



**MINUTES OF THE COUNCIL MEETING OF ODIHAM PARISH COUNCIL HELD
IN THE LIBRARY ROOM, THE BRIDEWELL, THE BURY, ODIHAM, RG29 1NB
ON TUESDAY 21st JANUARY 2025 COMMENCING AT 8pm**

Present: Cllrs P Verdon (Vice Chair and meeting Chair), S Bell, L Cornall, C Greensides, D Sanger, M Tate and H Tyler.

In attendance: A Mann (Parish Clerk), B Tate (Deputy Clerk), Hampshire County Council (HCC) Cllr Glen, Hart District Council (HDC) Cllrs Dorn and Hale, and two members of the public.

235/24 Apologies for absence

Received and accepted from Cllrs McFarlane, Seabrook and Woods.
Apologies were also noted from (HDC) Cllr Highley.

236/24 Declarations of interests and requests for dispensation relating to any item on the agenda

None.

237/24 Approval of minutes

RESOLVED

The minutes of the previous meeting held on 17th December 2024 (211-234) were agreed as true records of the meeting and signed by the Chair.
(Proposed by Cllr Verdon, seconded by Cllr Greensides, 6 in favour).

238/24 Chair's announcements

Cllr Verdon welcomed a student from Farnborough College who was completing work experience in the Parish Office.

239/24 Public session

A representative from RAF Odiham updated members on the station's event planning for their 2025 programme of events to commemorate 100 years of flight at RAF Odiham. They reported that OPC would be updated directly on the parade event and associated actions.

Councillor Reports

240/24 Meeting reports from councillors

Cllr Bell reported from an InOdiham meeting which had been reported to members by email. Cllr Bell further reported that InOdiham had thanked OPC for awarding event grants for the 2025 community events.

217/24 Reports from other councils

HCC Cllr Glen reported:

- i) Cllr Glen referred to email correspondence forwarded prior to the meeting relating to illegal painting on King Street which had painted over a legitimate advisory, disabled parking bay. OPC had been asked to respond if they could offer any information.
- ii) Cllr Glen had spoken with RAF Odiham Gp Capt Moorehead regarding improvements to the B3349/RAF Odiham junction in response to safety concerns of people, specifically children, crossing B3349. Cllr Glen explained there had been similar requests over the years which had led to some



improvements and he had promised to speak with HCC highways officers again to see whether further improvements were feasible.

- iii) Cllr Glen was pleased to attend the new Rector ceremony at All Saints on 14.01.25 and congratulated Chris Dudgeon on his appointment.
- iv) Cllr Glen gave an update on HCC's expression of interest to be included in the "fast-track" programme of local government re-organisation which would see a re-organisation of county and district councils in Hampshire. Cllr Glen explained that HCC had made the decision early January following significant cuts in budgets over the previous 5 years which had resulted in HCC's budget being cut by £0.5bn with 85% of the remaining budget now spent on two budget areas; adult social care and children's services.

HCC had considered various governance models and opted for a combined, mayoral authority. The bid to Government also included a request to postpone the May 2025 elections by one year. HCC was expecting to hear whether their bid was accepted by the end of the month and, if accepted, a lot of work was necessary to re-organise governance arrangements and service delivery and this would see a reduction in councillors and staff and the loss of district and borough councils.

Cllr Glen said that the parish and town councils may be required to play an important role in determining planning applications.

HDC Cllr Dorn reported:

- i) Cllr Dorn clarified that "Devolution" was a separate matter to "re-organisation" and the latter was the part which impacted on HDC. Cllr Dorn's view was that the planning function was likely to be centralised.

The make-up of a combined authority was still under discussion but for north Hampshire a possible combination included Basingstoke, Hart and Rushmoor. Cllr Dorn confirmed there would be a public consultation phase and the Devolution Bill, expected January 2026, would enable elections for new authorities in May 2026.

