



**MEMBERS OF ODIHAM PARISH COUNCIL ARE SUMMONED TO ATTEND  
THE MEETING OF ODIHAM PARISH COUNCIL  
AT THE VINE CHURCH, 37 LONDON ROAD, ODIHAM, HOOK, RG29 1AJ  
TUESDAY 21<sup>st</sup> NOVEMBER 2023 at 7pm**

15<sup>th</sup> November 2023

*Andrea Mann, Clerk*

Members of the public are welcome to attend.

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- 166/23 To receive apologies for absence**
- 167/23 To receive declarations of interests and requests for dispensation relating to any item on the agenda**
- 168/23 Approval of minutes**  
To approve the minutes of the Council Meeting held on 17<sup>th</sup> October 2023 (139-166/23).
- 169/23 Chair's announcements**
- 170/23 Presentation from Obsidian Strategic on proposed warehouse development at junction 5 of the M3 (this agenda item is timed to a maximum of 20 minutes)**  
Any member of the public wishing to put a question to Obsidian Strategic should submit their question to [clerk@odihamparishcouncil.gov.uk](mailto:clerk@odihamparishcouncil.gov.uk) by 9am on Monday 20<sup>th</sup> November and a summary of questions received will be raised at the meeting.
- 171/23 Public session**  
An opportunity for residents to raise questions and issues within the Parish in accordance with Standing Orders. Please view details at <https://odihamparishcouncil.gov.uk/council/policies-and-publications> or contact the Parish Office for further advice.

***Councillor Reports***

- 172/23 Meeting reports from councillors**  
To RECEIVE any verbal reports from Councillors on their attendance at outside meetings.
- 173/23 Reports from other councils**  
To RECEIVE any verbal reports from Hart District councillors and the Hampshire County councillor representing Odiham.

***General***

- 174/23 Meeting action points (page 5)**  
To consider matters arising from the Minutes not elsewhere on the agenda
- 175/23 Councillor Co-option**  
To consider two applications received for co-option to the Odiham Ward, following the resignation of David Stewart. Applicants may be invited to speak to support of their application and the position will be filled in accordance with Standing Orders section 7 <https://odihamparishcouncil.gov.uk/wp-content/uploads/2022/03/Standing-orders-revised-February-2023.pdf>



- 176/23 Appointments to committees and working groups (pages 6-7)**  
To consider new requests and changes to memberships of:
- i) Committees (pages 6-7)
  - ii) Working groups: The Bridewell working group and the Neighbourhood Plan Review working group.
- 177/23 “Transforming The Bridewell into a thriving Community Hub” (pages 8-10)**
- i) General update from the Clerk and Bridewell Working Group
  - ii) To note the expression of interest submitted to Hart District Council for funding from the 2024/25 UK Shared Prosperity Fund (circulated to councillors)
  - iii) To note listed building consent received with conditions for a first floor kitchenette area (pages 8-12)
  - iv) New noticeboard – to contract award, subject to Hart approving the listed building application (page 13)
  - v) To receive an update on correspondence with Hampshire County Council regarding parking at the front of the building, note actions taken and to consider next steps (background information circulated to councillors separately).
- 178/23 Review of OPC’s policies and updates (pages 14)**  
To consider adoption of the following policies, as proposed by the Staffing Committee:
- i) Updated schedule (page 14)
  - ii) Updated Staff Handbook (emailed to councillors separately).
- 179/23 Environment projects (pages 15-20)**
- i) To receive a project proposal from Cllr Bell on the Hampshire Forest Partnership’s tree planting, “shoots along the routes” project (pages 15-19)
  - ii) To consider Cllr McFarlane’s proposal for distributing the hedgehog highway surrounds
  - iii)
    - a) To note new Government guidance on biodiversity:  
[https://www.slcc.co.uk/new-government-guidance-on-biodiversity/?fbclid=IwAR1fGIG2X\\_ABmhKaJ5EeUKf9zeKcusX6EQ7f0\\_5IHyzV4ITkJI5V\\_K0rGI#:~:text=English%20public%20authorities%20including%20t%20own,Manage%20the%20planning%20system](https://www.slcc.co.uk/new-government-guidance-on-biodiversity/?fbclid=IwAR1fGIG2X_ABmhKaJ5EeUKf9zeKcusX6EQ7f0_5IHyzV4ITkJI5V_K0rGI#:~:text=English%20public%20authorities%20including%20t%20own,Manage%20the%20planning%20system)
    - b) Confirm OPC has taken action to comply with its duty under the Environment Act 2021 by adopting a Biodiversity Action Plan and Environment & Climate Change Policy.
- 180/23 Public consultation responses (pages 21-23)**  
To consider responses (to the date of the meeting) on OPC’s following consultations and to agree when to end the consultations and whether the consultations have generated sufficient evidence to accept the projects as OPC’s priorities:
- i) Campaign to ask for the number 13 bus to stop in the High Street
  - ii) A zip car/car sharing scheme
  - iii) Support the community in taking on the hardware shop as a community interest company.
- 181/23 Odiham Consolidated Charities (pages 24-27)**
- i) To consider whether to nominate a councillor as a charity trustee (pages 23-24)
  - ii) To consider the business plan for affordable rented houses (pages 25-27).



- 182/23 Heritage trail app (pages 28-42)**  
To consider whether there is sufficient interest in the project to continue research?
- 183/23 Letters for Parish and Town Councils regarding overgrown vegetation and ditch clearance (pages 43-44)**  
To consider correspondence from HCC Lead Member for Universal Services (Highways, Transport, Environment, Countryside and communities).
- 184/23 Signage from The High Street to The Bury (page 45)**  
To consider correspondence from the Odiham Society, asking to be involved in a joint project.
- 185/23 The Cross Barn - Heritage Lottery grant (page 46)**  
To consider a letter of support for a National Lottery Heritage Grant application.
- 186/23 Speed Indicator Devices (SIDs) (pages 47-48)**  
To consider the Deputy Clerk's report including a proposed process for managing the 2 OPC owned SIDS.
- 187/23 Hart Parking Charges [Traffic management | Hart District Council \(page 49\)](#)**  
To consider OPC's response to proposed charges in The Bury and Deer Park public car parks [notice-of-proposal-for-off-street-parking-order-2023.docx \(live.com\)](#)
- 188/23 Armed Forces Employers' Recognition Scheme – bronze award [Defence Employer Recognition Scheme - GOV.UK \(www.gov.uk\)](#)**  
Following OPC's signing of the Armed Forces Covenant, OPC has been invited to pledge OPC's support for a bronze award for the Employers' Recognition Scheme. (Email correspondence will be forwarded to councillors).

### ***Financial Matters***

- 189/23 Payments Listing (to follow)**  
To approve the payments listing for the period 18<sup>th</sup> October-21<sup>st</sup> November and appoint 2 Councillors to complete the payment approval process for outstanding payments.
- 190/23 Interim Internal Auditor (pages 50-52)**  
To note the Interim Internal Auditor's report and agree delegation to the Finance Committee.
- 191/23 IT support contract (circulated to councillors)**  
To consider a fee proposal from a new IT consultant following notification that the current consultant will soon be retiring.
- 192/23 Investments (pages 53-55)**  
To consider transfer of funds as proposed in the Clerk's report.
- 193/23 George Rothery Bequest (page 56)**  
To consider appropriate use of the bequest funds (£3,548.71 @ 31.10.23), as advised by the Internal Auditor.



**194/23 RAF Christmas Gifts**

To agree a BACS transfer to Cllr Greensides to cover the cost of issuing Amazon gift voucher to RAF Odiham personnel who will be deployed at Christmas.

***Planning Matters***

**195/23 Farnborough Airport - variation of Condition 2 (aircraft movements) and 6 (aircraft weight), replacement of conditions 7 (1:10,000 risk contour) and 8 (1:100,00 risk contour), of planning permission 20/00871/REVPP determined on the 22/02/2022 (pages 57-58)**

**196/23 Tree warden**

To consider a suggestion from the Planning & Development Committee that tree warden positions be created. The positions will be filled by suitably experienced councillors/residents who will provide comments on tree applications in the parish to the Planning & Development Committee.

**197/23 The Bell Public House Asset of Community Value – notification of disposal (page 59)**

To note the notification from Hart District Council that the owner of the above property has notified HDC of their intention to dispose of the asset. Should Odiham Parish Council, or any other community interest group, wish to express an interest in bidding for they asset, they must inform HDC in writing by 5<sup>th</sup> December.

**198/23 Neighbourhod Plan review**

- i) To receive an update on the grant application made to Locality
- ii) To consider contract award to the preferred contractor Troy Planning.

**199/23 To confirm date of next meeting**

19<sup>th</sup> December 2023.

***Confidential Matters***

**200/23 To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press to consider confidential contractual and staffing matters which meet the criteria of Schedule 12A of the Local Government Act 1972 Part 1**

**201/23 Recommendations from the Staffing Committee 02.11.23 (page 60)**

**202/23 Chapel Cottage tenancy renewal (pages 61-62)**

<b>Full Council</b>				
<b>Date of meeting</b>	<b>Agenda ref no</b>	<b>Cllr to action</b>	<b>Details</b>	<b>Status</b>
<b>OUTSTANDING ON-GOING ITEMS</b>				
September '23	116/23	Clerk	Change previous minutes from draft and add to website.	Complete
	117/23	All	Promote Macmillan Coffee morning.	Complete
	121/23	Deputy Clerk	Ask Military Wives Choir to support 80th anniversary of D-Day beacon lighting 06.06.24.	Complete
	122/23	Clerk	Promote RAF Station councillor position.	Complete
	123/23i	Clerk/AO	Arrange new waste disposal contract for Bridewell.	Complete
		Bridewell WG	Hold meeting to discuss priorities for UK Shared Prosperity Fund expression of interest.	Complete
	123/23iii	Clerk	Award contract for refurbishing accessible toilet.	Complete
		CllrsAMc/PV	Attend Hart's workshop on the UK Shared Prosperity Fund.	Complete
	123/23iv	Clerk/Deputy Clerk	Extend offer for hot desking in The Bridewell and promote.	Ongoing
	124/23	Clerk	Add revised Publication Scheme and Councillor Code of Conduct to website.	Complete
	125/23i	Clerk	Share promotion of Hart's Solar Together project.	Complete
	125/23ii	Clerk	Add agenda item proposing OPC's governance for environmental related projects.	Complete
	126/23	CllrSB	Make contact with the Hampshire Forest Partnership.	Complete
	127/23	CllrAMc	Draft letter to Mill Corner residents affected by Hart's flood alleviation scheme withdrawal.	
	128/23	Clerk/Deputy Clerk	Add new community grant documentation to website.	Complete
	130/23	Clerk/CllrLC/CllrAMc	Set up payments online and complete payment process.	Complete
	132/23iii	Clerk	Make expression of interest to Locality for NP funding.	Complete. Awaiting decision from full application.
	134/23	Clerk	Submit OPC's recommendation to Hart's Settlement Capacity Study.	Complete
	135/23	Deputy Clerk	Make enquiries to Citizens Advice re dealing with rough sleeper.	Enquiry complete
	138/23	Clerk	Respond to business related enquiry and run short survey to consult community.	Complete
October '23	141/23	Clerk	Change previous minutes from draft and add to website.	Complete
	147/23	Clerk	Update website for councillor co-option.	Complete
		CllrCG	Complete acceptance of office and DPI form before joining first meeting.	Complete
		CllrCG	Specify chosen committees.	On agenda
	148/23iii	Clerk/office	Submit EOI for 24/25 Shared Prosperity Fund for Bridewell.	Complete
	14823iv	Clerk	Present plans for noticeboard to next meeting.	Complete. Plans already referred to Hart for LBC.
	149/23	Clerk	Add new sickness, flexible working, emergency dependants leave and lone working policy to website.	Complete
		Clerk	Incorporate above into Staff Handbook and communicate to staff.	On agenda
	150/23iii	CllrBell/HCC	Facilitate meeting with interested parties and landowners to discuss viable locations for the Hampshire Forest Partnership tree planting scheme.	On agenda
	150/23iv	CllrAMc/Clerk	Respond to enquiry from Hartley Wintney Climate Action Biodiversity Group on their woodland plan for central Hart.	
	150/23v	Clerk	Purchase hedgehog highway surrounds.	Complete
		All	Agree distribution of above.	On agenda
	151/23	Clerk	Confirm OPC's support for current polling stations in the parish to the Hart consultation.	Complete
	152/23	CllrAMc/Clerk	Respond to invitation from Obsidian to meet re warehouse development proposals at j5 of M3.	Complete
		Clerk	CC all surround parish chairs and clerks.	No action. Awaiting repsonse from developer.
	153/23	Clerk	Clarify wording on hardware shop consultation.	Complete
		Clerk	Refer consultation responses for hardware shop, number 13 bus and car sharing scheme to November meeting.	On agenda
	154/23	Clerk/CllrLC/CllrPV	Set up payments online and complete payment process.	Complete
	160/23	Clerk	Submit planning comments to Hart.	Complete
	161/23	Clerk	Add neighbourhood plan health check report to website and promote.	Complete
		CllrPV	Co-ordinate first meeting of the neighbourhood plan review group.	Complete
	165/23	Staffing Committee	Meet and refer recommendations to November full Council meeting.	Complete



