

**MINUTES OF THE ODIHAM PARISH COUNCIL MEETING HELD IN THE LIBRARY ROOM,
THE BRIDEWELL, THE BURY, ODIHAM, RG29 1NB
ON 12th DECEMBER 2022 COMMENCING AT 7.30pm**

Present: Cllrs A McFarlane (Chair), K Ball, S Bell, R Coleman, L Cornall,
D Sanger, C Seabrook, H Tyler and P Verdon.

In attendance: Andrea Mann (Parish Clerk) and Hart DC Cllr Kennett.

171/22 Apologies for absence

Apologies were received and accepted from Cllr Griffith.

172/22 Declarations of interests and requests for dispensation

Cllrs Ball, Sanger, Seabrook, Tyler and Verdon declared a pecuniary interest in agenda item 192/22 relating to The Bell Public House, listed on the Planning List.

173/22 Approval of minutes

RESOLVED

The minutes of the meeting held on 15th November 2022 (149-170/22) were agreed as a true record of the meeting and signed by the meeting Chair.

(Proposed by Cllr Verdon, seconded by Cllr Coleman, 5 in favour).

174/22 Chair's Announcements

None.

175/22 Public Session

There were no members of the public present.

Councillor Reports

176/22 Meeting reports from Councillors

- i) Cllr McFarlane reported from a meeting with the Cottage Hospital manager and reported that Age Concern would be withdrawing their day service from Cottage Hospital. Everyone agreed this was disappointing news.
- ii) Cllr Verdon reported from a meeting with a senior planner with Hart District Council, also attended by Cllr McFarlane and the Clerk, which discussed the landscaping proposals for the Crownfields development site. It was agreed that the submitted documentation was insufficient and the applicant would be asked to respond.

177/22 Reports from other Councils

- i) Hants CC Cllr Glen had emailed a written report which had been circulated to Councillors prior to the meeting (Appendix 1).
- ii) Cllr Kennett reported on behalf of the Hart DC Councillors:
 - a. Hart DC would be selling The Swan public house development site to a developer due to the ongoing costs of protecting the property until development could commence. It was anticipated that the main property would be subdivided into two properties and there was space for 1-2 further dwellings on the site.
 - b. Improvements to Fleet Pond were underway.
 - c. The Council remained focussed on the civic regeneration of Fleet town centre. This included purchasing 42 apartments which would be owned by a separate company and directors set up for this purpose.
 - d. Fleet swimming pool was still closed.
 - e. The Council's budgets would be stretched due to a reduction in Government grants, commenting that most realistic cost savings had already taken place.

- f. Negotiations were underway with Farnborough College of Technology and other tenants to take up office space in the Council's offices.

178/22 Matters Arising from the Minutes not elsewhere on the agenda

No further matters were raised.

179/22 Previous Committee Minutes

The Amenities Areas Committee minutes of 16th August 2022 were noted.

180/22 NALC Civility and Respect Pledge

Following OPC's resolution to take this pledge, the following policies were considered and agreed to enable OPC to formally sign up to the Pledge:

RESOLVED

- i) Equality, Diversity and Inclusion Policy, using ACAS model.
- ii) Dignity at work policy.
- iii) Councillor officer protocol, with one minor revision.

(Proposed by Cllr McFarlane, seconded by Cllr Verdon, 8 in favour, 1 abstention).

181/22 Progressing OPC's Biodiversity Action Plan

RESOLVED

Following adoption of OPC's new Biodiversity Action Plan, Cllr McFarlane proposed actions to help progress the projects listed actions in the Action Plan were agreed.

(Proposed by Cllr Coleman, seconded by Cllr Cornall, all in favour).

182/22 Interim Audit Report

The new Internal Auditor's interim report findings were noted with the Clerk's progress report on actions. It was agreed to refer this agenda item to the next Finance Committee for full review.

183/22 Grant Giving Policy

Councillors reviewed OPC's Grant Giving Policy and considered proposed changes arising from a comment from the Internal Auditor. It was noted that the terms of the G Rothery bequest were in conflict with the Local Government Act.

RESOLVED

- i) Changes to the G Rothery grant were approved which removed the reference to "individuals".
- ii) Both grant streams would be promoted to the community.

