



**MINUTES OF THE ANNUAL COUNCIL MEETING OF ODIHAM PARISH COUNCIL
HELD IN THE LIBRARY ROOM, THE BRIDEWELL, THE BURY, ODIHAM, RG29 1NB
ON TUESDAY 12th MAY 2026, COMMENCING AT 7.30pm**

Present: Odiham Parish Council (OPC) Cllrs A McFarlane (chair), L Cornall, C Seabrook, M Tate, P Verdon and H Woods.

In attendance: A Mann (Clerk) and B Tate (Deputy Clerk).

1/26 Election of Chair

RESOLVED

Cllr McFarlane was elected as Chair of Odiham Parish Council for the ensuing year and signed the Declaration of Acceptance.

(Proposed by Cllr Verdon, seconded by Cllr Seabrook, all in favour).

2/26 Apologies for absence

Received and accepted from Cllrs Bell and Cooper due to work commitments and Cllr Greensides due to being deployed overseas.

3/26 Declarations of interests and requests for dispensation relating to any item on the agenda

None.

4/26 Election of the Vice-Chair of the Council

RESOLVED

Cllr Verdon was elected as Vice Chair of Odiham Parish Council for the ensuing year.

(Proposed by Cllr McFarlane, seconded by Cllr Seabrook, all in favour).

5/26 Approval of minutes

The minutes of the Council meeting held on 21st April 2026 (298-319/25) were approved as a true record of the meeting and signed by the Chair.

(Proposed by Cllr McFarlane, seconded by Cllr Seabrook, all in favour).

6/26 Chair's announcements

- i) The Chair thanked everyone who contributed towards the success of the recent Annual Parish Assembly held on 28th April.
- ii) The Chair had received a letter of thanks from former Hampshire County Council (HCC) Cllr Glen, thanking the Council for his leaving gift.
- iii) A letter had been received from a young resident who had grown a horse chestnut tree from a conker and asked for a suitable location to re-plant the tree. It was agreed that the Clerk should write to the resident, thanking them for their letter and offering space on land at Colt Hill, the closest Council owned site to their home.

7/26 Public session

None.

Councillor Reports

8/26 Meeting reports from councillors

- i) The Chair had attended the Hart Voluntary Action meeting in Rushmoor which reported a very informative update on the way the organisation would be funded in the future. Rushmoor Borough Council had also presented on the local government re-organisation and move to the north Hampshire unitary authority, a presentation which appeared to be very similar to the presentation given by Hart District Council.



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- ii) The Chair had attended a screening of the People's Emergency Briefing hosted by the U3A. Following the viewing, the chair had written to the MP as agreed by members on email, encouraging them to attend a later viewing of the film at the end of May. The MP had responded showing support for the campaign but unfortunately other commitments prevented them from attending the screening.
- iii) Cllr Woods had attended the consultation outlining the proposed new village at land at Murrell Green between Hook, Winchfield and Hartley Wintney.

9/26 Reports from other councils

None.

General

10/26 Meeting action points

Progress was noted, as presented with the agenda. The Vice Chair drew attention to two outstanding items:

- i) Training on Martyn's Law - the Clerk said that the office was keeping a watching brief for sector related training on Martyn's Law, however, it was unlikely that any of OPC's events would meet the lower threshold of numbers.
- ii) Staff welfare related policies to demonstrate OPC's compliance with new employment law requirements – the Clerk reported that the next Staffing Committee agenda would include proposed new policies.
- iii) The Chair asked for a second opinion to be sought before removing trees at the Peace Garden. The Clerk reported that this action had been deferred until October as it was not the right time of year to be planting trees.

11/26 OPC's governance for the ensuing year

Members reviewed the existing governance structure, last agreed May 2025, and

RESOLVED

- i) To dissolve the Community Committee and refer community related matters to full Council or set up smaller working groups when required for projects.
- ii) To hold the Staffing Committee at the most convenient time of the day, not necessarily during the daytime.
- iii) The governance structure for the ensuing year was then approved.

