



**MINUTES OF THE COUNCIL MEETING OF ODIHAM PARISH COUNCIL HELD
IN THE LIBRARY ROOM, THE BRIDEWELL, THE BURY, ODIHAM, RG29 1NB
ON TUESDAY 16th JULY 2024 COMMENCING AT 7.30pm**

Present: Cllrs A McFarlane (Chair), S Bell (from 78/24), L Cornall, C Greensides,
C Seabrook, M Tate, H Tyler (from 77/24), P Verdon and H woods.

In attendance: A Mann (Parish Clerk), B Tate (Deputy Clerk), Hart District Council (HDC) Cllr Dorn
and one member of the public.

73/24 Apologies for absence

Received and accepted from Cllr Sanger and noted from HDC Cllr Highley.

74/24 Declarations of interests and requests for dispensation relating to any item on the agenda

Cllr Verdon declared an interest in planning application 19/24 as a neighbour of the applicant. Cllr McFarlane declared an interest in agenda item 85/25 as a director of the Odiham Book Exchange CIC. Cllrs Greensides and Tate declared an interest in exempt agenda item 92/24 as serving personnel to RAF Odiham.

75/24 Approval of minutes

RESOLVED

- i) The minutes of the extraordinary Council Meeting held on 4th June 2024 (35-42/24) were agreed as a true record of the meeting.
(Proposed by Cllr McFarlane, seconded by Cllr Verdon, 7 in favour)
- ii) The minutes of the ordinary Council meeting on 18th June (43-72/24) were agreed as true records of the meeting and signed by the Chair.
(Proposed by Cllr Verdon, seconded by Cllr Greensides, 6 in favour).

76/24 Chair's announcements

The reported:

- i) An email from a resident had raised concerns about the state of the telephone exchange and asked for the Council to contact BT and ask for proper grounds maintenance to take place.
- ii) A thank you letter had been received from the Mayhill School Council thanking OPC for the grant towards their new sensory garden.
- iii) The Chair had written to the outgoing MP Ranil Jayawardena wishing him well for the future and to the incoming MP Alex Brewer congratulating her on her election.

77/24 Presentation from PC Terry Read, Hart South Dedicated Neighbourhood Officer, Hampshire Police

PC Terry Read introduced himself to the meeting as the new local dedicated neighbourhood officer. The role was based in the HDC offices in Fleet and covered the whole of the Hart south area. PC Read explained that his role was to problem solve and look into any issues arising within communities. He worked alongside PCSO Wallace.

In response to questions, PC Read clarified that his time would need to be directed accordingly to the issues arising which wouldn't necessarily mean there was a regular pattern to his work. Members asked Cllr Read to consider looking at speeding at specific junctions in the Parish.

PC Read asked for incidents to be reported through the normal 101 telephone number. The Chair thanked PC Read for attending the meeting.



78/24 Public session

It was agreed to defer the public session to agenda item 85/24.

Councillor Reports

79/24 Meeting reports from councillors

- i) Cllr Bell reported that he had received a response from InOdiham regarding future events and would review it in time for the next meeting.
- ii) Cllr Verdon said she would report on the Neighbourhood Plan review under the relevant agenda item.

80/24 Reports from other councils

- i) HDC Cllr Dorn reported:
 - a. Conservative candidate Ranil Jayawardena had not been re-elected at the recent General Election. There now followed a period of setting up links with new MP Alex Brewer and briefings on ongoing projects, such as the work with Thames Water.
 - b. There was a complex anti-social behaviour case in Odiham which was being dealt with.
 - c. Recent notification from the Hart Executive reported that there was an Executive decision to increase car parking charges by 20% from September and the decision would be "called in" by Hart's Overview and Scrutiny Committee.
 - d. HDC had attained the silver Military Covenant award.
- ii) HDC Cllr Highley had provided a written report:
 - a. Cllr Highley was supporting a resident in their application to take over Odiham Post Office.
 - b. A working group had been set up to review the effectiveness of Hart's Flood Forum.

It was agreed to consider agenda item 85/24 as the next business and allow public speaking in relation to applications under consideration.

Cllr McFarlane left the meeting and Cllr Verdon assumed the role of meeting Chair.