(Proposed by Cllr McFarlane, seconded by Cllr Verdon, all in favour).

184/22 Countryside Conservation Volunteer Work Group

Cllr Bell provided a progress report on the establishment of a new Countryside Conservation Volunteer Work Group following a meeting with the Hampshire Countryside Service and representatives from local ramblers' groups. Cllr Bell said that the process was underway; the problem was now understood and what could be achieved and where funding might be available. The project would soon move onto the implementation phase.

Members suggested contacting former Cllr Stewart who may be interested in joining the work group.

185/22 Premises Licence covering Odiham High Street and The Bury

Councillors reviewed the Premises Licence covering Odiham High Street and The Bury which had been granted to OPC in 2009. In response to InOdiham's request to use the Licence for community events, a draft agreement was presented for consideration.

Further to discussion, it was

RESOLVED

- i) To respond to InOdiham explaining that OPC had undertaken significant research which clarified that more than one licence could be granted for the same premises and suggested InOdiham apply for a separate licence in their own name.
- ii) It was agreed to delegate authority to the Clerk to make an application to replace the requirement to have a DPS with a Management Committee (OPC or a committee).
- iii) It was agreed to delegate authority to the Clerk to make enquiries on whether it would be possible to extend the Licence hours to a Sunday.

(Proposed by Cllr McFarlane, seconded by Cllr Sanger, all in favour).

186/22 King's Coronation May 2023

Cllr McFarlane presented the results of the community survey which asked residents what type of event they would like for King Charles III Coronation. There were 189 respondents, 57.75% of which preferred a street party and 47.83% preferred a Sunday (see Appendix 2 for full results). It was noted that official guidance had not yet been published but a decision was necessary to secure hire of furniture and provide sufficient budget provision in the 2023/24 budget.

Following debate it was

RESOLVED

To plan and budget for a street party on Sunday 7th May 2023.

(Proposed by Cllr Verdon, seconded by Cllr McFarlane, 8 in favour, 1 abstention).

187/22 Verbal report from Cllr McFarlane from the Hart Cabinet meeting 01.12.22

Cllr McFarlane's written report confirming the representation given to the Hart Cabinet meeting, relating to the Odiham Common Engagement Plan and the Swan Public House development, was noted.

188/22 Hampshire & IoW Village of the Year – Village Nameplates

Members considered a proposal to spend the remaining prize money on signage at the village entrances, including HCC's offer to carry out the works in the next financial year.

RESOLVED

To accept HCC's offer to install a sign reading "Hampshire and IoW Village of the Year 2022" on the 3 entrance signs to the Parish utilising the remaining £400 prize fund.

(Proposed by Cllr McFarlane, seconded by Cllr Bell, all in favour).

189/22 New External Auditor

Notification received that BDO Ltd had been appointed as the external auditor for the 2022-23 financial year for the 5 year period until 2026-27 was noted.

190/22 Commonwealth War Graves Commission: request to install signs indicating war graves at Odiham Cemetery

Members considered correspondence from the Commonwealth War Graves project administrator inviting OPC to apply for signage indicating war graves at Odiham Cemetery.

RESOLVED

To accept the invitation and make an application for the standard size sign.

(Proposed by Cllr McFarlane, seconded by Cllr Verdon, all in favour).

Planning & Development Committee

191/22 The responses proposed by the Planning & Development Committee held on 22nd November by Zoom were ratified

(Proposed by Cllr Cornall, seconded by Cllr Coleman, all in favour).

192/22 New applications received (refer to Planning List)

