

**MINUTES OF THE ODIHAM PARISH COUNCIL MEETING HELD IN THE LIBRARY ROOM,  
THE BRIDEWELL, THE BURY, ODIHAM, RG29 1NB  
ON 21<sup>st</sup> FEBRUARY 2023 COMMENCING AT 7.30pm**

Present: Cllrs A McFarlane (Chair), K Ball, S Bell, L Cornall, D Sanger, T Griffith, C Seabrook, H Tyler and P Verdon.

In attendance: Andrea Mann (Parish Clerk), Bridie Tate (Deputy Clerk), Hampshire County Council (HCC) Cllr Glen and Hart District Council (HDC) Cllr Dorn.

**229/22 Apologies for absence**

Apologies were received and accepted from Cllr Coleman who observed the meeting on Zoom.

**230/22 Declarations of interests and requests for dispensation**

None.

**231/22 Approval of minutes**

RESOLVED

The minutes of the meeting held on 17<sup>th</sup> January 2023 (203-228/22) were agreed as a true record of the meeting and signed by the Chair.

(Proposed by Cllr McFarlane, seconded by Cllr Verdon, 8 in favour).

**232/22 Chair's Announcements**

- i) The Chair had delivered a card and small gift to a resident who was celebrating their 100<sup>th</sup> birthday.
- ii) Thanks had been received for allowing a memorial bench in Odiham Cemetery.

**233/22 Public Session**

There were no members of the public present.

***Councillor Reports***

**234/22 Meeting reports from Councillors**

- i) The Chair had attended the Hart Voluntary Action AGM and heard about other Coronation events planned in the district.
- ii) The Chair, Vice Chair, Clerk and Deputy Clerk had attended a co-working facility in Godalming.
- iii) Councillors had attended several working group meetings including The Bridewell working group, Coronation events working group and The Greening Campaign Phase II relating to the thermal imaging project.
- iv) Cllr Verdon and Cllr Cornall had attended a meeting with the Trustees of Odiham Consolidated Charities and further detail would be reported under item 255/22.
- v) Cllr Bell had attended a meeting with the Hampshire Countryside Services regarding the conservation volunteer project. Further detail would be reported under agenda item 247/22.

**235/22 Reports from other Councils**

- i) HCC Cllr Glen's written report had been circulated to Councillors prior to the meeting (Appendix 1). Cllr Glen further reported:
  - Cllr Glen had attended a briefing with the HCC Leader where he had supported OPC's grant application for The Bridewell repair works.
  - Email correspondence from a resident relating to parking in The Bury had been received and referred to HCC officers due to HCC taking back on-street parking

responsibility from 1<sup>st</sup> April. The Chair reported on the actions OPC had taken over the last 18 months. Cllr Glen agreed to forward HCC contact details and encouraged OPC to add this to a future agenda to determine OPC's position before escalating further.

- The Calf Lane quarry had changed ownership and Cllr Glen would forward details of the next Calf Lane Quarry Liaison meeting when available.

ii) HDC Cllr Dorn reported on behalf of the HDC:

- Cllr Dorn supported the move of on-street parking enforcement to HCC.
- As part of the outstanding work under Traffic Order 7, yellow lines were due to be painted in King Street and Palace Gate before the end of the financial year.
- HDC did not accept responsibility for the failed brick wall adjoining the Deer Park in Palace Gate and enquiries would be escalated to Barratts Homes.
- Planning permission had been granted for essential works to Cruicks Cottage and Cllr Dorn was pleased this ended the long running approval process.
- Cllr Dorn was due to attend a site meeting the same week to look at local flooding concerns. OPC was invited to send a representative to the Mill Corner part of the visit.
- A multi-agency meeting was due to take place the following week regarding concerns of a rough sleeper in Odiham.

**236/22 Matters Arising from the Minutes not elsewhere on the agenda**

The list was reviewed and the following points were noted.

**237/22 Hampshire Association of Local Councils (HALC) EGM  
RESOLVED**

It was agreed that Cllr McFarlane would attend HALC's extraordinary general meeting on 23<sup>rd</sup> February at 6pm and cast OPC's vote on proposed new Articles of Association. (Proposed by Cllr Verdon, seconded by Cllr Tyler, all in favour).

**238/22 Grant funding to InOdiham**

Members were asked to consider £800 expenditure from the floral displays earmarked reserve to grant fund InOdiham for the floral displays on the High Street. Questions were raised on sustainable practices and whether proposals were in line with OPC's Biodiversity Action Plan.

**RESOLVED**

To request further information from InOdiham before making a decision to evidence planting methods in line with OPC's environmental policies.

(Proposed by Cllr McFarlane, seconded by Cllr Sanger, all in favour).

**239/22 The Greening Campaign Phase 2 – thermal imaging cameras**

The Chair reported on the next stage of The Greening Campaign Phase 2 which included free thermal imaging of properties in the parish. Approximately 150 homeowners had registered for a free thermal image, most of which were properties in the parish, and 30 volunteers would carry out the imaging on 17 nights, starting on 24<sup>th</sup> February.