(Proposed by Cllr McFarlane, seconded by Cllr Verdon, all in favour).

12/26 To agree committee terms of reference

The annual review of committee terms of reference was carried out and the following were

RESOLVED

- i) Amenity Areas Committee – approved with minor revisions, as presented with the agenda.
- ii) Community Committee – these terms of reference were no longer required.



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- iii) Finance Committee – approved with minor revisions, including giving authority to the committee to review bank balances and transfer funds between the Council's approved accounts.
- iv) Planning & Development Committee – approved with minor revisions, as presented with the agenda.
- v) Staffing Committee – approved with minor revisions, as presented with the agenda.

(Proposed by Cllr McFarlane, seconded by Cllr Cornall, all in favour).

13/26 To agree committee memberships

RESOLVED

The following memberships of committees, chairs and vice chairs were agreed:

- i) Amenity Areas Committee – Cllrs Bell, Greensides, McFarlane (Vice Chair), Tate, Verdon (Chair) and Woods.
- ii) Finance Committee – Cllrs Cooper, Cornall, Greensides (Vice Chair), McFarlane, Tyler (Chair) and Verdon.
- iii) Planning & Development Committee – Cllrs Bell, Cooper, Cornall (Vice Chair), Tate, Verdon (Chair) and Woods. Cllr McFarlane was appointed as a reserve.
- iv) Staffing Committee – Cllrs Cornall, McFarlane (Chair) and Verdon (Vice Chair).

(Proposed by Cllr McFarlane, seconded by Cllr Verdon, all in favour).

14/26 Working groups

RESOLVED

- i) Armed Forces Working Group – disband.
- ii) Capital Projects Steering Group – retain.
Membership: Cllrs Cornall, Greensides, McFarlane, Tate and Verdon.
It was also confirmed that this working group would oversee The Bridewell project.
- iii) Community Awards Sub-Committee – retain, noting this would not be required until 2028. All interested members were welcome to join the group.
- iv) Countryside Conservation Volunteers Working Group – retain, noting all members were invited to take part. An action was recorded to speak to Cllr Greensides and the Amenities Officer about the future arrangements of the working group sessions.
- v) Health & Safety Working Group – retain for the purposes over H&S oversight.
Membership: Cllr Bell, McFarlane and Tate.
- vi) Pre-school Land to be Transferred Working Group – retain.
Membership: Cllrs Cornall, McFarlane and Verdon.
- vii) Tree Warden – delete.
- viii) War Memorial Working Group – retain, noting that all interested members were welcome to join the group.



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- vix) Road Safety Working Group – retain, noting the change of name from the former 20mph for King St working group and that all interested members were welcome to join the group.

(Proposed by Cllr McFarlane, seconded by Cllr Verdon, all in favour).

15/26

Outside bodies

RESOLVED

The following appointments were agreed:

- i) Basingstoke Canal, all matters relating to eg Basingstoke Canal Society, stakeholders meetings etc - Cllr McFarlane.
- ii) Environment Champion - Cllrs McFarlane and Verdon.
- iii) Flood Forum - Cllr McFarlane.
- iv) InOdiham - Cllr Woods.
- v) Leapfrogs - Cllr Cornall.
- vi) North Warnborough Village Hall - Cllr Cornall.
- vii) Odiham and Broad Oak Commons - Cllrs McFarlane and Verdon.
- viii) Odiham Consolidated Charities - Cllr Verdon was appointed as a trustee November 2023 and would hold the position for a 4-year term.
- ix) The Odiham Society - Cllr Woods.
- x) RAF Odiham/B3349 road junction - Clerk with support from Cllr Tate, Verdon or Woods.
- xi) Odiham Book Exchange - Cllr McFarlane.
- xii) Hart District Association of Parish and Town Councils - Cllrs McFarlane and Verdon as Chair and Vice Chair of the Council.

(Proposed by Cllr McFarlane, seconded by Cllr Cornall, all in favour).

