's Account 31/07/2022	29,717.64	
	Lloyds Money Market 31/07/2022	62,029.19	
			233,811.22
	Less unrepresented payments		119.44
			233,691.78
	Plus unrepresented receipts		350.00
B	Adjusted Bank Balance		234,041.78
	A = B Checks out OK		

Odiham Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/08/2022		
	Cash in Hand 01/04/2022		205,032.30
	ADD		
	Receipts 01/04/2022 - 31/08/2022		199,478.92
			404,511.22
	SUBTRACT		
	Payments 01/04/2022 - 31/08/2022		166,307.65
A	Cash in Hand 31/08/2022 (per Cash Book)		238,203.57
	Cash in hand per Bank Statements		
	Petty Cash	31/08/2022	0.54
	CCLA	31/08/2022	75,129.62
	Hampshire Trust Bank	31/08/2022	50,500.00
	Lloyds 30 days notice account	31/08/2022	3,524.17
	Unity Trust	31/08/2022	32,026.42
	Lloyds Treasurer's Account	31/08/2022	76,749.63
	Lloyds Money Market	31/08/2022	0.00
			237,930.38
	Less unrepresented payments		76.81
			237,853.57
	Plus unrepresented receipts		350.00
B	Adjusted Bank Balance		238,203.57
	A = B Checks out OK		

Odiham Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 30/09/2022			
	Cash in Hand 01/04/2022			205,032.30
	ADD			
	Receipts 01/04/2022 - 30/09/2022			307,211.26
				512,243.56
	SUBTRACT			
	Payments 01/04/2022 - 30/09/2022			197,218.98
A	Cash in Hand 30/09/2022 (per Cash Book)			315,024.58
	Cash in hand per Bank Statements			
	Petty Cash	30/09/2022	0.54	
	CCLA	30/09/2022	75,231.06	
	Hampshire Trust Bank	30/09/2022	50,500.00	
	Lloyds 30 days notice account	30/09/2022	3,524.32	
	Unity Trust	30/09/2022	108,745.84	
	Lloyds Treasurer's Account	30/09/2022	76,749.63	
	Lloyds Money Market	30/09/2022	0.00	
				314,751.39
	Less unrepresented payments			76.81
				314,674.58
	Plus unrepresented receipts			350.00
B	Adjusted Bank Balance			315,024.58
	A = B Checks out OK			

Odiham Parish Council
Reserves Balance
2022-2023

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Capital					
Allotment Deposits	1,160.00				1,160.00
Chapel Cottage Deposit	1,211.00				1,211.00
Buften Field Play Area	2,562.50				2,562.50
G Rothery Bequest	2,762.00				2,762.00
Total Capital	7,695.50				7,695.50
Earmarked					
Office Rental	1,000.00	1,877.72			2,877.72
IT Support/Upgrade	1,216.40				1,216.40
Election Expenses	2,500.00	1,000.00			3,500.00
Website					0.00
Cemetery Maintenance	491.35				491.35
Amenity Equipment Repairs	-390.00				-390.00
Chapel Building Maintenance	9,085.00				9,085.00
Chapel Cottage Maintenance	1,500.00	770.85			2,270.85
War Memorial Maintenance	1,116.00				1,116.00
Play Area Replacement	5,000.00	4,000.00			9,000.00
Benches & Noticeboards	1,465.40				1,465.40
Parish Room Maintenance	-2,320.00				-2,320.00
Grounds Maintenance	3,553.50				3,553.50
Memorial Testing	436.00				436.00
Revaluation of Buildings	725.00				725.00
Increasing Biodiversity	275.10				275.10
Footpaths Improvements	2,000.00				2,000.00
Development of Sustainable Tra	4,670.00				4,670.00
Supporting the High St	1,700.00	6,145.97			7,845.97
Conservation Area Character Ar					0.00
Book Exchange	501.28	-501.28		-501.28	-501.28
Insurance				-2,000.00	-2,000.00
Tree Survey		810.88			810.88
PR & Publicity					0.00
Subscriptions	-9.00	9.00		-241.00	-241.00
The Bridewell	15,315.34				15,315.34
Community Grants	3,495.00		800.00		2,695.00
Platinum Jubilee		2,468.75			2,468.75

