



**THE MEETING OF ODIHAM PARISH COUNCIL
AT THE BRIDEWELL, THE BURY, ODIHAM, HAMPSHIRE, RG29 1NB
TUESDAY 15th SEPTEMBER 2026 at 7.30pm**

MEMBERS OF ODIHAM PARISH COUNCIL ARE SUMMONED TO ATTEND

9th September 2026

Andrea Mann, Clerk

Join Zoom Meeting

<https://us02web.zoom.us/j/84214641992?pwd=3YO81ashYqmoC18pXfKJRPckCKvbm.1>

Meeting ID: 842 1464 1992

Passcode: 778073

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- 110/26 To receive apologies for absence**
- 111/26 To receive declarations of interests and requests for dispensation relating to any item on the agenda**
- 112/26 Approval of minutes**
To approve the minutes of the meeting held on 18th August 2026 (91-109/26).
- 113/26 Chair's announcements**
- 114/26 Public session**
An opportunity for members of the public to make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda, in accordance with Standing Orders <https://odihamparishcouncil.gov.uk/wp-content/uploads/2025/03/Standing-Orders-January-2026.pdf> or contact the Parish Office.
- 115/26 Councillor co-option**
To consider any applications received for the vacant North Warnborough ward position. Refer to <https://odihamparishcouncil.gov.uk/wp-content/uploads/2026/06/Casual-Vacancy-and-Cooption-Policy-September-2024.pdf>

Councillor Reports

- 116/26 Meeting reports from councillors**
To receive any verbal reports from Councillors on their attendance at outside meetings.
- 117/26 Reports from other councils**
To receive any verbal reports from Hart District Council (HDC) councillors and the Hampshire County Council (HCC) councillor representing Odiham.

General

- 118/26 Meeting action points (pages 4-5)**
To consider matters arising from the Minutes not elsewhere on the agenda
- 119/26 Appointments to committees and working groups**
To consider requests from new councillors to join committees and working groups.
- 120/26 Half year review of OPC's Annual Action Plan (pages 6-12)**
To note and review the Clerk's comments (in red) and agree any actions arising.



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Amenity Areas Matters

121/26 Friendship Corner project – Chamberlain Gardens (page 13)

- i) To note the £5,000 community grant award from Hart District Council.
- ii) To consider whether to proceed with the project.
- iii) To consider delegating authority to the Clerk to spend in accordance with the project proposal.

Community Committee Matters

122/26 Proposed Dimanche Tour of Hampshire 2027 (pages 14-18)

To consider correspondence received from Long Sutton and Well Parish Council. Note that OPC resolved in June to respond to the organisers showing a neutral position due to local impact on roads with little benefit to the area. OPC has not made formal representation to HCC.

Financial Matters

123/26 Notice of Conclusion of Audit for the year ended 31st March 2026 (pages 19-22)

To accept the External Auditors review of the Annual Governance & Accountability Return (AGAR) for Odiham Parish Council for the year ended 31st March 2026 and note the Notice of Conclusion of Audit.

124/26 Payments Listing (to follow)

To approve the payments listing for the period 19th August-15th September 2026 and appoint 2 Councillors to complete the payment approval process for outstanding payments.

Planning Matters

125/26 Planning & Development Committee responses to applications

To ratify the decisions of the Planning & Development Committee meetings held on 1st September which were submitted to Hart under the Clerk's delegated authority.

<https://odihamparishcouncil.gov.uk/council-business/council/planning/planning-development-committee>

Noting there were 2 applications for a new Street Trading Consent Application - Crane Feasts Ltd, Layby Northbound on A287, Farnham Road, North Warnborough,

126/26 Street Trading Consent Applications (pages 23-25)

To consider a new Street Trading Consent Application - Coskun Catering Ltd, Layby Eastbound, Farnham Road, Odiham, Hook, Hampshire - 26/01827/FSTRAD

127/26 Date of next meetings

Full Council - 20th October 2026 at 7.30pm.

Confidential Matters

128/26 To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press to consider confidential contractual matters where publicity might be prejudicial to the special nature of the business.



