



**MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL'S AMENITIES AREAS COMMITTEE HELD AT THE BRIDEWELL, THE BURY, RG29 1NB ON TUESDAY 20<sup>th</sup> MAY 2025 at 8.55pm**

Present: Cllrs D Sanger (chair), A McFarlane, P Verdon, C Seabrook and M Tate.  
In attendance: A Mann (Parish Clerk), B Tate (Deputy Clerk) and S Hobbs (Amenity Officer).  
Cllr C Seabrook observed the meeting online.

- AA1/25 To receive apologies for absence**  
Received and accepted from Cllr Bell.
- AA2/25 To receive declarations of interests and requests for dispensation relating to any item on the agenda**  
None.
- AA3/25 Approval of Minutes**  
RESOLVED  
The minutes of the Amenities Areas Committee meeting held on 26<sup>th</sup> February 2025 (AA33/24–AA41/24) were agreed as a true record of the meeting and signed by the committee Chair.  
(Proposed by Cllr McFarlane, seconded by Cllr Sanger, all in favour).
- AA4/25 Chairs Announcements**  
None.
- AA5/25 Public Session**  
None.
- AA6/25 Meeting Action Points**  
The meeting actions points list was noted, as presented with the agenda and it was noted that another contractor would need to be sourced for the contract awarded December 2024 to improve the stocks and surrounding area.
- AA7/25 Contract decisions take under the Clerk's delegated authority, since the previous meeting**  
Noted, as presented with the agenda.
- AA8/25 Chapel Cottage - report and quote from a damp specialist**  
RESOLVED  
To take no action at the current time, pending a financial review.  
(Proposed by Cllr Verdon, seconded by Cllr McFarlane, all in favour).
- AA9/25 Bridewell water heater**  
RESOLVED  
To award contract to Alecta Technical Solutions Ltd to supply and install a new water heater in the ground floor kitchen at The Bridewell in the value of £921.  
(Proposed by Cllr Sanger, seconded by Cllr McFarlane, all in favour).
- AA10/25 New bird bath at Odiham Cemetery**  
Members reviewed the Deputy Clerk's agenda report which set out details of a new bird bath sculpture soon to be installed at Odiham Cemetery. The bird bath had been hand crafted by Haven Memorials and would be gifted to the Council and used



to remember a loved one who was not interred in Odiham Cemetery. After questions, it was

**RESOLVED**

- i) To use a gravel filler around the based, should this be required during the installation process.
- ii) To add a paragraph to the Cemetery Rules which sets out the rules on purchasing one of the 30 plaques.
- iii) To charge £210+VAT per plaque, payable directly to Haven Memorials for the inscription and fitting and a £52 admin fee, payable to OPC.
- iv) OPC would promote this new offer and acknowledge the donation through OPC's communications.

(Proposed by Cllr Sanger, seconded by Cllr Tate, all in favour).

**AA11/25**      **Date of the next meeting**  
19<sup>th</sup> August 2025.

Being no further business the meeting closed at 9.15pm.

**Signed**.....      **Date**.....