- ii) The HDC Development Management Committee taking place the following day would be looking at Hart's 5 year land supply as current targets were not being achieved.
- iii) Cllr Dorn referred to email correspondence relating to flight numbers at Farnborough Airport which had been widely circulated.

General

241/24 Meeting action points

Progress on the meeting action points was noted, as reported with the agenda.

Cllr Verdon commented that notification to the allotment tenants of the increase from 01.04.25 had not been actioned and the Clerk reported that HCC had confirmed the new bus shelter on the Alton Road would go ahead and letters to neighbouring properties would be sent shortly.



242/24

Policies

- i) The schedule of policies and recommendations was reviewed, as presented with the agenda.

RESOLVED

- ii) The Scheme of Delegation was reviewed and accepted, as presented with the agenda.
(Proposed by Cllr Verdon, seconded by Cllr Cornall, all in favour).
- iii) The annual review of Standing Orders was completed and revisions accepted, as presented with the agenda.
(Proposed by Cllr Verdon, seconded by Cllr Bell, all in favour).

243/24

OPC's Risk Assessment

RESOLVED

The annual review of OPC's risk assessment was completed and revisions agreed, as presented with the agenda.
(Proposed by Cllr Verdon, seconded by Cllr Tate, all in favour).

244/24

Line markings outside The Bridewell

The Clerk reported from a site meeting with a representative from the HCC traffic management team before Christmas which had looked at line markings in The Bury and included a discussion about line markings adjacent to The Bridewell. HCC had asked OPC to specify their preferred layout and a proposed plan was presented to the meeting, as included with the agenda.

Further to debate, it was

RESOLVED

That changing the line markings outside of The Bridewell would not change current parking habits. As such, it was agreed not to request new line markings and pursue research into extinguishing highways rights and requesting ownership of the block paving area.
(Proposed by Cllr Verdon, seconded by Cllr Cornall, all in favour).

245/24

Government open consultation on strengthening the standards and conduct framework for local authorities in England

[Strengthening the standards and conduct framework for local authorities in England - GOV.UK](https://www.gov.uk/government/consultations/strengthening-the-standards-and-conduct-framework-for-local-authorities-in-england)

RESOLVED

It was agreed to respond to the consultation showing support for the strengthening of standards and responses were agreed, as presented with the agenda.
(Proposed by Cllr Verdon, seconded by Cllr Cornall, all in favour).

246/24

New projects proposed by Odiham Society

Members considered correspondence from the Odiham Society which proposed two new projects; a village sign and tree planting. Further to debate, it was

RESOLVED

- i) To request further detail on the village sign suggestion from the Odiham Society before determining OPC's support.
- ii) To support a project to replace the fallen oak tree known as Frenchman's oak on Odiham Common (HDC land) and start enquiries with HDC Rangers.
(Proposed by Cllr Verdon, seconded by Cllr Bell, all in favour).



Amenity Areas Matters

247/24 Parish Room – eastern wall

- i) Members considered a request from the Odiham Society to repair paintwork on the eastern wall to the Parish Room and

RESOLVED

To obtain quotes for repair and refer to a future meeting for consideration.

- ii) The Clerk reported that the current 2025-26 budget provision for the Parish Room had been increased from £500 to £1,500.

248/24 Grounds maintenance contract covering OPC's open spaces

Cllr Sanger reported from the recent interviews with shortlisted contractors and members considered the recommendations set out in the Clerk's report which outlined:

- The full process followed in reviewing tenders received,
- The evaluation process,
- Interviews with shortlisted contractors
- The proposed contract award.
- The rationale for the proposal.

RESOLVED

To award contract to Larkstel Ltd for the period 01.04.25-31.03.28 totalling £56,925. (Proposed by Cllr Sanger, seconded by Cllr Verdon, all in favour).

It was noted that the new Amenity Officer would be overseeing the management of this contract.

249/24 Cemetery Grounds maintenance contract covering OPC's open spaces

In relation to 248/24, it was further

RESOLVED

To award contract to Scandor Landscapes Ltd for cemetery grounds maintenance for the period 01.04.25-31.03.28 totalling £38,403.23. (Proposed by Cllr Sanger, seconded by Cllr Verdon, all in favour).