The Chair was leading the project and was also running 2 briefing sessions for the volunteers.

**240/22 Business Continuity Plan**

**RESOLVED**

The revised Business Continuity Plan presented with the agenda was approved.

(Proposed by Cllr McFarlane, seconded by Cllr Cornall, all in favour).

- 241/22 Annual meeting calendar**  
RESOLVED  
The Council's meeting calendar for the civic year from May 2023 to May 2024 was approved as shown in Appendix 2.  
(Proposed by Cllr McFarlane, seconded by Cllr Bell, all in favour).
- 242/22 Annual review of Standing Orders**  
RESOLVED  
Standing Orders were reviewed with no revisions.  
(Proposed by Cllr McFarlane, seconded by Cllr Griffith, all in favour).
- 243/22 Annual review of OPC's Asset Register**  
RESOLVED  
OPC's Asset Register was reviewed and agreed, as shown in Appendix 3.  
(Proposed by Cllr McFarlane, seconded by Cllr Seabrook, all in favour).
- 244/22 Office printer contract**  
RESOLVED  
A new 4 year photocopier contract with Ricoh was agreed to replace the current office printer contract which expired February 2023. Costs would depend on usage and estimated at £553.72 per annum, less than the current contract.  
(Proposed by Cllr Sanger, seconded by Cllr Griffith, all in favour).
- 245/22 OPC and Bridewell branding**  
Members considered a fee proposal for updating the OPC logo, provide media guidelines with templates and to produce a new logo for The Bridewell logo. Following discussion on the need for this work, it was  
  
RESOLVED  
To approve the fee proposal from The Langtons in the value of £2,400 which would be funded from the professional costs budget and Bridewell start up costs.  
(Proposed by Cllr McFarlane, seconded by Cllr Tyler, 7 in favour, 1 against, 1 abstention).
- 246/22 King's Coronation May 2023**  
i) The Deputy Clerk provided a verbal progress report from the working group:  
  - Two bands had been booked and the Military Wives Choir had also confirmed.
  - Two enquiries were in progress for bouncy castle hire.
  - One ice-cream van would be provided with a possibility of a further van subject to availability.
  - The Odiham & North Warnborough bowls club had confirmed their support to run a bar at Beacon Field and make toilets available for public use.
  - A magician was booked.
  - The official Coronation logo was now available and would be used on future marking materials.
  - Eventbrite had been set up for ticket sales and would go live on 1<sup>st</sup> April. This would be promoted online, in the Spring newsletter and at the Annual Parish Assembly.
  - Cllr Griffith confirmed a Chinook flypast had been requested and confirmed other equipment requests were in progress.
  - The local RAF Cadets group had confirmed they could provide 15-20 Cadets to help on the day.  
ii) Councillors noted the event plans also included informal picnicking at Beacon Field and All Saints churchyard as a lower key, non-ticketed event which was planned in

response to the community survey. The event would share some of the street party entertainment.

iii) **RESOLVED**

To charge £40 per ticket (inclusive of VAT and fees) for the street party, to seat a table of 6 which would generate income of £30.42 per ticket.

(Proposed by Cllr Sanger, seconded by Cllr Verdon, all in favour).

**247/22 Countryside Conservation Volunteer Working Group**

Cllr Bell presented a progress report, as lead project Councillor, on the development of a strategy to maintain local rights of way including the establishment of a new volunteer work group.

10 priority routes had been identified with 4 likely to be achievable, 3 relatively likely to be achievable and 3 difficult to achieve.

The next steps would be to recruit volunteers and agree a process for green waste disposal. Further information would be shared on online, in the newsletter, at the Annual Parish Assembly and Cllr Bell would draft and hand deliver letters to the adjacent properties on the 4 identified priority routes.

***Planning & Development Committee***

**248/22 Ratification of the responses proposed by the Planning & Development Committee**

**RESOLVED**

The notes of the Zoom meetings held on 24<sup>th</sup> January and 13<sup>th</sup> February were ratified

(Proposed by Cllr Verdon, seconded by Cllr Cornall, all in favour).

**249/22 New applications received, due to be decided before the next Planning & Development meeting**

118/22 - 23/00329/HOU

Address: Frenchmans Corner 4 Archery Fields Odiham Hook Hampshire RG29 1AE

Details: Erection of a single storey front extension, two storey side extensions and new pitched roof over garage.

Decision: No objection.

(Proposed by Cllr Verdon, seconded by Cllr Cornall, all in favour).

***Financial Matters***

**250/22 Payments Listing**

The payments listing for the period 1<sup>st</sup> January to to 21<sup>st</sup> February was approved (Appendix 4) and Cllrs Tyler and Verdon were appointed to complete the payment process.

(Proposed by Cllr McFarlane, seconded by Cllr Seabrook, all in favour).

**251/22 To noted date of next meeting - 21<sup>st</sup> March 2023.**

***Confidential Matters***

**252/22 To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press to consider confidential contractual and staffing matters which meet the criteria of Schedule 12A of the Local Government Act 1972 Part 1.**

**RESOLVED**

(Proposed by Cllr McFarlane, seconded by Cllr Verdon, all in favour).

