



MEMBERS OF THE ODIHAM PARISH COUNCIL FINANCE COMMITTEE ARE SUMMONED TO ATTEND THE FINANCE COMMITTEE MEETING TO BE HELD AT THE BRIDEWELL, THE BURY, ODIHAM, RG29 1NB ON TUESDAY 15th April 2025 at 8.30pm (or following conclusion of the full Council meeting).

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND

9th April 2025

Andrea Mann Parish Clerk

- F24/24** **To receive apologies for absence**
- F25/24** **To receive declarations of interests and requests for dispensation relating to any item on the agenda**
- F26/24** **Public session**
An opportunity for residents to raise questions and issues with the Parish in accordance with Standing Orders [Link to Standing Orders](#) or contact the Parish Office for further advice.
- F27/24** **Approval of minutes**
To approve the minutes of the Finance Committee meeting held on 21st January 2025 (F12/24-F23/24).
- F28/24** **January-March 2025 bank reconciliations (pages 3-5)**
i) To approve the bank reconciliations for January to March 2025 to be signed by the Committee Chair.
ii) To agree a committee member to counter sign presented statements.
- F29/24** **Quarter 4 2024/25 payments listing (pages 6-11)**
To review and accept the 2024/25 Quarter 4 payments listing and agree any coding adjustments, which will be published on OPC's website following the meeting.
- F30/24** **Quarter 4 2024/25 budget position and variances (pages 12-15)**
To review the 2024/25 budget position to 31st March 2025.
- F31/24** **Earmarked Reserves (pages 16-17)**
To note the earmarked reserves balance at 31st March 2025.
- F32/24** **End of year variances and adjustments to earmarked reserves (pages 18-21)**
To review the explanation of variances at year end and consider adjustments to earmarked reserves (as shown in blue).
- F33/24** **Bank balances, investments and reserves (page 22)**
To review and note position at 31st March and agree any movement of funds.
- F34/24** **Hampshire Trust Bank one year bond investment**
To consider re-investing the Hampshire Trust Bank one year bond which is due to mature 9th May 2025 (correspondence circulated to councillors separately).



F35/24

2024-25 end of year accounts (pages 23-24)

To note 2024-25 end of year accounts which will be presented to the Internal Auditor on 17th April. The final accounts and AGAR will be included on the May full Council agenda.

F36/24

Next meeting

Scheduled 15th July 2025.

Odiham Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

| | | | |
|----------|---|------------|-------------------|
| | Bank Reconciliation at 28/02/2025 | | |
| | Cash in Hand 01/04/2024 | | 195,287.16 |
| | ADD Receipts 01/04/2024 - 28/02/2025 | | 313,690.39 |
| | SUBTRACT Payments 01/04/2024 - 28/02/2025 | | 508,977.55 |
| | | | 287,835.99 |
| A | Cash in Hand 28/02/2025 (per Cash Book) | | 221,141.56 |
| | Cash in hand per Bank Statements | | |
| | Petty Cash | 28/02/2025 | 0.00 |
| | Lloyds Money Market | 28/02/2025 | 0.00 |
| | Lloyds Treasurer's Account | 28/02/2025 | 0.00 |
| | Unity Trust | 28/02/2025 | 29,494.28 |
| | Lloyds 30 days notice account | 28/02/2025 | 0.00 |
| | Hampshire Trust Bank | 28/02/2025 | 52,414.50 |
| | CCLA | 28/02/2025 | 139,447.24 |
| | Lloyds/Unity Multipay card | 31/01/2025 | 0.00 |
| | | | 221,356.02 |
| | Less unrepresented payments | | 214.46 |
| | | | 221,141.56 |
| | Plus unrepresented receipts | | |
| B | Adjusted Bank Balance | | 221,141.56 |
| | A = B Checks out OK | | |

Odiham Parish Council

7 April 2025 (2024-2025)

PAYMENTS LIST

| Vouche | Code | Date | Minute | Bank | Cheque No | Description | Supplier | VAT Type | Net | VAT | Total |
|--------|----------------------------------|------------|--------|-------------|-----------|---------------------------------|---------------------------|----------|----------|--------|----------|
| 472 | The Bridewell - general lettings | 06/01/2025 | | Unity Trust | 472 | Stripe Transaction Fee | Stripe | X | 2.59 | | 2.59 |
| 473 | The Bridewell - general lettings | 06/01/2025 | | Unity Trust | 473 | Stripe Transaction Fee | Stripe | X | 1.36 | | 1.36 |
| 478 | Allotment Deposits | 22/01/2025 | | Unity Trust | 478 | Refund for allotment deposit ar | Odiham Parish Council | Z | 60.00 | | 60.00 |
| 479 | IT Support and Back up | 21/01/2025 | | Unity Trust | 479 | IT Support Feb | BV Computer Solutions Ltd | Z | 135.00 | | 135.00 |
| 480 | IT Support and Back up | 21/01/2025 | | Unity Trust | 480 | Office 365 accounts | Microsoft Ireland | Z | 51.50 | | 51.50 |
| 481 | Allotments - Water | 21/01/2025 | | Unity Trust | 481 | Allotments - water | Castle water | S | 107.26 | 21.45 | 128.71 |
| 482 | The Bridewell - water | 21/01/2025 | | Unity Trust | 482 | The Bridewell water | Business Stream | Z | 11.87 | | 11.87 |
| 483 | The Bridewell - waste disposal | 21/01/2025 | | Unity Trust | 483 | bridewell bins | Suez | S | 76.08 | 15.22 | 91.30 |
| 484 | Telephone and internet | 21/01/2025 | | Unity Trust | 484 | Phones & broadband | BT | S | 221.87 | 44.37 | 266.24 |
| 485 | The Bridewell - gas | 21/01/2025 | | Unity Trust | 485 | The Bridewell gas | Total Energies Gas & Powe | S | 432.93 | 86.59 | 519.52 |
| 486 | Cemetery rates and water | 21/01/2025 | | Unity Trust | 486 | Cemetery - Water | Castle water | S | 29.75 | 5.95 | 35.70 |
| 487 | Bufton Field Play Area | 20/01/2025 | | Unity Trust | 487 | Safety surface repairs - Bufton | Playscene Ltd | Z | 1,114.00 | | 1,114.00 |
| 488 | Toilets - Power and rates | 21/01/2025 | | Unity Trust | 488 | King St Toilets - water | Castle water | Z | 178.06 | | 178.06 |
| 489 | Cemetery rates and water | 21/01/2025 | | Unity Trust | 489 | Cemetery - Water | Castle water | S | 41.24 | 8.26 | 49.50 |
| 490 | Tree works | 21/01/2025 | | Unity Trust | 490 | Tree works Colt Hill | Keith Dodd | Z | 120.00 | | 120.00 |
| 491 | The Bridewell - H&S checks | 21/01/2025 | | Unity Trust | 491 | Fire extinguisher annual contra | KBO Fire & Security | S | 195.00 | 39.00 | 234.00 |
| 492 | The Bridewell - H&S checks | 21/01/2025 | | Unity Trust | 492 | Fire alarm annual contract | KBO Fire & Security | S | 770.00 | 154.00 | 924.00 |
| 493 | Postage and consumables | 21/01/2025 | | Unity Trust | 493 | Postage & Office Supplies | Viking | S | 30.72 | 6.14 | 36.86 |
| 494 | Postage and consumables | 21/01/2025 | | Unity Trust | 494 | Postage & Office Supplies | Viking | S | 111.90 | 5.38 | 117.28 |
| 495 | Cemetery Maintenance | 21/01/2025 | | Unity Trust | 495 | Odiham Cemetery | Haven Memorials | S | 85.00 | 17.00 | 102.00 |
| 496 | Toilets - Power and rates | 21/01/2025 | | Unity Trust | 496 | electricity King street toilets | nPower | S | 70.15 | 3.51 | 73.66 |
| 497 | The Bridewell - electricity | 21/01/2025 | | Unity Trust | 497 | Electricity Bridewell Nov | nPower | S | 323.66 | 64.73 | 388.39 |
| 498 | The Bridewell - electricity | 21/01/2025 | | Unity Trust | 498 | Electricity Bridewell Oct | nPower | S | 330.60 | 66.12 | 396.72 |
| 499 | The Bridewell - electricity | 20/01/2025 | | Unity Trust | 499 | Electricity Bridewell Sep | nPower | S | 250.72 | 50.14 | 300.86 |
| 500 | Bin emptying | 21/01/2025 | | Unity Trust | 500 | Grounds maintenance - Decem | Larkstel Ltd | S | 392.90 | 78.58 | 471.48 |
| 500 | Allotments - maintenance | 21/01/2025 | | Unity Trust | 500 | Grounds maintenance - Decem | Larkstel Ltd | S | 60.00 | 12.00 | 72.00 |
| 500 | Play Areas | 21/01/2025 | | Unity Trust | 500 | Grounds maintenance - Decem | Larkstel Ltd | S | 479.16 | 95.83 | 574.99 |
| 500 | Cemetery Maintenance | 21/01/2025 | | Unity Trust | 500 | Grounds maintenance - Decem | Larkstel Ltd | S | 1,193.58 | 238.72 | 1,432.30 |
| 500 | Other amenity areas maintenar | 21/01/2025 | | Unity Trust | 500 | Grounds maintenance - Decem | Larkstel Ltd | S | 254.24 | 50.85 | 305.09 |
| 500 | Chamberlain Gardens (SC Trus | 21/01/2025 | | Unity Trust | 500 | Grounds maintenance - Decem | Larkstel Ltd | S | 199.16 | 39.83 | 238.99 |
| 500 | Christmas Trees and Lights | 21/01/2025 | | Unity Trust | 500 | Grounds maintenance - Decem | Larkstel Ltd | S | 250.00 | 50.00 | 300.00 |
| 500 | Speed Indicator Devices | 21/01/2025 | | Unity Trust | 500 | Grounds maintenance - Decem | Larkstel Ltd | S | 79.16 | 15.83 | 94.99 |
| 501 | Postage and consumables | 21/01/2025 | | Unity Trust | 501 | Coffee and tap lock | Amazon | Z | 10.65 | | 10.65 |
| 501 | Other amenity areas maintenar | 21/01/2025 | | Unity Trust | 501 | Coffee and tap lock | Amazon | Z | 11.79 | | 11.79 |