Odiham Parish Council
Reserves Balance
2022-2023

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Earmarked					
Public toilets R&M		5,000.00			5,000.00
Floral displays		800.00			800.00
Total Earmarked	53,326.37	22,381.89	800.00	-2,742.28	72,165.98
TOTAL RESERVE	61,021.87	22,381.89	800.00	-2,742.28	79,861.48
GENERAL FUND					214,009.51
TOTAL FUNDS					296,613.27

Odiham Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

1000 - General Account		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
	19						
	77						
	1005				69,900.00	39,339.61	30,560.39
	1010				6,000.00	3,356.33	2,643.67
	1015				14,000.00	7,536.76	6,463.24
	1020				500.00	89.87	410.13
	1025				750.00	128.00	622.00
	1030				1,500.00		1,500.00
	1035				3,000.00	2,020.95	979.05
	1040				2,100.00	1,207.34	892.66
	1045				1,000.00	399.39	600.61
	1050			28.80	4,500.00	2,158.35	2,370.45
	1055				750.00	693.45	56.55
	1060				1,133.00	860.00	273.00
	1065					50,119.50	280.53
	1070			50,000.03	400.00	1,000.00	500.00
	1075				1,500.00	6,664.00	2,136.00
	1080				2,400.00	1,921.56	478.44
	1085			2,000.00	4,600.00	6,660.86	-60.86
	1090				1,500.00		1,500.00
	1095				250.00		250.00
	1100				500.00	41.82	458.18
	1500		210,411.50	210,411.50			
	1505						
	1510		550.00	238.22			-311.78
	1515						
	1525						
			210,961.50	£262,678.55	125,083.00	£124,197.79	52,602.26

2000 - Amenity Areas		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
	29						
	37						
	47					15.00	-15.00
	48						
	54						
	55						
	56						
	59						
	78						
	2005				3,500.00	1,569.12	1,930.88
	2010				14,000.00	7,669.77	6,330.23
	2015				2,200.00	3,443.10	-1,243.10
	2020				250.00	158.64	91.36
	2030						
	2035				5,000.00	2,406.87	2,593.13
	2040				7,000.00	9,628.38	-2,628.38
	2050				800.00	392.00	408.00
	2055				160.00	231.45	-71.45
	2065				3,500.00	1,060.00	2,440.00
	2070				4,000.00	1,782.73	2,217.27
	2075			1,400.00	500.00	1,851.00	49.00
	2080				4,100.00	4,036.00	64.00
	2085				500.00		500.00
	2090				1,000.00		1,000.00
	2095				1,000.00	145.00	855.00
	2100				1,000.00	625.90	374.10
	2105				5,040.50	2,884.44	2,156.06
	2110					73.85	-73.85
	2115				1,000.00	375.00	625.00
	2120				500.00	95.00	405.00
	2125						
	2135				500.00	595.00	-95.00
	2140				250.00		250.00
	2150				725.00	145.00	580.00
	2155				3,700.00		3,700.00
	2160				4,300.00		4,300.00
	2165				185.00	232.20	-47.20

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Odiham Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

2170 The Bridewell - cleaning &			6,200.00	3,286.56	2,913.44
2175 The Bridewell - waste disp			1,113.00	424.20	688.80
2180 The Bridewell - H&S check			1,325.00	1,273.00	52.00
2185 The Bridewell - maintenanc			3,250.00	362.50	2,887.50
2500 Chapel Cottage rent	1,050.00	6,300.00		1,211.00	4,039.00
2505 Burial fees	12,500.00	2,580.00			-9,920.00
2510 Allotment rents	1,000.00	1,110.00			110.00
2515 Allotment Deposits					
2520 Other income	100.00	6.00			-94.00
2525 The Bridewell - tenants' re	13,370.00	6,125.00			-7,245.00
2530 The Bridewell - general let	3,580.00	126.00			-3,454.00
	31,600.00	£17,647.00	76,598.50	£45,972.71	16,672.79