# Odiham Parish Council

## Committee objectives, membership and initiatives

Committee	Overall objective	Within Council policy to exercise the powers of the Council in relation to the management, maintenance and regulation of:	Membership	Identified initiatives
Amenity Areas (Quarterly)	To deliver safe public access to Council owned or managed assets maintained with consideration to environmental, aesthetic and operational standards.	All OPC owned land & buildings (excluding The Bridewell Community Hub project work).	Cllr Sanger (Chair) Cllr Bell Cllr McFarlane Cllr Seabrook Cllr Verdon	<ul style="list-style-type: none"> <li>Maintenance of public benches and noticeboards including new picnic benches.</li> <li>Allocation of work under the Lengthsman Scheme.</li> <li>Climate Action Plan projects relating to OPC owned open spaces.</li> <li>Charging of cemetery, allotments and asset hire.</li> <li>New area of reflection in Odiham Cemetery.</li> <li>Associated service contracts – main grounds contract expires March 2024.</li> </ul>
Community (2 monthly)	To help foster a vibrant community through partnership with residents, voluntary community organisations, schools and High St businesses.	<ul style="list-style-type: none"> <li>- OPC events</li> <li>- Community grants and G Rothery bequest</li> <li>- PR &amp; publicity</li> <li>- Community liaison/consultation</li> <li>- Tourism</li> <li>- Christmas trees and lights</li> <li>- Community awards</li> <li>- High St flags &amp; bunting</li> <li>- Speedwatch</li> </ul>	Cllr McFarlane (Chair) Cllr Bell Cllr Sanger Cllr Seabrook Cllr Verdon Cllr Woods	<ul style="list-style-type: none"> <li>Liaison with and support to InOdiham</li> <li>Fireworks event with the Lions</li> <li>Annual Parish Assembly</li> <li>Promotion of the village</li> <li>Newsletter oversight (all councillors involved in preparation)</li> <li>Armed Forces Day with InOdiham – to be clarified</li> <li>The Greening Campaign</li> <li>Other community focussed Climate Action Plan projects.</li> <li>Christmas event.</li> <li>Youth projects</li> <li>New flagpoles</li> </ul>
Planning & Development (3 weekly, on Zoom. All decisions are ratified by the next available full Council mtg)	To deliver and enforce an agreed framework for encouraging development compatible with the heritage and character of the parish according to the NH Plan	<ul style="list-style-type: none"> <li>- Review of planning applications, including trees</li> <li>- Planning enforcement</li> <li>- Village Design Statement</li> <li>- Local plan input</li> <li>- Housing and employment</li> <li>- Conservation Area Appraisal</li> </ul>	Cllr Verdon (Chair) Cllr Bell Cllr Cornall (Vice Chair) Cllr Seabrook Cllr Woods	<ul style="list-style-type: none"> <li>Rural Exception Site.</li> <li>Conservation Area Appraisal.</li> <li>Neighbourhood Plan Review.</li> <li>Liaison with NP site developers.</li> <li>Review and responses to Local Plan updates.</li> <li>Review and responses to national consultation on planning matters.</li> </ul>



# Odiham Parish Council

## Committee objectives, membership and initiatives

Committee	Overall objective	Within Council policy to exercise the powers of the Council in relation to the management, maintenance and regulation of:	Membership	Identified initiatives
Staffing (Minimum two per year)	To ensure that the council complies with the requirements of employment law and follows best practice in providing good working conditions for staff, including health and safety	To work with in partnership with the Clerk to respond to all staff related matters.	Cllr McFarlane (Chair), Cllr Seabrook Cllr Tyler Cllr Verdon	<ul style="list-style-type: none"> <li>• Support meetings to the Clerk.</li> <li>• The Clerk's appraisal.</li> <li>• Pension arrangements.</li> <li>• Recommendation of annual salary budget to full Council.</li> <li>• Training &amp; Development Policy, arrangements and record keeping of all staff and councillor training completed.</li> <li>• Disciplinary and Grievance arrangements, unless a separate Appeal Panel is required.</li> </ul>
Finance (Quarterly plus extra during budget setting)	To ensure all OPC's financial practices and reporting and carried out in accordance with legislation and best practice guidance	To oversee OPC's financial affairs, except where law prevents such delegation from the full Council	Cllr Tyler (Chair) Cllr Cornall Cllr McFarlane Cllr Verdon.	<ul style="list-style-type: none"> <li>• Undertake quarterly reviews of OPC's income and expenditure, payments list, bank and reserves balances.</li> <li>• Approve monthly bank reconciliations as prepared by the RFO.</li> <li>• Monitor the Council's bank balances and investments.</li> <li>• Monitor general and earmarked reserves.</li> <li>• Scrutinise all aspects of the Councils financial business</li> <li>• The review and development of financial policies</li> <li>• The review of new financial related legislation</li> <li>• The preparation of the annual budget and precept</li> <li>• The review of and changes to banking and investment arrangements</li> <li>• Matters arising from (but not the approval of) internal and external audit reports</li> </ul>



## NOTICE OF DECISION

**Town and Country Planning Act 1990 (as amended)  
Planning (Listed Building and Conservation Area) Act 1990**

**Decision :** **GRANT LISTED BUILDING CONSENT**  
**(Subject to any conditions listed below)**

**Application no :** **23/01724/LBC**

**Site address :** The Bridewell, The Bury, Odiham, Hook, Hampshire

**Description of development :** Remove existing kitchenette unit and stud wall and replace with new kitchenette with stud wall.

**Date of Notice :** 10 November 2023

**Condition(s):**

- 1 The works hereby permitted shall be begun before the expiration of three years from the date of this listed building consent.  
REASON: To comply with Section 18 of the Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended).
- 2 Prior to the the installation of any new services, plans and detailed drawings depicting the new service runs (electricity, water and drainage) within the building shall be submitted to and approved in writing by the Council. The works shall be carried out in accordance with the approved details.



REASON: To safeguard the special architectural and/ or historic interest of the listed building in accordance with Policy NBE8 of the Hart Local Plan (Strategy and Sites) 2023 and the Planning (Listed Buildings and Conservation Areas) Act 1990.

- 3 No works shall commence to erect the stud wall until a method statement and specification for the construction of the stud wall, has been submitted to and approved in writing by the Council. The works shall be carried out in accordance with the approved details.

REASON: To safeguard the special architectural and/or historic interest of the listed building in accordance with Policy NBE8 of the Hart Local Plan (Strategy and Sites) 2023 and the Planning (Listed Buildings and Conservation Areas) Act 1990.

- 4 Demolition work shall be carried out by hand or by tools held in the hand other than power-driven tools.

REASON: To safeguard the special architectural and/ or historic interest of the listed building in accordance with Policy NBE8 of the Hart Local Plan (Strategy and Sites) 2023 and the Planning (Listed Buildings and Conservation Areas) Act 1990.

## INFORMATIVE NOTES

These are advice notes to the applicant and are not part of the planning conditions

- 1 The Council works positively and proactively on development proposals to deliver sustainable development in accordance with the NPPF. In this instance:

The applicant was advised of the necessary information needed to process the application and, once received, the application was acceptable and no further engagement with the applicant was required.

- 2 The works consented through this application relate to the description of works only. Alterations to the Listed Building which may be detailed within the submitted drawings, which do not benefit from consent, are not granted retrospective consent through this application.

The applicant should note that this approval extends only to the works detailed as part of this application. In the event that the works cannot be implemented without a degree of alteration, the applicant is advised to contact the Council in order to ascertain whether further consent may be required.

During the works, if hidden historic features are revealed they should be retained in situ. Works shall be halted in the relevant area of the building and the Council should be notified immediately in writing. Failure to do so may result in unauthorised works being carried out and an offence being committed.

It is strongly advised not to use lime-based products (lime mortar, render and lime washes) when temperature is liable to fall below 5C (41F) for several weeks/ months after the application. If there is a risk the lime works would need to be adequately protected to prevent excess moisture ingress. However, air must still be able to circulate to ensure effective curing of the lime work.

- 3 The development hereby permitted shall be carried out in accordance with the following approved plans and documents:
- First Floor Plan and Kitchenette Elevation
  - Block Plan (drawing no 1165/EP/01 Revision P1)



## What to Do Next

If your consent is subject to conditions, please read them carefully. You may need to submit further information to the Council for approval before you start work in which case there will be a fee for each request to approve details; £34 per request for a Householder Development and £116 for all other development. You can apply online at [www.planningportal.gov.uk/planning](http://www.planningportal.gov.uk/planning) and you should expect a decision within 8 weeks of your application being validated.

Please email [streetnames@hart.gov.uk](mailto:streetnames@hart.gov.uk) to let us know when you are planning to start work. If you fail to comply with the conditions, it may lead to enforcement action.

Please note that this permission only relates to planning matters. You may still need to apply for other consents such as building regulation approval. For Building Regulations applications please contact us at [buildingcontrol@hart.gov.uk](mailto:buildingcontrol@hart.gov.uk) or call us on 01252 398715.

This permission does not grant you rights to carry out works on or over land, or to access land that is not within your control or ownership.

## General Notes

Please contact planning officer Aimee Harris who handled this application on 01252 774449 or [aimee.harris@hart.gov.uk](mailto:aimee.harris@hart.gov.uk) if you would like clarification about this decision or would like to make changes to your permission.

## Rights of Appeal

Applicants have a right of appeal against the requirements of any conditions attached to this permission. Appeals can be made online at [www.gov.uk/appeal-planning-decision](http://www.gov.uk/appeal-planning-decision).

For further information or to obtain a paper copy of the form, please contact the Planning Inspectorate on either 0303 444 5000 or at Temple Quay House, 2 The Square, Temple Quay, Bristol, BS1 6PN.

If you intend to submit an appeal that you would like examined by inquiry, then you must first notify the Local Planning Authority and Planning Inspectorate by emailing [inquiryappeals@planninginspectorate.gov.uk](mailto:inquiryappeals@planninginspectorate.gov.uk) at least **10** days before submitting the appeal. Further information at [www.gov.uk/government/collections/casework-dealt-with-by-inquiries](http://www.gov.uk/government/collections/casework-dealt-with-by-inquiries).

For householder and minor commercial applications you are allowed **12 weeks** from the date of this permission in which to lodge an appeal. For all other types of application you have **6 months** in which to appeal. There is no third party right of appeal for neighbours or objectors.

## Purchase Notices

If either the Local Authority or the Secretary of State refuses permission to develop land or grants it subject to conditions, the owner may claim that the owner can neither put the land to a reasonably beneficial use in its existing state nor render the land capable of a reasonably beneficial use by the carrying out of any development which has been or would be permitted.

In these circumstances, the owner may serve a purchase notice on the Council. This notice will require the Council to purchase the owner's interest in the land.



Unit 3 Io Centre  
Salbrook Road Industrial Estate, Salfords, Surrey  
RH1 5GJ  
Tel: 020 8684 9601  
sales@earth-anchors.com  
www.earth-anchors.com

**Earth Anchors Ltd**

## Quote

**To: Andrea**

**From: Debbie**

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**Organization: Odiham Parish Council**

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**Date: 04/08/23**

**Ref: Q7016**

Hello Andrea

Thank you for your enquiry. A quote for a notice board is shown below.

- 1) Premium aluminium notice board with raising door. 8 x A4, H75 x W100cm. Black. Modified to pinnable.:

**1No**

**@ £534.00**

- 2) Delivery charge for the above:

**@ £30.00 extra**

- **Prices quoted are subject to VAT**
- **Payment on account**
- **Delivery: Approx. 6 weeks**

I hope this is of interest to you. If you need any further information or if you wish to order, please contact this office as above.