PAYMENTS LIST

| Vouche | Code | Date | Minute | Bank | Cheque No | Description | Supplier | VAT Type | Net | VAT | Total |
|--------|----------------------------------|------------|--------|-------------|-----------|---------------------------------|------------------------------|----------|----------|-------|----------|
| 502 | Postage and consumables | 21/01/2025 | | Unity Trust | 502 | Milk | Co-op | Z | 2.20 | | 2.20 |
| 503 | Civic Hospitality | 21/01/2025 | | Unity Trust | 503 | Refreshments Christmas evenir | Co-op | Z | 22.80 | | 22.80 |
| 504 | Other amenity areas maintenar | 21/01/2025 | | Unity Trust | 504 | Land Registry Titles & Plans | Land Registry | Z | 14.00 | | 14.00 |
| 505 | Subscriptions | 21/01/2025 | | Unity Trust | 505 | Mailpoet annual subscription | Mailpoet | S | 258.28 | 51.65 | 309.93 |
| 506 | Bank Charges | 21/01/2025 | | Unity Trust | 506 | Fee for Multipay card | Lloyds | Z | 3.00 | | 3.00 |
| 507 | Toilets - Power and rates | 21/01/2025 | | Unity Trust | 507 | electricity King street toilets | nPower | L | 72.18 | 3.61 | 75.79 |
| 508 | The Bridewell - electricity | 21/01/2025 | | Unity Trust | 508 | Bridewell electricity (Dec) | nPower | S | 329.03 | 65.81 | 394.84 |
| 509 | Staff Salaries | 21/01/2025 | | Unity Trust | 509 | Staff salaries - January '25 | Staff salaries - January '25 | Z | 4,485.91 | | 4,485.91 |
| 510 | Staff Salaries | 21/01/2025 | | Unity Trust | 510 | Staff PAYE & NI - January '25 | HMRC | Z | 1,076.89 | | 1,076.89 |
| 511 | Staff Salaries | 21/01/2025 | | Unity Trust | 511 | Staff Pension Cont - January '2 | Hampshire Pension Fund | Z | 384.43 | | 384.43 |
| 512 | Employers' NI | 21/01/2025 | | Unity Trust | 512 | Employer NI - January '25 | HMRC | Z | 611.50 | | 611.50 |
| 513 | Pension Contribution | 21/01/2025 | | Unity Trust | 513 | Employer Pension - January '25 | Hampshire Pension Fund | Z | 1,272.71 | | 1,272.71 |
| 514 | Community Grants | 24/02/2025 | | Unity Trust | 514 | Mustard seed Community grant | The Mustard seed autism t | Z | 250.00 | | 250.00 |
| 515 | Estate Agent Fees | 24/01/2025 | | Unity Trust | 515 | Estate agent fee | McCarthy Holden | S | 149.15 | 29.83 | 178.98 |
| 516 | Chapel Cottage Maintenance | 24/01/2025 | | Unity Trust | 516 | Chapel Cottage tenancy renew | McCarthy Holden | S | 150.00 | 30.00 | 180.00 |
| 517 | Chapel Cottage Maintenance | 24/01/2025 | | Unity Trust | 517 | Chapel Cottage contract fee | FCC Paragon | Z | 206.40 | | 206.40 |
| 518 | Chapel Cottage Maintenance | 24/01/2025 | | Unity Trust | 518 | Gas safety certificate Chapel C | Ultimate Heating | Z | 165.00 | | 165.00 |
| 519 | Bank Charges | 31/01/2025 | | Unity Trust | 519 | Bank charges | Unity Trust | Z | 11.55 | | 11.55 |
| 520 | Play Areas | 22/01/2025 | | Unity Trust | 520 | Recreation Ground - large mult | Playscene Ltd | S | 210.30 | 42.06 | 252.36 |
| 521 | Postage and consumables | 22/01/2025 | | Unity Trust | 521 | Stationery, supplies and stamp | Viking | S | 69.92 | 13.98 | 83.90 |
| 521 | Postage and consumables | 22/01/2025 | | Unity Trust | 521 | Stationery, supplies and stamp | Viking | Z | 127.50 | | 127.50 |
| 522 | IT Support and Back up | 22/01/2025 | | Unity Trust | 522 | Office 365 accounts | Microsoft Ireland | Z | 51.50 | | 51.50 |
| 523 | Staff Salaries | 31/01/2025 | | Unity Trust | 523 | HMRC correction underpayment | HMRC | Z | -5.00 | | -5.00 |
| 524 | Bank Charges | 31/01/2025 | | Unity Trust | 524 | Multipay outstanding balance | Lloyds Bank | Z | 3.70 | | 3.70 |
| 525 | The Bridewell - general lettings | 06/02/2025 | | Unity Trust | 525 | Stripe Transaction Fee | Stripe | X | 0.39 | | 0.39 |
| 526 | The Bridewell - general lettings | 06/02/2025 | | Unity Trust | 526 | Stripe Transaction Fee | Stripe | X | 0.35 | | 0.35 |
| 527 | The Bridewell - general lettings | 06/02/2025 | | Unity Trust | 527 | Stripe Transaction Fee | Stripe | X | 0.66 | | 0.66 |
| 528 | The Bridewell - general lettings | 06/02/2025 | | Unity Trust | 528 | Stripe Transaction Fee | Stripe | X | 0.35 | | 0.35 |
| 529 | The Bridewell - general lettings | 06/02/2025 | | Unity Trust | 529 | Stripe Transaction Fee | Stripe | X | 0.35 | | 0.35 |
| 530 | The Bridewell - general lettings | 11/02/2025 | | Unity Trust | | Stripe Transaction Fee | Stripe | X | 0.66 | | 0.66 |
| 531 | Staff Salaries | 24/02/2025 | | Unity Trust | 531 | Staff Salaries - February 2025 | Staff salaries - Feb 25 | Z | 4,747.12 | | 4,747.12 |
| 532 | Staff Salaries | 24/02/2025 | | Unity Trust | 532 | Staff PAYE & NI - Feb '25 | HMRC | Z | 970.14 | | 970.14 |
| 533 | Staff Salaries | 24/02/2025 | | Unity Trust | 533 | Staff Pension Cont - Feb '25 | Hampshire Pension Fund | Z | 393.94 | | 393.94 |
| 534 | Employers' NI | 24/02/2025 | | Unity Trust | 534 | Employer NI - Feb '25 | HMRC | Z | 556.39 | | 556.39 |
| 535 | Pension Contribution | 24/02/2025 | | Unity Trust | 535 | Employers Pension - Feb '25 | Hampshire Pension Fund | Z | 1,307.80 | | 1,307.80 |

PAYMENTS LIST

| Vouche | Code | Date | Minute | Bank | Cheque No | Description | Supplier | VAT Type | Net | VAT | Total |
|--------|--------------------------------|------------|--------|-------------|-----------|----------------------------------|-----------------------------|----------|----------|--------|----------|
| 536 | Accounts Package | 24/02/2025 | | Unity Trust | 536 | Scribe 2025-26 | Scribe | S | 1,396.80 | 279.36 | 1,676.16 |
| 537 | The Bridewell - water | 24/02/2025 | | Unity Trust | 537 | Bridewell water | Business Stream | Z | 15.09 | | 15.09 |
| 538 | Professional Costs | 24/02/2025 | | Unity Trust | 538 | Odiham & North Warnborough | Troy Hayes Planning Ltd | S | 600.00 | 120.00 | 720.00 |
| 539 | Bridewell works | 24/02/2025 | | Unity Trust | 539 | Bridewell co-working signs | Viking | S | 134.00 | 26.80 | 160.80 |
| 540 | Postage and consumables | 24/02/2025 | | Unity Trust | 540 | Labels for newsletters | Viking | S | 16.94 | 3.39 | 20.33 |
| 541 | Cemetery maintenance and imj | 24/02/2025 | | Unity Trust | 541 | Odiham Cemetery | Larkstel Ltd | S | 1,600.00 | 320.00 | 1,920.00 |
| 542 | Play Areas | 24/02/2025 | | Unity Trust | 542 | Grounds maintenance - Jan '25 | Larkstel Ltd | S | 479.16 | 95.83 | 574.99 |
| 542 | Allotments - maintenance | 24/02/2025 | | Unity Trust | 542 | Grounds maintenance - Jan '25 | Larkstel Ltd | S | 60.00 | 12.00 | 72.00 |
| 542 | Other amenity areas maintenar | 24/02/2025 | | Unity Trust | 542 | Grounds maintenance - Jan '25 | Larkstel Ltd | S | 254.24 | 50.85 | 305.09 |
| 542 | Cemetery Maintenance | 24/02/2025 | | Unity Trust | 542 | Grounds maintenance - Jan '25 | Larkstel Ltd | S | 1,193.58 | 238.72 | 1,432.30 |
| 542 | Chamberlain Gardens (SC Trus | 24/02/2025 | | Unity Trust | 542 | Grounds maintenance - Jan '25 | Larkstel Ltd | S | 199.16 | 39.83 | 238.99 |
| 542 | Bin emptying | 24/02/2025 | | Unity Trust | 542 | Grounds maintenance - Jan '25 | Larkstel Ltd | S | 392.90 | 78.58 | 471.48 |
| 542 | Speed Indicator Devices | 24/02/2025 | | Unity Trust | 542 | Grounds maintenance - Jan '25 | Larkstel Ltd | S | 79.16 | 15.83 | 94.99 |
| 543 | Toilets - cleaning | 24/02/2025 | | Unity Trust | 543 | King St Toilets cleaning | CJH Cleaning Services Ltd | S | 491.37 | 98.27 | 589.64 |
| 544 | Toilets - cleaning | 24/02/2025 | | Unity Trust | 544 | King St Toilets cleaning | CJH Cleaning Services Ltd | S | 491.37 | 98.27 | 589.64 |
| 545 | Toilets - cleaning | 24/02/2025 | | Unity Trust | 545 | King St Toilets cleaning | CJH Cleaning Services Ltd | S | 491.37 | 98.27 | 589.64 |
| 546 | The Bridewell - maintenance | 24/02/2025 | | Unity Trust | 546 | repairs to filter in boiler room | Servio Building Services Me | S | 391.63 | 78.33 | 469.96 |
| 547 | The Bridewell - maintenance | 24/02/2025 | | Unity Trust | 547 | The Bridewell, The Bury, Odiha | Servio Building Services Me | S | 564.80 | 112.96 | 677.76 |
| 548 | Toilets - Power and rates | 24/02/2025 | | Unity Trust | 548 | King St Toilets - water | Castle water | Z | 90.64 | | 90.64 |
| 549 | Office Equipment | 24/02/2025 | | Unity Trust | 549 | Washroom supplies & IT statio | Viking | S | 22.98 | 4.59 | 27.57 |
| 549 | The Bridewell - cleaning & mat | 24/02/2025 | | Unity Trust | 549 | Washroom supplies & IT statio | Viking | S | 135.98 | 27.20 | 163.18 |
| 550 | Telephone and internet | 24/02/2025 | | Unity Trust | 550 | Phones & broadband | BT | S | 222.33 | 44.47 | 266.80 |
| 551 | Office Equipment | 24/02/2025 | | Unity Trust | 551 | Photocopier rental/copies | Ricoh | S | 104.83 | 20.97 | 125.80 |
| 551 | Postage and consumables | 24/02/2025 | | Unity Trust | 551 | Photocopier rental/copies | Ricoh | S | 61.74 | 12.35 | 74.09 |
| 552 | Toilets - Power and rates | 24/02/2025 | | Unity Trust | 552 | King St Toilets electricity | nPower | L | 74.51 | 3.73 | 78.24 |
| 553 | The Bridewell - electricity | 24/02/2025 | | Unity Trust | 553 | Bridewell electricity (Jan) | nPower | S | 362.20 | 72.44 | 434.64 |
| 554 | IT Support and Back up | 24/02/2025 | | Unity Trust | 554 | IT support Mar '25 | BV Computer Solutions Ltd | Z | 135.00 | | 135.00 |
| 555 | The Bridewell - gas | 24/02/2025 | | Unity Trust | 555 | The Bridewell gas | Total Energies Gas & Powe | S | 430.72 | 86.14 | 516.86 |
| 556 | Postage and consumables | 24/02/2025 | | Unity Trust | 556 | Multipay Jan - see breakdown | Lloyds/Unity Multipay | Z | 3.00 | | 3.00 |
| 556 | Postage and consumables | 24/02/2025 | | Unity Trust | 556 | Multipay Jan - see breakdown | Lloyds/Unity Multipay | Z | 3.90 | | 3.90 |
| 556 | Postage and consumables | 24/02/2025 | | Unity Trust | 556 | Multipay Jan - see breakdown | Lloyds/Unity Multipay | Z | 3.85 | | 3.85 |
| 556 | Office Equipment | 24/02/2025 | | Unity Trust | 556 | Multipay Jan - see breakdown | Lloyds/Unity Multipay | S | 43.98 | 8.79 | 52.77 |
| 556 | Bank Charges | 24/02/2025 | | Unity Trust | 556 | Multipay Jan - see breakdown | Lloyds/Unity Multipay | Z | 3.00 | | 3.00 |
| 556 | Civic Hospitality | 24/02/2025 | | Unity Trust | 556 | Multipay Jan - see breakdown | Lloyds/Unity Multipay | Z | 25.00 | | 25.00 |
| 556 | The Bridewell - maintenance | 24/02/2025 | | Unity Trust | 556 | Multipay Jan - see breakdown | Lloyds/Unity Multipay | S | 122.58 | 24.51 | 147.09 |
| 557 | The Bridewell - waste disposal | 24/02/2025 | | Unity Trust | 557 | bridewell bins | Suez | S | 81.43 | 16.29 | 97.72 |