3000 - Community

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
3005	APA				250.00	100.00	150.00
3010	PR & Pub inc newsletter				4,000.00	1,535.54	2,464.46
3015	Community Grants						
3016	G Rothery Grant						
3025	Citizens Advice				1,500.00	1,500.00	
3026	Community Awards				250.00	221.00	29.00
3030	Christmas Evening				2,500.00		2,500.00
3035	Christmas Trees and Light				900.00		900.00
3040	Carols in Bury						
3045	RAF Christmas Gifs				2,500.00		2,500.00
3050	Bi annual box cart race						
3055	Armed Forces Day			5.40	500.00	36.86	468.54
3060	VE Day						
3065	Remembrance				1,000.00		1,000.00
3070	Promotion of village				1,000.00	738.32	261.68
3075	Survey Subscriptions			241.00	330.00	320.00	251.00
3080	Odiham Book Exchange			501.28		501.28	
3085	Bands in the Bury				1,000.00	1,000.00	
3090	Flavourfest				1,000.00	1,000.00	
3095	Hanging Baskets						
3100	Spooktakula				1,000.00	1,000.00	
3105	Queen's Platinum Jubilee			15,817.63	1,500.00	13,404.13	3,913.50
3500	Community Income						
3505	Event Sponsorship Income			1,000.00			-1,000.00
			1,000.00	£16,565.31	19,230.00	£21,357.13	13,438.18

4000 - Planning

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
73	Training and Membership						
4010	NH Plan						
4015	NW and Odiham CA Appr				150.00		150.00
					150.00		150.00

5000 - Traffic and Transport

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
4500	Lighting - Maint and admir				4,000.00	3,934.04	65.96
5005	Lighting - energy costs				3,500.00		3,500.00
5015	Sustainable Transport						
5020	Village Gateway			4,000.00	4,000.00		
			4,000.00		11,500.00	£3,934.04	3,565.96

7000 - Earmarked Reserves

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
7005	Office Rental						
7010	IT Support/Upgrade						
7015	Election Expenses						
7020	Website						
7025	Allotment Deposits						

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Odiham Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

7030 Chapel Cottage Deposit			
7035 Cemetery Maintenance			
7040 Amenity Equipment Repai			
7045 Chapel Building Maintenar			
7050 Chapel Cottage Maintenar			
7055 War Memorial Maintenanc			
7060 Play Area Replacement		865.00	-865.00
7065 Bufton Field Play Area			
7070 Benches & Noticeboards			
7075 Parish Room Maintenance			
7080 Grounds Maintenance			
7085 Memorial Testing			
7090 Revaluation of Buildings			
7095 Footpaths Improvements			
7100 Development of Sustainab			
7105 G Rothery Bequest			
7110 Re-energising the High St			
7115 Conservation Area Charac			
7120 Increasing Biodiversity			
7125 Book Exchange	-501.28		-501.28
7130 Insurance - EMR	-2,000.00		-2,000.00
7135 Tree Survey - EMR			
7140 PR & Publicity - EMR			
7145 Subscriptions - EMR	-241.00		-241.00
7150 The Bridewell			
7155 Community Grants		800.00	-800.00
7165 Public toilets R&M			
7170 Floral displays			
	£-2,742.28	£1,665.00	-4,407.28

8000 - Projects

<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
7160	Platinum Jubilee						
8005	War Memorial				500.00		500.00
8010	Parish Room						
8015	Play Area Replacement				5,000.00		5,000.00
8020	Supporting High Street						
8025	Climate Action Plan				2,000.00	246.00	1,754.00
8030	Burial plot provision				7,500.00		7,500.00
8035	Bridewell works		15,000.00		15,000.00	11,403.25	-11,403.25
			15,000.00		30,000.00	£11,649.25	3,350.75

NET TOTAL

262,561.50	£294,148.58	262,561.50	£208,775.92	85,372.66
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REPORT ON: Balances and Earmarked Reserves

WRITTEN BY: Parish Clerk

MEETING DATE: 19th October 2021

AGENDA ITEM: F21/21

Introduction

The earmarked reserves balances @ 30.09.21 are shown on the following page. These figures should be read in connection with the current bank balances below.