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129/26

Chapel Cottage

- i) To receive an update on the progress of the sale.
 - ii) To consider any new matters arising including any signatures required.
 - iii) To confirm arrangements for signing transfer and completion papers.
- Refer to Standing Orders 23 <https://odihamparishcouncil.gov.uk/wp-content/uploads/2025/03/Standing-Orders-January-2026.pdf>

130/26

Public open space at Montfort Place (page 26-29)

- i) To receive an email response from Persimmons (page 26). Plan emailed separately.
- ii) To receive an email enquiry from a resident (pages 27-29).
- ii) To agree responses and next steps.

Full Council				
Feb-26	245/25b	Clerk	Change previous minutes from draft and add to website.	Complete
	249/25iv	Clerk	Arrange meeting with Vivid Homes and invite Cllr Dorn.	Complete
	252/25	Clerk	Add meeting calendar to June Council agenda with review of committees.	Complete
	253/25	Clerk	Update website to show Cllr Cooper's committee appointments.	Complete
	255/25	Clerk	Report back to Tennis Club OPC's decision on signage and arrange date to sign lease with extended term.	Emailled 18.02.26. Followed up 26.05.26.
	256/25	Office	Award contract to DTE Ltd to upgrade lights.	Complete
			Complete works.	Complete
	257/25	Deputy Clerk	Update website to show revised cemetery fees.	Complete
	258/25	Deputy Clerk	Update website to show revised allotment fees.	Complete
		Amenities Officer	Notify tenants.	Complete
	259/25	Amenities Officer/Office	Research alternative and lower cost options to upgrade Chamberlain Gardens play area equipment.	In progress
	261/25	Clerk	Report back to InOdiham re 2026/27 grants.	Complete
	262/25	CllrsAMc/Deputy Clerk/Clerk	Complete anti-engine idling campaign - meet Buryfields, install signage and include article in Spring newsletter.	Complete
	263/25	Office	Award contract for defib, install and promote online and in Spring newsletter.	Complete
	264/25	Clerk	Add 2025/26 Asset Register to website.	Complete
	265/25	Clerk/CllrsLC&Amc	Set up payments on Unity Trust and authorise.	Complete
	266/25	Deputy Clerk	Change draft responses to planning applications 24.02.26 to final.	Complete
	267/25	CllrPV	Meet with SN to draw up a response to the Gov's consultation on the national planning policy, submit response and refer to March mtg.	Complete
	268/25	Clerk	Submit OPC's 2 x responses to planning and licencing applications.	Complete
	269/25	Traffic Calming WG	Progress traffic calming enquiries with HCC, including in Spring newsletter, report at APA and update WG asap after HCC mtg.	Complete
	272/25	Amenities Officer	Make arrangements for Chapel Cottage to be marketed with agent MacKenzie Smith.	Complete
Mar-26	276/25	Clerk	Change previous minutes from draft and add to website.	Complete
	277/25i	Deputy Clerk/Chair	Send letter of thanks to SSE re recent cabling works in King St and The Bury area.	Complete
	277/25ii	Clerk	Submit OPC's support for reducing speed limit to 40mph at the Golden Pot junction in responses to the TRO consultation.	Complete
	278/25	Clerk	Liaise with U3A re National Emergency Briefing.	Complete
	282/25i	Deputy Clerk	Add revised Toppie Testing Policy to website.	Complete
	282/25ii	Deputy Clerk	Award contract to Scandor for cemetery memorial toppie testing.	Complete
		Deputy Clerk	Complete works.	Scheduled 14.09.26
	283/25i	Clerk	Add revised plans for The Bridewell on website.	Complete
		CllrsAMc/LC	Present revised plans for The Bridewell to the APA.	Complete
	283/25ii	Clerk	Award contract to FlowerKittle Architects to support OPC in securing listed building consent for revised Bridewell plans.	Complete
		Bridewell working group	Complete project and report back to Council.	Ongoing. Surveys complete. Initial plans presented to working group 25.08.26 and to Council 15.09.26.
	285/25	Office	Add OPC's agreed events to website and progress plans to hold events.	Complete