Regards

**REVIEW OF OPC POLICIES - 21.11.23**

Policy Name	Latest review	Essential/ Desirable/ Optional	Recommended next review
<b>Governance</b>			
Code of Conduct	Sep-23	Essential	Sep 26 - review at least every 3 years or following change in legislation or
Publication Scheme	Sep-23	Essential	Set 26 - unless change in ICO model scheme.
Standing Orders	Feb-23	Essential	Feb 24 - annual review required.
Scheme of Delegation	Jan-22	Desirable	Jan 25 - unless change in circumstances.
Business Continuity Plan	Feb-23	Desirable	Feb 25 - unless change in circumstances.
<b>Finance</b>			
Financial Regulations	Dec-22	Essential	Dec 23 - annual review required.
Statement of Internal Controls	Aug-23	Desirable	Aug 24 - unless change in circumstances.
Claiming expenses by Cllrs Policy	Jul-23	Optional	Jul 27 - new Council.
Report on the Independent Remuneration Panel for Hart Parish Councils			Jul 27 - new Council.
Investment Policy	Jul-23	Essential	Jul 24.
Reserves Policy	Aug-23	Optional	Aug 24.
Grant Giving Policy	Sep-23	Essential	Sep 24.
<b>Council Strategy</b>			
Strategic Plan	May-22	Desirable	Regularly reviewed through committees. Annual review at Annual Parish Assembly. <b>New Council Plan under development.</b>
Statement of Commitment to the Parish of Odiham 2019-23	Feb-20	Desirable	Jun 23 - new Council. <b>Due.</b>
Casual Vacancy and Co-option Policy	Feb-21	Optional	Jun 23 - new Council. <b>Due - don't change when co-options under consideration.</b>
<b>Data Protection</b>			
Data Protection Policy	Jul-23	Essential	Review May 2027 - unless change in legislation.
Document Retention Policy	Jul-23	Desirable	Review May 2027 - unless change in legislation.
Consent form for communication with OPC	Jul-23	Desirable	Review May 2027 - unless change in legislation.
Privacy Notice - General	Jul-23	Essential	Review May 2027 - unless change in legislation.
Privacy Notice - Staff, Cllrs and Role Holders	Jul-23	Essential	Review May 2027 - unless change in legislation.
Subject Access Request Policy	Jul-23	Desirable	Review May 2027 - unless change in legislation.
<b>Health &amp; Safety</b>			
Health & Safety Policy	Aug-22	Essential	Mid 2023. Annual review unless change in legislation or circumstances <a href="https://www.hse.gov.uk/legislation/forthcoming.htm">https://www.hse.gov.uk/legislation/forthcoming.htm</a> <b>Due</b>
Safeguarding Policy	Dec-20	Desirable	Dec 2023.
<b>Environment</b>			
Environment & Climate Change Policy	Feb-22	Desirable	Feb 24.
Biodiversity Action Plan	Aug-22	Essential	Reviewed Sept 23. Essential under the Natural Environment and Rural Communities Act 2006.
<b>Managing assets</b>			
Memorial Bench Policy	Feb-23	Optional	Feb 25.
Hiring OPC's land and equipment	Aug-22	Optional	Aug 24.
Tree Policy	May-19	Optional	Overdue. Consider an enhanced policy for consideration as a Supplementary Planning Document.
<b>Communication</b>			
Media Relations Policy and Communication Guidelines	May-19	Desirable	Overdue.
Principles Governing OPC's Engagement and Consultation Process	May-19	Optional	Overdue.
Social Media and Electronic Communication Policy	Jun-20	Desirable	Overdue.
<b>Staffing</b>			
Disciplinary and Grievance Arrangements	Jun-20	Desirable	Review before May 2023 - unless change in legislation or circumstances.
Training and Development Policy	Jun-21	Desirable	Jun-23.
Staff Handbook	Jan-22	Optional	Jan-24.
Sickness absence policy	Oct-23	Desirable	Oct-25.
Flexible working policy	Oct-23	Desirable	Oct-25.
Emergency dependants leave policy	Oct-23	Desirable	Oct-25.
Lone working policy	Oct-23	Desirable	Oct-25.

# Hampshire Forest Partnership – Tree Planting in Hampshire



## What?

- ***“Shoots Along the Routes”***

- Funding available to aims to boost ecosystem services by supporting tree planting on selected areas across Hampshire
- Fund is for trees on privately owned land, community owned land or other land owned by parish councils.
- Permission must be sought from landowner and evidenced

# Why?



• *To deliver on ecosystem service provision through positively benefiting:*

- Noise Pollution
- Flooding
- Air Cooling
- Air Pollution
- Road run-off
- Biodiversity and local nature recovery
- Agroforest
- Soil Health
- Visual amenity value – enhancing landscape character
- Mental health and wellbeing



**HAMPSHIRE  
FOREST**  
**PARTNERSHIP**  
*a legacy in leaves*



# How?



• *By seeking opportunities within the Parish to consider establishing:*

- Linear woodlands
- New hedgerows
- Standard trees in hedgerows
- Tree clusters
- Tree circles
- Mini-forests
- Community orchards
- Community nurseries
- etc

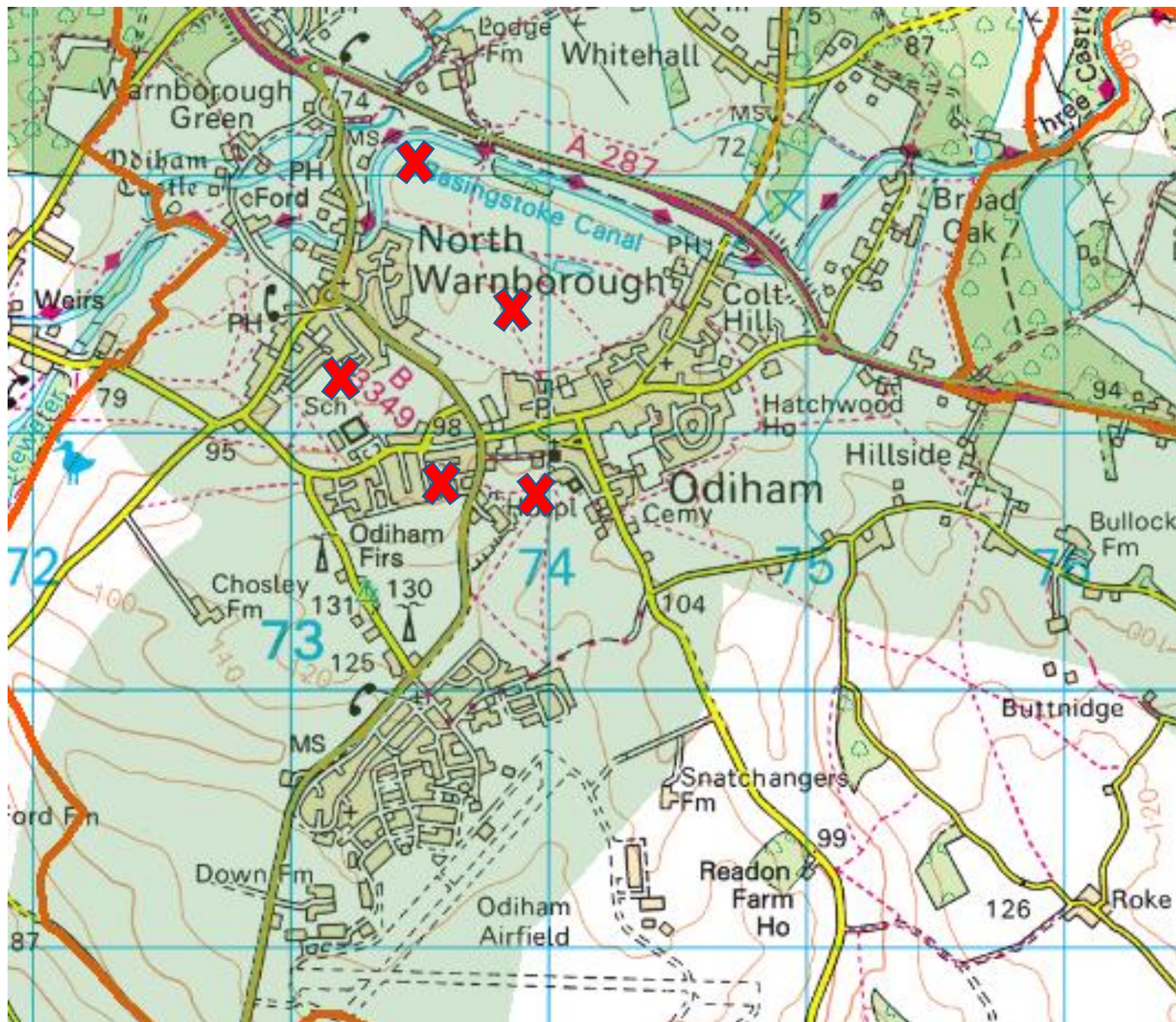


# So What?



- *Met with rep from Hampshire Forest Partnership in early Oct*
- *Undertook a 'recce' of parts of the parish*
- *Identified a number of areas that could be considered (next slide)*
- *HFP keen to work in partnership:*
  - *They provide the trees, specialist tools and expert planning guidance*
  - *We (the community) would need to get permissions, provide liaison, volunteers to help planting*





### Possible Locations:

- Deer Park
  - Basingstoke Canal
  - RMS
  - Recreation Field
  - Field by Chalk Pit
  - Mayhill/Buryfields Playing fields
- 
- *All subject to permissions and specialist advice*
  - *Identify synergies with other Green initiatives*



# So?



## • *Next steps:*

- Is this something we as OPC are interested in undertaking?
- *If so:*
  - Thoughts, advice, opinions, alternate locations?
  - Go firm on a desired planting plan
  - Another visit by Hampshire Forest Partnership experts to refine plan
  - Engage with community, seek and gain permissions,
  - Comms plan – generate interest
  - Get planting.....



**REPORT ON:** Public consultation responses  
**WRITTEN BY:** Parish Clerk  
**MEETING DATE:** 21<sup>st</sup> November 2023  
**AGENDA ITEMS:** 180/23

The information below is a summary of responses to online consultations:

## **1. Campaign to ask for the number 13 bus to stop in the High Street**

Would you or a member of your household use the number 13 bus route if it stopped in The High Street as well as its current stops? The bus company aren't interested unless enough people would. The number 13 route and stops can be viewed [here](#)

45 respondents: 22 yes, 13 no, 10 maybe

Is there a market for a "ZIP car" style service for when you need a second car on those odd occasions - or even a first car?! "Zipcar" is the UK's biggest and most popular car sharing club - it is sold as being "easier for you, better for the environment and wheels when you want them".

43 respondents: 6 yes, 18 no, 19 not sure

Are these things Odiham Parish Council should be campaigning for?

43 respondents: 6 yes to both, 25 yes to number 13 bus stopping on High St, 3 to yes to car sharing scheme, 9 to none of above.

Further comments or suggestions:

- I live very near to the RAF bus stop but would make use of a stop in the High Street particularly as I get older. Re the Zip car proposal I see there is no upper age limit mentioned but I am in the position where I think I will wish to give up driving in the next few years so this is not relevant to me but a good idea for the general population.
- Absolutely a bus should go along the High Street
- I think the Parish Council should try to alleviate the existing parking chaos in the Bury before considering car schemes which will be under utilised. If the parking spaces were repainted with the addition of 'NO PARKING' where it obstructs entrances or access it may stop being such a nightmare.
- Considering the number of young and elderly people in the village it is very important to have public transport as a lifeline especially as our high street shops don't offer affordable goods for this demographic
- Speed limit & lorry's down King St & High St
- It would be really helpful if the no13 bus was more frequent and coincided more with trains at Hook station esp in the morning and late afternoon for children travelling to school and college.
- Alternatively some public transport to Winchfield station for the same reasons above.
- When the subject of a bus stop in the High Street came up previously the bus company said that having one would add an appreciable amount of time to the overall journey as:
- The bus would have another stop to take on and let off passengers, unless the stop already in existence on Alton Road was closed, in which case there would be no net gain, and then:
- The bus would have to go down to the Broad Oak Roundabout to turn round.

- This was considered a bad idea as it would mean a longer journey for people south of Odiham wanting to get to Basingstoke, and they might stop using the service altogether. In fact, I believe the stop in the High Street was axed in order to justify maintaining the service so that it could replace a direct Alton to Basingstoke service that was being axed.
- If any time is to be spent campaigning by OPC on public transport, in line with it Green agenda, then it should be spent on getting a bus shelter installed on the south-bound side of the Alton Road, paying for one if necessary from OPC funds/developer contributions. School- and college-aged children, and others, often get soaked and windblown in and outside of term-time while waiting for a slow-running bus, for a considerable period of time on occasions.
- The objections of the residents of Close Cottage were feeble when the last plans to have a shelter were ditched. They bought the cottage knowing there was a bus stop there and that a shelter was therefore a possibility at some point. Moreover, their argument that people on the top deck of double-deckers would be able to see into their garden made no sense as they would be able to see the garden regardless of whether there was a shelter and regardless of whether the bus had even stopped! And, anyway, the majority of buses are single decker on that route, possibly the over-whelming majority are. OPC does precious little for young people so this would be a welcome initiative, not only on their behalf but also on behalf of all other bus users.
- Safer cycling/pedestrian routes to Winchfield Station, such as street lighting and mixed-use pavements on the very busy road. No 13 bus route isn't frequent enough and doesn't align with train times to be useful.
- We have a mature population and an easily accessed bus service would be much appreciated
- A bus to Winchfield morning and evening as a shuttle would be v good. I have used the 13 bus a few times in the last year but transport to Winchfield would be more useful.
- Some adult exercise facilities for the village community would be good eg 2 table tennis tables near the play area behind the vicarage or near the brazier basket... A few adult outdoor keep fit machines would be good too.
- Although it is wrong north warnborough is better served as a bus route than odiham, it is not a service that I use.
- Zipcar - there are plenty of car sharing schemes - not sure it needs support of a specific one?
- Re the bus stop, it's unlikely that I or others in my own family would use it much: but I can well imagine that it could be an important asset for other residents.
- This was viable when the main bus route was from Basingstoke to Aldershot. Difficult to see the detour into the High Street would be viable for the current Basingstoke to Alton bus. Present route covers the population centres of Whitewater, Recreation estates and RAF. Unfortunately tough on those living on the Farnham and London Roads
- I think more people would use the bus if it stopped in the High St
- I think it would be very useful to have the bus stopping in the High Street so that when I am older I can independently go to hock practice in Alton and to Basingstoke with my friends. It would save lot of energy if people used public transport.

## 2. **Support for the community in taking on the hardware shop as a community interest company.**

Should Odiham Parish Council support the community in taking over this business? For example, as a community interest company (CIC)

41 respondents: 19 yes, 13 no, 9 maybe

If so, would you be happy to volunteer? For managing stock, sales, deliveries etc

41 respondents: 8 yes, 27 no, 6 maybe

Of the 8 yes responses: 6 offer 6 or more hours, 1 offers 4 hours and 1 offers 1-2 hours

Of the 6 maybes: 1 offers 6 or more hours, 1 offers 4 hours, 1 offers 3 hours and 1 offers 1-2 hours

Are you interested in taking on director responsibilities?