Total balances @ 30.09.21	£307,470
Less (approx.) six months budget provision, Oct-Mar	-£112,771
Less (approx.) six months general reserves held	-£112,771
Earmarked reserves @ 30.09.21	<u>-69,568</u>
Variance between balances and identified expenditure	£12,360
Non-budgeted contracts awarded/commitments:	
Surveyor for The Bridewell project	£7,000
Solicitor managing The Bridewell transfer process (est)	<u>£2,500</u>
	£9,500

Notes:

OPC agreed to supplement precept with £12k of reserves.

There is a pending action to transfer £1,072 from the Sports Centre Trust charity account.

Odiham Parish Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
144	19/07/2022		Unity Trust	144	Stationery	Viking	S	82.88	2.98	85.86
145	19/07/2022		Unity Trust		Repairs to Bridewell lighting	Croombs Electrical Services	S	247.50	49.50	297.00
146	19/07/2022		Unity Trust	146	Phones (new system)	BT	S	168.27	33.65	201.92
147	19/07/2022		Unity Trust	147	Grounds Maintenance June 20	Larkstel Ltd	S	281.91	56.38	338.29
148	19/07/2022		Unity Trust	147	Grounds Maintenance June 20	Larkstel Ltd	S	422.50	84.50	507.00
149	19/07/2022		Unity Trust	147	Grounds Maintenance June 20	Larkstel Ltd	S	256.39	51.28	307.67
150	19/07/2022		Unity Trust	147	Grounds Maintenance June 20	Larkstel Ltd	S	199.16	39.83	238.99
151	19/07/2022		Unity Trust	147	Grounds Maintenance June 20	Larkstel Ltd	S	56.00	11.20	67.20
152	19/07/2022		Unity Trust	147	Grounds Maintenance June 20	Larkstel Ltd	S	1,249.74	249.95	1,499.69
153	19/07/2022		Unity Trust	153	.gov.uk domain registration	Somerset Web Services Ltd	S	50.00	10.00	60.00
154	19/07/2022		Unity Trust	154	King St Toilets cleaning	CJH Cleaning Services Ltd	S	415.74	83.15	498.89
155	19/07/2022		Unity Trust	155	The Bridewell - bin service	Benchmark Environmental	S	58.80	11.76	70.56
156	19/07/2022		Unity Trust	156	Electricity - King St Toilets	nPower	L	40.60	2.03	42.63
157	19/07/2022		Unity Trust	157	Staff Salaries - July 2022	Staff Salaries - July 2022	Z	4,211.24		4,211.24
158	19/07/2022		Unity Trust		Staff PAYE & NI - July 2022	HMRC	Z	880.26		880.26
159	19/07/2022		Unity Trust	159	Staff Pensions - July 2022	Hampshire Pension Fund	Z	356.81		356.81
160	19/07/2022		Unity Trust		Employers NI - July 2022	HMRC	Z	484.21		484.21
161	19/07/2022		Unity Trust	161	Employers Pension Cont - July	Hampshire Pension Fund	Z	1,165.94		1,165.94
162	19/07/2022		Unity Trust	162	Volunteer lunches street party	Chapel Pond Ltd (Fountains)	Z	250.00		250.00
163	19/07/2022		Unity Trust	163	Batteries & milk	A Mann Expenses	Z	6.85		6.85
164	20/07/2022		Unity Trust	164	Grounds Maintenance - May 21	Larkstel Ltd	S	381.91	76.38	458.29
165	20/07/2022		Unity Trust	164	Grounds Maintenance - May 21	Larkstel Ltd	S	557.50	111.50	669.00
166	20/07/2022		Unity Trust	164	Grounds Maintenance - May 21	Larkstel Ltd	S	256.39	51.28	307.67
167	20/07/2022		Unity Trust	164	Grounds Maintenance - May 21	Larkstel Ltd	S	199.16	39.83	238.99
168	20/07/2022		Unity Trust	164	Grounds Maintenance - May 21	Larkstel Ltd	S	56.00	11.20	67.20
169	20/07/2022		Unity Trust	164	Grounds Maintenance - May 21	Larkstel Ltd	S	1,249.74	249.95	1,499.69
170	20/07/2022		Unity Trust	170	Printer rental Qtr 2 2022/23	Ricoh	S	191.35	38.27	229.62
171	20/07/2022		Unity Trust	171	Annual Play Inspections	Seagrave Inspection Services	S	545.00	109.00	654.00
172	20/07/2022		Unity Trust	172	IT Support Aug 22	Connect Computer Consultan	S	135.00	27.00	162.00
173	20/07/2022		Unity Trust	173	Cleaning May	YBC	S	463.31	92.66	555.97
174	22/07/2022		Unity Trust	174	Gardening services	Keith Dodd	Z	150.00		150.00
175	22/07/2022		Unity Trust	175	Grant	Citizens Advice	Z	1,500.00		1,500.00
176	22/07/2022		Unity Trust	176	Flavourfest grant	InOdiham	Z	1,000.00		1,000.00
177	29/07/2022		Lloyds Treasurer's Acc	177	Funds to CCLA	CCLA	Z			
178	29/07/2022		Lloyds Treasurer's Acc	178	Funds to CCLA	CCLA	Z			
179	16/08/2022		Unity Trust	179	Tree Survey	Alderwood Consulting Ltd	S	595.00	119.00	714.00