	286/25	Clerk	Add annual review of contracts and subscriptions to website.	Complete
		Amenities Officer	Arrange for SSE contract for cemetery electricity to be cancelled.	Complete
	287/25	Clerk/CllrsAM&PV	Accept insurance quote from Clear Councils, make payment and communicate insurance cover to employees.	Complete
	288/25	Clerk/CllrsAM&PV	Set up payments on Unity Trust and authorise.	Complete
	289/25i	Deputy Clerk	Change draft responses to planning applications 24.02.26 to final.	Complete
	289/25ii	Deputy Clerk	Submit OPC's objection to 25/02559/PREAPP for up to 100 retirement homes on land at Broad Oak.	Complete
	291/25	Deputy Clerk	Submit OPC's responses to planning and licencing applications.	Complete
Apr-26	300/25	Deputy Clerk	Change previous minutes from draft and add to website.	Complete
	301/25i	Office	Share SGN road closure with the community.	Complete
	301/25ii	Clerk/CllrAMc	Respond to Hart's request for opinion on future election timings.	Complete
	306/25	Clerk	Add revised policies to website - Data Protection Policy, Data Retention Policy, Generay Privacy Notice, Staff Councillors & Role Holders Privacy Notice and Subject Access Request Policy.	Complete
		Clerk	Work towards consistent numbering format for all policies.	Ongoing
	307/25	Clerk	Publish Annual Report online and share with community.	Complete
	308/25i	Clerk	Publish Annual Action Plan online and share key priorities at APA.	Complete
	308/25ii	CllrAMc	Attend National Emergency Briefing filming and report back.	Complete
	309/25	Amenities Officer	Source quote for removal of trees at Peace Garden, to replant with crab apples and hawthorns, including advice on best planting distance from property boundary.	See below
	310/25	Office	Order picnic benches, arrange installation and promote to community.	Complete
	311/25	Clerk	Research SLCC promoted community engagement app and obtain feedback from other councils which use it. Refer back to Council Oct '26.	
	312/25	Clerk	Refer proposal for 2025 Heritage Open Days back to Council.	Complete
	313/25	Clerk	Adjust earmarked reserves balances on Scribe.	Complete
	314/25	Clerk/CllrsLC&PV	Set up payments on Unity Trust and authorise.	Complete
	315/25	Clerk	Publish Neighbourhood Plan Monitoring Report online and share with community.	Complete
	316/25	Clerk	Publish Road Safety proposals online and share with community.	Complete
	317/25	Deputy Clerk	Adjust meeting dates on website.	Complete
May-26	1/26	Clerk	Promote chair and vice chair appointments.	Complete
	5/26	Clerk	Add final minutes from previous meeting on website.	Complete
	6/26iii	Clerk/Amc	Respond to resident re planting of horse chestnut tree.	Complete
	10/26	Clerk/Amenities Officer	Revise action to remove trees at Peace Garden to read "obtain second opinion before removing".	Noted
	11-14/26	Clerk/Deputy Clerk	Update website with agreed governance structure, terms of reference, working groups and membership.	Complete
	15/26	Clerk	Update website with representative positions and notify external organisations of 25-26 appointments.	Complete
	16/26	Deputy Clerk	Add revised Discretionary Grant Giving Policy to website.	Complete
	17/26	Clerk	Refer potential of 5 year election term to HALC asking for supporting in highlighting this to candidates in May 2027.	Complete
	18/26	Office	Award contract for next 2 phases of works to War Memorial, schedule works & notify surrounding properties.	Complete
		Office	Complete works, report back and promote.	Woks scheduled w/c 21.09.26
	19/26	Office	Award contract for re-decoration of Parish Office.	Complete
			Schedule works and make plans to re-location for duration of works.	Complete
		Office	Complete works in July and report back.	Complete
	20/26	Office	Progress plans to open OPC's buildings as part of Heritage Open Days and promote.	In progress
	21/26	Clerk	Clarify whether councillors' home addresses can be redacted from website.	Complete