It was noted that the Deputy Clerk would be overseeing the management of this contract.

Community Committee Matters

250/24 Community Grant applications

Applications set out in the Deputy Clerk's agenda report were considered and it was

RESOLVED

To award community grants as follows:

- i) £580 to Baker Hall (Scouts and Guides) towards solar panels for Baker Hall on the condition that OPC will hold funds for a maximum of 2 years until full project funding had been achieved.
- ii) £250 to Mustard Seed Autism Trust towards the cost of purchasing a laptop to support families with autistic children.



- iii) No grant award for Life Education Wessex and Thames Valley as members viewed it inappropriate for OPC to fund such a project.
(Proposed by Cllr Verdon, seconded by Cllr Bell, all in favour).

251/24 Councillor surgeries

Members considered a new proposal for councillor surgeries aimed at providing local residents with an opportunity to meet their local councillor face-to-face and discuss local issues. Members concluded they would struggle to commit time to this additional resource and

RESOLVED

Not to proceed and to better promote Council meeting dates to encourage attendance.

Financial Matters

252/24 2025/26 Budget

As proposed by the Finance Committee 24.01.25 it was

RESOLVED

That OPC's annual 2025-26 budget be set at expenditure of £301,506 and income of £57,940 (Appendix 1).

(Proposed by Cllr Tyler, seconded by Cllr Verdon, all in favour).

253/24 2025/26 Precept

Further to decision 252/24 and as proposed by the Finance Committee 24.01.25 it was further

RESOLVED

To set OPC's 2025-26 at £243,566 equating to £101.78 per Band D equivalent.

(Proposed by Cllr Tyler, seconded by Cllr Verdon, all in favour).

254/24 Payments Listing

RESOLVED

The payments listing for the period 18th December-21st January 2025 (Appendix 2) was agreed and Cllrs Cornall and Greensides were appointed to complete the payment approval process for outstanding payments.

(Proposed by Cllr Verdon, seconded by Cllr Cornall, all in favour).

Planning Matters

255/24 Ratification of Planning & Development Committee decisions

RESOLVED

To decisions of the recent Planning & Development Committee 07.01.25 were agreed.

(Proposed by Cllr Verdon, seconded by Cllr Bell, all in favour).

256/24 Odiham & North Warnborough Neighbourhood Plan review

Members noted the timetable for the Referendum and thanked HDC Cllr Dorn for progressing enquiries with HDC resulting in the HDC Cabinet's considering the Plan 06.02.25.



- 257/24** **Date of next meeting - Tuesday 18th February 2025**
Prior apologies were noted from Cllrs Bell and Tate.
- 258/24** **To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press to consider confidential contractual and staffing matters which meet the criteria of Schedule 12A of the Local Government Act 1972 Part 1**
RESOLVED
(Proposed by Cllr Greensides, seconded by Cllr Verdon, all in favour).
- 259/24** **Verbal update on negotiations with local organisation to occupy offices at The Bridewell**
No report given.
- 260/24** **Verbal update from the interview panel on the recruitment process for an Amenity Officer**
The Clerk reported that the position had been offered and accepted by Mr Shaun Hobbs and everyone looked forward to welcoming him to the team soon. It was hoped that Mr Hobbs would attend a future meeting to meet with councillors in person.

There being no further business the meeting closed at 9.18pm.

Signed..... **Date**.....