16/26

Policies

RESOLVED

- i) The schedule of policies with recommendations was reviewed and accepted.
- ii) Following several minor revisions, the Discretionary Grant Giving Policy was approved.

(Proposed by Cllr McFarlane, seconded by Cllr Verdon, all in favour).



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17/26 Election timing

RESOLVED

The response to the Hart District Council Chief Executive on the timings of future elections, which had been agreed by email and submitted to Hart under delegated authority, was ratified.

(Proposed by Cllr McFarlane, seconded by Cllr Cornall, all in favour).

The Clerk was asked to refer the potential five-year election term to the Hampshire Association of Local Councils, asking for their support in highlighting this to prospective election candidates for the 2027 elections.

Amenity Areas Matters

18/26 War Memorial phase 2 works

A revised quote was presented for consideration, in line with the earmarked reserve allocation.

RESOLVED

To award contract to MSF Historical Restoration Ltd to complete the next two phases of refurbishment works, in the value of £6,570. The works would involve dismantling existing cement pointing on the western walls and rebuilding with the correct lime mortar.

(Proposed by Cllr McFarlane, seconded by Cllr Tate, all in favour).

19/26 The Bridewell Community Hub

i) Future vision project - the Clerk reported that the contract to oversee the project to reconfigure the ground floor corridors had been awarded to FlowerKittle Architects and the building surveyors had surveyed the building the previous day. This was the first stage of works and Cllr Cornall expected FlowerKittle to be in touch in due course to discuss the next stage.

ii) Redecoration of the Parish Office -

RESOLVED

To award contract to DP Decorating to re-decorate the Parish Office rooms, in the value of £3,000, on the proviso that the works are completed within ten working days.

(Proposed by Cllr McFarlane, seconded by Cllr Verdon, all in favour).

Community Committee Matters

20/26 Heritage projects

i) Heritage Open Days

RESOLVED

The Clerk's proposal for opening up The Bridewell and South Chapel as part of the 2026 Heritage Open Days events was agreed. The advert would include other heritage properties in The Bury area and, if possible, consider creating QR codes linking to video clips on OPC's website. The office would progress plans for the event with the support of the Odiham Society

(Proposed by Cllr McFarlane, seconded by Cllr Seabrook, in favour).

ii) Members noted the application written by the Odiham Society for making a joint nomination to the BBC's Repair Shop for the bier, currently stored in South Chapel.



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Financial Matters

- 21/26 Annual internal audit report for 2025/26 and action plan to respond to matters raised**
The annual internal audit report for 2025/26 was noted and accepted alongside the Clerk's recommended action plan in response to the matters raised. The Clerk was asked to clarify whether councillors' home addresses could be redacted from their disclosable pecuniary interest forms, for the purposes of security, before publishing on the website.
- 22/26 2025/26 end of year Income and expenditure account and Balance Sheet**
RESOLVED
The 2025/26 end of year income and expenditure account and balance sheet were received and accepted.
- 23/26 Conflicts of interest with External Auditor, BDO LLP**
RESOLVED
The Conflicts of Interest Form was completed and signed by the Chair and Clerk showing there were no conflicts of interest from the councillors present at the meeting.
(Proposed by Cllr McFarlane, seconded by Cllr Woods, all in favour).
- 24/26 Annual Governance Statement for 2025/26**
The meeting Chair read out each question listed in the Annual Governance Statement and every question was answered positively. The Statement was then signed by the Chair and Clerk (Appendix 1).
(Proposed by Cllr McFarlane, seconded by Cllr Verdon, all in favour).
- 25/26 Accounting statements for 2025/26**
RESOLVED
The Accounting Statements and external audit submission papers were approved and signed by the Chair (Appendix 2).
(Proposed by Cllr Verdon, seconded by Cllr Cornall, all in favour).
- 26/26 2025/26 Exercise of Public Rights dates**
RESOLVED
The dates for the exercise of public rights were agreed as Tuesday 3rd June to Monday 14th July with the announcement on Monday 2nd June.
(Proposed by Cllr McFarlane, seconded by Cllr Verdon, all in favour).
- 27/26 Bank signatories**
RESOLVED
- i) The following bank signatories were agreed
 - CCLA – Cllrs Cornall, McFarlane, Tyler and Verdon.
 - Hampshire Trust Bank – Cllrs Greensides, McFarlane, Verdon plus the Clerk.
 - Unity Trust – Cllrs Cornall, Greensides, McFarlane, Tyler and Verdon.Members asked for Cllr Tyler's login to be initiated,
 - ii) The following investments were approved
 - To transfer £75,000 from the Unity Trust account to the CCLA deposit account.
 - To re-invest the one-year bond with Hampshire Trust Bank into a further one-year bond @ 4.1% return.
- (Proposed by Cllr McFarlane, seconded by Cllr Cornall, all in favour).