Full Council				
		Councillors	Review DPI forms.	Complete. Personal addresses redacted.
		Clerk	Publish annual internal audit report on website.	Complete
		Clerk	Publish 2025-26 income & expenditure account and balance sheet on website.	Complete
	24-26/26	Clerk	Publish 2025-26 exercise of public rights in accordance with rules.	Complete
		Clerk	Submit all 2025-26 audit papers to external auditor.	Complete
	27/26i	Clerk	Ensure bank signatories are in line with Council resolution.	Complete
		CllrHT	Try again to initiate Unity Trust bank login.	
	27/26ii	Clerk/bank signatories	Arrange £75k transfer from Unity Trust to CCLA.	Complete
		Clerk	Instruct new investment to Hampshire Trust Bank.	Complete. Higher interest rate than resolution.
	28/26	Clerk/CllrsLC&Amc	Set up payments on Unity Trust and authorise.	Complete
	29/26i	Deputy Clerk	Change draft 07.04.26 and 28.04.26 minutes to final on website.	Complete
	29/26ii	Deputy Clerk	Submit OPC's comment on pending planning application to Hart.	Complete
	30/26	Clerk	Progress agreed matters in OPC's road safety review.	All applications submitted. Feasibility assessment in progress after payment.
	34/26	Office	Run ad to establish origins of memorial bench at Priors Corner.	Not required
		Office	Report back to original enquiry.	Complete
		Office	Report back to Council and progress agreed option.	Complete
Jun-26	37/26	Deputy Clerk	Add final minutes from previous meeting on website.	Complete
	38/26ii	Clerk	Ensure all DPI forms are up to date on website and redact personal addresses.	Complete
	44/26	Clerk	Add new HR policies on website - Preventing Sexual Harassment, Whistleblowing, and Wellbeing.	Complete
	45/26	Deputy Clerk	Add 26/27 meeting schedule on website.	Complete
	47/26	Deputy Clerk	Instruct increase in cemetery bin emptying contract.	Not actioned. Subsequent decision by Amenities Committee to instruct ad hoc collections when required.
	49/26	Clerk	Respond to RMD Adventure Learning granting permission for use of Beacon Field for Summer activities, with condition to leave field without damage and that RMD provide evidence of insurance.	Complete
	50/26	Clerk	Respond to consultation on 2027 Dimanche Tour of Hampshire application showing a neutral position. Also that OPC can't suggest a suitable, safe location for spectators.	Complete
	51/26	Clerk	Respond to InOdiham's request for support to change CIC to a charity, showing support in principle but checking "Odiham" refers to the Parish of Odiham.	Complete
	52/26	Deputy Clerk	Notify InStiches of OPC's decision to decline the offer of purple poppies for the 2026 Remembrance displays.	Complete
	53/26	Deputy Clerk/CllrsLC&CG	Set up payments on Unity Trust and authorise.	Complete
	55/26i	Deputy Clerk	Change draft 19.05.26 and 09.06.26 minutes to final on website.	Complete
	55/26ii	Deputy Clerk	Submit OPC's comment on pending planning application to Hart.	Complete
	56/26	Clerk	Submit OPC's response to the Hart Local Plan Scoping Opinion consultation.	Complete
	57/26	Clerk	Submit OPC's Asset of Community Value nomination for The Bridewell.	Complete
	60/26	Amenities Officer	Instruct reduction in price for Chapel Cottage.	Complete
	61/26	Clerk	Prepare and submit nomination for the HALC 2026 Village of the Year competition.	Complete

ANNUAL ACTION PLAN 2026-27

This annual action plan should be read in conjunction with the Odiham Parish Council Business Plan 2023-27 <https://odihamparishcouncil.gov.uk/wp-content/uploads/2024/03/OPC-business-plan-adopted-March-2024-2.pdf> and follows on from the Annual Action Plan 2025-26, available for inspection at <https://odihamparishcouncil.gov.uk/council-business/council/council-strategies/annual-action-plan>

Actions will be monitored and reported in an annual report presented to residents at the Annual Parish Assembly.