Community Committee

85/24 Community Grant applications

The Odiham Book Exchange CIC Chair spoke in support of their grant application explaining what the funds were required for and the benefits a reading festival would bring to the local area.

The Deputy Clerk's report summarising Community Grant applications was reviewed and applications considered. Further to debate, it was

RESOLVED

To award grants as follows:

- i) £400 was awarded to Odiham & North Warnborough Bowls Club towards the cost of electrical works to the club house.
- ii) £500 was awarded to the 1st Odiham Guides towards the cost of updating camping, sports and other outdoor equipment.



- iii) £270 was awarded to Odiham Raft Race Group to support running costs for the 2024 event.
- iv) £500 was awarded to Odiham Book Exchange towards the costs of holding a book festival in the Parish.
- v) No awards were made to The Cross Barn or Buryfields Infant School PTA.
(Proposed by Cllr Verdon, seconded by Cllr Bell, 8 in favour).

Cllr McFarlane return to the meeting and resumed the role of Chair.

General

81/24 Meeting action points

Members reviewed and noted the list presented with the agenda and further noted:

- i) 55/24 – representatives from other community groups had been invited to join the War Memorial Working Group. The Clerk reported that the first meeting would be scheduled as soon as possible.
- ii) 65/24 – Cllr Bell reported that he would pass the response from HDC and the Police regarding parking around Laurel Close during football matches on to local residents.
- iii) 71/24 – Cllr Verdon reported that she had written to the landowner of a suggested Rural Exception Site and the landowner had declined interest at the current time.

82/24 The Bridewell – project to improve the first-floor space for co-working

The Clerk reported that the works to install a new kitchenette and meeting room were due to commence on 5th August. A meeting with the working group was requested over the following month to look at the next stage of the project.

83/24 Cyber Security Policy

Following approval of a new Cyber Security Policy at the previous meeting and referral by that meeting, members re-considered whether to implement double authentication passwords for Outlook.

Members agreed that double authentication would increase security but raised concerns that texts to mobile phones wouldn't work for some members. Following discussion, it was

RESOLVED

To defer the decision to allow time to find out whether there was an alternative method of using double authentication other than texts to mobile phones.

(Proposed by Cllr McFarlane, seconded by Cllr Woods, all in favour).

Cllr McFarlane asked for the new Cyber Security Policy to be reviewed in order to give clarity on the different roles for councillors and staff.

Amenity Areas Committee

84/24 Chapel Cottage – septic tank

Further to decision 56/24 made at the previous meeting, members considered further works as set out in the contractor's report in the value of £1,140 and agreed to seek a second opinion before making a decision.



Financial Matters

86/24 Payments Listing

The payments listing for the period 19th June -16th July 2024 (Appendix 1) was approved and Cllrs Cornall and Verdon were appointed to complete the payment approval process for outstanding payments.

(Proposed by Cllr McFarlane, seconded by Cllr Verdon, all in favour).

Planning Matters

Items 87-89 (excluding application 19/24) were chaired by Cllr Verdon, as chair of the Planning & Development Committee.

87/24 Neighbourhood Plan review

Cllr Verdon reported that the revised Plan had been submitted to HDC who had started the process of moving the Plan towards adoption. The Plan was being evaluated to check it met set criteria, a public consultation would run from 22nd July to 15th September and an Examiner would be appointed.

Cllr Verdon and the other volunteers on the review group were thanked for their work.

88/24 Current Planning Applications

OPC Ref	Hart Ref	Address	Details	OPC comment
14/24	24/01148/LBC	Hellis 30 High Street Odiham Hook Hampshire RG29 1LG	Installation of stair lift to main staircase.	No objection, subject to the decision of the Hart Conservation Officer.
15/24	24/01204/LBC	Cherry Tree Cottage The Street North Warnborough Hook Hampshire RG29 1BD	Retention, repair and redecoration of front door	No objection.



