



MINUTES OF THE MEETING OF ODIHAM PARISH COUNCIL'S AMENITIES AREAS COMMITTEE HELD AT THE BRIDEWELL, THE BURY, RG29 1NB ON TUESDAY 18th AUGUST 2026 at 8.30pm

Present: Cllrs P Verdon (chair), C Greensides, M Tate and H Woods.
In attendance: A Mann (Parish Clerk) and B Tate (Deputy Clerk).

- AA01/26 To receive apologies for absence**
Apologies for absence were received and accepted from Cllrs Cooper and McFarlane.
- AA02/26 To receive declarations of interests and requests for dispensation relating to any item on the agenda**
None.
- AA03/26 Approval of Minutes**
RESOLVED
The minutes of the Amenities Areas Committee meeting held on 20th May 2025 (AA1/25–AA11/25) were approved and signed by the Chair.
(Proposed by Cllr Verdon, seconded by Cllr Tate, all in favour).
It was noted that amenity matters had been covered by full Council since May 2025.
- AA04/26 Chairs Announcements**
Thanks was recorded to Shaun Hobbs for his work in efficiently managing the play areas and supporting the sale of Chapel Cottage.
- AA05/26 Public Session**
None.
- AA06/26 Amenities contract decisions take under the Clerk's delegated authority, this financial year**
Noted, as presented with the agenda, including a survey of the septic tank at Chapel Cottage @ £375.
- AA07/26 Play areas**
i) An overview of the 2026 annual independent play inspections was noted, as set out in the Clerk's agenda report and the following decisions were made:

RESOLVED
ii) Prioritisation of site upgrades:
1. Chapel Pond play area.
2. Chamberlain Gardens play area.
3. Recreation Ground play areas.
4. Bufton Field play area.

iii) To award contracts for repairs to Larkstel Ltd totalling £4,240, as set out in the agenda report.

iv) Action for future site upgrades:

1. Chapel Pond play area – to start research on upgrading the equipment by sourcing three designs with quotations, specifying the following criteria:
a) Play equipment suitable for ages up to 11 (as a guide).
b) Durable materials – recycled plastic/composite preferred.
c) To include equipment for swinging, sliding, climbing and balancing.
d) To include at least one piece of accessible play equipment.
e) To include 2 x seating.



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- f) To include 2 x closed bins.
- g) To include removal and disposal of the existing equipment.
- h) Budget £88,000.

2. Chamberlain Gardens play area –

- a) Await decision of grant application for the Friendship Corner project and, if successful, refer to Council for decision.
- b) Submit a grant application up to £50,000 for a new pathway from the tennis court gate to the play area and to replace the central multi-play unit.
- c) To refer the condition of the equipment, fencing and access to the Capital Projects Working Group.

3. Recreation Ground – refer the condition of the timber equipment to the Capital Projects Steering Group.

(Proposed by Cllr Verdon, seconded by Cllr Greensides, all in favour).

AA08/26

Further amenities works required

RESOLVED

- i) Bollards at the Parish Room – source quotes to replace the 18 bollards with a recycled/composite material and refer to a future meeting.
- ii) Bench at the Parish Room – the Clerk reported that a simple, low cost repair was now deemed possible.
- iii) Electricity supply to South Chapel – to proceed with disconnecting the supply at a cost of £479.59.
- iv) Highways bollards either side of the allotment entrance gate – to monitor the condition and effectiveness of the existing bollards and take no further action at this stage.
- v) Bench at the Ford – to continue research to repair the bench.

(Proposed by Cllr Verdon, seconded by Cllr Woods, all in favour).

AA09/26

Odiham Cemetery

The Deputy Clerk's report on the management of Odiham Cemetery was reviewed and noted and the following decisions were made:

RESOLVED:

- i) General gardening services - to award an annual contract to FS Cleaning & Maintenance for general gardening services, 8 hours per month @ £25 per hour.
- ii) Tree survey and tree maintenance schedule - to obtain a fee proposal for a tree survey and 5 year maintenance plan report.
- iii) Dogs – to allow dogs on the proviso they are kept on a lead and no dog fouling takes place and to update the site signage.
- iv) Additional bin collection - not to increase to weekly collections for the time being and request additional ad hoc collections when required instead.

(Proposed by Cllr Verdon, seconded by Cllr Tate, all in favour).

The chair thanked the Deputy Clerk for her work.



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AA10/26

Date of the next meeting
17th November 2026.

Being no further business the meeting closed at 9.03pm.

Signed..... **Date**.....