Ref	Hart Ref	Address	Details	OPC Comment
89/22	21/00896/CON	The Stables Darwins Farm Hillside Odiham Hook Hampshire RG29 1HX	Approval of Conditions 3- external materials- 4- Construction Method Statement- 5- Tree Protection- 6- Landscaping- and 7- Ecological Enhancement Plan- pursuant to 21/00896/FUL Erection of a 7 bedroom dwelling and garage with associated parking, turning, landscaping, boundary treatments and private amenity space following demolition of existing 2 bedroom dwelling garage and store	No objection
90/22	22/02799/CON	Hunting Lodge Bagwell Lane Odiham Hook Hampshire RG29 1JG	Approval of Condition 2- roof tiles- and 3- roof vents- pursuant to 22/00824/LBC Re-roofing of the house (replacement of the roof coverings and associated work).	No objection, subject to the decision of the Hart Conservation Officer.
91/22	22/02678/ AMCON	Regent House 123 High Street Odiham Hook Hampshire RG29 1LA	Variation of Condition 2 attached to Planning Permission 21/00795/FUL dated 06/07/2021 to allow replacement of the approved drawings. Amended proposals are to vary the depth of the ground floor extension to the rear, to allow a more beneficial private external terrace area. In doing this the first-floor roof terrace is proposed to be omitted, with the rear first floor doors omitted, to be bricked up and returned to facing brickwork.	No objection.
92/22	22/02792/FUL	St Margarets Alton Road Odiham Hook Hampshire RG29 1PJ	Erection of two detached 4 bedroom dwellings following demolition of existing 3 bedroom dwelling, new and extended access to the public highway.	Objection. i) The new dwelling should be set back on the site to prevent overlooking to the neighbouring bungalow. ii) This is a high profile site on the edge of the Conservation Area and visible from listed buildings. The proposals are not of a sufficient high quality for such a site and do not add anything to the area.

				<p>iii) Materials should be re-used to improve sustainability as it would be more sustainable to keep the original building and restore it.</p> <p>iv) OPC requests that, if approved, a condition should be applied to enforce site traffic access from the Alton Road during construction and to prevent any obstruction of the narrow access to properties in Crownfields.</p>
93/22	22/02458/LBC	The Close 133 High Street Odiham Hook Hampshire RG29 1NW	Creation of new vehicular access gates, pedestrian gates, railings and associated landscaping	No objection.
94/22	22/02898/LBC	Cruck Cottage , The Street, North Warnborough, Hook, Hampshire RG29 1BL	Repairs to cruck frames (no.s 1, 2, 3 and 4) and associated ground level timber frame elements, removal of plastic parts to all timbers and brickwork. Rebuilding/repainting of all affected brickwork and wattle and daub infill panels abutting the timber frame using lime mortars so allowing all timbers to breathe. Repairs to cruck frames (no.s 1, 2 and 3) at first floor and attic level. Reduce external ground levels and introduce French drains and soakaways.	Support. OPC fully supports the owners in their battle to conserve the oldest cottage in the Parish.
Trees	22/02854/CA	Lloyds Bank Flat 61 High Street Odiham Hook Hampshire RG29 1LF	1. Sycamore - Fell Because of shading, low amenity value and potential to damage shed and outdoor staircase.	No objection.
	22/02861/CA	'Northfield House London Road Odiham Hook Hampshire RG29 1AJ	Fell Sycamore	No objection.

(Proposed by Cllr Verdon, seconded by Cllr Cornall, all in favour).

The Planning List was reviewed when it was noted that 4 applications relating to The Bell Public House were due to be determined by the Hart DC Planning Committee on 14th December. Cllrs Ball, Sanger, Seabrook, Tyler and Verdon declared a pecuniary interest and left the room. The remaining Councillors agreed for the Chair to attend the Hart meeting and make verbal representation in line with OPC's previous objections to the proposals.

(Proposed by Cllr Cornall, seconded by Cllr Coleman, 4 in favour).

193/22 Hampshire Minerals and Waste Plan – Partial Update
<https://www.hants.gov.uk/landplanningandenvironment/strategic-planning/hampshire-minerals-waste-plan/minerals-waste-plan-partial-update-consultation>
No comments were raised. It was agreed to leave it to individual Councillors to respond to the consultation.

194/22 Illuminated Signage, 112 High Street
Members considered how to respond to correspondence received relating to inappropriate illuminated signage in a Conservation Area.

RESOLVED

To write to 112 High Street (Trees newsagent) expressing residents' concerns that a neon sign was inappropriate on a listed building in a conservation area and asking the owner to consider removing it.

(Proposed by Cllr McFarlane, seconded by Cllr Coleman, all in favour).

Financial Matters

195/22 December 2022 Payments
RESOLVED
The payment listing from 16th November to 12th December (Appendix 3) was approved and Cllrs Coleman and McFarlane were appointed to complete the payments process.
(Proposed by Cllr McFarlane, seconded by Cllr Coleman, all in favour).