41 respondents: 2 yes, 35 no, 4 maybe

Of the 2 yes responses: 1 offers 6 or more hours and 1 offers 4 hours

Of the 4 maybes: all offers 6 or more hours

Do you have any further comments or suggestions?

- I think you should concentrate on making the bury building successful before spending more of the community's money, given the current climate
- I am in my mid 80s and feel that I am not up either physically or mentally to commit to taking a practical role in this venture but I would be prepared to support it financially.
- Not sure why the Community should be concentrating on one business. Would the stock transfer be gifted to the Community or would payment be required? I would not be happy for my funding to be spent on a private enterprise.
- Our high street needs to keep as many shops as possible and the hardware shop is a lifeline for locals and those without transport
- *Personal details on experience of a retired company director who offers help.*
- I currently have a number of volunteering roles and work part time so don't have the time atm to help
- Much as I like having the option to buy from the present shop, and do so several times a year, I think OPC has plenty more things it should be spending time and money on than a project to sustain a non-essential and, having some experience of retail, very likely unviable business. And it would be better for the village for the unit to be marketed and hopefully taken on by a business that is probably viable and suited to the size of unit e.g. dog grooming business, tatoo parlour (yes, really!).
- It would be better sold to an existing retailer with experience in this line of business
- Having retail experience, I would be pleased to help with marketing also.
- I support the shop but at aged 88 I am too old to do so.
- That shop is invaluable when needed, maybe it's not needed often enough to be viable. A community run hardware shop would be fabulous but I would be a user of the shop as I currently am but not a helper at this moment in time.
- Age precludes me from offering to volunteer
- I love the hardware shop and use when I can, but would struggle to volunteer to work there as already have 2 jobs. But I will help if I can
- Very useful for occasional 'unforeseen' purchases, but hard to envisage steady trade...
- Great idea, as long as Katherine Ball happy with the way forward...
- This is sad, but retail appears to have had its day in the High S: so that only hospitality, food and service provision and charity shops are viable. The present operators deserves thanks for much hard work, though the challenges they face illustrate the difficulty.

**REPORT ON:** Odiham Consolidated Charities Trustees (OCC)  
**WRITTEN BY:** Andrea Mann, Parish Clerk  
**MEETING DATE:** 21<sup>st</sup> November 2023  
**AGENDA ITEMS:** 181/23

### **Introduction**

OCC currently has vacancies for trustees following resignations. One position is a result from the resignation of a former councillor, who was nominated by OPC.

The charity constitution allows for 4 OPC nominated trustees. In recent years, OPC has resolved to accept nominations to the OPC positions, as proposed by OCC itself due to expressions of interest made directly to the charity and also to re-appoint long standing members who have served the charity well.

However, in December 2020, OPC resolved that following a review of charity deeds, it was apparent the original intention was for OPC to be actively involved in the charity and the former councillor was put forward for one of the OPC positions.

OCC has asked that should OPC wish to nominate a councillor as a Trustee, they do so with the understanding that "Whilst OCC relies on its Trustees putting in regular effort to attend meetings and contribute in other ways, it would not be necessary for a serving councillor to make such a strong commitment; the demands of serving as a parish councillor are well understood."

OPC nominated Trustee appointments are for a period of 4 years.

The potential conflict of interest for councillors being charity trustees is better understood now – councillors can be charity trustees but must act in the best interests of the charity when representing the charity. They must act independently of the council which appointed them and act only in the best interests of the charity. This is set out in local government guidance and will be provided to the selected councillor. But, when the councillor is acting as a councillor for making council decisions, they must make decisions in the best interest of the council. If there is a clear conflict of interest, it may be possible for individuals simply to refrain from taking part in meetings or to refrain from taking part in the decision-making process. In more difficult cases, the Charity Commission might invite trustees to resign voluntarily. It could, after conducting an investigation, also require a trustee to step down.

### **For decision**

To agree whether or not to nominate a councillor to the vacant trustee position.





# ODIHAM CONSOLIDATED CHARITIES

## Trustee Vacancy

**Odiham Consolidated Charities (OCC) is seeking volunteers to become Trustees of the charity.** OCC has a 400-year history and **exists to relieve need and hardship in the area of benefit which is the historic parish of Odiham, encompassing the current parish of Odiham and a large part of the parish of Hook.** The charity achieves this by providing and maintaining 26 almshouses and 7 affordable rented homes, and dispensing over £70,000 in charitable gifts and grants each year. There is one full time employee, the Almshouse Community Manager, who is primarily concerned with the welfare of almshouse residents.

**Trustees normally serve for a minimum of 4 years and most continue to serve for longer. Trustees would normally expect to join one or two sub committees, as well as sitting on the main Board. Integrity, honesty and confidentiality are axiomatic qualities required of a Trustee. Other key characteristics include commitment to and knowledge of local communities in the area of benefit, along with the character and desire to work harmoniously within teams.**

Trustees meet in the evening of the first Wednesday of each month and attendance is normally circa 75%. The largest workload for Trustees relates to the almshouses, which provides independent living in affordable housing, in a sheltered community/environment for older residents from the area of benefit.

OCC Trustees are happy to consider anyone who has local knowledge and is interested in applying to be a Trustee. We particularly require additional support on the Works Committee, which oversees and manages maintenance and improvement of the almshouses. We are also keen to recruit younger Trustees who can gain experience and provide continuity as older Trustees retire.

Anyone who would like to volunteer is requested to contact Bridget Munns, Odiham Consolidated Charities, c/o LFM, The Stables, 23b Lenten Street, Alton, Hampshire GU34 1HG (telephone number 07984 921341) or [bridget@odihamcc.co.uk](mailto:bridget@odihamcc.co.uk) for further information or to register interest. The closing date for applications is 31 January 2024. **Anyone wishing to make informal enquiries is requested to contact the Chair of Trustees, John Champion on 07876 541614.**

## **BUSINESS PLAN FOR AFFORDABLE RENTED HOUSES**

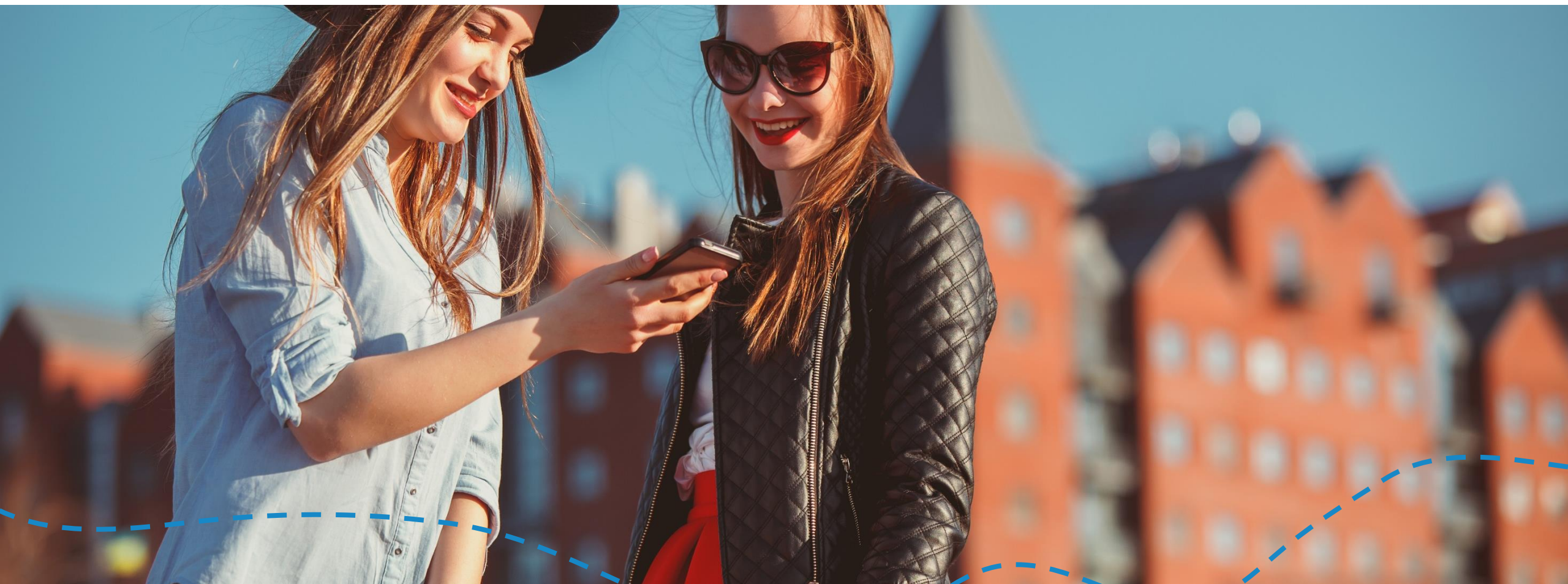
1. OCC greatly appreciates the interest and support from OPC regarding aspirations to provide further affordable rented housing for local people from our area of benefit. Recent advertising of vacancies at Bufton Field has illustrated the needs of locally employed people with strong connections who cannot afford to rent in Odiham or Hook; despite the recent opening of 12 homes at Warren Andrews Close, which is undoubtedly a great asset.
2. OCC's policy is to let houses at 60% of market rate, which is commonly referred to as social rent or genuinely affordable rent. This addresses the needs of lower/medium-income residents who need to live here but cannot afford market rents. Our policy has worked well, allowing some tenants to raise their families here with continuity of schooling for children, supporting key workers (including voluntary firefighters, first responders and teachers), and enabling some tenants to progress to home ownership.
3. Affordable rented homes let at 80% of market rate (including housing association houses on larger developments) are not, in our opinion, affordable for those in need who rent OCC houses.
4. Since the cost of building accounts for approximately 60% of the cost of new homes, it follows that the best route to achieve genuinely affordable rented housing is via an exception site on the edge of a settlement where the land is made available at zero or negligible cost. Examples of a growing trend in modern almshouses demonstrate this can be achieved by owners donating land for local benefit or by a landowner negotiating a small element of market housing on an exception site.
5. Table 1 below illustrates an outline business plan for a 10-home project of genuinely affordable homes. There will inevitably be many options, including a smaller number of homes. Rules change all the time: although we are unaware of any possibility of a grant from Hart currently, government grants through Homes England and Local Authorities may well be accessible in future.
6. Table 2 illustrates the recently completed and occupied Poland Meadow project in Brockham in the South Downs National Park. The project was made possible by active involvement and support by planning officers of Mole Valley District Council. The site is exceptionally large and was

donated by a local landowner. The homes were built to a very high specification.

<b>Table 1. ILLUSTRATIVE BUSINESS PLAN FOR 10 GENUINELY AFFORDABLE RENTED HOMES</b>				
<b>Bedrooms</b>	<b>People max</b>	<b>Floor area sq m</b>	<b>No homes</b>	<b>Total area sq m</b>
1	2	60	2	120
2	3	72	3	216
2	4	82	3	246
3	4	87	2	174
<b>Total</b>			<b>10</b>	<b>736</b>
Build cost at £2,400 per sq m				£1,800,000
Architectural, planning and legal costs				£150,000
Land cost				£100,000
<b>Total cost</b>				<b>£2,000,000</b>
<b>Source of finance</b>				
OCC			£1,000,000	
Homes England/Hart			£1,000,000	

<b>Table 2. EXAMPLE OF POLAND MEADOW IN THE SOUTH DOWNS PARK</b>		
Number of rented almshouses	12	Not sheltered. Poland Trust traditional almshouses are on the other side of Brockham.
No of affordable self build plots	5	Plots sold at £200k each
<b>Costs</b>		
Cost of building	£2,250,894	Excl self build
Groundworks	£469,418	
Other costs & fees	£150,000	

Misc costs	£116,232	
<b>Total costs</b>	<b>£3,268,694</b>	
<b>Sources of finance</b>		
Self build plot sales	£1,005,000	5 x £200,000
Mole Valley District Council	£720,000	Grant
Poland Trust	£1,543,694	Almshouse Charity





# The High Street Footfall Decline



UK high street footfall has fallen by 10% in the last 7 years



Last year Britain saw over 2800 store closures in the first half of the year alone