I. Providing high quality community facilities

Project priority	Agreed action	By when	By whom	Project outcome
The Bridewell To transform The Bridewell into a thriving community hub.	i) Continue promotion. ii) Complete redecoration of corridors area. iii) Complete upgrade to LED lighting. iv) Complete office refurb. v) Ensure courtyard tidy up for Summer months. vi) Draw up action plan detailing Council's agreed change in direction and new priorities vii) Progress the actions identified in iii). viii) Progress listed building application with FlowerKittle. ix) Continue watching brief on relevant funding opportunities and submit applications where possible. x) Ensure 27-28 budget provision for replacing fire panel.	Ongoing ✓ May '26 ✓ April '26 ✓ Summer '26 ✓ May '26 ✓ Summer '26 Mar '27 Mar '27 Ongoing Nov '26	The Capital Projects Steering Group and office Plans in development Plans in development Plans in development. Timescale feasible. Outstanding	To improve facilities for all and increase income to a level where income supports running costs.
The Firs To improve accessibility and amenity value.	i) Complete project works to improve accessibility and amenity value. ii) Arrange small scale open event. iii) Promote. iv) Include route and benches on the Welcome to Odiham map. v) Watching brief on improving pedestrian access to site.	Summer '26 " " " " " " Autumn '26 Ongoing	Amenities Committee Need to complete works before actioning Need to complete works before actioning Planning Committee	To improve accessibility and amenity value.
Benches To continuing improving bench provision and interpretation boards in the Parish.	i) Consider further picnic benches. ii) Review full map of benches and consider further provision.	Apr '26 ✓ Before '27 budget setting Note enquiries relating to benches at Castle and Salisbury Close POS	Amenities Committee	To improve accessibility and amenity value.
War memorial To improve the condition and protect the heritage.	i) Complete next 2 phases of refurb works. ii) Prepare war memorial in time for Remembrance 2025.	Before Nov '26 Remedial Works scheduled w/c 21.09.26. Working group to tidy area. Discussions re knitted poppy displays in progress.	War memorial working group	To improve the condition and protect the heritage.

2026-27 PRIORITIES

Project priority	Agreed action	By when	By whom	Project outcome
Future provision Keeping all assets under review.	i) Review full asset portfolio following successful sale of Chapel Cottage to identify highest priority projects. ii) Develop schedule of repairs & maintenance for all properties, starting with The Bridewell. iii) Keep watching brief on re-organisation of local government in Hampshire and act quickly to agree OPC's strategy on ownership and management of local public assets. iv) Review asset portfolio before '27-'28 budget setting process and identify highest priority projects.	Subject to sale ✓ Timeplan for Capital Projects WG agreed. Autumn '26 Nov Amenities Com Ongoing EOI's submitted to Hart. Poss now on hold? Oct '26 Review will be part of Nov budget workshop	Capital Projects Steering Group and Amenities Committee	To ensure community assets are useful to the community and maintained in a safe condition.
	i) Draw up a plan of action to prepare OPC for taking on pre-school land within the Crownfields NP development site, west of Alton Rd.	Review position end '26 Outstanding	Council	To fulfil planning obligation and manage proper use.
Play Equipment To maintain a rolling programme of maintenance and future replacement.	i) Independent annual play inspections. ii) Complete actions from annual play inspections. iii) Source plans for refurbishment of Chapel Pond play area. iv) Consult on concept plans iii) once date of section 106 agreement is known. v) Deliver project to upgrade Chapel Pond play area. vi) Present scaled down concept plan to upgrade Chamberlain Gardens play area. Poss re-assess if Chapel Cottage sells. vii) Carry out a site visit to assess for new pathways running through Chamberlain Gardens. viii) Keep watching brief on funding to deliver vi) and vii. ix) Identify highest priority repairs and replacements before '26-27 budget setting.	Jun '26 ✓ Sep '26 ✓ Complete or contracts awarded Summer '26 Spec agreed. Quote requests in progress. Autumn '26 Timescale feasible Spring '27 Timescale feasible Summer '26 Work in progress. Autumn '26 Work in progress. Ongoing 1 grant secured. 2nd being pursued. Oct '26 ✓ Completed by Amenities Committee.	Amenities Committee	To ensure community assets are attractive and safe for community use.
The Parish Room	i) Continue to build earmarked reserve for repair to east facing wall. ii) Estimate likely project delivery.	Ongoing In progress. Est £5k available for est £11k works.	Amenities Committee	To improve the condition and protect the heritage.