196/22 Annual review of the Financial Regulations
RESOLVED
The Financial Regulations with proposed changes were adopted as shown with the agenda. It was further agreed that the Finance Committee should discuss delegated authority limits and refer any recommendations to a future full Council meeting.
(Proposed by Cllr McFarlane, seconded by Cllr Coleman, all in favour).

197/22 Hampshire Trust Bank one year bond
RESOLVED
It was agreed to re-invest £50,500 from the Hampshire Trust Bank one year bond into a further one year loyalty bond with Hampshire Trust Bank with a 3.75% return.
(Proposed by Cllr Coleman, seconded by Cllr Verdon, all in favour).

198/22 Date of next meeting
17th January 2023.

Confidential Matters

199/22 To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press to consider confidential contractual and staffing matters which meet the criteria of Schedule 12A of the Local Government Act 1972 Part 1.
RESOLVED
(Proposed by Cllr McFarlane, seconded by Cllr Coleman, all in favour).

200/22 Chapel Cottage
RESOLVED
The terms of a new tenancy for Chapel Cottage were minuted as per the exempt agenda report.
(Proposed by Cllr McFarlane, seconded by Cllr Verdon, all in favour).

201/22 Rough Sleeper, Odiham Cemetery

Councillors reviewed the Clerk's report and agreed a course of action for the Clerk to research and implement.

202/22 Deputy Clerk/Admin Officer

Bridie Tate had been appointed as the Deputy Clerk/Admin Officer and would start with OPC on 3rd January 2023.

There being no further business the meeting closed at 9.02pm.

Signed..... Date.....

COUNTY MATTERS – JANUARY 2023

Hampshire County Councillor report

Cllr. Jonathan Glen

jonathan.glen@hants.gov.uk

I have it on good authority that 2023 is going to be great! Let me share with you what we're doing in Winchester to ensure we make the most of our brand-new year.

1. HCC reorganisation

Hampshire County Council is carrying out an internal reorganisation, with some changes in its senior leadership. This will streamline individual responsibilities of the Council's Cabinet. With effect from 1 January 2023, there will now be as follows:

- Adults 'Health and Care - Cllr Liz Fairhurst (lead member) and Cllr Jan Warwick
- Children's Services - Cllr Edward Heron (lead member) and Cllr Steve Forster
- Universal Services - Cllr Nick Adams-King (lead member) and Cllr Russell Oppenheimer
- Hampshire 2050 and Corporate Services - Cllr Rob Humby (leader) and Cllr Rob Chadd (deputy leader)

Cllr Kirsty North will continue as Cabinet Member for HR, Performance, Communications and Inclusion and Diversity.

2. Leader calls on Government to address local government underfunding

Rob Humby, the Leader of Hampshire County Council, has called on the Government to take urgent action to address the looming financial crisis facing upper tier local government over the next few years. In a letter sent to the Prime Minister, Chancellor and Secretary of State, Councillor Humby and Kent County Council Leader, Councillor Roger Gough, have outlined the drastic budget implications facing the two authorities, and the need for the Government's immediate help and a clear plan for long-term financial sustainability, if the two County Councils are to avoid filing bankruptcy notices within the next year or so.

Councillor Humby commented that “ both Hampshire and Kent are high-performing, financially well-run and long respected County Councils. However, we face budget deficits over the next few years of a scale that has never been seen before – but not of our own doing. Our budgets are now at breaking point. We have gone as far as we can to close the budget gaps we have faced to date, and there is nowhere left to go in future without severely impacting some of the most vulnerable people in our society.”

The two leaders have asked the Government to put local councils on a long-term sustainable financial footing. Their request includes more annual funding to keep up with the growing demand for Adults and Children’s Social Care Services or enact legislative changes to reduce the demands on these services, fully funding the social care funding reforms and provide more money for growth in special educational needs, and greater freedom and flexibility around setting council tax and charging for services, alongside legislative changes to help local government help itself.

3. Winter support

Hampshire’s most vulnerable residents will not be left out in the cold this winter, thanks to a range of measures to help people with the costs of food, fuel and other essentials. Using its latest round of Household Support Funding from the Department for Work and Pensions, Hampshire County Council will be investing more than £7 million in a wide variety of schemes and initiatives targeting households facing hardship, between now and March 2023.