Detailed Budget Summary

All Cost Centres and Codes (Between 01/01/2026 and 31/03/2026)

1000 - General Account		Last Year 2024-2025				Current Year 2025-2026								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
Code	Title														
1005	Staff Salaries			76,500.00	55,409.05					85,000.00					
1010	Employers' NI			6,750.00	5,036.52					11,000.00					
1015	Pension Contribution			16,750.00	12,823.01					18,000.00					
1020	Travel			500.00	382.10					600.00					
1025	Training			1,500.00	1,328.43					1,600.00					
1035	Rates			5,800.00	6,310.99					6,500.00					
1040	Telephone and interne			2,400.00	1,923.70					2,700.00					
1045	Office Equipment		157.10	1,000.00	689.02					1,050.00					
1050	IT Support and Back u	116.00		5,000.00	3,035.20					5,000.00					
1055	Postage and consuma			1,000.00	477.76					1,050.00					
1060	Accounts Package			1,400.00						1,500.00					
1065	Bank Charges			400.00	315.09					400.00					
1070	Audit Fees			1,500.00	1,690.00					1,800.00					
1075	Professional Costs			8,000.00	841.22					4,000.00					
1080	Subscriptions			2,500.00	2,380.73					2,650.00					
1085	Insurance			7,000.00	2,889.00					9,500.00					
1090	Election Expenses														
1095	Civic Hospitality			1,000.00	467.12					1,000.00					
1100	Caretaking Equipment			500.00	308.46					500.00					
1105	Room hire			250.00						250.00					
1500	Precept	224,259.00	224,259.00			243,566.00									
1505	VAT														
1510	Bank Interest	6,000.00	5,553.25			8,500.00									
1515	S106 Income														
1525	Other Income		100.00		100.00										

Detailed Budget Summary

All Cost Centres and Codes (Between 01/01/2026 and 31/03/2026)

SUB TOTAL	230,375.00	230,069.35	139,750.00	96,407.40	252,066.00	154,100.00
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2000 - Amenity Areas

		Last Year 2024-2025				Current Year 2025-2026								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
2005	Chamberlain Gardens			3,500.00	1,972.44					4,500.00					
2010	Cemetery Maintenanc			20,000.00	12,547.08					20,000.00					
2015	Cemetery rates and w			2,500.00	2,107.04					2,750.00					
2020	Cemetery electricity			400.00	355.80					500.00					
2030	Memorial testing														
2035	Other amenity areas n			6,500.00	4,834.34					9,500.00					
2040	Play Areas			10,000.00	6,684.94					12,000.00					
2050	Allotments - maintenai			1,400.00	698.00					1,000.00					
2055	Allotments - Water			500.00	373.98					500.00					
2065	Tree works			5,000.00	2,750.00					5,000.00					
2070	Bin emptying			6,000.00	3,546.10					5,000.00					
2075	Benches and Noticebo			500.00	225.00					500.00					
2080	Basingstoke Canal			4,100.00						4,036.00					
2085	Broad Oak Maintenanc			500.00						500.00					
2090	Commons Ranger			1,000.00						1,000.00					
2095	Toilets - Maintenance														
2100	Toilets - Power and rat			1,000.00	1,764.80					1,500.00					
2105	Toilets - cleaning			5,900.00	4,259.01					6,200.00					
2110	Parish Room - power i														
2115	Parish room - mainten			500.00						1,500.00					
2120	Chapel Cottage Maint			500.00	1,058.47					1,500.00					
2125	Estate Agent Fees			1,800.00	1,342.35					1,800.00					
2135	Tree Survey			250.00						250.00					
2140	Bus Shelter Maintenar			250.00	15.00					250.00					

Detailed Budget Summary

All Cost Centres and Codes (Between 01/01/2026 and 31/03/2026)

3045	RAF Christmas Gifs		1,250.00			1,000.00	
3050	Bi annual box cart race						
3055	Armed Forces Event					1,500.00	
3060	D-Day		1,000.00	1,038.56			
3065	Remembrance		2,000.00	1,075.79		2,000.00	
3070	Promotion of village		1,000.00	270.69		1,250.00	
3075	Survey Subscriptions						
3080	Odiham Book Festival						
3085	Bands in the Bury		1,000.00	1,000.00		2,500.00	
3090	Food Fayre		1,000.00	1,000.00		1,000.00	
3095	Hanging Baskets						
3100	Spooktakula		1,500.00				
3105	Queen's Platinum Jub						
3110	Coronation						
3115	Flags		500.00			500.00	
3500	Community Income						
3505	Event Sponsorship Inc	100.00			100.00		
SUB TOTAL		100.00	40.00	21,150.00	13,374.10	100.00	18,500.00