2. Supporting the Parish as a pleasant, safe and enjoyable place to live and work

Project priority	Agreed action	By when	By whom	Project outcome
Promoting community cohesion	i) Consider and award community Grants.	Jul '26 and Jan '27	Full Council	To show regard to the valuable role community groups play in uniting the community.
	ii) Liaise with InOdiham and other event organisers before determining '27-'28 budget.	Oct '26 Outstanding	Office and OPC rep	
	iii) To arrange and host OPC's own events: a. Armed Forces Flag raising event. b. Remembrance. c. Christmas tree decorating. d. Christmas tree lighting.	22.06.26 ✓ 08.11.26 Planning in progress 25.11.26 Planning to commence Oct. 26.11.26 " & publish in Autumn newsletter.	All	To assume a leading role in civic events.
	iv) To acknowledge and promote: a. St George's Day. b. Anniversary of VE-Day. c. Volunteers week. d. International Town Criers' week. e. Armed Forces Day. f. National Allotment week. g. Anniversary of VJ-Day. h. The Great British Spring Clean.	23.04.26 ✓ 26.05.26 x 01.06.26 ✓ 13.06.26 ✓ 27.06.26 ✓ 10-16.08.26 ✓ 15.08.26 x 13-19.03.27 Feedback suggests	All	
	v) To agree OPC's '27 events before setting '27-'28 process.	Nov '26 Outstanding	Community Committee	minimal litter in the area.
	vi) Continue leading and supporting conservation volunteers group. a. Keeping RoWs accessible, through regular community volunteering events throughout the year. b. Advertise to find new project lead. c. Deliver projects to improvement route through Bartley Heath. d. Continue to advertise for more volunteers. e. Increase training of volunteers. f. Review budget before '27-28 budget setting process.	Ongoing throughout Spring, Summer and Autumn. 1 session Aug. Need to book session in Autumn. Asap Cllrs Verdon & McFarlane to share. Summer '26 HCC now delivering with own work group. OPC to order materials using grant. Ongoing Ongoing when work sessions promoted. 2 new. " " Plan of action required. Nov '26. Outstanding.	Partnership with HCC led by Cllr SB.	Keeping RoWs accessible.
	vii) Carry out annual review of Emergency Plan.	Nov '26 Outstanding. Review against Gov guidance.	Council	Emergency planning
Traffic and transport	i) Present Parish Wide review of road safety to Council. ii) Present plans to community APA. iii) Progress research for agreed projects. iv) Watching brief on external funding opportunities. v) Continue push for Speedwatch volunteers and additional sessions. vi) Continue rota for SIDs with push to increase coverage where possible. vii) Review budgets for SIDs and Speedwatch.	21.04.26 ✓ 28.04.26 ✓ Summer '26 ✓ Ongoing Ongoing ✓ Ongoing ✓ Autumn '26 Outstanding	Road safety working group	Road safety