The initiatives will expand on what was offered in the previous funding round to include support for foster carers registered with the County Council, unpaid carers, care leavers, and people with disabilities. It will also widen the support available to reach out to those who may not be eligible for other assistance but are nevertheless in need.

Details can be found by emailing connect4communities@hants.gov.uk or visiting the connect4communities website.

4. Minerals and Waste Plan update consultation

Hampshire’s five minerals and waste planning authorities are asking residents, local groups and businesses to help scrutinise proposed changes to Hampshire’s Minerals and Waste Plan to ensure that it will continue to ensure provision of a steady and adequate supply of minerals and sufficient waste infrastructure, as well as maintain communities, protect the local environment and address the impacts of climate change.

The consultation allows residents to comment on local sites that have been identified for minerals extraction and transportation. Sites for waste processing, recycling and disposal facilities are also indicated in the Plan - so that the millions of tonnes of household and commercial waste generated across the county can be dealt with as efficiently and sustainably as possible.

The proposed updated plan and the response form can be found at www.hants.gov.uk/minerals-waste-update. The consultation will close at 17:00 hours on Tuesday 31 January 2023.

5. Boundary Commission review of constituencies

The Boundary Commission for England have published their revised proposals for parliamentary constituency boundaries. A final public consultation has commenced which closes on 5 December 2022.

The revised proposals and maps can be viewed here [South East | Boundary Commission for England \(independent.gov.uk\)](https://www.independent.gov.uk/south-east). Our current ward as listed is 9 (Hook) and 10 (Odiham), including their surrounding villages, comprising a registered electorate of 73,306.

If you have any questions or concerns about one or more of the issues I've mentioned here please do get in touch by emailing me at jonathan.glen1@btinternet.com.

All the best for a Healthy & Prosperous New Year.

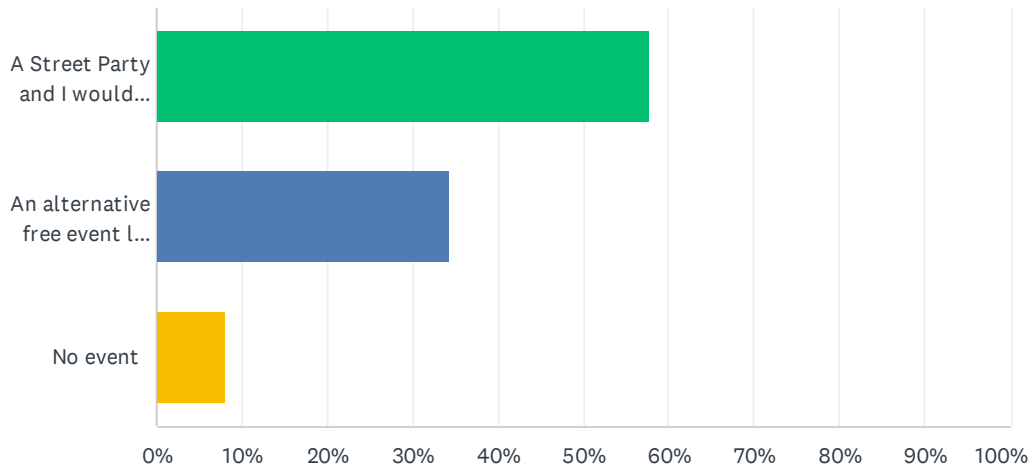
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Councillor Jonathan Glen

Ward Member for Hook, Odiham & the Western Parishes

Q1 Odiham Parish Council has a proud history of Street Parties for Royal events. Should we run one next year to mark the Coronation - even a ticketed event will cost the OPC some resource? Would you like:

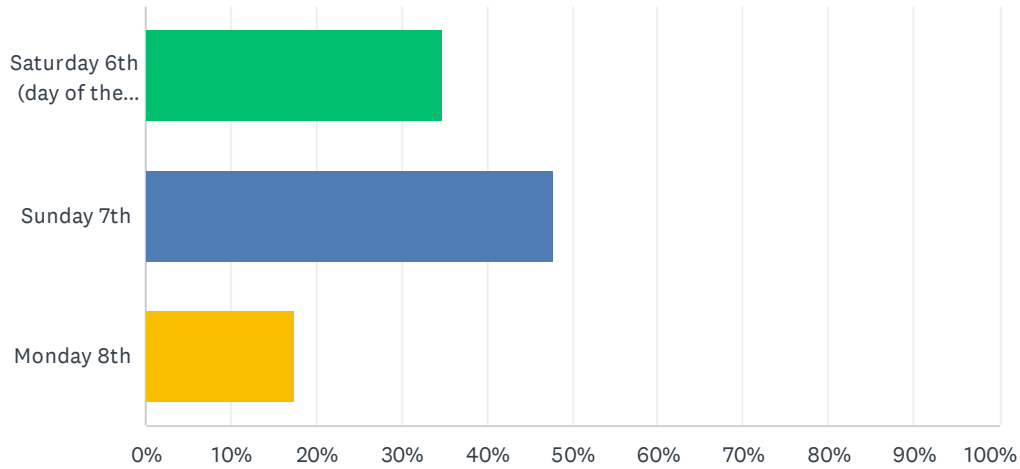
Answered: 187 Skipped: 2



ANSWER CHOICES	RESPONSES	
A Street Party and I would like to attend	57.75%	108
An alternative free event like a community picnic	34.22%	64
No event	8.02%	15
TOTAL		187

Q2 There will be a 3 day weekend to mark the Coronation, 6-8th May. If there is an event in Odiham should it be on:

Answered: 184 Skipped: 5



ANSWER CHOICES	RESPONSES	
Saturday 6th (day of the Coronation)	34.78%	64
Sunday 7th	47.83%	88
Monday 8th	17.39%	32
TOTAL		184

Odiham Parish Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total	
354	Christmas Trees and Lights	29/11/2022	Unity Trust	354	Christmas tree	Oxford Farm Ltd	S	273.00	54.60	327.60	
355	The Bridewell - maintenance	29/11/2022	Unity Trust	355	Boiler repair	Servio Building Services Main	S	258.00	51.60	309.60	
356	IT Support and Back up	29/11/2022	Unity Trust	356	Replacement server	Connect Computer Consultan	S	210.00	42.00	252.00	
356	IT Support and Back up	29/11/2022	Unity Trust	356	Replacement server	Connect Computer Consultan	S	2,400.00	480.00	2,880.00	
357	Cemetery Maintenance	29/11/2022	Unity Trust	357	Drop down bollard cemetery	Keith Dodd	Z	140.00		140.00	
358	Christmas Trees and Lights	29/11/2022	Unity Trust	358	Donation lights switch on	Cove Brass Band	Z	50.00		50.00	
359	Christmas Trees and Lights	29/11/2022	Unity Trust	359	Donation lights switch on	Rotary Club of Odiham & Ho	Z	50.00		50.00	
360	The Bridewell - maintenance	29/11/2022	Unity Trust	360	Locksmith The Bridewell	W Penfold	Z	130.00		130.00	
361	PR & Pub inc newsletter	29/11/2022	Unity Trust	361	Snacks for thank you reception	W Penfold	S	16.32	3.27	19.59	
362	Travel	29/11/2022	Unity Trust	362	Mileage	W Penfold	Z	2.48		2.48	
363	Tree works	29/11/2022	Unity Trust	363	Tree works Chapel Pond Drive	NP Tree Management	S	340.00	68.00	408.00	
364	The Bridewell - maintenance	29/11/2022	Unity Trust	364	Repair to boiler	Servio Building Services Main	S	429.79	85.96	515.75	
365	RAF Christmas Gifs	29/11/2022	166/22	Unity Trust	365	BACS for RAF vouchers	Cllr Griffith	Z	1,200.00		1,200.00
366	The Bridewell - electricity	29/11/2022	Unity Trust	366	Bridewell electricity (Oct)	nPower	S	278.49	55.70	334.19	
367	Estate Agent Fees	29/11/2022	Unity Trust	367	Set up fee	McCarthy Holden	S	212.50	42.50	255.00	
368	Rates	29/11/2022	Unity Trust	368	Bridewell business rates	Hart DC	Z	292.43		292.43	
369	Rates	29/11/2022	Unity Trust	369	Bridewell business rates	Hart DC	Z	3,443.10		3,443.10	
370	Other amenity areas mainter	29/11/2022	Unity Trust	370	Emergency repair to bollard	Keith Dodd	Z	140.00		140.00	
371	Postage and consumables	16/11/2022	Unity Trust	371	Stationery	Viking	S	52.10	10.42	62.52	
372	Toilets - Power and rates	12/12/2022	Unity Trust	372	Electricity - King St Toilets	nPower	L	60.45	3.02	63.47	
373	Tree works	12/12/2022	Unity Trust	373	Tree Works	NP Tree Management	S	320.00	64.00	384.00	
374	Play Areas	12/12/2022	Unity Trust	374	Swing seats, Chapel Pond Driv	Larkstel Ltd	S	115.00	23.00	138.00	
375	Other amenity areas mainter	12/12/2022	Unity Trust	375	Grounds Maintenance - Nov '2	Larkstel Ltd	S	311.91	62.38	374.29	
376	Play Areas	12/12/2022	Unity Trust	376	Grounds Maintenance - Nov '2	Larkstel Ltd	S	502.50	100.50	603.00	
377	Chamberlain Gardens (SC Tr	12/12/2022	Unity Trust	377	Grounds Maintenance - Nov '2	Larkstel Ltd	S	199.16	39.83	238.99	
378	Allotments - maintenance	12/12/2022	Unity Trust	378	Grounds Maintenance - Nov '2	Larkstel Ltd	S	456.00	91.20	547.20	
379	Cemetery Maintenance	12/12/2022	Unity Trust	379	Grounds Maintenance - Nov '2	Larkstel Ltd	S	1,039.74	207.95	1,247.69	
380	Promotion of village	12/12/2022	Unity Trust	380	Grounds Maintenance - Nov '2	Larkstel Ltd	S	162.00	32.40	194.40	
381	The Bridewell - waste dispos	12/12/2022	Unity Trust	381	Bridewell waste collection	Benchmark Environmental	S	73.50	14.70	88.20	
382	Toilets - cleaning	12/12/2022	Unity Trust	382	Toilet Cleaning	CJH Cleaning Services Ltd	S	415.74	83.15	498.89	
383	The Bridewell - cleaning & m	12/12/2022	Unity Trust	383	Bridewell cleaning	YBC	S	463.31	92.66	555.97	
384	Travel	12/12/2022	Unity Trust	384	Staff travel	J Peek - expenses	Z	2.70		2.70	