**253/22 Chapel Cottage**

The Clerk updated on the work and costs involved in preparing Chapel Cottage for the new tenancy. Outstanding works included the structural survey of the chimney and redecoration of upstairs space.

**254/22 The Bridewell**

- i) Progress report on the new toilet – the listed building planning application had been validated and was awaiting decision, expected by 16<sup>th</sup> March.
- ii) **RESOLVED**  
A revised quote for installing the new toilet in the new position was accepted from Trust Property Services in the value of £8,205.  
(Proposed by Cllr McFarlane, seconded by Cllr Bell, all in favour).  
The contractor had confirmed availability to carry out the works mid-late April.
- iii) Members noted the new toilet would be locked and only available to staff and tenants in order to comply with Workplace (Health, Safety and Welfare) Regulations 1992 Regulation 20.
- iv) A draft business plan was reviewed and comments received. The draft plan would be reviewed by The Bridewell Working Group meeting on 1<sup>st</sup> March and presented to the March council meeting for adoption.
- v) Members considered questions raised relating to a potential business opportunity relating to the upstairs space.  
**RESOLVED**  
Councillors agreed the business plan should include initial plans for informal hot desking with a day rate charge and any expenditure required to convert the space should be kept to a minimum. This would inform a review of demand at a later date. The Working Group would progress discussions with the potential business opportunity.

**255/22 Verbal report from Cllr Verdon as Chair of the Planning & Development Committee regarding affordable housing proposals in the parish**

Cllr Verdon reported from a meeting with the Odiham Consolidated Charity trustees and it was agreed that OPC could facilitate discussions between HDC and OCC but not take a leading role.

There being no further business the meeting closed at 9.07pm.

**Signed..... Date.....**

# **COUNTY MATTERS – COUNTY COUNCILLOR’S**

## **REPORT/FEBRUARY 2023**

**Councillor Jonathan K. Glen**

**HCC Member for Odiham, Hook & The Western Parishes**

**Email: [jonathan.glen@hants.gov.uk](mailto:jonathan.glen@hants.gov.uk)**

### **1. £2.6bn spending programme for 2023/24**

Hampshire County Council’s spending plans for 2023/24 are to be considered this month by the cabinet and then by full council. The plans total £2.6bn and cover the hundreds of services delivered by the council to its 1.4 million residents, including supporting its most vulnerable children and adults.

The capital budget proposals will also be considered, with building and infrastructure projects totalling £645.3m over the next three years to be approved. The proposed three year programme includes:

- £175m investment in new and extended school buildings to provide school places for children in Hampshire, delivering a further 4,393 school places and giving a total of 18,874 new school places by September 2025.
- £142m for structural maintenance and improvement of roads and bridges.
- £103m of Integrated Transport Plan schemes including £58m of schemes focused around walking and/or cycling improvements
- £100m to address condition-based enhancements to schools.
- An additional £0.3m funding towards the County Council’s Flood Risk and Coastal Defence Programme as part of HCC’s response to the challenge of climate change.

A final decision on the County Council’s budget for 2023/24 will be made by the full County Council on 23 February 2023.

### **2. County Deal update**

The government has welcomed the proposals put forward by HCC and others for a Pan-Hampshire County Deal, including a directly elected mayor and extensive devolution from central government down to the local area. The next stage is for government officials to meet with upper tier and unitary authorities across Hampshire and the Isle of Wight this month, including to explore how the proposals might be taken forward as part of their next wave of negotiations.

The proposals put forward can be seen at <https://democracy.hants.gov.uk/documents/s100275/Pan-Hampshire%20Deal%20Prospectus%202022.pdf>

# **COUNTY MATTERS – COUNTY COUNCILLOR’S**

## **REPORT/FEBRUARY 2023**

**Councillor Jonathan K. Glen**

**HCC Member for Odiham, Hook & The Western Parishes**

**Email: [jonathan.glen@hants.gov.uk](mailto:jonathan.glen@hants.gov.uk)**

### **3. 20 mph review**

The review of the criteria for 20 mph speed limits within Hampshire has progressed to the next stage following last year’s consultation and the work of a County Council Task and Finish Group. A report has been produced recommending a series of changes which will make it easier for communities who want reduced speed limits to promote speed reduction schemes and seek the introduction of lower limits. The proposals will now be considered further before progressing to full Cabinet for approval in June.

### **4. Roads**

The bad weather we have all experienced this month has provided many challenges to Hampshire Highways, especially from blocked drains, flooding and potholes. Even though the weather has improved recently with the water tables falling, the overnight freezing temperatures have exacerbated the pothole situation with many more now appearing, and particularly in the rural areas.

Service demand across the highways service remains extremely high with demand far exceeds capacity at the present time and consequently all work is having to be prioritised so that the highest risk issues are repaired first. This includes the use of temporary ‘infill’ repairs to remove major potholes, these can then be addressed on a longer lasting basis later.