PAYMENTS LIST

| Vouche | Code | Date | Minute | Bank | Cheque No | Description | Supplier | VAT Type | Net | VAT | Total |
|--------|----------------------------------|------------|--------|-------------|-----------|--------------------------------|---------------------------|----------|----------|--------|----------|
| 558 | Staff Salaries | 24/02/2025 | | Unity Trust | 558 | Correction from Jan | HMRC | Z | 5.00 | | 5.00 |
| 559 | The Bridewell - general lettings | 24/02/2025 | | Unity Trust | 559 | Stripe Transaction Fee | Stripe | X | 0.35 | | 0.35 |
| 560 | IT Support and Back up | 26/02/2025 | | Unity Trust | 560 | Office 365 accounts | Microsoft Ireland | Z | 51.50 | | 51.50 |
| 561 | The Bridewell - cleaning & mat | 26/02/2025 | | Unity Trust | 561 | Bridewell cleaning (Nov) | YBC | S | 559.58 | 111.92 | 671.50 |
| 562 | The Bridewell - cleaning & mat | 26/02/2025 | | Unity Trust | 562 | Bridewell cleaning (Dec) | YBC | S | 559.58 | 111.92 | 671.50 |
| 563 | The Bridewell - cleaning & mat | 26/02/2025 | | Unity Trust | 563 | Bridewell cleaning (Jan) | YBC | S | 559.58 | 111.92 | 671.50 |
| 564 | The Bridewell - cleaning & mat | 26/02/2025 | | Unity Trust | 564 | Bridewell cleaning (Feb) | YBC | S | 559.58 | 111.92 | 671.50 |
| 565 | Cemetery electricity | 26/02/2025 | | Unity Trust | 565 | Electricity - South Chapel | SSE | L | 185.12 | 9.25 | 194.37 |
| 566 | Professional Costs | 26/02/2025 | | Unity Trust | 566 | Transfer of burial records | Scribe | S | 399.00 | 79.80 | 478.80 |
| 567 | Training | 26/02/2025 | | Unity Trust | 567 | Clerk - end of year training | HALC | S | 48.00 | 9.60 | 57.60 |
| 568 | Subscriptions | 26/02/2025 | | Unity Trust | 568 | Parish News Subscription (BT e | B Tate | Z | 10.00 | | 10.00 |
| 569 | Play Areas | 03/03/2025 | | Unity Trust | 569 | VAT payment for Playscene | Playscene Ltd | S | | 222.80 | 222.80 |
| 570 | The Bridewell - general lettings | 11/03/2025 | | Unity Trust | 570 | Stripe Transaction Fee | Stripe | X | 0.59 | | 0.59 |
| 571 | Bank Charges | 28/02/2025 | | Unity Trust | 571 | Bank charges | Unity Trust | Z | 12.15 | | 12.15 |
| 572 | Tree works | 27/02/2025 | | Unity Trust | 572 | Tree removal | NP Tree Management | S | 65.00 | 13.00 | 78.00 |
| 573 | Estate Agent Fees | 26/02/2025 | | Unity Trust | 573 | Estate agent fee | McCarthy Holden | S | 149.15 | 29.83 | 178.98 |
| 574 | The Bridewell - water | 24/02/2025 | | Unity Trust | 574 | Bridewell water | Business Stream | Z | 15.09 | | 15.09 |
| 575 | Cemetery electricity | 28/02/2025 | | Unity Trust | 575 | Double payment voucher 575 | SSE | L | 185.12 | 9.25 | 194.37 |
| 576 | Toilets - cleaning | 21/02/2025 | | Unity Trust | 576 | Overpayment to be credited | CJH Cleaning Services Ltd | S | 982.73 | 196.55 | 1,179.28 |
| 577 | Postage and consumables | 28/02/2025 | | Unity Trust | 577 | Cancel voucher 454 | Co-op | Z | -9.45 | | -9.45 |
| 578 | Caretaking Equipment | 28/02/2025 | | Unity Trust | 578 | Cancel voucher 455 | Amazon | S | -35.38 | -7.08 | -42.46 |
| 579 | Civic Hospitality | 28/02/2025 | | Unity Trust | 579 | Cancel voucher 456 | Amazon | S | -15.81 | -3.16 | -18.97 |
| 580 | Postage and consumables | 28/02/2025 | | Unity Trust | 580 | Cancel voucher 457 | Co-op | Z | -12.20 | | -12.20 |
| 581 | Civic Hospitality | 28/02/2025 | | Unity Trust | 581 | Cancel voucher 458 | Amazon | S | -8.88 | -1.78 | -10.66 |
| 582 | Civic Hospitality | 28/02/2025 | | Unity Trust | 582 | Cancel voucher 459 | Sainsburys | Z | -68.30 | | -68.30 |
| 583 | Bank Charges | 28/02/2025 | | Unity Trust | 583 | Cancel voucher 460 | Lloyds Bank | Z | -3.00 | | -3.00 |
| 584 | Toilets - cleaning | 18/03/2025 | | Unity Trust | 584 | King St Toilets cleaning | CJH Cleaning Services Ltd | S | 491.37 | 98.27 | 589.64 |
| 585 | Bin emptying | 18/03/2025 | | Unity Trust | 585 | Grounds maintenance - Feb '25 | Larkstel Ltd | S | 392.90 | 78.58 | 471.48 |
| 585 | Chamberlain Gardens (SC Tru | 18/03/2025 | | Unity Trust | 585 | Grounds maintenance - Feb '25 | Larkstel Ltd | S | 199.16 | 39.83 | 238.99 |
| 585 | Cemetery Maintenance | 18/03/2025 | | Unity Trust | 585 | Grounds maintenance - Feb '25 | Larkstel Ltd | S | 1,193.58 | 238.72 | 1,432.30 |
| 585 | Other amenity areas maintenar | 18/03/2025 | | Unity Trust | 585 | Grounds maintenance - Feb '25 | Larkstel Ltd | S | 254.24 | 50.85 | 305.09 |
| 585 | Play Areas | 18/03/2025 | | Unity Trust | 585 | Grounds maintenance - Feb '25 | Larkstel Ltd | S | 479.16 | 95.83 | 574.99 |
| 585 | Allotments - maintenance | 18/03/2025 | | Unity Trust | 585 | Grounds maintenance - Feb '25 | Larkstel Ltd | S | 60.00 | 12.00 | 72.00 |
| 585 | Speed Indicator Devices | 18/03/2025 | | Unity Trust | 585 | Grounds maintenance - Feb '25 | Larkstel Ltd | S | 79.16 | 15.83 | 94.99 |
| 586 | The Bridewell - waste disposal | 18/03/2025 | | Unity Trust | 586 | Bridewell waste collection | Suez | S | 82.45 | 16.49 | 98.94 |