Odiham Parish Council
PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
385	12/12/2022		Unity Trust	385	Bulbs for Bridewell	J Peek - expenses	Z	7.98		7.98
386	12/12/2022		Unity Trust	386	Electricity Chapel Cottage	OVO Electricity	Z	174.49		174.49
387	12/12/2022		Unity Trust	387	Phones (new system) x 2	BT	S	167.60	33.52	201.12
388	12/12/2022		Unity Trust	388	Cemetery - Water	Castle water	S	135.65	27.13	162.78
389	12/12/2022		Unity Trust	389	Bank charges	Unity Trust	S	39.15	7.83	46.98
390	12/12/2022		Unity Trust	390	Update High St ad	The Langtons Design Consult	S	120.00	24.00	144.00
391	12/12/2022		Unity Trust	391	Staff Salaries - Dec 2022	Staff Salaries - December 2022	Z	4,471.03		4,471.03
392	12/12/2022		Unity Trust	392	Staff PAYE & NI - December 2022	HMRC	Z	865.15		865.15
393	12/12/2022		Unity Trust	393	Staff Pensions - December 2022	Hampshire Pension Fund	Z	287.76		287.76
394	09/12/2022		Unity Trust	394	Employers NI - December 2022	HMRC	Z	462.30		462.30
395	12/12/2022		Unity Trust	395	Employers Pension - December 2022	Hampshire Pension Fund	Z	937.49		937.49
396	12/12/2022		Unity Trust	396	Office 365 x 4 accounts	Microsoft Ireland	Z	37.60		37.60
397	12/12/2022		Unity Trust		Grounds Maintenance November	Larkstel Ltd	S	256.39	51.28	307.67
398	12/12/2022		Unity Trust	398	Glasses	A Mann Expenses	S	7.46	1.49	8.95
399	12/12/2022		Unity Trust	399	Office supplies	A Mann Expenses	Z	14.65		14.65
Total								22,024.92	1,854.09	23,879.01