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28/26

Payments Listing

RESOLVED

The payments listing for the period 22nd April – 12th May 2026 (Appendix 3) was approved and Cornall and McFarlane were appointed to complete the payment approval process for outstanding payments.

(Proposed by Cllr Verdon, seconded by Cllr Tate, all in favour).

Planning Matters

29/26

Planning & Development Committee

i) Previous planning applications -

RESOLVED

The decisions of the Planning & Development Committee meetings held on 7th and 28th April and submitted to Hart under the Clerk's delegated authority were ratified.

ii) Pending planning application -

RESOLVED

Address: Wharf House Colt Hill Odiham Hook RG29 1AL

Details: Erection of a single storey side extension to form an orangery

Decision: No objection.

(Proposed by Cllr Verdon, seconded by Cllr Woods, all in favour).

Traffic and Transport Matters

30/26

Road Safety

The Clerk referred members to the email response from HCC Highways on the road safety measures proposed by OPC. Members were pleased by the support from HCC and asked for continued focus on this work to progress measures as soon as possible, before the change to the new unitary authority. It was agreed that the completion of the first scheme would be the appropriate time to promote the project to the community.

31/26

Date of next meetings

Planning & Development Committee – 19th May at 7.30pm.

Staffing Committee – to be confirmed week commencing 8th June.

Full Council - 16th June 2026 at 7.30pm. Cllrs Tate and Verdon gave prior apologies.

Confidential Matters

32/26

Resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press to consider confidential contractual and staffing matters which meet the criteria of Schedule 12A of the Local Government Act 1972 Part 1

RESOLVED

(Proposed by Cllr McFarlane, seconded by Cllr Woods, all in favour).

33/26

Chapel Cottage

The chair reported feedback from McKenzie Smith with advice from the Amenities Officer. It was agreed that no action was required at the current time.



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34/26

Request for a memorial bench at Priors Corner

RESOLVED

- i) That a memorial plaque on the existing bench at Priors Corner was the preferred option, subject to ii) and iii).
- ii) To attempt to establish the origins of the memorial plaque missing from the wooden bench at Priors Corner by asking on social media.
- ii) Should a third bench be necessary, the new bench should align with the design of the existing wooden bench.

(Proposed by Cllr McFarlane, seconded by Cllr Verdon, all in favour).

There being no further business the meeting closed at 8.50pm.

Signed..... **Date**.....

Section 1 – Annual Governance Statement 2025/26

We acknowledge as the members of:

Odiham Parish Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2026, that:

	Agreed		'Yes' means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We have assured ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes ✓	No	N/A has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.
10. We have put in place arrangements for the effective IT and data management in accordance with proper practices during the year under review.	✓		<i>has made suitable arrangements for its IT and data management and has complied with proper practices in doing so.</i>

*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

12/05/2026

and recorded as minute reference:

24/26

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

Clerk



<https://odihamparishcouncil.gov.uk/council-business/council/finance-transparency>