PAYMENTS LIST

| Vouche | Code | Date | Minute | Bank | Cheque No | Description | Supplier | VAT Type | Net | VAT | Total |
|--------|----------------------------------|------------|--------|-------------|-----------|---------------------------------|-----------------------------|----------|----------|--------|----------|
| 587 | Cemetery rates and water | 18/03/2025 | | Unity Trust | 587 | Cemetery water | Castle water | S | 10.42 | 2.08 | 12.50 |
| 588 | Subscriptions | 18/03/2025 | | Unity Trust | 588 | CPRE Membership | CPRE | Z | 60.00 | | 60.00 |
| 589 | IT Support and Back up | 18/03/2025 | | Unity Trust | 589 | IT Backup | Safe Data Storage | S | 475.20 | 95.04 | 570.24 |
| 590 | Toilets - Power and rates | 18/03/2025 | | Unity Trust | 590 | King St Toilets - water | Castle water | Z | 85.28 | | 85.28 |
| 591 | Telephone and internet | 18/03/2025 | | Unity Trust | 591 | Phones & broadband | BT | S | 221.76 | 44.35 | 266.11 |
| 592 | Room hire | 18/03/2025 | | Unity Trust | 592 | Room hire 27.06.25 | The Cross Barn | Z | 80.00 | | 80.00 |
| 593 | Travel | 18/03/2025 | | Unity Trust | 593 | Mileage to RoSPA course | S Hobbs | Z | 63.00 | | 63.00 |
| 594 | Travel | 18/03/2025 | | Unity Trust | 594 | Mileage to HALC event | A Mann Expenses | Z | 19.80 | | 19.80 |
| 595 | Office Equipment | 18/03/2025 | | Unity Trust | 595 | 2 x USB station hubs | Amazon | S | 58.32 | 11.66 | 69.98 |
| 596 | Postage and consumables | 18/03/2025 | | Unity Trust | 596 | Tea bags and milk | Sainsburys | Z | 5.70 | | 5.70 |
| 597 | Postage and consumables | 18/03/2025 | | Unity Trust | 597 | Milk | Sainsburys | Z | 2.40 | | 2.40 |
| 598 | The Bridewell - maintenance | 18/03/2025 | | Unity Trust | 598 | Shelf for 1st floor meeting roo | Amazon | Z | 25.99 | | 25.99 |
| 599 | Annual Parish Assembly | 18/03/2025 | | Unity Trust | 599 | Refreshments for APA | Majestic Wine | Z | 55.89 | | 55.89 |
| 600 | Civic Hospitality | 18/03/2025 | | Unity Trust | 600 | Thank you card | Sainsburys | Z | 2.75 | | 2.75 |
| 601 | Bank Charges | 18/03/2025 | | Unity Trust | 601 | Fee for Multipay card | Lloyds Bank | Z | 3.00 | | 3.00 |
| 602 | Staff Salaries | 18/03/2025 | | Unity Trust | 602 | Staff salaries - March 2025 | Staff salaries - March 2025 | Z | 5,077.40 | | 5,077.40 |
| 603 | Staff Salaries | 18/03/2025 | | Unity Trust | 603 | Staff PAYE & NI - March 2025 | HMRC | Z | 1,077.29 | | 1,077.29 |
| 604 | Staff Salaries | 18/03/2025 | | Unity Trust | 604 | Staff Pensions - March 2025 | Hampshire Pension Fund | Z | 420.88 | | 420.88 |
| 605 | Employers' NI | 18/03/2025 | | Unity Trust | 605 | Employer NI - March 2025 | HMRC | Z | 611.50 | | 611.50 |
| 606 | Pension Contribution | 18/03/2025 | | Unity Trust | 606 | Employer Pension - March 202 | Hampshire Pension Fund | Z | 1,407.17 | | 1,407.17 |
| 607 | Remembrance | 03/03/2025 | | Unity Trust | 607 | Grant to InStitches (Remembra | J Roberts | Z | 250.00 | | 250.00 |
| 608 | Chapel Cottage Maintenance | 18/03/2025 | | Unity Trust | 608 | Damp survey Chapel Cottage | Advanced Preservations | S | 275.00 | 55.00 | 330.00 |
| 609 | Broad Oak Maintenance | 18/03/2025 | | Unity Trust | 609 | Commons Ranger contribution | Hart DC | Z | 500.00 | | 500.00 |
| 609 | Commons Ranger | 18/03/2025 | | Unity Trust | 609 | Commons Ranger contribution | Hart DC | Z | 1,000.00 | | 1,000.00 |
| 610 | The Bridewell - electricity | 18/03/2025 | | Unity Trust | 610 | Bridewell electricity (Feb) | nPower | S | 319.47 | 63.89 | 383.36 |
| 611 | Training | 19/03/2025 | | Unity Trust | 611 | RoSPA routine playground insp | Playbase | S | 350.00 | 70.00 | 420.00 |
| 612 | Bank Charges | 19/03/2025 | | Unity Trust | 612 | Bank charges | Lloyds Bank | Z | | | |
| 613 | The Bridewell - H&S checks | 19/03/2025 | | Unity Trust | 613 | PAT testing (moved to 25-26) | Pax Animi Testing | Z | | | |
| 614 | Promotion of village | 24/03/2025 | | Unity Trust | 614 | Bury map (duplicate) | Alphabet Signs | S | | | |
| 615 | Cemetery Maintenance | 25/03/2025 | | Unity Trust | 615 | Cemetery works | Scandor Landscape contrac | S | 1,248.00 | 249.60 | 1,497.60 |
| 616 | Promotion of village | 25/03/2025 | | Unity Trust | 616 | New board in The Bury | Alphabet Signs | S | 325.00 | 65.00 | 390.00 |
| 617 | The Bridewell - general lettings | 26/03/2025 | | Unity Trust | 617 | Stripe Transaction Fee | Stripe | X | 1.36 | | 1.36 |
| 618 | Estate Agent Fees | 26/03/2025 | | Unity Trust | 618 | Chapel cottage management fe | McCarthy Holden | S | 149.15 | 29.83 | 178.98 |
| 619 | Bank Charges | 31/03/2025 | | Unity Trust | 619 | Manual handling charge | Unity Trust | Z | 0.30 | | 0.30 |
| 620 | Bank Charges | 31/03/2025 | | Unity Trust | 620 | Bank charges | Unity Trust | Z | 13.80 | | 13.80 |

PAYMENTS LIST

| Vouche | Code | Date | Minute | Bank | Cheque No | Description | Supplier | VAT Type | Net | VAT | Total |
|--------|---------------------------------|------------|--------|-----------------------|-----------|--------------------------------|---------------------------|--------------|------------------|-----------------|------------------|
| 621 | The Bridewell - electricity | 19/03/2025 | | Unity Trust | 621 | Payment correction to be dedu | nPower | Z | 5.00 | | 5.00 |
| 622 | Bank Charges | 18/03/2025 | | Lloyds Treasurer's Ac | 622 | Bank charges | Lloyds Bank | Z | 4.25 | | 4.25 |
| 623 | Cemetery Maintenance | 31/03/2025 | | Unity Trust | 623 | Cemetery works | Scandor Landscape contrax | S | -1,248.00 | -249.60 | -1,497.60 |
| 624 | Climate, biodiversity & environ | 31/03/2025 | | Unity Trust | 624 | To cancel ref 19. Bank details | Hedgehog Street | Z | -25.00 | | -25.00 |
| 625 | IT Support and Back up | 31/03/2025 | | Unity Trust | 625 | To cancel ref 329. No longer n | TSO Host | S | -107.88 | -21.58 | -129.46 |
| | | | | | | | | Total | 56,612.56 | 5,562.62 | 62,175.18 |

Odiham Parish Council
Summary of Income & Expenditure 2024-2025
All Cost Centres and Codes (Between 01/04/2024 and 31/03/2025)

1000 - General Account

| Code | Title | Income | | | Expenditure | | | Net Position |
|------------------|-------------------------|-------------------|-------------------|-----------------|-------------------|-------------------|------------------|------------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 1005 | Staff Salaries | | | | 76,500.00 | 74,043.05 | 2,456.95 | 2,456.95 (3%) |
| 1010 | Employers' NI | | | | 6,750.00 | 6,815.91 | -65.91 | -65.91 (-0%) |
| 1015 | Pension Contribution | | | | 16,750.00 | 16,810.69 | -60.69 | -60.69 (-0%) |
| 1020 | Travel | | | | 500.00 | 464.90 | 35.10 | 35.10 (7%) |
| 1025 | Training | | | | 1,500.00 | 1,726.43 | -226.43 | -226.43 (-15%) |
| 1035 | Rates | | | | 5,800.00 | 6,310.99 | -510.99 | -510.99 (-8%) |
| 1040 | Telephone and internet | | | | 2,400.00 | 2,589.66 | -189.66 | -189.66 (-7%) |
| 1045 | Office Equipment | | 157.10 | 157.10 | 1,000.00 | 919.13 | 80.87 | 237.97 (23%) |
| 1050 | IT Support and Back up | 116.00 | | -116.00 | 5,000.00 | 3,827.02 | 1,172.98 | 1,056.98 (20%) |
| 1055 | Postage and consumables | | | | 1,000.00 | 906.53 | 93.47 | 93.47 (9%) |
| 1060 | Accounts Package | | | | 1,400.00 | 1,396.80 | 3.20 | 3.20 (0%) |
| 1065 | Bank Charges | | | | 400.00 | 366.84 | 33.16 | 33.16 (8%) |
| 1070 | Audit Fees | | | | 1,500.00 | 1,690.00 | -190.00 | -190.00 (-12%) |
| 1075 | Professional Costs | | | | 8,000.00 | 1,840.22 | 6,159.78 | 6,159.78 (77%) |
| 1080 | Subscriptions | | | | 2,500.00 | 2,709.01 | -209.01 | -209.01 (-8%) |
| 1085 | Insurance | | | | 7,000.00 | 2,889.00 | 4,111.00 | 4,111.00 (58%) |
| 1090 | Election Expenses | | | | | | | (N/A) |
| 1095 | Civic Hospitality | | | | 1,000.00 | 523.20 | 476.80 | 476.80 (47%) |
| 1100 | Caretaking Equipment | | | | 500.00 | 273.08 | 226.92 | 226.92 (45%) |
| 1105 | Room hire | | | | 250.00 | 80.00 | 170.00 | 170.00 (68%) |
| 1500 | Precept | 224,259.00 | 224,259.00 | | | | | (0%) |
| 1505 | VAT | | | | | | | (N/A) |
| 1510 | Bank Interest | 6,000.00 | 7,472.08 | 1,472.08 | | | | 1,472.08 (24%) |
| 1515 | S106 Income | | | | | | | (N/A) |
| 1525 | Other Income | | 100.00 | 100.00 | | 100.00 | -100.00 | (N/A) |
| SUB TOTAL | | 230,375.00 | 231,988.18 | 1,613.18 | 139,750.00 | 126,282.46 | 13,467.54 | 15,080.72 (N/A) |