OPC Ref	Hart Ref	Address	Details	OPC comment
16/24	24/01342/AMC ON	Chosley Farm Bidden Road North Warnborough Hook Hampshire RG29 1BW	Variation of Condition 2 (approved plans) attached to Planning Permission 20/03185/FUL dated 11/11/2021 to allow for the creation of an alternate construction and emergency access for the site. List of approved plans to be updated.	Objection, due to i) Strong concerns about the safety of an alternative access onto the busy B3349 Alton Road at a point where visibility is severely impacted by the contours of the road. Accidents already occur close to this stretch of the road. It is also very close to the properties on the other side of the road. ii) Existing concerns about the safety of the proposed route next to Robert Mays School and increased use of the West Street/ Dunley's Hill junction by heavy vehicles. iii) OPC is disappointed that the route wasn't given consideration at the time of the original application. iv) Should HDC agree to this application, OPC request a condition which prevents use during rush hour times and school arrival/departure times and a S106 contribution towards improving the safety of crossing the B3349 and improving the layout of the West St/Dunley's Hill junction.
17/24	24/01184/HOU	Cherry Tree Cottage The Street North Warnborough Hook Hampshire RG29 1BD	Removal of double glazed windows on front elevation and replacement with timber flush casement windows with 4 mm single glazing, retention of door and window to rear elevation.	Objection, due to the proposals for single glazing downgrading the thermal efficiency of the property.
18/24	24/01185/LBC	Cherry Tree Cottage The Street North Warnborough Hook Hampshire RG29 1BD	Removal of double glazed windows on front elevation and replacement with timber flush casement windows with 4 mm single glazing, retention of door and window to rear elevation.	Objection, due to the proposals for single glazing downgrading the thermal efficiency of the property.
19/24	24/01359/HOU	Ingleside Farnham Road Odiham Hook Hampshire RG29 1AB	Erection of a rear orangery.	Chaired by Cllr Cornall. No objection.



OPC Ref	Hart Ref	Address	Details	OPC comment
20/24	24/O1381/HOU	10 Addison Gardens Odiham Hook Hampshire RG29 1AS	Erection of a first floor side extension and conversion of garage into habitable accommodation to include the replacement of the garage door with a window (design alterations to previously approved application)	No objection.
21/24	24/O1364/GPD AFB	Whitewater Mill Poland Lane Odiham Hook Hampshire RG29 1JL	Erection of an agricultural barn	No objection.

89/24 Tree applications

OPC Ref	Hart Ref	Address	Details	OPC comment
8/24	24/01298/CA	Chamberlain Gardens Buryfields Odiham Hook Hampshire RG29 1ND	G3 - Lift row of maples to 2.3m over footpath for pedestrian clearance G1 - Lift cherry and chestnut to 2.3m over picnic bench T2 - Lift one small london plane to 3m to allow ground maint staff to cut grass	No comment. It was noted that this application had already been determined by HDC.
9/24	24/01297/CA	General The Wharf Odiham Hook Hampshire RG29 1DH	T1 - Ash - Fell T2 - Ash - Fell	No comment. It was noted that this application had already been determined by HDC.
10/24	24/01280/CA	Wilks Water Bagwell Lane Odiham Hook Hampshire RG29 1JG	T1 Multi stemmed Ash - Fell. T2 Willow - Reduce in height by up to 3 metres and selectively reduce the lateral spread by approximately 2 metres. T3 Indian bean - deadwood. T4 Ash - deadwood and sever ivy.	No comment. It was noted that this application had already been determined by HDC.

90/24 Date of next meeting Tuesday 20th August 2024



Confidential Matters

- 91/24** To pass a resolution in accordance with the **Public Bodies (Admission to Meetings) Act 1960** to exclude the public and press to consider confidential contractual and staffing matters which meet the criteria of **Schedule 12A of the Local Government Act 1972 Part 1**
(Proposed by Cllr McFarlane, seconded by Cllr Greensides, all in favour).

Cllrs Greensides and Tate left the meeting.

- 92/24** **Nomination for award**
Members reviewed legal advice from HALC and agreed to the principle of making the award. The Clerk was asked to seek agreement from the recipient before convening a meeting to formally resolve the award.
- 93/24** **Complaint regarding location of bus shelter**
A complaint received from a resident was reviewed and a response was agreed.
- 94/24** **Private Lease**
Deferred – the Clerk reported that it was too early to discuss this matter.

There being no further business the meeting closed at 9pm.

Signed..... **Date**.....