Section 2 – Accounting Statements 2025/26 for

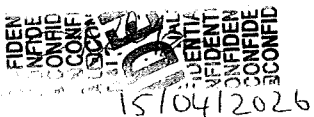
Odiham Parish Council

	Year ending		Notes and guidance
	31 March 2025 £	31 March 2026 £	
1. Balances brought forward	203,604	214,623	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	224,259	243,566	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	66,536	64,470	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	97,670	105,606	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	182,106	181,425	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	214,623	235,628	Total balances and reserves at the end of the year. must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	209,578	229,343	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	1,278,246	1,285,824	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

For Local Councils Only	Yes	No	
11 Do the figures in the accounting statements above exclude any trust transactions?	✓		For guidance refer to the Practitioners' Guide sections 2.31 to 2.33.

I certify that for the year ended 31 March 2026 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval.


Date 15/04/2026

Date

I confirm that these Accounting Statements were approved by this authority on this date:

12/05/2026

as recorded in minute reference:

25/26

Signed by Chair of the meeting where the Accounting Statements were approved



PAYMENTS LIST

APPENDIX 3

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
51	Bank Charges	22/04/2026		Unity Trust	51	Fee for Multipay card	Lloyds/Unity Multipay	Z	3.00		3.00
52	Cemetery Maintenance	22/04/2026		Unity Trust	52	Cemetery maintenance	Scandor Landscape contrac	S	1,066.55	213.31	1,279.86
53	IT Support and Back up	22/04/2026		Unity Trust	53	Office 365 accounts	Microsoft Ireland	Z	48.00		48.00
54	The Bridewell - general lettings	23/04/2026		Unity Trust	54	Stripe Transaction Fee	Stripe	X	0.35		0.35
55	The Bridewell - general lettings	23/04/2026		Unity Trust	55	Stripe Transaction Fee	Stripe	X	0.35		0.35
56	The Bridewell	30/04/2026		Unity Trust	56	Chairs for Library Room	Rosehill Furnishings Group	S	1,177.25	235.45	1,412.70
57	The Bridewell	30/04/2026		Unity Trust	57	Upgrade of lighting in The brid	DTE Electrical & Property	S	2,640.00	528.00	3,168.00
58	Subscriptions	30/04/2026		Unity Trust	58	Clerks membership	SLCC	Z	439.00		439.00
59	Bank Charges	30/04/2026		Unity Trust	59	Bank charges	Unity Trust	Z	15.40		15.40
60	Cemetery rates and water	12/05/2026		Unity Trust	60	Cemetery business rates	Hart DC	Z	203.00		203.00
61	Rates	12/05/2026		Unity Trust	61	Parish Office Rates	Hart DC	Z	251.00		251.00
62	Rates	12/05/2026		Unity Trust	62	Library Room rates	Hart DC	Z	456.00		456.00
63	Toilets - Power and rates	12/05/2026		Unity Trust	63	King St Toilets electricity	nPower	L	47.97	2.40	50.37
64	Lighting - Maint and admin	12/05/2026		Unity Trust	64	Street lighting	HCC	S	156.87	31.37	188.24
64	Lighting - Maint and admin	12/05/2026		Unity Trust	64	Street lighting	HCC	S	38.08	7.62	45.70
64	Lighting - Maint and admin	12/05/2026		Unity Trust	64	Street lighting	HCC	S	2,353.06	470.60	2,823.66
64	Lighting - energy costs	12/05/2026		Unity Trust	64	Street lighting	HCC	S	1,522.83	304.57	1,827.40
65	IT Support and Back up	12/05/2026		Unity Trust	65	IT support	BV Computer Solutions Ltd	Z	135.00		135.00
66	The Bridewell - water	12/05/2026		Unity Trust	66	Bridewell water	Business Stream	Z	23.97		23.97
67	Chamberlain Gardens (SC Trus	12/05/2026		Unity Trust	67	Grounds maintenance	Larkstel Ltd	S	322.50	64.50	387.00
67	Other amenity areas maintenar	12/05/2026		Unity Trust	67	Grounds maintenance	Larkstel Ltd	S	401.67	80.33	482.00
67	Play Areas	12/05/2026		Unity Trust	67	Grounds maintenance	Larkstel Ltd	S	585.42	117.08	702.50
67	Bin emptying	12/05/2026		Unity Trust	67	Grounds maintenance	Larkstel Ltd	S	238.33	47.67	286.00
67	Allotments - maintenance	12/05/2026		Unity Trust	67	Grounds maintenance	Larkstel Ltd	S	33.33	6.67	40.00
67	Speed Indicator Devices	12/05/2026		Unity Trust	67	Grounds maintenance	Larkstel Ltd	S	216.16	43.23	259.39
68	Subscriptions	12/05/2026		Unity Trust	68	HALC LCPD Bronze Membership	HALC	S	180.00	36.00	216.00
69	Toilets - Power and rates	12/05/2026		Unity Trust	69	King St toilets water	Castle water	Z	42.36		42.36
70	Cemetery rates and water	12/05/2026		Unity Trust	70	Cemetery water	Castle water	S	9.50	1.90	11.40
71	The Bridewell - waste disposal	12/05/2026		Unity Trust	71	Bridewell waste collection	Suez	S	106.28	21.26	127.54
72	Office Equipment	12/05/2026		Unity Trust	72	Photocopier rental copies	Ricoh	S	104.83	20.97	125.80
72	Postage and consumables	12/05/2026		Unity Trust	72	Photocopier rental copies	Ricoh	S	66.35	13.27	79.62
73	Toilets - cleaning	12/05/2026		Unity Trust	73	King St Toilets cleaning	CJH Cleaning Services Ltd	S	515.18	103.04	618.22
74	Chapel Cottage Maintenance	12/05/2026		Unity Trust	74	Chapel Cottage electricity and	Octopus Energy Ltd	L	15.11	0.76	15.87
75	The Bridewell - maintenance	12/05/2026		Unity Trust	75	Bridewell heating repair	Servio Building Services Me	S	450.00	90.00	540.00