2000 - Amenity Areas

| Code | Title | Income | | | Expenditure | | | Net Position |
|------|---------------------------------|----------|----------|----------|-------------|-----------|-----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 2005 | Chamberlain Gardens (SC Trust) | | | | 3,500.00 | 2,569.92 | 930.08 | 930.08 (26%) |
| 2010 | Cemetery Maintenance | | | | 20,000.00 | 16,212.82 | 3,787.18 | 3,787.18 (18%) |
| 2015 | Cemetery rates and water | | | | 2,500.00 | 2,188.45 | 311.55 | 311.55 (12%) |
| 2020 | Cemetery electricity | | | | 400.00 | 915.65 | -515.65 | -515.65 (-128%) |
| 2030 | Memorial testing | | | | | | | (N/A) |
| 2035 | Other amenity areas maintenance | | | | 6,500.00 | 5,622.85 | 877.15 | 877.15 (13%) |
| 2040 | Play Areas | | | | 10,000.00 | 8,332.72 | 1,667.28 | 1,667.28 (16%) |
| 2050 | Allotments - maintenance | | | | 1,400.00 | 878.00 | 522.00 | 522.00 (37%) |
| 2055 | Allotments - Water | | | | 500.00 | 481.24 | 18.76 | 18.76 (3%) |
| 2065 | Tree works | | | | 5,000.00 | 2,935.00 | 2,065.00 | 2,065.00 (41%) |
| 2070 | Bin emptying | | | | 6,000.00 | 4,724.80 | 1,275.20 | 1,275.20 (21%) |
| 2075 | Benches and Noticeboards | | | | 500.00 | 225.00 | 275.00 | 275.00 (55%) |
| 2080 | Basingstoke Canal | | | | 4,100.00 | | 4,100.00 | 4,100.00 (100%) |
| 2085 | Broad Oak Maintenance | | | | 500.00 | 500.00 | | (0%) |
| 2090 | Commons Ranger | | | | 1,000.00 | 1,000.00 | | (0%) |
| 2095 | Toilets - Maintenance | | | | | | | (N/A) |
| 2100 | Toilets - Power and rates | | | | 1,000.00 | 2,146.01 | -1,146.01 | -1,146.01 (-114%) |
| 2105 | Toilets - cleaning | | 1,874.85 | 1,874.85 | 5,900.00 | 7,207.22 | -1,307.22 | 567.63 (9%) |
| 2110 | Parish Room - power and rates | | | | | | | (N/A) |

Odiham Parish Council
Summary of Income & Expenditure 2024-2025
All Cost Centres and Codes (Between 01/04/2024 and 31/03/2025)

| | | | | | | | |
|---|------------------|------------------|-------------------|------------------|------------------|-----------------|----------------------|
| 2115 Parish room - maintenance | | | | 500.00 | | 500.00 | 500.00 (100%) |
| 2120 Chapel Cottage Maintenance | | | | 500.00 | 1,854.87 | -1,354.87 | -1,354.87 (-270%) |
| 2125 Estate Agent Fees | | | | 1,800.00 | 1,789.80 | 10.20 | 10.20 (0%) |
| 2135 Tree Survey | | | | 250.00 | | 250.00 | 250.00 (100%) |
| 2140 Bus Shelter Maintenance | | | | 250.00 | 15.00 | 235.00 | 235.00 (94%) |
| 2150 The Bridewell - set up costs | | | | | | | (N/A) |
| 2155 The Bridewell - electricity | | | | 4,400.00 | 3,947.87 | 452.13 | 452.13 (10%) |
| 2160 The Bridewell - gas | | | | 4,510.00 | 4,996.86 | -486.86 | -486.86 (-10%) |
| 2165 The Bridewell - water | | | | 220.00 | 218.60 | 1.40 | 1.40 (0%) |
| 2170 The Bridewell - cleaning & materia | | | | 6,800.00 | 7,758.85 | -958.85 | -958.85 (-14%) |
| 2175 The Bridewell - waste disposal | | | | 900.00 | 1,006.74 | -106.74 | -106.74 (-11%) |
| 2180 The Bridewell - H&S checks | | | | 2,000.00 | 2,793.27 | -793.27 | -793.27 (-39%) |
| 2185 The Bridewell - maintenance | | | | 3,500.00 | 4,432.53 | -932.53 | -932.53 (-26%) |
| 2500 Chapel Cottage rent | 18,840.00 | 18,840.00 | | | | | (0%) |
| 2505 Burial fees | 12,000.00 | 9,922.00 | -2,078.00 | | | | -2,078.00 (-17%) |
| 2510 Allotment rents | 1,100.00 | 1,426.00 | 326.00 | | | | 326.00 (29%) |
| 2515 Allotment Deposits | | 20.00 | 20.00 | | | | 20.00 (N/A) |
| 2520 Other income | 100.00 | 12.00 | -88.00 | | | | -88.00 (-88%) |
| 2525 The Bridewell - tenants' rent | 14,065.00 | 4,427.11 | -9,637.89 | | | | -9,637.89 (-68%) |
| 2530 The Bridewell - general lettings | 3,000.00 | 2,414.72 | -585.28 | | 9.01 | -9.01 | -594.29 (-19%) |
| SUB TOTAL | 49,105.00 | 38,936.68 | -10,168.32 | 94,430.00 | 84,763.08 | 9,666.92 | -501.40 (N/A) |

3000 - Community

| Code | Title | Income | | | Expenditure | | | Net Position |
|------------------|----------------------------|---------------|--------------|---------------|------------------|------------------|-----------------|-----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 3005 | Annual Parish Assembly | | | | 250.00 | 135.95 | 114.05 | 114.05 (45%) |
| 3010 | PR & comms | | 40.00 | 40.00 | 3,500.00 | 1,941.00 | 1,559.00 | 1,599.00 (45%) |
| 3015 | Community Grants | | | | 3,000.00 | 2,420.00 | 580.00 | 580.00 (19%) |
| 3016 | G Rothery Grant | | | | | | | (N/A) |
| 3025 | Citizens Advice | | | | 1,500.00 | 1,500.00 | | (0%) |
| 3026 | Community Awards | | | | 250.00 | 49.48 | 200.52 | 200.52 (80%) |
| 3030 | Christmas Evening | | | | 2,500.00 | 2,500.00 | | (0%) |
| 3035 | Christmas Trees and Lights | | | | 900.00 | 900.00 | | (0%) |
| 3040 | Carols in Bury | | | | | | | (N/A) |
| 3045 | RAF Christmas Gifs | | | | 1,250.00 | | 1,250.00 | 1,250.00 (100%) |
| 3050 | Bi annual box cart race | | | | | | | (N/A) |
| 3055 | Armed Forces Day | | | | | | | (N/A) |
| 3060 | D-Day | | | | 1,000.00 | 1,038.56 | -38.56 | -38.56 (-3%) |
| 3065 | Remembrance | | | | 2,000.00 | 1,325.79 | 674.21 | 674.21 (33%) |
| 3070 | Promotion of village | | | | 1,000.00 | 595.69 | 404.31 | 404.31 (40%) |
| 3075 | Survey Subscriptions | | | | | | | (N/A) |
| 3080 | Odiham Book Exchange | | | | | | | (N/A) |
| 3085 | Bands in the Bury | | | | 1,000.00 | 1,000.00 | | (0%) |
| 3090 | Food Fayre | | | | 1,000.00 | 1,000.00 | | (0%) |
| 3095 | Hanging Baskets | | | | | | | (N/A) |
| 3100 | Spooktakula | | | | 1,500.00 | | 1,500.00 | 1,500.00 (100%) |
| 3105 | Queen's Platinum Jubilee | | | | | | | (N/A) |
| 3110 | Coronation | | | | | | | (N/A) |
| 3115 | Flags | | | | 500.00 | | 500.00 | 500.00 (100%) |
| 3500 | Community Income | | | | | | | (N/A) |
| 3505 | Event Sponsorship Income | 100.00 | | -100.00 | | | | -100.00 (-100%) |
| SUB TOTAL | | 100.00 | 40.00 | -60.00 | 21,150.00 | 14,406.47 | 6,743.53 | 6,683.53 (N/A) |

Odiham Parish Council
Summary of Income & Expenditure 2024-2025
All Cost Centres and Codes (Between 01/04/2024 and 31/03/2025)

4000 - Planning

| Code | Title | Income | | | Expenditure | | | Net Position |
|------------------|-----------------------------|----------|--------|----------|-----------------|-----------------|------------------|------------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 4010 | NH Plan | | | | | | | (N/A) |
| 4015 | NW and Odiham CA Appraisals | | | | | | | (N/A) |
| 4020 | Neighbourhood Plan Update | | | | 1,000.00 | 8,671.67 | -7,671.67 | -7,671.67 (-767%) |
| SUB TOTAL | | | | | 1,000.00 | 8,671.67 | -7,671.67 | -7,671.67 (N/A) |

5000 - Traffic and Transport

| Code | Title | Income | | | Expenditure | | | Net Position |
|------------------|----------------------------|----------|--------|----------|------------------|-----------------|-----------------|-----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 5000 | Lighting - Maint and admin | | | | 5,000.00 | 4,894.68 | 105.32 | 105.32 (2%) |
| 5005 | Lighting - energy costs | | | | 4,500.00 | 2,933.51 | 1,566.49 | 1,566.49 (34%) |
| 5015 | Sustainable Transport | | | | | | | (N/A) |
| 5020 | Village Gateway | | | | | | | (N/A) |
| 5025 | Rights of Way | | | | 250.00 | 22.70 | 227.30 | 227.30 (90%) |
| 5030 | Speed Indicator Devices | | | | 1,500.00 | 1,440.80 | 59.20 | 59.20 (3%) |
| SUB TOTAL | | | | | 11,250.00 | 9,291.69 | 1,958.31 | 1,958.31 (N/A) |

7000 - Earmarked Reserves

| Code | Title | Income | | | Expenditure | | | Net Position |
|------|----------------------------------|----------|--------|----------|-------------|----------|-----------|----------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 7005 | Office Rental | | | | | | | (N/A) |
| 7010 | IT Support/Upgrade | | | | | | | (N/A) |
| 7015 | Election Expenses | | | | | | | (N/A) |
| 7020 | Website | | | | | | | (N/A) |
| 7025 | Allotment Deposits | | | | | 70.00 | -70.00 | -70.00 (N/A) |
| 7030 | Chapel Cottage Deposit | | | | | | | (N/A) |
| 7035 | Cemetery maintenance and improv | | | | | 1,600.00 | -1,600.00 | -1,600.00 (N/A) |
| 7040 | Amenity Equipment Repairs | | | | | | | (N/A) |
| 7045 | Chapel Building Maintenance | | | | | 2,895.00 | -2,895.00 | -2,895.00 (N/A) |
| 7050 | Chapel Cottage Maintenance | | | | | 955.03 | -955.03 | -955.03 (N/A) |
| 7055 | War Memorial Maintenance | | | | | | | (N/A) |
| 7060 | Play Area Replacement | | | | | | | (N/A) |
| 7065 | Buften Field Play Area | | | | | 1,644.00 | -1,644.00 | -1,644.00 (N/A) |
| 7070 | Benches & Noticeboards | | | | | | | (N/A) |
| 7075 | Parish Room Maintenance | | | | | 394.68 | -394.68 | -394.68 (N/A) |
| 7080 | Grounds Maintenance | | | | | 630.00 | -630.00 | -630.00 (N/A) |
| 7085 | Memorial Testing | | | | | | | (N/A) |
| 7090 | Revaluation of Buildings | | | | | | | (N/A) |
| 7095 | Rights of Way | | | | | 826.79 | -826.79 | -826.79 (N/A) |
| 7100 | Development of Sustainable Trans | | | | | | | (N/A) |
| 7105 | G Rothery Bequest | | | | | | | (N/A) |
| 7110 | Re-energising the High St | | | | | | | (N/A) |
| 7115 | Conservation Area Character Appr | | | | | | | (N/A) |
| 7120 | Increasing Biodiversity | | | | | | | (N/A) |
| 7125 | Book Exchange | | | | | | | (N/A) |
| 7130 | Insurance - EMR | | | | | | | (N/A) |
| 7135 | Tree Survey - EMR | | | | | | | (N/A) |
| 7140 | PR & Publicity - EMR | | | | | | | (N/A) |