Odiham Parish Council

PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total	
180	Professional Costs	01/09/2022	34/21	Unity Trust	180	The Bridewell schedule of wor	The Goddard Partnership	S	4,716.00	943.20	5,659.20
181	Training	15/08/2022		Unity Trust	181	Training Cllr Tyler	HALC	S	98.00	19.60	117.60
182	IT Support and Back up	16/08/2022		Unity Trust	182	Office 365 accounts	Microsoft Ireland	Z	545.51		545.51
183	IT Support and Back up	16/08/2022		Unity Trust	183	Clerk & Deputy laptop Microso	Microsoft Ireland	Z	37.60		37.60
184	Training	16/08/2022		Unity Trust	184	Finance training Cllr Tyler	HALC	S	30.00	6.00	36.00
185	Audit Fees	16/08/2022		Unity Trust	185	External Audit Fees	PKF	S	600.00	120.00	720.00
186	Cemetery electricity	16/08/2022		Unity Trust	186	South Chapel Electricity	SSE	S	86.83	17.36	104.19
187	Play Areas	16/08/2022		Unity Trust	187	Replacement legs for junior sw	Playdale Playgrounds	S	1,223.21	244.64	1,467.85
188	The Bridewell - cleaning & m	16/08/2022		Unity Trust	188	Cleaning July	YBC	S	463.31	92.66	555.97
189	Other amenity areas mainter	16/08/2022		Unity Trust	189	Treatment for orchard trees	Odiham Hardware	Z	33.50		33.50
190	The Bridewell - waste dispos	16/08/2022		Unity Trust	190	Bridewell waste collection	Benchmark Environmental	S	58.80	11.76	70.56
191	Toilets - cleaning	16/08/2022		Unity Trust	191	King St Toilets cleaning	CJH Cleaning Services Ltd	S	415.74	83.15	498.89
192	Play Areas	16/08/2022		Unity Trust	192	Replace swing seats	Playscene Ltd	S	40.00	8.00	48.00
193	Toilets - Maintenance	16/08/2022		Unity Trust	193	Bridewell plumbing repairs	Steven Lawrence Plumbing S	S	145.00	29.00	174.00
194	Postage and consumables	16/08/2022		Unity Trust	194	Stationery	Viking	S	69.25	13.85	83.10
195	Subscriptions	16/08/2022		Unity Trust	195	Membership	CPRE	Z	36.00		36.00
196	Toilets - Power and rates	16/08/2022		Unity Trust	196	Electricity - King St Toilets	nPower	L	57.83	2.89	60.72
197	Telephone and internet	16/08/2022		Unity Trust	197	Phones (new system)	BT	S	167.50	33.50	201.00
198	Chapel Cottage Maintenance	16/08/2022		Unity Trust	198	Chapel Cottage alarm	Crime Detection Systems	S	95.00	19.00	114.00