4000 - Planning		Last Year 2024-2025				Current Year 2025-2026				Next Year			
		Receipts		Payments		Receipts		Payments		Receipts	Payments		
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total
Code	Title												
4010	NH Plan												
4015	NW and Odiham CAA												
4020	Neighbourhood Plan L			1,000.00	8,671.67								
SUB TOTAL				1,000.00	8,671.67								

Detailed Budget Summary

All Cost Centres and Codes (Between 01/01/2026 and 31/03/2026)

5000 - Traffic and Transport		Last Year 2024-2025				Current Year 2025-2026								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
Code	Title														
5000	Lighting - Maint and ac			5,000.00	4,894.68					5,250.00					
5005	Lighting - energy costs			4,500.00	2,933.51					3,500.00					
5015	Sustainable Transport														
5020	Village Gateway														
5025	Rights of Way			250.00	22.70					250.00					
5030	Speed Indicator Devic			1,500.00	1,203.32					1,500.00					
SUB TOTAL				11,250.00	9,054.21					10,500.00					

7000 - Earmarked		Last Year 2024-2025				Current Year 2025-2026								Next Year	
		Receipts		Payments		Receipts				Payments				Receipts	Payments
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
Code	Title														
7005	Office Rental														
7010	IT Support/Upgrade														
7015	Election Expenses														
7020	Website														
7025	Allotment Deposits				10.00										
7030	Chapel Cottage Depos														
7035	Cemetery maintenanc														
7040	Amenity Equipment Re														
7045	Chapel Building Maint				2,895.00										
7050	Chapel Cottage Maint				955.03										
7055	War Memorial Mainte														
7060	Play Area Replacemer														
7065	Bufton Field Play Area				530.00										
7070	Benches & Noticeboar														

Detailed Budget Summary

All Cost Centres and Codes (Between 01/01/2026 and 31/03/2026)

7075	Parish Room Maintenance	394.68			
7080	Grounds Maintenance	630.00			
7085	Memorial Testing				
7090	Revaluation of Buildings				
7095	Rights of Way	826.79			
7100	Development of Sustained				
7105	G Rothery Bequest				
7110	Re-energising the Highways				
7115	Conservation Area Ch				
7120	Increasing Biodiversity				
7125	Book Exchange				
7130	Insurance - EMR				
7135	Tree Survey - EMR				
7140	PR & Publicity - EMR				
7145	Subscriptions - EMR				
7150	The Bridewell	1,386.56			
7155	Community Grants				
7160	Platinum Jubilee				
7165	Public toilets R&M	3,111.88			
7170	Floral displays				
7175	Professional Costs				
7180	RAF gifts	1,250.00			
7185	Armed Forces Day	174.83			
SUB TOTAL		12,164.77			

8000 - Projects		Last Year 2024-2025				Current Year 2025-2026				Next Year			
		Receipts		Payments		Receipts				Payments			
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total
Code	Title												
8005	War Memorial			1,000.00									

Detailed Budget Summary

All Cost Centres and Codes (Between 01/01/2026 and 31/03/2026)

8010	Parish Room					
8015	Play Area Replacemer		2,000.00			7,000.00
8020	Supporting High Stree					
8025	Climate, biodiversity &		2,000.00	535.00		500.00
8030	Burial plot provision					
8035	Bridewell works	19,830.00	5,000.00	20,777.47		5,000.00
8040	Benches		1,000.00			500.00
8050	Area of reflection					
8055	The Firs		1,000.00			
8060	South Chapel					
SUB TOTAL		19,830.00	12,000.00	21,312.47		13,000.00