Odiham Parish Council
Summary of Income & Expenditure 2024-2025
All Cost Centres and Codes (Between 01/04/2024 and 31/03/2025)

| | | | | | | | | |
|--------------------------|--|--|--|------------------|-------------------|--|--|-------------------------|
| 7145 Subscriptions - EMR | | | | | | | | (N/A) |
| 7150 The Bridewell | | | | 1,386.56 | -1,386.56 | | | -1,386.56 (N/A) |
| 7155 Community Grants | | | | | | | | (N/A) |
| 7160 Platinum Jubilee | | | | | | | | (N/A) |
| 7165 Public toilets R&M | | | | 3,111.88 | -3,111.88 | | | -3,111.88 (N/A) |
| 7170 Floral displays | | | | | | | | (N/A) |
| 7175 Professional Costs | | | | | | | | (N/A) |
| 7180 RAF gifts | | | | 1,250.00 | -1,250.00 | | | -1,250.00 (N/A) |
| 7185 Armed Forces Day | | | | 174.83 | -174.83 | | | -174.83 (N/A) |
| SUB TOTAL | | | | 14,938.77 | -14,938.77 | | | -14,938.77 (N/A) |

8000 - Projects

| Code | Title | Income | | | Expenditure | | | Net Position |
|------------------|------------------------------------|----------|------------------|------------------|------------------|------------------|------------------|------------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend |
| 8005 | War Memorial | | | | 1,000.00 | | 1,000.00 | 1,000.00 (100%) |
| 8010 | Parish Room | | | | | | | (N/A) |
| 8015 | Play Area Replacement | | | | 2,000.00 | | 2,000.00 | 2,000.00 (100%) |
| 8020 | Supporting High Street | | | | | | | (N/A) |
| 8025 | Climate, biodiversity & environmen | | | | 2,000.00 | 510.00 | 1,490.00 | 1,490.00 (74%) |
| 8030 | Burial plot provision | | | | | | | (N/A) |
| 8035 | Bridewell works | | 19,830.00 | 19,830.00 | 5,000.00 | 20,911.47 | -15,911.47 | 3,918.53 (78%) |
| 8040 | Benches | | | | 1,000.00 | | 1,000.00 | 1,000.00 (100%) |
| 8050 | Area of reflection | | | | | | | (N/A) |
| 8055 | The Firs | | | | 1,000.00 | | 1,000.00 | 1,000.00 (100%) |
| SUB TOTAL | | | 19,830.00 | 19,830.00 | 12,000.00 | 21,421.47 | -9,421.47 | 10,408.53 (N/A) |

Restated (N/A)

| | | | | | | | |
|--------------------|-------------------|-------------------|------------------|-------------------|-------------------|----------------|-----------------------|
| NET TOTAL | 279,580.00 | 290,794.86 | 11,214.86 | 279,580.00 | 279,775.61 | -195.61 | 11,019.25 (1%) |
| V.A.T. | | 28,673.55 | | | 25,401.66 | | |
| GROSS TOTAL | | 319,468.41 | | | 305,177.27 | | |

Odiham Parish Council
Reserves Balance
2024-2025

| <u>Reserve</u> | <u>OpeningBalance</u> | <u>Transfers</u> | <u>Spend</u> | <u>Receipts</u> | <u>CurrentBalance</u> |
|--------------------------------|-----------------------|------------------|-----------------|-----------------|-----------------------|
| Capital | | | | | |
| Allotment Deposits | 1,060.00 | -275.00 | 70.00 | | 715.00 |
| Chapel Cottage Deposit | | | | | 0.00 |
| Buften Field Play Area | 2,562.50 | | 1,644.00 | | 918.50 |
| G Rothery Bequest | | | | | 0.00 |
| Total Capital | 3,622.50 | -275.00 | 1,714.00 | | 1,633.50 |
| Earmarked | | | | | |
| Office Rental | | | | | 0.00 |
| IT Support/Upgrade | 444.04 | | | | 444.04 |
| Election Expenses | 3,500.00 | 1,500.00 | | | 5,000.00 |
| Website | | | | | 0.00 |
| Cemetery Maintenance and imp | | 4,000.00 | 1,600.00 | | 2,400.00 |
| Amenity Equipment Repairs | | | | | 0.00 |
| Chapel Building Maintenance | 7,126.94 | | 2,895.00 | | 4,231.94 |
| Chapel Cottage Maintenance | 5,440.03 | -4,485.00 | 955.03 | | 0.00 |
| War Memorial Maintenance | 1,616.00 | 325.17 | | | 1,941.17 |
| Play Area Replacement | 1,730.59 | 3,000.00 | | | 4,730.59 |
| Benches & Noticeboards | 407.20 | 1,000.00 | | | 1,407.20 |
| Parish Room Maintenance | | 2,800.00 | 394.68 | | 2,405.32 |
| Grounds Maintenance | 3,553.50 | -2,923.50 | 630.00 | | 0.00 |
| Memorial Testing | 23.50 | -23.50 | | | 0.00 |
| Revaluation of Buildings | 275.00 | | | | 275.00 |
| Climate Action Plan | 614.50 | 1,419.80 | | | 2,034.30 |
| Rights of Way | 1,663.46 | 841.15 | 826.79 | | 1,677.82 |
| Development of Sustainable Tra | 3,783.31 | | | | 3,783.31 |
| Supporting the High St | 7,450.97 | | | | 7,450.97 |
| Conservation Area Character Ar | | | | | 0.00 |
| Book Exchange | | | | | 0.00 |
| Insurance | | | | | 0.00 |
| Tree Survey | 500.00 | 250.00 | | | 750.00 |
| PR & Publicity | | | | | 0.00 |
| Subscriptions | | | | | 0.00 |
| The Bridewell | 14,551.06 | | 1,386.56 | | 13,164.50 |
| Community Grants | -100.00 | 1,860.00 | | | 1,760.00 |
| Platinum Jubilee | | | | | 0.00 |

Odiham Parish Council
Reserves Balance
2024-2025

| <u>Reserve</u> | <u>OpeningBalance</u> | <u>Transfers</u> | <u>Spend</u> | <u>Receipts</u> | <u>CurrentBalance</u> |
|------------------------------|-----------------------|------------------|------------------|-----------------|-----------------------|
| Earmarked | | | | | |
| Public toilets R&M | 3,754.02 | | 3,111.88 | | 642.14 |
| Floral displays | | | | | 0.00 |
| Professional Costs | 240.00 | -240.00 | | | 0.00 |
| RAF gifts | 280.00 | 970.00 | 1,250.00 | | 0.00 |
| Crownfields car park managem | 5,000.00 | | | | 5,000.00 |
| Village Gateway | 4,000.00 | | | | 4,000.00 |
| Bus Shelter | | 220.00 | | | 220.00 |
| Armed Forces Day | | 174.83 | 174.83 | | 0.00 |
| Total Earmarked | 65,854.12 | 10,688.95 | 13,224.77 | | 63,318.30 |
| TOTAL RESERVE | 69,476.62 | 10,413.95 | 14,938.77 | | 64,951.80 |
| GENERAL FUND | | | | | 149,670.99 |
| TOTAL FUNDS | | | | | 214,622.79 |

2024-25 End of Year Budget position with notes on variances and proposed earmarked reserve transfers (in green)

1000 - General Account

| Code | Title | Income | | | Expenditure | | | Net Position | Explanation of variance | Proposed action |
|------------------|-------------------------|-------------------|-------------------|-----------------|-------------------|-------------------|------------------|------------------------|---|-----------------------------------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend | | |
| 1005 | Staff Salaries | | | | 76,500.00 | 74,043.05 | 2,456.95 | 2,456.95 (3%) | Staff changes. |) None |
| 1010 | Employers' NI | | | | 6,750.00 | 6,815.91 | -65.91 | -65.91 (-0%) | Staff changes. |) None |
| 1015 | Pension Contribution | | | | 16,750.00 | 16,810.69 | -60.69 | -60.69 (-0%) | Staff changes. |) None |
| 1020 | Travel | | | | 500.00 | 464.90 | 35.10 | 35.10 (7%) | - | - |
| 1025 | Training | | | | 1,500.00 | 1,726.43 | -226.43 | -226.43 (-15%) | - | - |
| 1035 | Rates | | | | 5,800.00 | 6,310.99 | -510.99 | -510.99 (-8%) | Direct increase. | 25-26 budget increased to £6,500. |
| 1040 | Telephone and internet | | | | 2,400.00 | 2,589.66 | -189.66 | -189.66 (-7%) | Direct increase. | 25-26 budget increased to £2,700. |
| 1045 | Office Equipment | | 157.10 | 157.10 | 1,000.00 | 919.13 | 80.87 | 237.97 (23%) | - | - |
| 1050 | IT Support and Back up | 116.00 | | -116.00 | 5,000.00 | 3,827.02 | 1,172.98 | 1,056.98 (20%) | Purchase of new laptop deferred to 25-26. | Add £1,500 to IT EMR. |
| 1055 | Postage and consumables | | | | 1,000.00 | 906.53 | 93.47 | 93.47 (9%) | - | - |
| 1060 | Accounts Package | | | | 1,400.00 | 1,396.80 | 3.20 | 3.20 (0%) | - | - |
| 1065 | Bank Charges | | | | 400.00 | 366.84 | 33.16 | 33.16 (8%) | - | - |
| 1070 | Audit Fees | | | | 1,500.00 | 1,690.00 | -190.00 | -190.00 (-12%) | Direct increase. | 25-26 budget increased to £1,800. |
| 1075 | Professional Costs | | | | 8,000.00 | 1,840.22 | 6,159.78 | 6,159.78 (77%) | Budget for planning support not required. | For Council decision. |
| 1080 | Subscriptions | | | | 2,500.00 | 2,709.01 | -209.01 | -209.01 (-8%) | Direct increase. | 25-26 budget increased to £2,650. |
| 1085 | Insurance | | | | 7,000.00 | 2,889.00 | 4,111.00 | 4,111.00 (58%) | 2 x annual premium paid in 23-24. | 25-26 budget £9,500. |
| 1090 | Election Expenses | | | | | | | (N/A) | - | - |
| 1095 | Civic Hospitality | | | | 1,000.00 | 523.20 | 476.80 | 476.80 (47%) | New civic regalia not invoiced before YE. | None - note expenditure in 25-26. |
| 1100 | Caretaking Equipment | | | | 500.00 | 273.08 | 226.92 | 226.92 (45%) | - | - |
| 1105 | Room hire | | | | 250.00 | 80.00 | 170.00 | 170.00 (68%) | - | - |
| 1500 | Precept | 224,259.00 | 224,259.00 | | | | | (0%) | - | - |
| 1505 | VAT | | | | | | | (N/A) | - | - |
| 1510 | Bank Interest | 6,000.00 | 7,472.08 | 1,472.08 | | | | 1,472.08 (24%) | Higher income achieved. | 25-26 budget increased to £8,500. |
| 1515 | S106 Income | | | | | | | (N/A) | - | - |
| 1525 | Other Income | | 100.00 | 100.00 | | 100.00 | -100.00 | (N/A) | - | - |
| SUB TOTAL | | 230,375.00 | 231,988.18 | 1,613.18 | 139,750.00 | 126,282.46 | 13,467.54 | 15,080.72 (N/A) | | |