The outlook for this month is also unfavourable, with the Met Office suggesting that the weather is likely to be unsettled, with the potential for more periods of stormy conditions - potentially similar to those we experienced in February 2022 - and some further colder/wintry spells. One of the priorities now is therefore ditch and grip clearance to help alleviate surface water flooding and ice problems in at risk areas.

Please do continue to report highways issues online. A reminder that the number to call in emergency is **0300 555 1388** (0830-1700) Monday to Friday, or outside officer hours, **101**.

### **5. Drain cover thefts**

# **COUNTY MATTERS – COUNTY COUNCILLOR’S**

## **REPORT/FEBRUARY 2023**

**Councillor Jonathan K. Glen**

**HCC Member for Odiham, Hook & The Western Parishes**

**Email: [jonathan.glen@hants.gov.uk](mailto:jonathan.glen@hants.gov.uk)**

Road users across Hampshire are being urged to be vigilant after a recent spate of drain cover thefts - leaving deep openings in the road surface which could cause a potential hazard to drivers, pedestrians and cyclists, and also result in significant expense to council taxpayers. To report a missing cover, please call the number given above or report it to the police online at <https://www.hampshire.police.uk/ro/report/ocr/af/how-to-report-a-crime/>

### **6. Increased police numbers announced**

The Police and Crime Commissioner for Hampshire and Isle of Wight, Donna Jones, has presented her budget plan for the years 2023-24. She had previously pledged to increase police numbers by 600 and is on track to recruit these by the end of March this year. Her new budget has added an additional 50 officers to these numbers, to be funded through the police precept of council tax.

### **7. County councillor grants**

My allocation of the 2022-2023 devolved budget is now fully committed. This past year I have been able to support over 30 different local organisations working hard to enhance our community. New applications to the 2023-2024 budget can be received from the first of June (after the local elections). To apply online go to the Hampshire County Council website [www.hants.gov.uk](http://www.hants.gov.uk) and look under 'Grants', or please contact me on [jonathan.glen@hants.gov.uk](mailto:jonathan.glen@hants.gov.uk) if you have any questions how to fill in the form.

I look forward to hearing from you.

\* \* \*

*Councillor Jonathan Glen*

*HCC Member for Odiham, Hook & The Western Parishes*

*Email: [jonathan.glen@hants.gov.uk](mailto:jonathan.glen@hants.gov.uk)*





**REPORT ON:** 2023/24 Meeting Calendar  
**WRITTEN BY:** Parish Clerk  
**MEETING DATE:** 21<sup>st</sup> February 2023  
**AGENDA ITEM:** 241/22

### **Introduction**

The proposed 2023/24 meeting calendar for the ensuing year is presented for approval on the basis there are no changes to the current governance structure and the following decisions remain. These are:

- Full Council meetings are scheduled on the third Tuesday of a month.
- The December full Council meeting is brought forward to the second Tuesday to avoid the week before Christmas.
- The August full Council meeting has been scheduled but OPC reserves the right to cancel if there is minimal business to be discussed.
- Planning & Development Committee meetings are scheduled every three weeks on Zoom. Decisions will be submitted to Hart under the Clerk's delegated authority and ratified at the next available full Council meeting.
- Community Committee financial matters will be referred to full council and Community Committee discussions on projects and events will be held by Zoom and any recommendations made by Zoom will be ratified at the next full Council meeting. Bi-monthly meetings have been scheduled to take place after the Planning & Development Committee but these dates are likely to be flexible to coincide with event and project planning.
- The Traffic Partnership meetings have not been scheduled and the new Council will need to determine the way forward.
- The half yearly Staffing Committee meetings have been adjusted so that the first meeting is held in May to elect a committee chairman.



## **2023/24 Meeting dates**

All meetings, unless otherwise stated, are held on a Tuesday in The Library Room, The Bridwell, The Bury, Odiham, at 7.30pm.

The agenda for each meeting will be posted on the council's noticeboards and the website giving the required 3 clear days' notices before each meeting.

Members of the press and public are invited to attend all meetings, unless stated on the agenda.