199	Staff Salaries	16/08/2022		Unity Trust	199	Salaries August 2022	Salaries August 2022	Z	4,211.44		4,211.44
200	Staff Salaries	16/08/2022		Unity Trust	200	Staff PAYE & NI - August 2022	HMRC	Z	880.06		880.06
201	Staff Salaries	16/08/2022		Unity Trust	201	Staff Pensions - August 2022	Hampshire Pension Fund	Z	356.81		356.81
202	Employers' NI	16/08/2022		Unity Trust	202	Employers NI - August 2022	HMRC	Z	484.21		484.21
203	Pension Contribution	16/08/2022		Unity Trust	203	Employers Pension Cont - Aug	Hampshire Pension Fund	Z	1,165.94		1,165.94
204	Postage and consumables	16/08/2022		Unity Trust	204	Postage and consumables (see	A Mann Expenses	Z	27.35		27.35
205	Postage and consumables	16/08/2022		Unity Trust	205	Part credit 9007359	Viking	S	-41.99	-8.40	-50.39
206	Postage and consumables	16/08/2022		Unity Trust	206	Overpayment invoice	Viking	S			
207	Bank Charges	01/08/2022		Lloyds Treasurer's Acc	207	Funds to CCLA	CCLA	Z			
208	Bank Charges	01/08/2022		Lloyds Treasurer's Acc		Funds to CCLA	CCLA	Z			
209	Bank Charges	01/08/2022		Lloyds Treasurer's Acc		Funds to CCLA	CCLA	Z			
210	Bank Charges	31/08/2022		Lloyds Money Market		Funds to Lloyds Treasurers	Lloyds Bank	Z			
211	IT Support and Back up	16/09/2022		Unity Trust	211	IT support	Microsoft Ireland	Z	37.60		37.60
212	Postage and consumables	16/09/2022		Unity Trust	212	Postage and consumables	Viking	S	68.44	13.69	82.13
213	Benches and Noticeboards	16/09/2022		Unity Trust	213	Benches and Noticeboard	Earth Anchors Ltd	S	1,351.00	270.20	1,621.20
214	Subscriptions	16/09/2022		Unity Trust	214	Parish Online	Parish Online GeoXphere	S	180.00	36.00	216.00
215	The Bridewell - cleaning & m	16/09/2022		Unity Trust	215	Bridewell cleaning	YBC	S	463.31	92.66	555.97
216	Toilets - cleaning	16/09/2022		Unity Trust	216	Toilet Cleaning	CJH Cleaning Services Ltd	S	415.74	83.15	498.89
217	Climate Action Plan	16/09/2022		Unity Trust	217	Climate Action Plan	Ashley House Printing Comp	Z	246.00		246.00
218	Community Grants	16/09/2022		Unity Trust	218	Grant Payment	Voila Odiham Theatre	Z	500.00		500.00