2000 - Amenity Areas

| Code | Title | Income | | | Expenditure | | | Net Position | | | |
|------------------|------------------------------------|------------------|------------------|-------------------|------------------|------------------|-----------------|----------------|------------------|--|---|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- | Under/over spend | | |
| 2005 | Chamberlain Gardens (SC Trust) | | | | 3,500.00 | 2,569.92 | 930.08 | 930.08 | (26%) | No unforeseen issues. Note state of play equip. | Add £1,000 to play area EMR. |
| 2010 | Cemetery Maintenance | | | | 20,000.00 | 16,212.82 | 3,787.18 | 3,787.18 | (18%) | Extra works & March maintenance not invoiced before YE. Note decision to install new noticeboard. | Add £2,000 to cemetery maintenance & improvements EMR for expenditure early 25-26. |
| 2015 | Cemetery rates and water | | | | 2,500.00 | 2,188.45 | 311.55 | 311.55 | (12%) | Taps locked. Review of accuracy of utilities in progress. | - |
| 2020 | Cemetery electricity | | | | 400.00 | 915.65 | -515.65 | -515.65 | (-128%) | High standing charge. | Amenities Committee to review. |
| 2030 | Memorial testing | | | | | | | (N/A) | - | - | - |
| 2035 | Other amenity areas maintenance | | | | 6,500.00 | 5,622.85 | 877.15 | 877.15 | (13%) | March maintenance not invoiced before YE. | None - note expenditure in 25-26. |
| 2040 | Play Areas | | | | 10,000.00 | 8,332.72 | 1,667.28 | 1,667.28 | (16%) | Zip wire removal and March maintenance not invoiced before YE. | None - note expenditure in 25-26. |
| 2050 | Allotments - maintenance | | | | 1,400.00 | 878.00 | 522.00 | 522.00 | (37%) | March maintenance not invoiced before YE. Note state of fencing. | Add £500 to EMR. |
| 2055 | Allotments - Water | | | | 500.00 | 481.24 | 18.76 | 18.76 | (3%) | Direct costs. Review of accuracy of utilities in progress. | - |
| 2065 | Tree works | | | | 5,000.00 | 2,935.00 | 2,065.00 | 2,065.00 | (41%) | Minimal unforeseen issues. Note outstanding works not invoiced. | Add £1,000 to EMR for works ordered. |
| 2070 | Bin emptying | | | | 6,000.00 | 4,724.80 | 1,275.20 | 1,275.20 | (21%) | March collection not invoiced before YE. Note new bins required at tennis court and bus shelters. | Add £1,300 to new EMR. Amenities Committee to review. |
| 2075 | Benches and Noticeboards | | | | 500.00 | 225.00 | 275.00 | 275.00 | (55%) | Rolling maintenance programme. No new purchases 24-25. | Add £275 to benches and noticeboards EMR. Amenities Committee to review - eg picnic bench. |
| 2080 | Basingstoke Canal | | | | 4,100.00 | | 4,100.00 | 4,100.00 | (100%) | Resolved to pay. Invoice not provided despite being requested. | For Council decision. |
| 2085 | Broad Oak Maintenance | | | | 500.00 | 500.00 | | | (0%) | - | - |
| 2090 | Commons Ranger | | | | 1,000.00 | 1,000.00 | | | (0%) | - | - |
| 2095 | Toilets - Maintenance | | | | | | | | (N/A) | - | - |
| 2100 | Toilets - Power and rates | | | | 1,000.00 | 2,146.01 | -1,146.01 | -1,146.01 | (-114%) | Direct costs. Review of accuracy of utilities in progress. | 25-26 budget increased to £1,500. |
| 2105 | Toilets - cleaning | | 1,874.85 | 1,874.85 | 5,900.00 | 7,207.22 | -1,307.22 | 567.63 | (9%) | Note adjustments to income and expenditure. | None. |
| 2110 | Parish Room - power and rates | | | | | | | | (N/A) | - | - |
| 2115 | Parish room - maintenance | | | | 500.00 | | 500.00 | 500.00 | (100%) | No unforeseen issues. Enquiries for R&M in progress. | Add £1,000 to Parish Room EMR. |
| 2120 | Chapel Cottage Maintenance | | | | 500.00 | 1,854.87 | -1,354.87 | -1,354.87 | (-270%) | Note overspend due to unforeseen expenditure. | For Council decision. |
| 2125 | Estate Agent Fees | | | | 1,800.00 | 1,789.80 | 10.20 | 10.20 | (0%) | - | - |
| 2135 | Tree Survey | | | | 250.00 | | 250.00 | 250.00 | (100%) | Survey not completed every year. | Add £250 to Tree Survey EMR. |
| 2140 | Bus Shelter Maintenance | | | | 250.00 | 15.00 | 235.00 | 235.00 | (94%) | Building EMR for R&M. | Add £235 to Bus Shelter EMR. |
| 2150 | The Bridewell - set up costs | | | | | | | | (N/A) | - | Delete code. |
| 2155 | The Bridewell - electricity | | | | 4,400.00 | 3,947.87 | 452.13 | 452.13 | (10%) | - | - |
| 2160 | The Bridewell - gas | | | | 4,510.00 | 4,996.86 | -486.86 | -486.86 | (-10%) | March invoice not received before YE. | None. |
| 2165 | The Bridewell - water | | | | 220.00 | 218.60 | 1.40 | 1.40 | (0%) | - | - |
| 2170 | The Bridewell - cleaning & materia | | | | 6,800.00 | 7,758.85 | -958.85 | -958.85 | (-14%) | March invoice not received before YE. | None. |
| 2175 | The Bridewell - waste disposal | | | | 900.00 | 1,006.74 | -106.74 | -106.74 | (-11%) | March invoice not received before YE. | None. |
| 2180 | The Bridewell - H&S checks | | | | 2,000.00 | 2,793.27 | -793.27 | -793.27 | (-39%) | Unknown costs for repairs and replacement. | 25-26 budget increased to £3,000. |
| 2185 | The Bridewell - maintenance | | | | 3,500.00 | 4,432.53 | -932.53 | -932.53 | (-26%) | Unforeseen repairs to lighting and boiler. | Refer to code 8035. |
| 2500 | Chapel Cottage rent | 18,840.00 | 18,840.00 | | | | | | (0%) | - | - |
| 2505 | Burial fees | 12,000.00 | 9,922.00 | -2,078.00 | | | | -2,078.00 | (-17%) | Difficult to budget. | None. |
| 2510 | Allotment rents | 1,100.00 | 1,426.00 | 326.00 | | | | 326.00 | (29%) | - | - |
| 2515 | Allotment Deposits | | 20.00 | 20.00 | | | | 20.00 | (N/A) | - | - |
| 2520 | Other income | 100.00 | 12.00 | -88.00 | | | | -88.00 | (-88%) | - | - |
| 2525 | The Bridewell - tenants' rent | 14,065.00 | 4,427.11 | -9,637.89 | | | | -9,637.89 | (-68%) | Former MP moved out of office part-way through year. | None. 25-26 budget reduced to £13,000. |
| 2530 | The Bridewell - general lettings | 3,000.00 | 2,414.72 | -585.28 | | 9.01 | -9.01 | -594.29 | (-19%) | New co-working space opened Nov '24. | None. 25-26 budget kept at £3,000. |
| SUB TOTAL | | 49,105.00 | 38,936.68 | -10,168.32 | 94,430.00 | 84,763.08 | 9,666.92 | -501.40 | (N/A) | | |