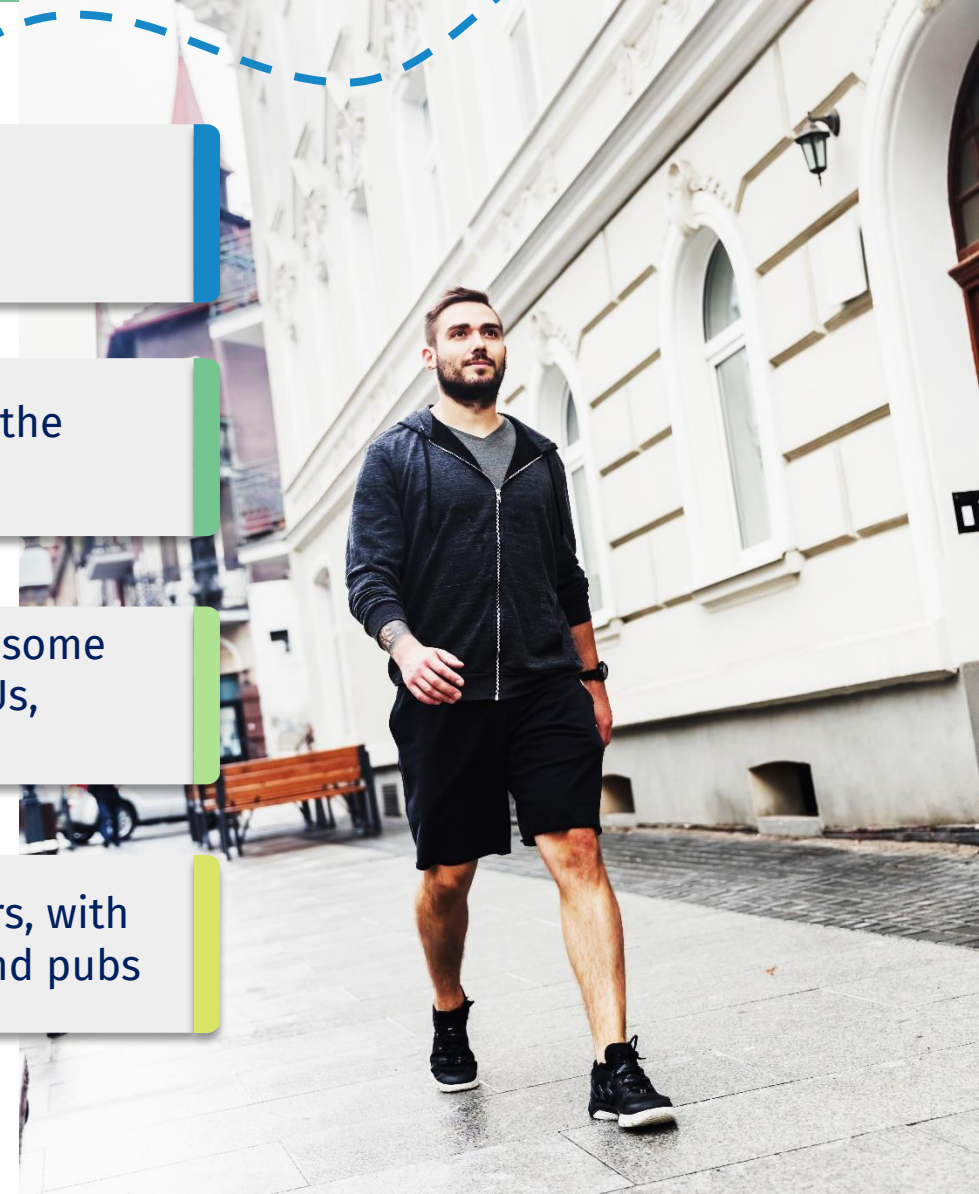


Over 140,000 jobs were lost and we said goodbye to stores from some of the country's top retailers, including House of Fraser, Toys R Us, Next, Marks & Spencer, Debenhams, and many more



Only 15 out of the 96 sectors showed net growth in store numbers, with the biggest declines felt in fashion, restaurants, estate agents and pubs

*\*data from Retail Gazette 2019 analysis*



# High Street Statistics



“High street retail employment fell in more than three-quarters of local authorities between 2015 and 2018.” (ONS 10th August 2020)

13%

“**Total number of business on High Street in GB is 404,145** which is 13% of all business” (ONS 10th August 2020)



25,700

“The high street has been left with the highest number of empty outlets in five years after **25,700 shops closed their doors in the past year**, according to Local Data Company’s review of 3,000 retail centres.” (The Week 7th November 2019)



85,000

“In 2018, nearly **85,000 retail jobs were lost in the UK** as businesses continued to go bust.” (Daily mirror 10th April 2019)



“**Councils**, who have been hit with ten years of austerity and cuts, **don’t have the budgets** they need to spruce up their high streets and try to combat decreasing footfall.” (The Week 7th November 2019)

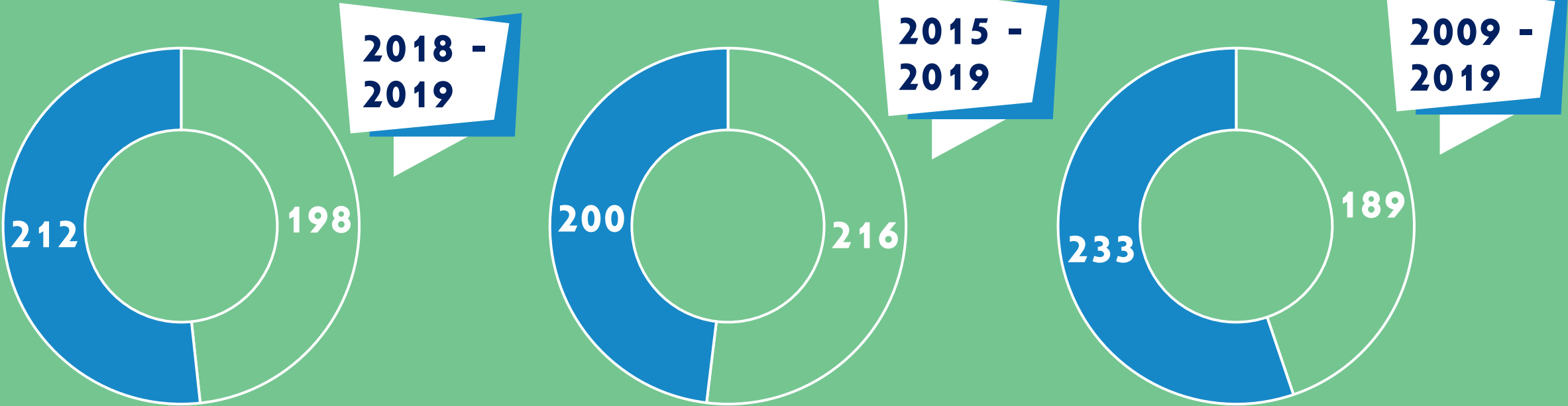


“In July the **proportion of all shops that are empty reached 10.3%**, its highest level since January 2015.” (BBC 13 October 2019)

# Towns Visitation Statistics



## Total change over time for all areas analysed



- A total number of 472 places participated in the analysis
- Some do not have data for all the periods analysed

Increase   Decrease

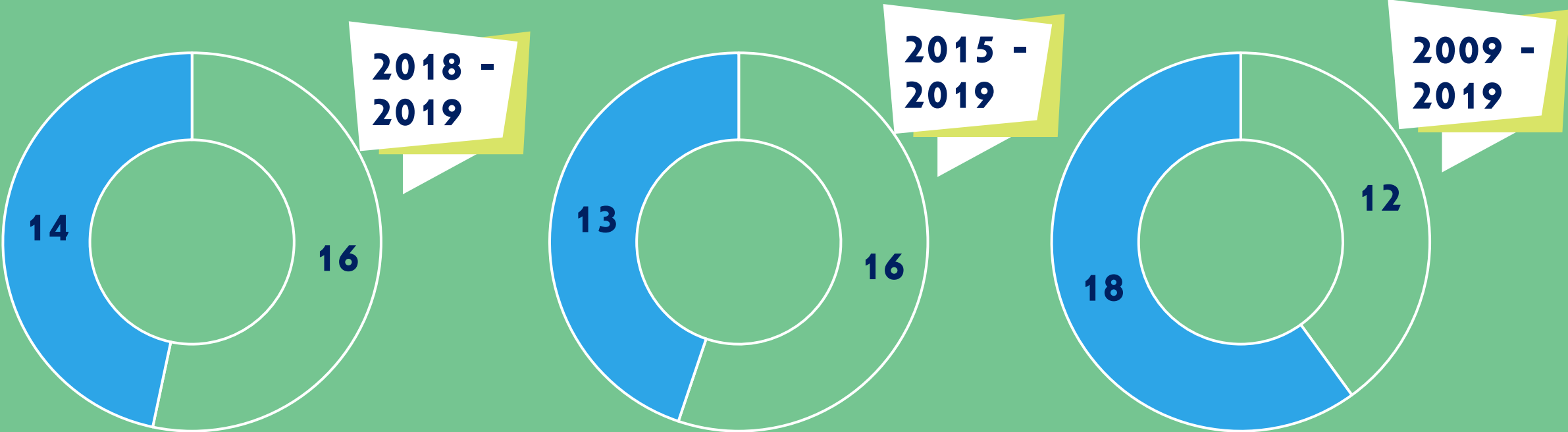
*\*data from VisitBritain 2019 analysis*



# Towns Visitation Statistics



Total change over time for the top 30 most historic cities and towns analysed



- A total number of 30 historic cities and towns participated in the analysis
- Some do not have data for all the periods analysed

Increase ↑ Decrease ↓

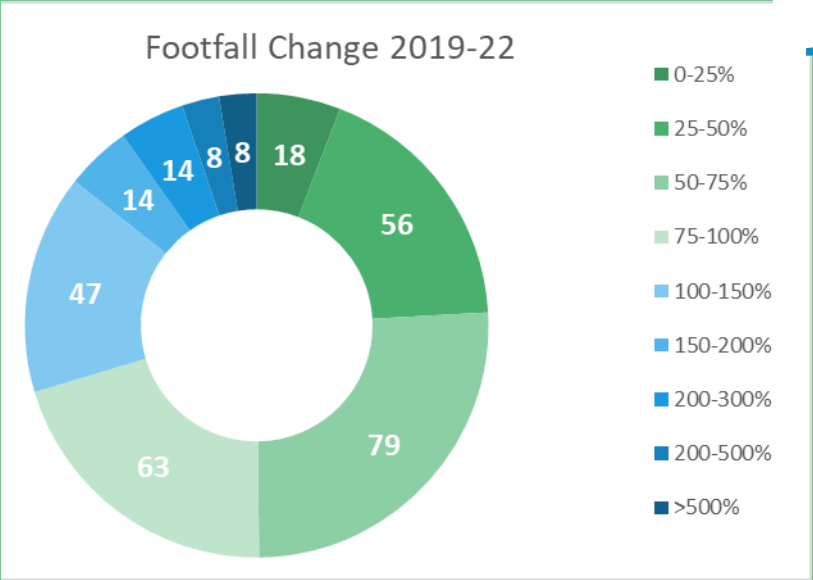
*\*data from VisitBritain 2019 analysis*

# Towns Visitation Statistics - 2022

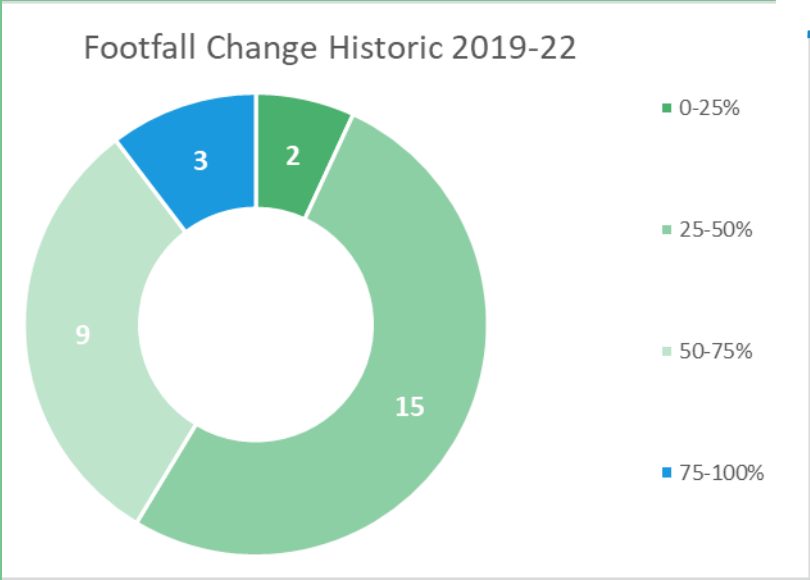


## Total change over time for all areas analysed

All



Historic



- A total number of 307 places participated in the analysis
- Some do not have data for all of the periods analysed

Increase



Decrease



*\*data from VisitBritain 2022 analysis*

# Heritage Trails Why are They Effective in Attracting Visitors?



The visitors benefit in several ways:



## Increased physical activity

People are using trails as a way to maintain physical exercise, especially during the Covid-19 pandemic it became a trend.



## Staycation is now the new tourism trend

- Reluctance to use air travel, because of the issues with airlines and airports.
- Global warming, making past tourist destinations too hot, and parts of England much more enjoyable



## Varied experience

Combining a cultural experience with shopping and dining makes the perfect day out, thus enriching the visitor experience.



## Increased local pride

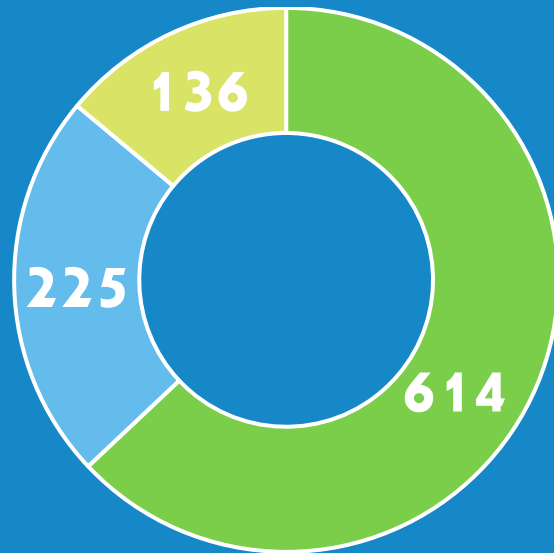
Learning more about local history is a way of instilling pride in the residents of towns and regions.