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Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
219	Community Grants	16/09/2022		Unity Trust	219	Grant Payment	Odiham Raft Race Group	Z	300.00		300.00
220	The Bridewell - waste dispos	16/09/2022		Unity Trust	220	Bridewell waste collection	Benchmark Environmental	S	73.50	14.70	88.20
221	Play Areas	16/09/2022		Unity Trust	221	Play area repairs	Playscene Ltd	S	40.00	8.00	48.00
222	Telephone and internet	16/09/2022		Unity Trust	222	Telephone and Internet	BT	S	167.68	33.54	201.22
223	Bridewell works	16/09/2022		Unity Trust	223	Bridewell Guttering	Trust Property Services Ltd	Z	5,000.00		5,000.00
224	Tree works	16/09/2022		Unity Trust	224	Tree Works	NP Tree Management	S	480.00	96.00	576.00
225	Tree works	16/09/2022		Unity Trust	225	Tree Works	NP Tree Management	S	90.00	18.00	108.00
226	IT Support and Back up	16/09/2022		Unity Trust	226	IT support	Somerset Web Services Ltd	S	150.00	30.00	180.00
227	IT Support and Back up	16/09/2022		Unity Trust	227	IT support	Connect Computer Consultan	S	270.00	54.00	324.00
228	IT Support and Back up	16/09/2022		Unity Trust	228	IT support	Connect Computer Consultan	S	13.65	2.73	16.38
229	Promotion of village	16/09/2022		Unity Trust	229	The Greening Campaign flags	Red Dragon Flagmakers	S	545.00	104.00	649.00
230	IT Support and Back up	16/09/2022		Unity Trust	230	Trend Worry Free business sec	Connect Computer Consultan	S	69.00	13.80	82.80
231	Travel	16/09/2022		Unity Trust	231	Mileage - AO site inspections	J Peek - expenses	Z	7.20		7.20
232	Play Areas	16/09/2022		Unity Trust	232	Swing seats, chains & bush	Larkstel Ltd	S	750.00	150.00	900.00
233	Other amenity areas mainter	16/09/2022		Unity Trust	233	Grounds Maintenance August ;	Larkstel Ltd	S	381.91	76.38	458.29
234	Play Areas	16/09/2022		Unity Trust	233	Grounds Maintenance August ;	Larkstel Ltd	S	637.50	127.50	765.00
235	Bin emptying	16/09/2022		Unity Trust	233	Grounds Maintenance August ;	Larkstel Ltd	S	256.39	51.28	307.67
236	Chamberlain Gardens (SC Tr	16/09/2022		Unity Trust	233	Grounds Maintenance August ;	Larkstel Ltd	S	199.16	39.83	238.99
237	Allotments - maintenance	16/09/2022		Unity Trust	233	Grounds Maintenance August ;	Larkstel Ltd	S	56.00	11.20	67.20
238	Cemetery Maintenance	16/09/2022		Unity Trust	233	Grounds Maintenance August ;	Larkstel Ltd	S	989.74	197.95	1,187.69
239	Other amenity areas mainter	16/09/2022		Unity Trust	239	Grounds Maintenance July 202	Larkstel Ltd	S	381.91	76.38	458.29
240	Play Areas	16/09/2022		Unity Trust	239	Grounds Maintenance July 202	Larkstel Ltd	S	402.50	80.50	483.00
241	Bin emptying	16/09/2022		Unity Trust	239	Grounds Maintenance July 202	Larkstel Ltd	S	256.39	51.28	307.67
242	Chamberlain Gardens (SC Tr	16/09/2022		Unity Trust	239	Grounds Maintenance July 202	Larkstel Ltd	S	199.16	39.83	238.99
243	Allotments - maintenance	16/09/2022		Unity Trust	239	Grounds Maintenance July 202	Larkstel Ltd	S	56.00	11.20	67.20
244	Cemetery Maintenance	16/09/2022		Unity Trust	239	Grounds Maintenance July 202	Larkstel Ltd	S	879.74	175.95	1,055.69
245	Promotion of village	16/09/2022		Unity Trust	239	Grounds Maintenance July 202	Larkstel Ltd	S	150.00	30.00	180.00
246	Toilets - Power and rates	16/09/2022		Unity Trust	246	Electricity - King St Toilets	nPower	L	56.71	2.84	59.55
247	Staff Salaries	16/09/2022		Unity Trust	247	Salaries Sept 2022	Salaries Sept 2022	Z	4,943.71		4,943.71
248	Staff Salaries	16/09/2022		Unity Trust	248.00	Staff PAYE & NI - Sept 2022	HMRC	Z	496.43		496.43
249	Staff Salaries	16/09/2022		Unity Trust	249	Staff Pensions - Sept 2022	Hampshire Pension Fund	Z	275.95		275.95
250	Employers' NI	16/09/2022		Unity Trust	250	Employers NI - Sept 2022	HMRC	Z	518.04		518.04
251	Pension Contribution	16/09/2022		Unity Trust	251	Employers Pension Cont - Sept	Hampshire Pension Fund	Z	853.53		853.53
252	Postage and consumables	16/09/2022		Unity Trust	252	Office supplies	A Mann Expenses	Z	20.55		20.55
254	Bank Charges	30/09/2022		Unity Trust	254	Handling Charge	Unity Trust	Z	1.00		1.00
255	Bank Charges	30/09/2022		Unity Trust	255	service Charge	Unity Trust	Z	33.60		33.60
257	Benches and Noticeboards	20/09/2022		Unity Trust	257	Benches	Earth Anchors Ltd	S			

Odiham Parish Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
							Total	57,432.10	5,241.08	62,673.18