3000 - Community

| Code | Title | Income | | | Expenditure | | | Net Position | | |
|------------------|----------------------------|---------------|--------------|---------------|------------------|------------------|-----------------|-----------------------|---|--|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +- Under/over spend | | |
| 3005 | Annual Parish Assembly | | | | 250.00 | 135.95 | 114.05 | 114.05 (45%) | - | - |
| 3010 | PR & comms | | 40.00 | 40.00 | 3,500.00 | 1,941.00 | 1,559.00 | 1,599.00 (45%) | - | Spring '25 newsletter not invoiced before YE. |
| 3015 | Community Grants | | | | 3,000.00 | 2,420.00 | 580.00 | 580.00 (19%) | - | £580 grant awarded to Baker Hall but not yet paid. |
| 3016 | G Rothery Grant | | | | | | | (N/A) | - | - |
| 3025 | Citizens Advice | | | | 1,500.00 | 1,500.00 | | (0%) | - | - |
| 3026 | Community Awards | | | | 250.00 | 49.48 | 200.52 | 200.52 (80%) | - | - |
| 3030 | Christmas Evening | | | | 2,500.00 | 2,500.00 | | (0%) | - | - |
| 3035 | Christmas Trees and Lights | | | | 900.00 | 900.00 | | (0%) | - | - |
| 3040 | Carols in Bury | | | | | | | (N/A) | - | Delete code. |
| 3045 | RAF Christmas Gifts | | | | 1,250.00 | | 1,250.00 | 1,250.00 (100%) | - | 24-25 expenditure from EMR. |
| 3050 | Bi annual box cart race | | | | | | | (N/A) | - | Replace £1,250 in EMR for Freedom event. |
| 3055 | Armed Forces Day | | | | | | | (N/A) | - | Delete code. |
| 3060 | D-Day | | | | 1,000.00 | 1,038.56 | -38.56 | -38.56 (-3%) | - | Delete code. |
| 3065 | Remembrance | | | | 2,000.00 | 1,325.79 | 674.21 | 674.21 (33%) | - | Underspend due to free road closure services. |
| 3070 | Promotion of village | | | | 1,000.00 | 595.69 | 404.31 | 404.31 (40%) | - | Council to consider. Allocate to Freedom event? |
| 3075 | Survey Subscriptions | | | | | | | (N/A) | - | None. |
| 3080 | Odiham Book Exchange | | | | | | | (N/A) | - | Delete code. Expenditure under subscriptions. |
| 3085 | Bands in the Bury | | | | 1,000.00 | 1,000.00 | | (0%) | - | - |
| 3090 | Food Fayre | | | | 1,000.00 | 1,000.00 | | (0%) | - | - |
| 3095 | Hanging Baskets | | | | | | | (N/A) | - | Delete code. |
| 3100 | Spooktakula | | | | 1,500.00 | | 1,500.00 | 1,500.00 (100%) | - | Event didn't go ahead. |
| 3105 | Queen's Platinum Jubilee | | | | | | | (N/A) | - | No budget in 25-26. Delete code. |
| 3110 | Coronation | | | | | | | (N/A) | - | Delete code. |
| 3115 | Flags | | | | 500.00 | | 500.00 | 500.00 (100%) | - | Delete code. |
| 3500 | Community Income | | | | | | | (N/A) | - | Earmark £500. Flagpole research in progress. |
| 3505 | Event Sponsorship Income | 100.00 | | -100.00 | | | | -100.00 (-100%) | - | - |
| SUB TOTAL | | 100.00 | 40.00 | -60.00 | 21,150.00 | 14,406.47 | 6,743.53 | 6,683.53 (N/A) | | |

4000 - Planning

| Code | Title | Income | | | Expenditure | | | Net Position | | |
|------------------|-----------------------------|----------|--------|----------|-----------------|-----------------|------------------|------------------------|---|-------|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend | | |
| 4010 | NH Plan | | | | | | | (N/A) | - | - |
| 4015 | NW and Odiham CA Appraisals | | | | | | | (N/A) | - | - |
| 4020 | Neighbourhood Plan Update | | | | 1,000.00 | 8,671.67 | -7,671.67 | -7,671.67 (-767%) | Spend from general reserves agreed by Council resolution. | None. |
| SUB TOTAL | | | | | 1,000.00 | 8,671.67 | -7,671.67 | -7,671.67 (N/A) | | |

5000 - Traffic and Transport

| Code | Title | Income | | | Expenditure | | | Net Position | | |
|------------------|----------------------------|----------|--------|----------|------------------|-----------------|-----------------|-----------------------|---|--|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend | | |
| 5000 | Lighting - Maint and admin | | | | 5,000.00 | 4,894.68 | 105.32 | 105.32 (2%) | - | - |
| 5005 | Lighting - energy costs | | | | 4,500.00 | 2,933.51 | 1,566.49 | 1,566.49 (34%) | Not underspend. Difficult to budget direct charge to OPC. | None. |
| 5015 | Sustainable Transport | | | | | | | (N/A) | - | Delete code. |
| 5020 | Village Gateway | | | | | | | (N/A) | - | Progress research in 25-26. |
| 5025 | Rights of Way | | | | 250.00 | 22.70 | 227.30 | 227.30 (90%) | - | Add £250 to EMR for Bartley Heath project. |
| 5030 | Speed Indicator Devices | | | | 1,500.00 | 1,440.80 | 59.20 | 59.20 (3%) | - | - |
| SUB TOTAL | | | | | 11,250.00 | 9,291.69 | 1,958.31 | 1,958.31 (N/A) | | |

8000 - Projects

| Code | Title | Income | | | Expenditure | | | Net Position | | |
|------------------|------------------------------------|----------|------------------|------------------|------------------|------------------|------------------|------------------------|---|--|
| | | Budgeted | Actual | Variance | Budgeted | Actual | Variance | +/- Under/over spend | | |
| 8005 | War Memorial | | | | 1,000.00 | | 1,000.00 | 1,000.00 (100%) | Project in progress. | Add £1,000 to war memorial EMR. |
| 8010 | Parish Room | | | | | | | (N/A) | | |
| 8015 | Play Area Replacement | | | | 2,000.00 | | 2,000.00 | 2,000.00 (100%) | Building EMR for replacement equipment. | Add £2,000 to play area EMR. |
| 8020 | Supporting High Street | | | | | | | (N/A) | | Delete code. |
| 8025 | Climate, biodiversity & environmer | | | | 2,000.00 | 510.00 | 1,490.00 | 1,490.00 (74%) | Review of year 3 actions on biodiversity action plan due. | Add £1,500 to relevant EMR. |
| 8030 | Burial plot provision | | | | | | | (N/A) | | Delete code. |
| 8035 | Bridewell works | | 19,830.00 | 19,830.00 | 5,000.00 | 20,911.47 | -15,911.47 | 3,918.53 (78%) | Rolling programme of repairs. New priorities agreed. | Add £3,000 to Bridewell EMR. See also code 2185. |
| 8040 | Benches | | | | 1,000.00 | | 1,000.00 | 1,000.00 (100%) | No new purchases. | Amenities Committee to review. |
| 8050 | Area of reflection | | | | | | | (N/A) | | Project to be completed 25-26. |
| 8055 | The Firs | | | | 1,000.00 | | 1,000.00 | 1,000.00 (100%) | Project spec to be developed following site visit. | Add £1,000 to new EMR. |
| SUB TOTAL | | | 19,830.00 | 19,830.00 | 12,000.00 | 21,421.47 | -9,421.47 | 10,408.53 (N/A) | | |
| | | | | | | | | | Total of proposed earmarked reserve transfers | 20140 |

REPORT ON:
WRITTEN BY:
MEETING DATE:
AGENDA ITEM:

Bank Balances, reserves and investments
 Parish Clerk
 15th April 2025
 F33/24

| <u>Banks</u> | <u>Balances @ 31.03.25</u> | <u>Interest @ 31.03.25</u> | <u>Interest @ 31.12.24</u> | <u>Interest @ 30.09.24</u> | <u>Interest @ 31.06.24</u> |
|---|----------------------------|---|----------------------------|----------------------------|----------------------------|
| CCLA Public Sector Deposit Fund | 140,000.56 | 4.3470% | 4.7159% | 4.9933% | 5.1732% |
| Hampshire Trust Bank | | 4.25% (one year loyalty bond to mature 09.05.24) | 4.25% | 4.25% | 4.25% |
| Lloyds 30 day notice (G Rothery) | 52,420.39 | | | - 1.000% | 1.300% |
| Unity Trust | 0.00 | - | | 0 0 | 0 |
| Lloyds Treasurer's account | 17,156.35 | 0.00 | | - 0 | 0 |
| | <u>1.00</u> | - | | | |
| | 209,578.30 | | | | |
| <u>Estimated net balance for the purposes of evidencing appropriate level of reserves</u> | | | | | |
| Bank balances less earmarked reserves @ 31.03.25 | 64,951.80 | | | | |
| Less 0 months estimated revenue expenditure | 0.00 | (first instalment of 25-26 precept due early April) | | | |
| Less purchase orders awarded but not invoiced | <u>9,681.61</u> | | | | |
| Variance, ie general reserves | <u>134,944.89</u> | | | | |
| Approx number of months running costs for 24-25 budget (excludes project codes) | 6.05 | | | | |
| Approx number of months running costs for 25-26 budget (excludes project codes) | 5.61 | | | | |
| Approx number of months running costs assuming EMR transfers are agreed F32/24 | 4.78 | | | | |

Odiham Parish Council

BALANCE SHEET

31/03/2025

| (Last) Year Ended 31 Mar 2024 | | (Current) Year Ended 31 Mar 2025 |
|----------------------------------|---|-------------------------------------|
| £ | CURRENT ASSETS | £ |
| | Stocks and stores | |
| | Work in progress | |
| | Debtors (Net of provision for doubtful debts) | |
| | Prepayments | |
| 8,316.38 | VAT Recoverable | 5,044.49 |
| | Temporary lendings (investments) | |
| 195,287.16 | Cash in hand | 209,578.30 |
| 203,603.54 | TOTAL ASSETS | 214,622.79 |
| | CURRENT LIABILITIES | |
| | Creditors | |
| <u>203,603.54</u> | NET ASSETS | <u>214,622.79</u> |
| | Represented by: | |
| 134,126.92 | General fund Balance | 149,670.99 |
| | Reserves: | |
| 3,622.50 | Capital | 1,633.50 |
| 65,854.12 | Earmarked | 63,318.30 |
| | Adjustments | |
| <u>203,603.54</u> | | <u>214,622.79</u> |

The above statement represents fairly the financial position of the council as at 31 Mar 2025

Signed _____
Responsible Financial Officer

Date _____

Odiham Parish Council
Income & Expenditure Account
01/04/2024 to 31/03/2025

(Last) Year Ended
31 Mar 2024

(Current) Year Ended
31 Mar 2025

Income

| | |
|------------------------|--------------------|
| 1000 - General Account | 231,988.18 |
| 2000 - Amenity Areas | 38,936.68 |
| 3000 - Community | 40.00 |
| 8000 - Projects | 19,830.00 |
| | <u>£290,794.86</u> |

Expense

| | |
|------------------------------|--------------------|
| 1000 - General Account | 126,282.46 |
| 2000 - Amenity Areas | 84,763.08 |
| 5000 - Traffic and Transport | 9,291.69 |
| 3000 - Community | 14,406.47 |
| 4000 - Planning | 8,671.67 |
| 7000 - Earmarked Reserves | 14,938.77 |
| 8000 - Projects | 21,421.47 |
| | <u>£279,775.61</u> |

General Fund

| | | |
|---------------------------|--------------------------|---------------------------|
| 136,700.66 | Balance at 01 Apr 2024 | 134,126.92 |
| <u>320,333.57</u> | ADD Total Income | <u>290,794.86</u> |
| 457,034.23 | | 424,921.78 |
| <u>332,848.45</u> | DEDUCT Total Expenditure | <u>279,775.61</u> |
| 124,185.78 | | 145,146.17 |
| -9,941.14 | DEDUCT Reserves Balance | <u>-4,524.82</u> |
| <u>£134,126.92</u> | Balance at 31 Mar 2025 | <u>£149,670.99</u> |

Reserves:

Capital Reserve Balance £1633.50
Earmarked Reserve Balance £63318.30