# Heritage Trails in Practice



There are 975 towns in the UK



Number of towns without a route

Number of towns with a simple route

Number of towns with a captivating route

**No 143**

No 143-145 are early 18th century, and the side and rear of the latter can be seen from the entrance to the Abbey Green, which gives an idea of how many of these buildings were constructed.

No 143-145 has an interesting ironwork canopy outside and, together with No 145, a fine half-timbered at roof level. No 141 was built to fill a gap at a slightly later date and is somewhat (House 16) (No 137-139) was built in the late 17th century. Then comes No 133-135, now Marks & Spencer which looks as though it is all one modern structure, but the roof with attic over the eastern half together with the four face wall shows it is older. No 137-139, a tall 18th century building, has kept its original bay windows and door case.

The old King's Head Hotel, now sadly no longer standing, was an attractive successor only recently demolished, in which Samuel Pepys stayed on July 14<sup>th</sup> 1667 and he relates in his diary that Nell Gwynne and her patron Lord Buckhurst together with Sir Charles Sedley "did keep a merry house" just east of the hotel. The name of Sweet Nell of Old Drury has been preserved for a century or more at No 119-121 (7) with its half-timbered, formerly adjacent to the hotel. Though long known as Nell Gwynne's House, this was not yet built when she graced the town. Outside it, on the edge of the pedestrianised area created in the early 1990s, is a 19th century cattle trough that once watered the houses. It looks just like the one at the corner end of the High Street, used by the Gipsies in Derby Work. Next, a plaque marks the entrance to the Abbey Centre. Though this was created in the early 1980s, some 19th century remains survived at No 98-99 and also at the early 18th century No 113. Looking across the High Street at this point, we see the last office building (1) (No 74-76) which dates from 1897, from here to the corner with Wincob Road the buildings were erected between 1891 and 1906. Of these No 72 was until recently the Wellington pub, and No 76 which has been a bank for one hundred years.

**Crossing Abbey Road towards The Spread Eagle**

The Spread Eagle (7) we find that the northern side of the High Street is the outcome of road widening in the 1930s. Before that the road was half its present

**EPSON HERITAGE TRAIL GUIDE 1**

**Maryhill Station**

The station across the road opened to serve the growing town of Maryhill, in 1861. It was replaced by Maryhill Park when a second station, Maryhill Central, opened further south to serve the Barrow. When this station was re-opened in the 1990s, it regained its original name. It also features in a stained glass panel in the Barrow Hall, where a porter is waiting to move parcels on the platform. Remarkably the parcels actually have addresses on them - one going to Newcastle, one to London, and one for a Mr James Black of Paisley! The road leading down on the North side originally was a cartway with a turning circle at the bottom. The opening provided the Millingtons and the present residents of Barrowton resented to Maryhill and were not here by their cottages. Indeed some of the most prominent villas in Barrowton used to enter to their addresses as being in Maryhill.

**Maryhill Bowling Club & Maryhill Harp**

Down Dunt Street on the left is the home of Maryhill Bowling Club. Although the building is modern, the club itself and the bowling green dates back to 1881. Across from it was a team depot and stable from 1881, which has since been demolished.

Further down Dunt Street on the right was the ground of Maryhill's third football team. Several houses of Patrick Thistle and Maryhill FC, but at the foot of Dunt Street was Rabina Vale Park - the home of Maryhill Blues.

**EPSON HERITAGE TRAIL GUIDE 1**

**4 Holloway's Almshouses** **5 St Mary's Church, Witney**

John Holloway, a wealthy cloth merchant, willed this row of almshouses to Witney town in 1723. The endowment was for six blanket makers' widows and each was to have a lower and an upper room, together with a little garden, and other things necessary.

The following qualifications were required of the widows: "Such as are no heretics, nor proud, nor idle persons - being of a good life and godly conversation. They shall keep sensible hours and be of a loving, sober and good behaviour".

The almshouses that can be seen today are not the original ones but a rebuilt version, erected in their place, in a Gothic design by William Wilkinson in 1868.

**St Mary's Church, Witney**

Standing at one end of Church Green, the imposing 15th spire and impressive size of St Mary's reflects the wealth and importance of Witney in the Middle Ages. Much of this wealth came from the wool trade. It is likely that the Bishops of Winchester were responsible for the founding of the current church some time between 1070 and 1100, though a Saxon church may have stood on the site before this.

By the 18th and 19th Centuries many of the blanket makers were non-conformist but St Mary's still contains the graves of many of those in the trade, some of the headstones bear images of shuttles and other symbols relating to cloth making. The church also incorporates the mortuary chapel of the Wierman family. Brasses show Richard Wierman in a fur-trimmed gown, a purse hanging from his belt, his two wives standing either side of him. Richard Wierman was a wealthy wool merchant, so wealthy that in 1524 he paid 80% of all the tax due in Witney!

**EPSON HERITAGE TRAIL GUIDE 1**

**Central Station**

There was great excitement in Witney when the new railway station opened in 1861. It was a fine example of Victorian architecture, with its large clock tower and its many windows. The station was built on the site of the old market place, and it was a great improvement on the old station. The new station was built by the Great Western Railway, and it was a great improvement on the old station. The new station was built by the Great Western Railway, and it was a great improvement on the old station.

**EPSON HERITAGE TRAIL GUIDE 1**

# The TrailTale Story



## A Popular Mobile Phone Application



Released in  
November 2015



Currently there are  
over 97,000 downloads



### Providing two services:

- Guided Walk Routes in GB – 142 routes
- 'Explore Near Me' – a GPS based service displaying all the Points of Interest around the user's location – about 3000 points, in or around 132 places in GB



Used internationally, with  
users from over 170 countries  
downloading it even today



### Excellent reviews:

"Wonderful free app. So simple. It guides you to interesting corners and sites off the beaten track and doesn't try and sell you stuff. Refreshingly generous in spirit."

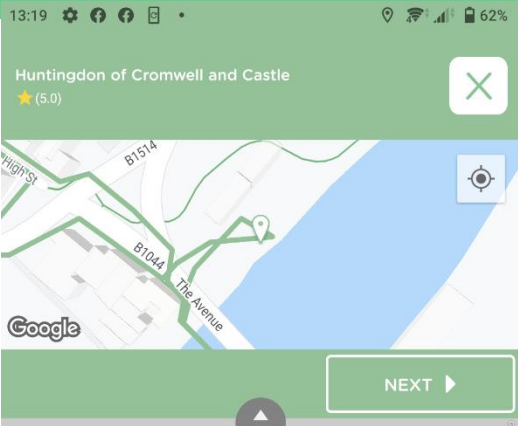


TrailTale Route Coverage

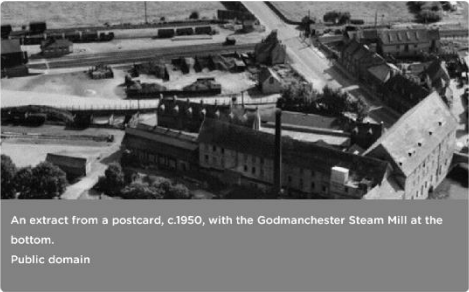
TRAILTALE



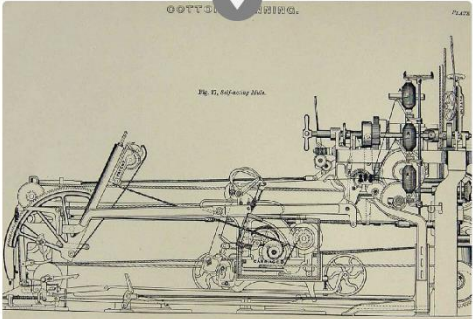
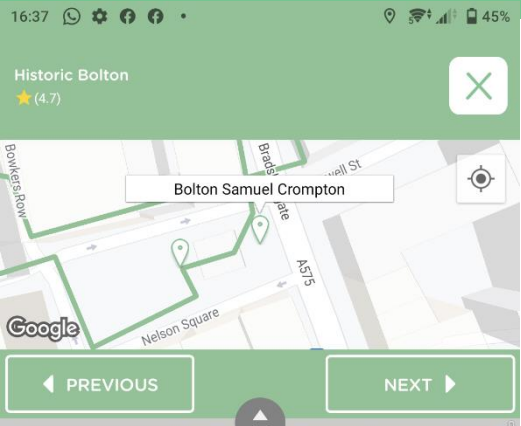
# TrailTale Details



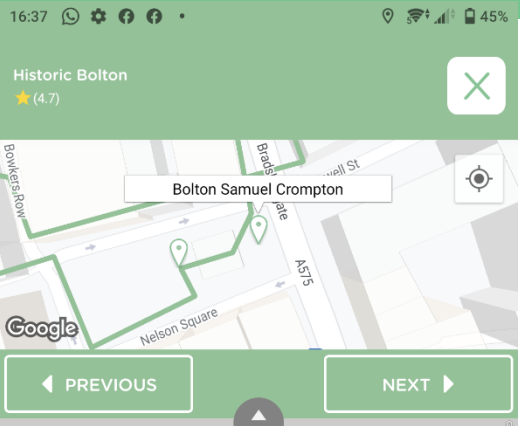
Godmanchester Steam Mill



An extract from a postcard, c.1950, with the Godmanchester Steam Mill at the bottom.  
Public domain



A black and white diagram on yellowish paper, featuring a self-acting spinning mule. Various parts are indicated with letters. Cogs and driving belts are visible, with the carriage having two wheels in the centre.  
Public domain



He was buried at St Peter's Church.

The statue in Nelson Square was unveiled more than 30 years after his death when his biography was published highlighting his contribution to the cotton industry. It was the first civic statue in Bolton. Crompton's black bronze figure sitting on a chair overlooking the street atop a polished granite plinth, low relief bronze panels depicting Crompton's home Hall i' th' Wood, and the Spinning Mule.

References:

<https://www.britannica.com/biography/Samuel-Crompton>



Facing the front of the statue, please turn right and walk along Bradshawgate. Cross it to the other side using the first pedestrian crossing, turn left and walk to the first street on your right. This is Wood Street.



# Our Proposal to Towns



Let us use our experience and excellent platform to develop and host an informative and enjoyable heritage trail taking the visitors via the High Street and local attractions

01

**We will undertake the following to complete the work:**

- Research the town to find the best route
- Travel to the town to take the necessary photos, and confirm the suitability of the route
- Write the story behind each of the points (200-400 words typically)
- English proof the stories using an external expert
- Source additional images where appropriate
- Source the location for each point
- Upload the information onto the TrailTale repository
- Assemble the route and publish it
- Host the route on the TrailTale app

02



**Promote the routes via our campaigns, blogs and website**

03



**Provide a very cost effective product, using economy of scale if several routes are needed**

04



**Make it exceptionally quick, each route development as listed above is delivered within four weeks**



# Why TrailTale?



**The only mobile phone app dedicated to publishing routes for smaller cities, towns and villages**



All the other apps are focused on London, and the main tourist cities

**It is free to download and use**



Other apps charge to download, or use each of the trails. A free app generates significantly more downloads, creating a more positive vibe with users

**Simple to use**



Within a couple of clicks the user is taken to their desired route, or find individual points of interest

**TrailTale's routes and stories are more informative than any of its rivals**



Our carefully selected POIs and stories that we tell, make it the most enjoyable guided walks app

**Theme selected POIs**



There are 15 categories from which the user can select their preferred themed points of interest, including – Military affiliated, Child centred activities, Nature points, Royal stories, Film locations, Transportation and Art venues

# To Summarise





TRAILTALE



Dear Owner/Occupier

**Overgrown vegetation at your property encroaching onto the public highway**

I would like to advise you that we have recently (*observed/been contacted about*) vegetation that appears to be on your property, is overgrown and is causing an obstruction.

Overgrown trees and hedges next to footpaths and roads pose a real hazard to people who are disabled or who are visually impaired, and young children or other pedestrians who risk injury or damage to their faces or clothing from thorns and branches.

If the pavement (footway) is narrow or the obstruction is excessive, they may be forced into the road. This is particularly dangerous for wheelchair users or for people pushing a pram or buggy.

On junctions and bends overgrown hedges may obstruct sight lines and the clear view of motorists. They may also obscure traffic signs or streetlights, increasing the risk of accidents. The Highway Authority has a duty under the Highways Act 1980 to ensure that the highway is not obstructed.

Even small overgrowth can be hazardous particularly to blind and visually impaired people who often use property boundaries as a guide, or when a footpath is narrow. It is also a requirement that anything overhanging a footway must be at least 2.1m above the footway or verge, 2.4m above a cycleway and 5.2m above the road surface.

It may be the case that you are not aware of vegetation overhanging **from** your property. If you would like to discuss this matter further, or if you are not clear as to the extent of cutting back required, please contact the Parish Council.

In the meantime, I would therefore be grateful, if you are in a position to do so, to cut back your vegetation to within your boundary or above the heights previously specified. You may also want to consider regularly maintaining your vegetation, so it does not become an obstruction.

Please note that if you don't take action, this issue will be reported to Hampshire County Council, and they may be in contact to request action be taken.

Thank you for your understanding and co-operation.

Yours sincerely

## **Maintaining Ditches and Watercourses at your property**

I would like to advise you that we have recently (*observed/been contacted about*), a ditch/watercourse within or bordering your property which is in need of maintenance.