	<b>May '23</b>	<b>Jun '23</b>	<b>Jul '23</b>	<b>Aug '23</b>	<b>Sep '23</b>	<b>Oct '23</b>	<b>Nov '23</b>	<b>Dec '23</b>	<b>Jan '24</b>	<b>Feb '24</b>	<b>Mar '24</b>	<b>Apr '24</b>	<b>May '24</b>
Full Council	16 <sup>th</sup> (Annual)	20 <sup>th</sup>	18 <sup>th</sup>	15 <sup>th</sup>	19 <sup>th</sup>	17 <sup>th</sup>	21 <sup>st</sup>	12 <sup>th</sup>	16 <sup>th</sup>	20 <sup>th</sup>	19 <sup>th</sup>	16 <sup>th</sup>	21 <sup>st</sup> (Annual)
Planning & Development Committee (Zoom)	9 <sup>th</sup> 30 <sup>th</sup>	21 <sup>st</sup> (Wed)	11 <sup>th</sup>	1 <sup>st</sup> 22 <sup>nd</sup>	12 <sup>th</sup>	3 <sup>rd</sup> 24 <sup>th</sup>	14 <sup>th</sup>	5 <sup>th</sup> & full Council 12th Dec	3 <sup>rd</sup> (Wed) 23 <sup>rd</sup>	13 <sup>th</sup>	5 <sup>th</sup> 26 <sup>th</sup>	16 <sup>th</sup>	7 <sup>th</sup>
Finance Committee			18 <sup>th</sup> (After full Council)			17 <sup>th</sup> (After full Council)			16 <sup>th</sup> (After full Council)			16 <sup>th</sup> (After full Council)	
Amenity Area Committee	16 <sup>th</sup> (After full Council)			15 <sup>th</sup> (After full Council)			21 <sup>st</sup> (After full Council)			20 <sup>th</sup> (After full Council)			21 <sup>st</sup> (After full Council)
Community Committee	9 <sup>th</sup> (After Planning)		11 <sup>th</sup> (After Planning)		12 <sup>th</sup> (After Planning)		14 <sup>th</sup> (After Planning)		23 <sup>rd</sup> (After Planning)		26 <sup>th</sup> (After full Council)		7 <sup>th</sup> (After Planning)
Staffing Committee	24 <sup>th</sup> 11am					11 <sup>th</sup> 11am							22 <sup>nd</sup> 11am
Budget Workshop (not open to the public)							7 <sup>th</sup> (via Zoom)						

**Odiham Parish Council**  
**Fixed Assets and Long Term Investments**

Asset Description	Date Acquired	Purchase Value	Current Value	Location /Responsibility	Estimated Life	Usage/Capacity	Charges
<b>1000 - General Account</b>							
Parish Room		232,714.00	123,000.00				
Chapel of Rest (South)		232,714.00	282,000.00				
Chapel of Rest (North)		232,714.00	278,000.00				
Chapel Cottage & 2 sheds		279,258.00	490,000.00				
War memorial, Gospel Green		1.00					
Office Equipment		5,280.00					
General Contents		7,030.00					
The Bridewell	01.03.22	1.00	1,443,000.00				
4 x Gopak tables	02.03.22	684.66		Library room			
5 x Gopak tables	01.01.21	1.00		Library room			
Logitech Meetup camera	27.02.22	550.00		Library room			
Viewsonic CDE6250 & mobile stand	27.02.22	1,350.00		Library room			
The Bridewell furniture & equip	01.03.22	1.00		The Bridewell (attached li			
Server	29.11.22	2,400.00		Server room, Library Roo			
Gopak table trolley	17.01.23	249.81		Bridewell			
		<b>994,948.47</b>	<b>2,616,000.00</b>				
<b>2000 - Amenity Areas</b>							
Public toilets, King Street		1.00	123,000.00				
Sports pavilion CG				Leased to Bowls Club			
Odiham Recreation Ground	20th May 1921	1.00					
NW Rec Ground (Allotments)		1.00					
Colt Hill Amenity Area		1.00					
The Firs Amenity Area		1.00					
Land adjacent to Cemetery		1.00					
Buften Field Play Area	2013	1.00					
Chapel Pond Drive Play Area	2013	1.00					

**Odiham Parish Council**  
**Fixed Assets and Long Term Investments**

Asset Description	Date Acquired	Purchase Value	Current Value	Location /Responsibility	Estimated Life	Usage/Capacity	Charges
Street Furniture		43,319.00					
Play Equipment, MUGA & Trim Tr		197,956.00					
Tarmac paths to play areas, Re	17.11.20	4,880.00		Recreation Ground	15 years		
Defibrillator	30.03.21	1,390.00		Leapfrogs, Recreation Gr			
Lockable bollard	01.10.21	165.00		Cemetery			
Fruit trees	30.11.21	1,435.00		Community Orchard			
Interpretation boards	04.03.22	1,293.94		Community Orchard			
4 x new interment beds	06.02.23	2,621.00		Cemetery			
		<b>253,067.94</b>	<b>123,000.00</b>				
<b>3000 - Community</b>							
Defibilator	2015	1,382.00		Co-op, High St			
Library stock	24.05.21	1.00	37,500.00	The Bridewell, Library Ro			
3 x noticeboards	01.01.21	2,070.87		2 High St, 1 NW verge			
Public access PC	25.02.22	735.00		Library room			
Book shelves	01.03.22	1.00		Library and ante room			
Flags	16.09.22	581.86		Bridewell			
Defibrillator	01.07.22	1.00	1,390.00	Esso Garage, Hook Roac			
		<b>4,772.73</b>	<b>38,890.00</b>				
<b>5000 - Traffic and Transport</b>							
Speed Indicator Device (SID)	2015	3,290.00					
Broxap shackles	18.02.21	3,504.00		High Street parking bays			
Road closure signs	07.06.22	400.00		North Chapel			
		<b>7,194.00</b>					
<b>Grand Total:</b>		<b>1,259,983.14</b>	<b>2,777,890.00</b>				