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
76	The Bridewell - maintenance	12/05/2026		Unity Trust	76	Bridewell painting	FS Cleaning & Maintenance	Z	200.00		200.00
77	Staff Salaries	12/05/2026		Unity Trust	77	Staff Salaries - May 26	Staff Salaries - May 26	Z	5,306.95		5,306.95
78	Staff Salaries	07/05/2026		Unity Trust	78	Staff PAYE & NI - May 26	HMRC	Z	1,140.90		1,140.90
79	Pension Contribution	12/05/2026		Unity Trust	79	Staff Pension - May 26	Hampshire Pension Fund	Z	438.68		438.68
80	Employers' NI	12/05/2026		Unity Trust	80	Employer NI - May 26	HMRC	Z	845.32		845.32
81	Pension Contribution	12/05/2026		Unity Trust	81	Employer Pension - May 26	Hampshire Pension Fund	Z	1,473.72		1,473.72
82	Postage and consumables	12/05/2026		Unity Trust	82	Milk	Co-op	Z	1.99		1.99
83	Subscriptions	12/05/2026		Unity Trust	83	Canva subscription	Canva	S	10.83	2.17	13.00
84	Annual Parish Assembly	12/05/2026		Unity Trust	84	Refreshments for APA	Sainsburys	Z	16.15		16.15
85	Civic Hospitality	12/05/2026		Unity Trust	85	Card	Odiham Card Shop	Z	3.50		3.50
86	Civic Hospitality	12/05/2026		Unity Trust	86	Gift PCSO	The Frame	Z	17.50		17.50
87	Bank Charges	12/05/2026		Unity Trust	87	Fee for Multipay card	Lloyds	Z	3.00		3.00
88	The Bridewell - maintenance	12/05/2026		Unity Trust	88	Water heater repair	Alecta Technical solutions	S	240.66	48.13	288.79
89	Telephone and internet	12/05/2026		Unity Trust	89	Phones & broadband	BT	S	281.01	56.20	337.21
Total									23,844.91	2,546.50	26,391.41