A watercourse is any natural or artificial channel above or below ground through which water flows, either year-round or only periodically. Watercourses are classified as either an 'ordinary watercourse' or 'Main River'.

Ordinary watercourses are watercourses that are not part of a Main River, including streams, ditches, drains, pipes, culverts etc. through which water flow. Main Rivers are typically larger streams and rivers, but some are smaller watercourses of local significance. To identify whether your watercourse is a Main River, search online for 'EA Main River Map'.

Landowners with watercourses on or adjacent to their land are called 'riparian landowners' and have a responsibility to maintain these watercourses. Main Rivers are managed nationally by the Environment Agency, with Hampshire County Council as the Lead Local Flood Authority managing ordinary watercourses. In both instances, these organisations have the power to enforce a landowner to maintain the watercourse on or adjacent to their land.

The Parish Council note that the ditch/watercourse is in a condition such that the proper flow of water is being impeded and is no longer functioning as an efficient drain. We understand that you may be the owner of the adjacent land and consequently you are responsible for maintaining the ditch.

It would be appreciated if you could look at this to help manage flood risk in the area and arrange to clear this ditch/watercourse as soon as practicable in order to reduce the flood risk to your neighbours and residents of the parish.

In the meantime, if you would like any further information on ditch/watercourse responsibilities please contact the Parish Council in the first instance. If you need to make any alterations to existing ditches or require further help and advice, please visit [Flood and water management | Hampshire County Council \(hants.gov.uk\)](https://www.hants.gov.uk/flood-and-water-management) or contact the Flood and Water Management team at [FWM@hants.gov.uk](mailto:FWM@hants.gov.uk)

Please note that if you don't take action, this issue will be reported to Hampshire County Council, and they may be in contact to request action be taken.

Thank you for your understanding and co-operation.

Yours sincerely

# THE ODIHAM SOCIETY



## Protecting the character and heritage of Odiham and North Warnborough

secretary@odiham-society.org  
www.odiham-society.org  
Please reply to:

The Parish Room, The Bury.  
Odiham, HOOK, Hampshire,  
RG29 1NB

The Clerk,  
Odiham Parish Council,  
The Bridewell,  
The Bury,  
Odiham,  
Hampshire,  
RG29 1NB

Dear Andrea,

### Signage

I believe the Parish Council is investigating the provision of signage from the High Street onwards to direct members of the Public to the Bridewell/Book Exchange/Council offices.

The Odiham Society is frequently asked “where is The Parish Room?” and those intending to visit the exhibitions there often ask for directions at the Bridewell/Book Exchange.  
There is apparently much confusion (including by the Postman) between The Parish Room and the Council Offices.

It seems to The Odiham Society that it would be beneficial for it to participate in the provision of the signage and to include directions to The Parish Room (Odiham Society Heritage Centre).

I look forward to receiving your views on the matter,

Yours sincerely

Derek Begent  
The Odiham Society.

Member and supporter of:  
The Basingstoke Canal Society  
Hampshire Archives and Hampshire Buildings Preservation Trust  
The Campaign to Protect Rural England  
The Hampshire Field Club

Registered Charity Number 277285

## **Cross Barn Strategy**

### **Barn 500**

The Trustees of the Cross Barn are applying for a grant from the National Lottery Heritage Fund. We wish to instruct Architects to carry out an appraisal of the building to ensure that it continues to meet the needs of the community, during the next ten years and beyond. For the purposes of the application, we are requesting letters from members of the community, who would wish to make their support known. If you do wish to record your support, please write to the Trustees at The Cross Barn, Palace Gate Farm, Odiham, RG29 1JX or to me at [jones.rg291ae@btinternet.com](mailto:jones.rg291ae@btinternet.com).

For us to write a stereotyped letter and ask supporters to sign it would not be convincing to the authorities, and individuals would wish to express their own views. To help the following bullet points are listed to assist writers.

- Better and safer means of escape in case of emergency.
- Better presentation of a heritage building.
- Adjustment to the level of the forecourt to match new exits.
- Increase in overall capacity.

Background note.

The Trustees of the Cross Barn have prepared a strategic plan “Barn 500” to commemorate the five hundred years since the Barn was built (1532). It is Grade 2 listed. As it was derelict, at the end of the last century it was converted from agricultural to community use, and has become a hub for social, cultural, entertainment, and leisure pursuits in a rural village lacking public transport. It supports several micro businesses which rent space, and provides regular cinema and theatre.



**REPORT ON:** Speed Indicator Device (SID)  
**WRITTEN BY:** Deputy Clerk  
**MEETING DATE:** 21<sup>st</sup> November 2023  
**AGENDA ITEMS:** 186/23

### **Background**

Following the decision at a previous meeting, a new SID has been ordered and has been delivered. There is the need to decide on where the SIDS will be replaced? how? and what will happen with the data that is collected?

### **Approved sites for the SID to be mounted**

The approved list of Sites for the SIDS to be mounted are as follows:

- Hook Road, North Warnborough by Mill Restaurant on lamp posts 30 and 29
- B3349 Alton Road near The Crown on lamp post 4
- B3349 Dunleys Hill on lamp post 13
- RAF Odiham on main road lamp posts 6 and 7
- North Warnborough by Orchards RG29 1BE on road signs on both sides of the road
- Farnham Road, Odiham at Coronations Close on lamp posts 21 and 22.
- These can be viewed online at:  
<http://www.lightsoninhampshire.co.uk/Public/ReportFault.aspx>

We can also apply for a smaller post to be put up for the SID to be mounted to but we must obtain permission first and this will incur a charge.

### **Rotation of the SIDS:**

**Larkstel** have said that they are able to help with the mounting and moving of the SIDS. They have quoted two different prices:

**Quote One:** To put up, take down and return the SIDS to the office so we can download the data from them. To then collect a week later this would be £95 ex VAT for each visit meaning the total for this would be £190.

**Quote Two:** To take down and rotate the SIDS every three weeks. This does not include the downloading of the data. They would keep the spare batteries and make sure they are charged. The price for this would be £75 ex VAT each visit.

### **Keith Dodd**

**Quote 1:** To put up and take down the SIDS on a three week basis. We would download the data at the office and charge the batteries ( this will take around one week) Then Keith would collect them and put them back up. £75

**Quote 2:** To take down and rotate the SIDS every three weeks. This does not include the downloading of the data. He would keep the spare batteries and make sure they are charged. The price for this would be £90



### **Collection of data and publicity**

SIDS are designed to raise drivers' awareness of speed and inappropriate speed and allow the driver to correct their speed to an appropriate level. It is also possible to download data from the two OPC owned SIDS. Unlike Speedwatch data, the SID data cannot be used to prosecute.

Previously, data collected from one of OPC's SID was downloaded and reported to a Traffic Partnership Group. The Group met quarterly and comprised of representatives from OPC, Hart District Council (HDC), Hampshire County Council (HCC), Police, RAF Odiham and local schools. This group no longer meets due to the decline in attendance and lack of resources available to resolve matters under consideration. Eventually HCC officers said they were unable to support the Group. The same happened for a similar group in Surrey County Council.

Informal discussions with the Speedwatch organisers concluded that the data collected was highly unlikely to lead to a reduction in speed limits through new traffic regulation orders (TROs) or expenditure on infrastructure aimed at reducing speeds. However, the data could be useful for:

1. Influencing expenditure on traffic calming measures from new developments
2. Supporting applications for the HCC grant fund  
<https://www.hants.gov.uk/landplanningandenvironment/sharedexpertise/cfhi-scheme>

Should the data be published? where? and how often? There is a dedicated webpage for Odiham & North Warnborough Speedwatch <https://odihamparishcouncil.gov.uk/council/community-speedwatch> but members may feel a dedicated page is required.

### **For decision**

- i) To agree frequency and process for rotating the SIDs
- ii) To consider awarding contract to manage the process of rotating SIDS on lampposts
- iii) To agree purpose of downloading data and method of promotion.

**SCHEDULE ONE**  
**Part 11**  
**The Bury and Deer Park View car parks,**  
**Odiham**

Classes of Vehicle for which parking is available.	<p>Motor cars licensed as private vehicles (including those displaying a valid Disabled Persons Badge)</p> <p>Electric/Hybrid Vehicles</p> <p>Motorcycles with or without sidecars</p> <p>Goods vehicles not exceeding 3.5 tonnes unladen weight (excluding construction vehicles and plant at the Councils discretion)</p>
Days and Hours of Operation.	<p>Any Day</p> <p>Any Hour</p>
Maximum Period for which Vehicles may wait.	24 Hours
Restrictions.	<p>Motor cars with caravans</p> <p>Motorhomes</p> <p>Trailers</p> <p>HGVs</p> <p>Buses/Coaches</p>
<p>Parking Charge</p> <p>Exemptions:  Valid disabled person's badge.  Season tickets/Permits.  Motorcycles without side car when parked in Motorcycle Bay.</p>	<p><b>Monday to Saturday 08:00-18:00</b>  Up to 30 minutes: £0.35  Up to 1 hour £0.70  Up to 2 hours: £1:40  Up to 3 hours £2.10  Up to 4 hours: £2:80  Up to 9 hours: £4:00  Up to 24 hours: £5.00  <b>Evening charges 18:00-08:00 including Sunday and Bank Holidays</b>  Up to 30 minutes: £0.35  Up to 14 hours: £1:00  <b>Sunday charges 08:00-18:00 including Bank Holidays</b>  Up to 30 minutes: £0.35  Up to 10 hours: £1:00</p>
Electric charging bays	2 hours maximum stay EV ticket must be displayed, no return within 2 hours.

# Do the Numbers Limited

13<sup>th</sup> November 2023

Andrea Mann, Clerk,  
Odiham Parish Council

Dear Andrea,

## Subject: Review of matters arising from interim Internal Audit for 31 March 2024

Following my visit, please find below the list of matters arising. I found the systems and records of the council to be in very good order.

The internal audit was carried out in accordance with the requirements of the [Audit and Accounts Regulations 2015](#) and the guidance and instruction in the [Practitioners Guide 2023](#)

Test	Matter arising	Recommended Action
A	<i>Appropriate accounting records have been properly kept throughout the financial year</i>	
	The records of the council comply	with this test
B	<i>This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT appropriately accounted for</i>	
Fireworks event	An amount was paid to support this event without receipt of a proper grant application form. Neither the income nor insurance are included in the Council's accounts so it is definitely an external event.	Please ensure that all payments to external groups are properly supported by invoices or grant applications in future.
C	<i>This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these</i>	
	Not covered at this visit	
D	<i>The precept budget resulted from an adequate budgetary process, progress against the budget was regularly monitored, the reserves were appropriate</i>	
General reserves	The council has been working on projects and using up reserves.	The appropriate level of around 4 months should be regularly monitored.
Earmarked reserves	Some of the earmarked reserves do not meet the clarified definitions within PG2023	At quarterly budget monitoring, those reserves not building up towards confirmed projects should be written back to general.
E	<i>Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for</i>	
Land rental	It does not appear that the annual fee for rental of the land under the pavilion has been charged up to date.	Although a small amount, the legal principle is important in such bills.
F	<i>Petty cash payments were properly supported by receipts, all petty cash was approved and VAT appropriately accounted for</i>	
	No longer applicable to this council	
G	<i>Salaries to employees and allowances to members we paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied</i>	
	The records of the council comply	with this test

eleanorgreene@dothenumbers.uk

Registered in England No. 7871759

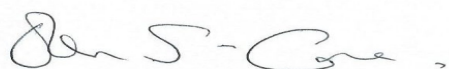
Director: Eleanor S Greene

<i>H</i>	<i>Asset and investment registers were complete and accurate and properly maintained</i>	
Asset register detail	Asset purchases have not been marked as such in the Scribe record so far this year.	All asset expenses should be marked onto the register at the time of payment.
<i>I</i>	<i>Periodic Bank reconciliations were carried out during the year</i>	
Bank accounts	The council currently holds more than half of its funds in accounts that do not pay interest (Unity and Lloyds Treasurer) rather than the accounts paying up to 5% (CCLA)	It is good practice to keep only the amount needed in the current account and then make best use of 24 hour access interest bearing accounts.
<i>J</i>	<i>Accounting statements prepared during the year were prepared on the correct accounting basis, agreed to the cash book, supported by an adequate audit trail and debtors and creditors recorded.</i>	
	Not covered at this visit	
<i>K</i>	<i>Certified Exempt in prior year</i>	
	Not applicable to this council	
<i>L</i>	<i>Transparency Code</i>	
	The records of the council comply	with this test
<i>M</i>	<i>Public Rights</i>	
	The records of the council comply	with this test
<i>N</i>	<i>Publication of prior year AGAR</i>	
	The records of the council comply with this test.	
<i>O</i>	<i>Trust funds</i>	
Charity 301909	The Sports Centre trust charity funds are being used up on the maintenance of the relevant land.	The charity return should reach zero during 2023/24
George Rothery Bequest	The terms of this bequest are contrary to LGA1972 – councils may not make grants to individuals from funds that have been received into a council account.	The council should either grant the funds to a charity that is able to comply with the bequest, or to a group that meets the required objectives. Grants to individuals are ultra vires.
<i>P</i>	<i>Borrowing</i>	
	Not applicable to this council	

I will return to the council in 2024 to complete my review.

If either you or your members have any queries, please do not hesitate to contact me.