## Odiham Parish Council

### PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
412	Chapel Cottage Maintenance	17/01/2023		Unity Trust	412	Hire dehumidifier	FTH Hire Group	S	150.48	30.10	180.58
413	Chapel Cottage Maintenance	17/01/2023		Unity Trust	413	Deposit dehumidifier hire	FTH Hire Group	Z	250.00		250.00
414	Chapel Cottage Maintenance	17/01/2023		Unity Trust	414	Chapel Cottage Roof Repair	Ford Roofing	Z	1,000.00		1,000.00
415	Tree works	17/01/2023		Unity Trust	415	Tree works Chapel Pond Drive	NP Tree Management	S	320.00	64.00	384.00
416	Telephone and internet	17/01/2023		Unity Trust	416	Phones (new system)	BT	S	167.81	33.56	201.37
417	Toilets - Power and rates	17/01/2023		Unity Trust	417	King St Toilets electricity	nPower	L	62.66	3.13	65.79
418	The Bridewell - waste dispos	17/01/2023		Unity Trust	418	Bridewell waste collection	Benchmark Environmental	S	44.10	8.82	52.92
419	Chapel Cottage Maintenance	17/01/2023		Unity Trust	419	Cottage electricity & gas	OVO Electricity	L	291.41	17.92	309.33
420	Other amenity areas maintainer	17/01/2023		Unity Trust	420	Grounds maintenance - Decern	Larkstel Ltd	S	281.91	56.38	338.29
421	Play Areas	17/01/2023		Unity Trust	421	Grounds maintenance - Decern	Larkstel Ltd	S	452.50	90.50	543.00
422	Bin emptying	17/01/2023		Unity Trust	422	Grounds maintenance - Decern	Larkstel Ltd	S	256.39	51.28	307.67
423	Allotments - maintenance	17/01/2023		Unity Trust	423	Grounds maintenance - Decern	Larkstel Ltd	S	56.00	11.20	67.20
424	Chamberlain Gardens (SC Tr	17/01/2023		Unity Trust	424	Grounds maintenance - Decern	Larkstel Ltd	S	199.16	39.83	238.99
425	Cemetery Maintenance	17/01/2023		Unity Trust	425	Grounds maintenance - Decern	Larkstel Ltd	S	1,164.74	232.95	1,397.69
426	IT Support and Back up	17/01/2023		Unity Trust	426	Replacement server	Connect Computer Consultan	S	500.00	100.00	600.00
427	IT Support and Back up	17/01/2023		Unity Trust	427	IT Support Jan 23	Connect Computer Consultan	S	135.00	27.00	162.00
428	IT Support and Back up	17/01/2023		Unity Trust	428	IT Support Feb 2023	Connect Computer Consultan	S	135.00	27.00	162.00
429	The Bridewell - cleaning & m	17/01/2023		Unity Trust	429	Bridewell cleaning (Dec)	YBC	S	463.31	92.66	555.97
430	Toilets - cleaning	17/01/2023		Unity Trust	430	King St Toilets cleaning	CJH Cleaning Services Ltd	S	415.74	83.15	498.89
431	Christmas Trees and Lights	17/01/2023		Unity Trust	431	Check feeder pillar	DTE Electrical & Property	Z	130.69		130.69
432	Broad Oak Maintenance	17/01/2023		Unity Trust	432	Odiham Common and Broad O	Hart DC	Z	500.00		500.00
433	Commons Ranger	17/01/2023		Unity Trust	433	Commons Ranger	Hart DC	Z	1,000.00		1,000.00
434	IT Support and Back up	17/01/2023		Unity Trust	434	Microsoft 365	Microsoft Ireland	Z	37.60		37.60
435	Promotion of village	13/01/2023		Unity Trust	435	OPC coat for Deputy Clerk	OSL Promotional Clothing	S	38.25	7.65	45.90
436	Office Equipment	17/01/2023		Unity Trust	436	Printer rental Qtr 4 2022/23	Ricoh	S	189.98	38.00	227.98
437	Chapel Cottage rent	17/01/2023		Unity Trust	437	Council tax Chapel Cottage Jar	Hart DC	Z	296.00		296.00
438	Staff Salaries	17/01/2023		Unity Trust	438	Salaries Jan 2023	Salaries Jan 2023	Z	4,899.73		4,899.73
439	Staff Salaries	17/01/2023		Unity Trust	439	Staff PAYE & NI - Jan 2023	HMRC	Z	777.28		777.28
440	Staff Salaries	17/01/2023		Unity Trust	440	Staff Pensions - Jan 2023	Hampshire Pension Fund	Z	349.67		349.67
441	Employers' NI	17/01/2023		Unity Trust	441	Employer NI - Jan 2023	HMRC	Z	446.11		446.11
442	Pension Contribution	17/01/2023		Unity Trust	442	Employer Pension Jan 2023	Hampshire Pension Fund	Z	1,178.41		1,178.41
443	The Bridewell - electricity	17/01/2023		Unity Trust	443	Bridewell electricity (Dec)	nPower	S	344.10	68.82	412.92