Summary

TOTAL	279,580.00	276,881.34	279,580.00	223,167.00	301,506.00	301,506.00
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PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
471	Cemetery Maintenance	18/12/2024		Unity Trust	471	Various amenity works	Keith Dodd	Z	33.00		33.00
471	Cemetery Maintenance	18/12/2024		Unity Trust	471	Various amenity works	Keith Dodd	Z	33.00		33.00
471	Allotments - maintenance	18/12/2024		Unity Trust	471	Various amenity works	Keith Dodd	Z	33.00		33.00
471	Other amenity areas maintenar	18/12/2024		Unity Trust	471	Various amenity works	Keith Dodd	Z	45.00		45.00
471	Play Areas	18/12/2024		Unity Trust	471	Various amenity works	Keith Dodd	Z	74.50		74.50
472	The Bridewell - general lettings	06/01/2025		Unity Trust		Stripe Transaction Fee	Stripe	X	2.59		2.59
473	The Bridewell - general lettings	06/01/2025		Unity Trust		Stripe Transaction Fee	Stripe	X	1.36		1.36
474	Estate Agent Fees	23/12/2024		Unity Trust	474	Chapel cottage management fe	McCarthy Holden	S	149.15	29.83	178.98
476	Bank Charges	31/12/2024		Unity Trust	476	service Charge	Unity Trust	Z	15.00		15.00
477	Bank Charges	31/12/2024		Unity Trust	477	Handling Charge	Unity Trust	Z	0.30		0.30
479	IT Support and Back up	21/01/2025		Unity Trust	479	IT Support Feb	BV Computer Solutions Ltd	Z	135.00		135.00
480	IT Support and Back up	21/01/2025		Unity Trust	480	Office 365 accounts	Microsoft Ireland	Z	51.50		51.50
481	Allotments - Water	21/01/2025		Unity Trust	481	Allotments - water	Castle water	S	107.26	21.45	128.71
482	The Bridewell - water	21/01/2025		Unity Trust	482	The Bridewell water	Business Stream	Z	11.87		11.87
483	The Bridewell - waste disposal	21/01/2025		Unity Trust	483	bridewell bins	Suez	S	76.08	15.22	91.30
484	1040	21/01/2025		Unity Trust	484	Phones & broadband	BT	S	221.87	44.37	266.24
485	The Bridewell - gas	21/01/2025		Unity Trust	485	The Bridewell gas	Total Energies Gas & Powe	S	432.93	86.59	519.52
486	Cemetery rates and water	21/01/2025		Unity Trust	486	Cemetery - Water	Castle water	S	29.75	5.95	35.70
487	Bufton Field Play Area	20/01/2025		Unity Trust		Safety surface repairs - Bufton	Playscene Ltd	Z	1,114.00		1,114.00
488	Toilets - Power and rates	21/01/2025		Unity Trust	488	King St Toilets - water	Castle water	Z	178.06		178.06
489	Cemetery rates and water	21/01/2025		Unity Trust	489	Cemetery - Water	Castle water	S	41.24	8.26	49.50
490	Tree works	21/01/2025		Unity Trust	490	Tree works Colt Hill	Keith Dodd	Z	120.00		120.00
491	The Bridewell - H&S checks	21/01/2025		Unity Trust	491	Emergency lighting repair	KBO Fire & Security	S	195.00	39.00	234.00
492	The Bridewell - H&S checks	21/01/2025		Unity Trust	492	Fire alarm repair	KBO Fire & Security	S	770.00	154.00	924.00
493	Postage and consumables	21/01/2025		Unity Trust	493	Postage & Office Supplies	Viking	S	30.72	6.14	36.86
494	Postage and consumables	21/01/2025		Unity Trust	494	Postage & Office Supplies	Viking	S	111.90	5.38	117.28
495	2010	21/01/2025		Unity Trust	495	Odiham Cemetery	Haven Memorials	S	85.00	17.00	102.00
496	Toilets - Power and rates	21/01/2025		Unity Trust	496	electricity King street toilets	nPower	S	70.15	3.51	73.66
497	The Bridewell - electricity	21/01/2025		Unity Trust	497	Electricity Bridewell Nov	nPower	S	323.66	64.73	388.39
498	The Bridewell - electricity	21/01/2025		Unity Trust	498	Electricity Bridewell Oct	nPower	S	330.60	66.12	396.72
499	The Bridewell - electricity	20/01/2025		Unity Trust	499	Electricity Bridewell Sep	nPower	S	250.72	50.14	300.86
500	Cemetery Maintenance	21/01/2025		Unity Trust	500	Grounds maintenance - Decem	Larkstel Ltd	S	1,193.58	238.72	1,432.30
500	Chamberlain Gardens (SC Trus	21/01/2025		Unity Trust	500	Grounds maintenance - Decem	Larkstel Ltd	S	199.16	39.83	238.99
500	Bin emptying	21/01/2025		Unity Trust	500	Grounds maintenance - Decem	Larkstel Ltd	S	392.90	78.58	471.48