Regards,



Eleanor S Greene

**REPORT ON:**  
**WRITTEN BY:**  
**MEETING DATE:**  
**AGENDA ITEMS:**

Investments  
Parish Clerk  
21st November 2023  
191/23

<u>Banks</u>	<u>Balances @ 31.10.23</u>	<u>Interest @ 31.10.23</u>	<u>Interest @ 30.09.23</u>
CCLA Public Sector Deposit Fund	78,357.57	5.26%	5.1952%
Hampshire Trust Bank	50,500.00	3.75%	3.75% (one year Loyalty bond matures 24.03.24)
Lloyds 30 day notice (George Rothery Bequest)	3,548.71	1.30%	1.10%
Unity Trust	113,774.82	0	0
Lloyds Treasurer's account	<u>46,860.63</u>	0	0
	293,041.73		

**For decision**

To consider the proposed from the RFO and suggested by the Internal Auditor that £46,860.63 held in the Lloyds Treasurer's account be invested in the CCLA deposit account.  
Note that the investment will need to be made from the Unity Trust account (OPC's nominated account on the CCLA account) then funds moved from Lloyds to Unity Trust in 9 payments of £5,000 and one of £1,860.73.

# The Public Sector Deposit Fund

## Fund fact sheet – 31 October 2023

### Investment objective

To maximise the current income consistent with the preservation of principal and liquidity.

### Investment policy

The fund will be invested in a diversified portfolio of high-quality sterling denominated deposits and instruments. All investments at the time of purchase will have the highest short-term credit rating or an equivalent strong long-term rating. The fund is actively managed, which means the authorised corporate director uses their discretion to pick investments, in pursuit of the investment objective.

The weighted average maturity of the investments will not exceed 60 days. The fund will not invest in derivatives or other collective investment schemes.

### Target investors

The fund is designed for investors who are looking for capital security and a competitive yield for their short-term investments.

### Who can invest?

Any public sector organisation can invest in the fund, but it may be marketed to any retail or professional client.

### Responsible investment policy

We monitor our counterparties' environmental, social and governance risk management on a regular basis. Our research utilises external data resources and our in-house Sustainability team.

### Key risks

Investors should consider the following risk factors before investing: issuer/credit risk (issuer/financial institution may not pay), market risk (investment value affected by market conditions), operational risk (general business operational risks), maturity profile (timings of investment maturity), liquidity risk (investment in non-readily realisable assets), concentration risk (need for diversification and suitability of investment) and interest rate risk (changes to interest rate affecting income). Please see the fund prospectus for more details.

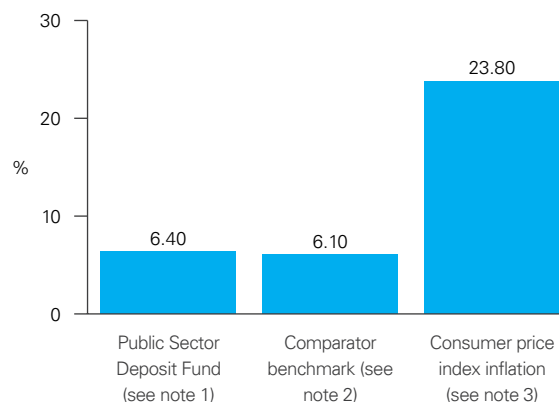
### Top 10 counterparty exposures (%)

8.9%	HM Treasury
8.9%	Landesbank Baden-Wuerttemberg
8.9%	National Bank of Canada
8.9%	Nationwide Building Society
8.9%	Yorkshire Building Society
6.7%	DBS Bank Limited
3.6%	ABN Amro Bank N.V.
3.6%	Handelsbanken plc
3.6%	Mizuho Bank
3.6%	SMBC Bank International plc

### Share class 4 yield as at 31 October 2023

**5.26%**

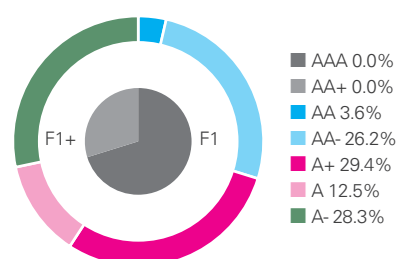
### 5 years performance



### Asset type (%)



### Credit rating (%) see note 4



### Top 10 country exposures (%)

35.7%	UK
13.8%	Canada
9.8%	Japan
9.4%	Germany
8.5%	Singapore
5.1%	France
4.1%	Netherlands
3.6%	Sweden
2.7%	Belgium
2.7%	Denmark

Note 1: Source: CCLA - Performance shown after management fees and other expenses, with the income reinvested. The daily yield on the fund will fluctuate, and past performance is not a reliable indicator of future results. Note 2: From 1 January 2021, the comparator benchmark is the Sterling Overnight Index Average. Before 1 January 2021, the comparator benchmark was the 7-Day Sterling London Interbank Bid Rate. Note 3: consumer price index inflation is lagged one month. Note 4: Using Fitch Ratings methodology.



## Income

Average yield over the month	5.22%
Yield at the month-end shown	5.26%

## Total return performance by year

12 months to 31 October	2019	2020	2021	2022	2023
The Public Sector Deposit Fund	+0.75%	+0.42%	+0.03%	+0.84%	+4.29%
Comparator benchmark	+0.58%	+0.15%	+0.03%	+0.91%	+4.33%
Relative (difference)	+0.17%	+0.27%	+0.00%	-0.07%	-0.04%

## Annualised total return performance

Performance to 31 October	1 year	3 years	5 years
The Public Sector Deposit Fund	+4.29%	+1.71%	+1.26%
Comparator benchmark	+4.33%	+1.74%	+1.19%
Relative (difference)	-0.04%	-0.03%	+0.07%

Performance shown after management fees and other expenses, with the income reinvested. From 1 January 2021, the comparator benchmark is the Sterling Overnight Index Average. Before 1 January 2021, the comparator benchmark was 7-Day Sterling London Interbank Bid Rate. **Past performance is not a reliable indicator of future results.** Source: CCLA

## Market update

In the UK, the latest gross domestic product (GDP) data estimated that the economy had grown by 0.2% in August compared to July, and by 0.3% for the three-month period June-August over the preceding quarter. Growth was dominated by the services sector, which expanded by 0.4% month-on-month in August while production fell by 0.7% and the construction sector by 0.5%. The annual rate of consumer price inflation (CPI) growth in the UK remained flat in September, at 6.7%. The core inflation rate, which ignores volatile components such as food and energy, was also little changed, coming down from 6.2% to 6.1%. Prices for food and non-alcoholic beverages fell back between August and September, for the first time in two years, however the rising cost of motor fuel was the main factor preventing inflation overall from falling further. Despite the persistence of inflation, the Bank of England's monetary policy committee refrained from raising its policy rate above the current 5.25% at its meeting on 2 November. However, the Bank's Chief Economist, Huw Pill, set out a clear expectation that rates would remain 'higher for longer' with his memorable description of the likely pattern of rates in the coming years as being much more like Table Mountain than the Matterhorn.

## Key facts

Authorised corporate director	CCLA Investment Management Limited
Fund size	£1,120m
Fitch money-market fund rating	AAAmmf
Weighted average maturity	41.79 days
Launch date	May 2011
Dealing day	Each business day (see note 5)
Withdrawals	On demand
Fund domicile	United Kingdom
ISIN (share class 4)	GB00B3LDFH01
Interest payment dates	End of each month
Ongoing charges figure	0.08% (see note 6)

## Please Contact

### Kelly Watson

Market Development  
T: +44 (0)207 489 6105  
M: +44 (0)7879 553 807  
E: kelly.watson@ccla.co.uk

### Jamie Charters

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### Lee Jagger

Market Development  
T: +44 (0)207 489 6077  
E: lee.jagger@ccla.co.uk

Note 5: Dealing instructions (including cleared funds for purchases) must be received by 11:30 am.

Note 6: The ongoing charges figure is based on the annual management charge but excludes portfolio transaction costs.

**Please refer to <https://www.ccla.co.uk/glossary> for explanations of some of the terminology used in this document.**

## Risk warning and disclosures

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ODIHAM PARISH COUNCIL

The George Rothery Bequest

1 This bequest of £3000 will be invested to produce maximum income commensurate with security of the capital

2 The income will be available to make <sup>modest</sup> grants to individual young people in the age range 14 - 25 to assist with specific "one-off" projects or events. They must be resident in the civil parish of Odiham, or members of families so resident.

3 It is intended that the grant be used to enable the person to broaden his/her education, experience, or ability in a way which might not be available within the UK education systems.

4 Help may be given to such things as residential trips, overseas visits or expeditions, holiday projects and schemes, youth exchanges, participation in training courses, community events, music, drama, arts, or sporting activities.

5 The decision on whether a grant will be made and the amount granted will be at the discretion of the Odiham Parish Council acting as trustees for the bequest. Normally, only the interest will be available, but, in any year, the Odiham Parish Council will have discretion to use up to 10% of the available capital in addition.

6 Applicants will be expected to show some evidence of personal development, help to others or the community, and, where the amount requested is part of a much larger expenditure, evidence of personal fund raising and applications to other appropriate grant organisations.

7 Applications may be made at any time but the Odiham Parish Council will take steps to draw the attention of parishioners to the facilities of the bequest at the start of every financial year. — Diary entry RM the voice

8 As part of the conditions of making a grant, the Odiham Parish Council may require a report from the applicant at the completion of the project or event.

a. Parish reserves the right to review these conditions.

*A Barrett*

18 January 95

Odiham Parish Council  
C/O The Clerk  
The Bridewell  
The Bury  
Odiham  
Hants  
RG29 1NB

Contact	Katie Herrington
Telephone	01252 398792
Email	<a href="mailto:katie.herrington@rushmoor.gov.uk">katie.herrington@rushmoor.gov.uk</a>
Date	13th November 2023
Your Ref	S73 Farnborough
Our Ref	23/00794/REVPP

Dear Odiham Parish Council

## TOWN AND COUNTRY PLANNING ACT 1990

**Variation of Condition 2 (aircraft movements) and 6 (aircraft weight), replacement of conditions 7 (1:10,000 risk contour) and 8 (1:100,00 risk contour), of planning permission 20/00871/REVPP determined on the 22/02/2022, in order to:**

**a) to increase the maximum number of annual aircraft movements from 50,000 to 70,000 per annum, including an increase in non-weekday aircraft movements from 8,900 to 18,900 per annum, and**

**b) to amend the aircraft weight category of 50,000 - 80,000 Kg, to 55,000 - 80,000 Kg, and an increase from 1,500 to 2,100 annual aircraft movements within this category, including an increase from 270 to 570 annual aircraft movements for non-weekdays, and to**

**c) replace Conditions Nos. 7 (1:10,000 risk contour) and 8 (1:100,000 risk contour) with a new condition to produce Public Safety Zone maps in accordance with the Civil Aviation Authority/ Department for Transport Requirements at Farnborough Airport Farnborough Road Farnborough Hampshire GU14 6XA**

**GRID REF: 485879 153909**

I have received an application in respect of the above. It can be viewed at [www.rushmoor.gov.uk/publicaccess](http://www.rushmoor.gov.uk/publicaccess) The Web page details include the application forms, all drawings and supporting information submitted with the application.

Should you have any comments, these should be sent in writing to Planning, quoting the above reference number **as soon as possible** or to be received at the latest by 4th December 2023. Alternatively you can e-mail your comments to the Council on [farnboroughairport@rushmoor.gov.uk](mailto:farnboroughairport@rushmoor.gov.uk) Should you decide to use e-mail, please include your full name and postal address.

In the absence of a reply within the period stated, I shall assume that you have no observations to make.

Yours faithfully  
Katie Herrington  
Service Manager (Development Management)  
Planning



Matt Harris – Planner  
Hart District Council  
Harlington Way  
Fleet  
GU51 4AE  
planningpolicy@hart.gov.uk  
24 October 2023

Ms Andrea Mann – Parish Clerk  
Odiham Parish Council  
The Bridewell  
The Bury  
Odiham  
RG29 1NB

Dear Ms Mann,

**Assets of Community Value – NOTIFICATION OF DISPOSAL**

**The Bell Public House, The Bury, Odiham, RG29 1LY**

Please take this letter as written notification that the owner of the above property, as per their obligation under the Localism Act 2011, Part five, Chapter three, Section 95, has notified the Council of their intention to dispose of this asset.

The Parish Council, or any other community interest group, now has a period of six weeks (i.e., by 5 December 2023), called the Interim Moratorium Period, to inform the Council in writing that they want to submit an Expression of Interest to bid for this asset.

Once a group has submitted an Expression of Interest the Council will inform the owner in writing that such group should be seen as a potential bidder. The community interest group then has a six-month Full Moratorium Period starting from the date of this letter (i.e., by 24 April 2024) to prepare and submit a bid to the owner.

If no Expressions of Interest are received during the Interim Moratorium period (i.e., by 5 December 2023) the Council will notify the owner that they are then free to dispose of the asset at any time during a set 18 month Protected Period, which starts from the date of this letter (Protected Period ends on 24 April 2025).

Please note that the legislation does not restrict in any way who the owner of a listed asset can sell to, or at what price. It also does not confer a right of first refusal to a community interest group.

I would be grateful if you could send this notification of disposal to any other community interest groups that you think it would be relevant to.

Yours sincerely,

Matt Harris – Planner at Hart District Council