## Odiham Parish Council

## PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
444	The Bridewell - gas	17/01/2023		Unity Trust	444	Bridewell gas (Mar 22)	Total Energies Gas & Power I	S	335.17	67.03	402.20
445	The Bridewell - gas	17/01/2023		Unity Trust	445	Bridewell gas (account reconci	Total Energies Gas & Power I	S	39.09	186.53	225.62
446	The Bridewell - gas	17/01/2023		Unity Trust	446	Bridewell gas (Apr 22)	Total Energies Gas & Power I	L	402.76	20.14	422.90
447	The Bridewell - gas	17/01/2023		Unity Trust	447	Bridewell gas (May 22)	Total Energies Gas & Power I	L	199.17	9.96	209.13
448	The Bridewell - gas	17/01/2023		Unity Trust	448	Bridewell gas (Jun 22)	Total Energies Gas & Power I	L	151.51	7.58	159.09
449	The Bridewell - gas	17/01/2023		Unity Trust	449	Bridewell gas (Jul 22)	Total Energies Gas & Power I	L	138.90	6.94	145.84
450	The Bridewell - gas	17/01/2023		Unity Trust	450	Bridewell gas (Aug 22)	Total Energies Gas & Power I	L	135.70	6.78	142.48
451	The Bridewell - gas	17/01/2023		Unity Trust	451	Bridewell gas (Sep 22)	Total Energies Gas & Power I	L	170.35	8.52	178.87
452	The Bridewell - gas	17/01/2023		Unity Trust	452	Bridewell gass (Oct 22)	Total Energies Gas & Power I	L	278.22	13.91	292.13
453	The Bridewell - gas	17/01/2023		Unity Trust	453	Bridewell gas (Nov 22)	Total Energies Gas & Power I	S	449.06	89.82	538.88
454	The Bridewell - gas	17/01/2023		Unity Trust	454	Bridewell gas (Dec 22)	Total Energies Gas & Power I	S	637.12	127.42	764.54
455	The Bridewell - set up costs	17/01/2023		Unity Trust	455	Gopak table trolley	Office Furniture Direct	S	249.81	49.96	299.77
456	Chapel Cottage Maintenance	17/01/2023		Unity Trust	456	Chapel Cottage Roof Repair	Ford Roofing	Z	1,500.00		1,500.00
457	Parish room - maintenance	25/01/2023		Unity Trust	457	Door repair Parish Room	Keith Dodd	Z	90.00		90.00
458	Chapel Cottage Maintenance	25/01/2023		Unity Trust	458	Dehumidifier lift	Keith Dodd	Z	20.00		20.00
459	Community Grants	25/01/2023	216/22i	Unity Trust	459	Community Grant	Victim Support	Z	50.00		50.00
460	Community Grants	25/01/2023	216/22ii	Unity Trust	460	Community Grant	The Odiham Society	Z	250.00		250.00
461	Chapel Cottage Maintenance	25/01/2023		Unity Trust	461	Replacement boiler - Chapel C	Servio Building Services Main	S	1,460.01	292.00	1,752.01
461	Chapel Cottage Maintenance	25/01/2023		Unity Trust	461	Replacement boiler - Chapel C	Servio Building Services Main	S	1,589.32	317.86	1,907.18
462	Play Areas	25/01/2023		Unity Trust	462	Chapel Pond Drive fencing	Playscene Ltd	S	1,635.00	327.00	1,962.00
463	Play Areas	25/01/2023		Unity Trust	463	Trailblazer, Chapel Pond Drive	Playscene Ltd	S	676.00	135.20	811.20
464	The Bridewell - cleaning & m	25/01/2023		Unity Trust	464	Stationery & Bridewell supplies	Viking	S	129.96	25.99	155.95
465	Allotment Deposits	25/01/2023		Unity Trust	465	Allotment deposit refund	Nick Marsh - Plot 7	Z	60.00		60.00
466	The Bridewell - water	06/02/2023		Unity Trust	466	Bridewell water	Business Stream	Z	46.02		46.02
467	Play Areas	06/02/2023		Unity Trust	467	Chamberlain Gardens fencing	Premier Grounds & Garden M	S	956.00	191.20	1,147.20
468	Burial plot provision	06/02/2023		Unity Trust	468	4 new interment beds, Odiham	Premier Grounds & Garden M	S	1,421.00	284.20	1,705.20
468	Burial plot provision	06/02/2023		Unity Trust	468	4 new interment beds, Odiham	Premier Grounds & Garden M	S	1,200.00	240.00	1,440.00
469	Chapel Cottage Maintenance	06/02/2023		Unity Trust	469	Cleaning Chapel Cottage	FS Cleaning & Maintenance	Z	25.00		25.00
470	Coronation	06/02/2023		Unity Trust	470	Deposit Simply Swing	Simply Swing	Z	462.50		462.50
471	Chapel Cottage Maintenance	06/02/2023		Unity Trust	471	Waste removal from Chapel Cc	Keith Dodd	Z	98.00		98.00
472	Subscriptions	06/02/2023		Unity Trust	472	LR docs & Premises Licence ap	A Mann Expenses	Z	95.00		95.00
473	Postage and consumables	06/02/2023		Unity Trust	473	Coffee/milk	A Mann Expenses	Z	7.35		7.35
474	Accounts Package	06/02/2023		Unity Trust	474	Annual package 2023/24	Scribe	S	1,396.80	279.36	1,676.16
475	Cemetery electricity	21/02/2023		Unity Trust	475	South Chapel Electricity	SSE	S	111.83	22.36	134.19
476	Toilets - Power and rates	21/02/2023		Unity Trust	476	King St Toilets electricity	nPower	L	62.23	3.11	65.34

