



Community Committee Terms of Reference

1. The Community Committee Functions

- i) Plans and manages community events including Remembrance Day, the annual parish assembly, Christmas events and any other civic event arising during the civic calendar.
- ii) Drafts the Council's Spring and Autumn newsletter and Summer online edition.
- iii) Oversees evaluation, distribution and monitoring of community grants.
- iv) Oversees the bi-annual community award scheme.
- v) Oversees the administration of the Odiham & North Warnborough Speedwatch.
- vi) Oversees the co-ordination of community related sub-projects for The Greening Campaign.
- vii) Oversees other projects and activities which support community groups and local businesses.

2. In carrying out these functions, the Committee

- i) Supports projects and groups which enable community cohesion.
- ii) Has regard for the high value local people put on community events.
- iii) Supports initiatives which aim to protect and regenerate the Parish Centre.
- iv) Respects OPC's role as the civic authority.
- v) Promotes inclusivity for events and communication methods.
- vi) Ensures breadth and diversity of spending in order to benefit as many residents as possible.

3. General

- i) The Committee holds delegated authority from the Council as defined under item 2d of the Council's Standing Orders.
- ii) All serving Councillors may request to be appointed to the Committee and membership is agreed at the Annual Council Meeting.
- iii) The Council may appoint a Chair of the Community Committee at the Annual Meeting of the Council may elect a Vice Chair as per Standing Order no 2e(vi).
- iv) The Committee will be quorate in accordance with the Standing Order 1w.
- v) The Committee may nominate representatives to participate in joint working parties and to represent the Council on external committees.
- vi) The Committee has authority to spend from the Community Committee agreed budgets in accordance with Financial Regulations.
- vii) These Terms of Reference shall be reviewed by the Full Council at the Annual Meeting.