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
500	Allotments - maintenance	21/01/2025		Unity Trust	500	Grounds maintenance - Decem	Larkstel Ltd	S	60.00	12.00	72.00
500	Play Areas	21/01/2025		Unity Trust	500	Grounds maintenance - Decem	Larkstel Ltd	S	479.16	95.83	574.99
500	Other amenity areas maintenar	21/01/2025		Unity Trust	500	Grounds maintenance - Decem	Larkstel Ltd	S	254.24	50.85	305.09
500	Christmas Trees and Lights	21/01/2025		Unity Trust	500	Grounds maintenance - Decem	Larkstel Ltd	S	250.00	50.00	300.00
500	Speed Indicator Devices	21/01/2025		Unity Trust	500	Grounds maintenance - Decem	Larkstel Ltd	S	79.16	15.83	94.99
501	Postage and consumables	21/01/2025		Unity Trust	501	Coffee and tap lock	Amazon	Z	10.65		10.65
501	Other amenity areas maintenar	21/01/2025		Unity Trust	501	Coffee and tap lock	Amazon	S	11.79	2.36	14.15
502	Postage and consumables	21/01/2025		Unity Trust	502	Milk	Co-op	Z	2.20		2.20
503	Civic Hospitality	21/01/2025		Unity Trust	503	Refreshments Christmas evenir	Co-op	Z	22.80		22.80
504	Other amenity areas maintenar	21/01/2025		Unity Trust	504	Land Registry Titles & Plans	Land Registry	Z	14.00		14.00
505	Subscriptions	21/01/2025		Unity Trust	505	Mailpoet annual subscription	Mailpoet	S	258.07	51.61	309.68
506	Bank Charges	21/01/2025		Unity Trust	506	Fee for Multipay card	Lloyds	Z	3.00		3.00
507	Toilets - Power and rates	21/01/2025		Unity Trust	507	electricity King street toilets	nPower	L	72.18	3.61	75.79
508	The Bridewell - electricity	21/01/2025		Unity Trust	508	Bridewell electricity (Dec)	nPower	S	329.03	65.81	394.84
509	Staff Salaries	21/01/2025		Unity Trust	509	Staff salaries - January '25	Staff salaries - January '25	Z	4,485.91		4,485.91
510	Staff Salaries	21/01/2025		Unity Trust	510	Staff PAYE & NI - January '25	HMRC	Z	1,076.09		1,076.09
511	Staff Salaries	21/01/2025		Unity Trust	511	Staff Pension Cont - January '2	Hampshire Pension Fund	Z	384.43		384.43
512	Employers' NI	21/01/2025		Unity Trust	512	Employer NI - January '25	HMRC	Z	611.50		611.50
513	Pension Contribution	21/01/2025		Unity Trust	513	Employer Pension - January '25	Hampshire Pension Fund	Z	1,272.71		1,272.71
Total									16,536.77	1,322.72	17,859.49