## Odiham Parish Council

## PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
477	The Bridewell - H&S checks	21/02/2023		Unity Trust	477	Bridewell emergency lighting 2	KBO Fire & Security	S	195.00	39.00	234.00
478	The Bridewell - H&S checks	21/02/2023		Unity Trust	478	Bridewell fire alarm 23-24	KBO Fire & Security	S	770.00	154.00	924.00
479	The Bridewell - cleaning & m	21/02/2023		Unity Trust	479	Bridewell cleaning (Jan 23)	YBC	S	463.31	92.66	555.97
480	Training	21/02/2023		Unity Trust	480	Training Deputy Clerk	HALC	S	96.00	19.20	115.20
481	IT Support and Back up	21/02/2023		Unity Trust	481	IT support Mar '23	Connect Computer Consultan	S	135.00	27.00	162.00
482	Climate Action Plan	21/02/2023		Unity Trust	482	Thermal camera flyers	IC Printing Services	Z	178.00		178.00
483	Toilets - cleaning	21/02/2023		Unity Trust	483	King St Toilets cleaning	CJH Cleaning Services Ltd	S	415.74	83.15	498.89
484	Postage and consumables	21/02/2023		Unity Trust	484	Toner delivery	Ricoh	S	25.00	5.00	30.00
485	Burial plot provision	21/02/2023		Unity Trust	485	Cemetery hedge/Reynsteins Vie	NP Tree Management	S	3,000.00	600.00	3,600.00
486	Bus Shelter Maintenance	21/02/2023		Unity Trust	486	Bus shelter cleaning	Mark Abbott	Z	15.00		15.00
487	Toilets - Power and rates	21/02/2023		Unity Trust	487	Electricity - King St Toilets	nPower	L	66.54	3.33	69.87
488	The Bridewell - set up costs	21/02/2023		Unity Trust	488	Build table trolley	Keith Dodd	Z	35.00		35.00
489	Telephone and internet	21/02/2023		Unity Trust	489	Phones (new system) x 2	BT	S	167.50	33.50	201.00
490	Climate Action Plan	21/02/2023		Unity Trust	450	Delivery camera flyer	The Extra Mile Leaflet Distrib	Z	100.00		100.00
491	Christmas Trees and Lights	21/02/2023		Unity Trust	481	Grounds maintenance - Jan '2:	Larkstel Ltd	S	150.00	30.00	180.00
491	Chamberlain Gardens (SC Tr	21/02/2023		Unity Trust	481	Grounds maintenance - Jan '2:	Larkstel Ltd	S	199.16	39.83	238.99
491	Cemetery Maintenance	21/02/2023		Unity Trust	481	Grounds maintenance - Jan '2:	Larkstel Ltd	S	1,039.74	207.95	1,247.69
491	Other amenity areas mainter	21/02/2023		Unity Trust	481	Grounds maintenance - Jan '2:	Larkstel Ltd	S	281.91	56.38	338.29
491	Play Areas	21/02/2023		Unity Trust	481	Grounds maintenance - Jan '2:	Larkstel Ltd	S	372.50	74.50	447.00
491	Allotments - maintenance	21/02/2023		Unity Trust	481	Grounds maintenance - Jan '2:	Larkstel Ltd	S	56.00	11.20	67.20
491	Bin emptying	21/02/2023		Unity Trust	481	Grounds maintenance - Jan '2:	Larkstel Ltd	S	281.39	56.28	337.67
492	Staff Salaries	21/02/2023		Unity Trust	492	February Salaries	Feb '23 salaries	Z	4,357.34		4,357.34
493	Staff Salaries	21/02/2023		Unity Trust	493	Staff PAYE & NI - February 20:	HMRC	Z	777.08		777.08
494	Staff Salaries	21/02/2023		Unity Trust	494	Employee Pension Cont - Feb :	Hampshire Pension Fund	Z	372.19		372.19
495	Employers' NI	21/02/2023		Unity Trust	495	Employer NI - Feb 23	HMRC	Z	446.11		446.11
496	Pension Contribution	21/02/2023		Unity Trust	496	Employer Pension Feb 23	Hampshire Pension Fund	Z	1,178.41		1,178.41
497	The Bridewell - set up costs	21/02/2023		Unity Trust	497	Boiler system investigation	Servio Building Services Main	S	334.00	66.80	400.80
498	Benches and Noticeboards	21/02/2023		Unity Trust	498	Repair bench 10, quarry	Keith Dodd	Z	660.00		660.00
<b>Total</b>									<b>49,230.83</b>	<b>5,396.60</b>	<b>54,627.43</b>