2026-27 PRIORITIES

Project priority	Agreed action	By when	By whom	Project outcome
	viii) To work with HCC on a Parish wide review of parking.	Autumn <i>Outstanding. Liaising with HCC.</i>	Council	Road safety
	ix) Lobby other authorities for infrastructure improvements including in responses to planning applications, eg: a. RAF Odiham/B3349 junction. b. Pedestrian crossing points Dunley's Hill & Hook Rd. c. Cycle/pedestrian route to M3 footbridge.	Ongoing, subject to opportunities <i>Ongoing as part of road safety work.</i> <i>??</i>	Council and Planning & Dev Committee	Road safety.
	x) Agree proposal for spending village gateway S106 contribution on Alton Rd.	Towards end of completion of new <i>Outstanding.</i> development	Full Council	Speed reduction.
	xi) To continue lobbying HCC for bus services and shelters in the right places.	Ongoing <i>No plan of action. Note recent HCC funding opportunity missed.</i>	Partnership project with HCC	To support residents in using public transport.
Supporting the Village Centre	i) Use High St WhatsApp group to keep in touch and support businesses.. ii) Respond to new opportunities & threats where OPC has a legitimate role. iii) Hold business forum meeting. iv) To lobby Hart to keep parking charges to a minimum.	Ongoing, as opportunities arise. ✓ ✓ Potential to assist further in promotion of High St and local area. Autumn '26 <i>Outstanding.</i> <i>Enquiry sent to Hart for asset transfer. Need to keep informed of new unitary responsibilities & contacts.</i>	Council	To support economic sustainability.
	v) Continue to maintain King St public toilets. vi) Continue to seek opportunities for further accessible toilet provision.	Ongoing, as opportunities arise ✓ <i>Note funding enquiries from The Bell.</i>	Amenities Committee	Economic sustainability & accessibility
Planning matters	i) NP Monitoring Report. ii) Seek to identify sites for housing development (eg rural exception sites for affordable homes). iii) Listen and respond to local opinion for large developments. iv) Campaign for developers' contributions which are necessary to make a development acceptable. v) Follow Hart's Local Plan development and respond to consultations. vi) Follow national changes to planning legislation and ensure staff and councillors are trained.	Apr '26 & '27 ✓ Ongoing " " ✓ List agreed and submitted to Hart as part of their Local Plan development. " " Ongoing. Key focus in '26 ✓	Planning & Dev Committee	To support local people in finding local homes.

3. Action against Climate Change to protect our environment and the planet

Project priority	Agreed action	By when	By whom	Project outcome
Controlling the Council's carbon footprint To follow the Council's adopted Environment and Climate Change Policy in all decisions.	i) Cllrs McFarlane & Verdon to attend Hart's Climate Action Group and report to Council. ii) Progress smaller items identified on energy audit. iii) Draw up wish list for larger works identified on energy audit and apply for external funding. iv) Develop an action plan to reduce carbon emissions when carrying out Council activities. v) Research other projects before 2026-27 budget setting. vi) Report energy savings for new LED lighting at Bridewell to Hart.	Ongoing Potential to put on hold pending Bridewell Nov '27 plans? Included in plans to reconfigure Bridewell Autumn '26 Autumn '26 Outstanding Nov '26 As part of budget workshop Apr '27 Outstanding. A grant condition.	Cllrs AMc and PV Office Amenities Committee Office in consultation with Cllrs " "	To reduce OPC's carbon footprint in support of OPC's Environment and Climate Action Plan.
Raising community awareness To support OPC's Environment and Climate Change Policy	i) Continue supporting The Greening Campaign through regular promotion of related projects and initiatives. ii) Promote other local and national related projects. iii) Promote the National Emergency Briefing.	Ongoing ✓ ✓ Spring '26 ✓	All	To raise awareness and encourage the community to make changes to slow climate change.
Biodiversity gain To follow the Council's adopted Biodiversity Action Plan.	i) Liaise with OPC's grounds contractors to discuss further biodiversity areas. ii) Consider 27/28 budget to repeat habitat checks (Biodiversity Action Plan 2022). iii) Annual review of OPC's Biodiversity Action Plan. iv) Participate in wider HCC initiatives as opportunities arise eg HCC's Pollinator Pledge. v) Consider improvements to the allotment car park and boundary to encourage biodiversity. vi) Consider improvements to land at Colt Hill, similar to The Firs project, and funding application to Hart. vii) Consider and promote further tree planting schemes. Re-consider small copse at Recreation Ground.	Mar '27 Nov '26 Needs discussion Oct '26 Needs discussion. Ongoing x Summer '26 Needs discussion. Autumn '26 Needs discussion. Autumn '26 Needs discussion.	Office, Amenities Committee	To encourage biodiversity gain in support of OPC's Biodiversity Action Plan.
Sustainable transport	i) Campaign for EVCPs.	Ongoing, as opportunities arise.	Council and Planning & Dev Committee	To support Climate Change declaration.
Other transport matters	i) Ongoing support for public transport provision. ii) Support projects in HDC/HCC's Local Cycling and Walking Infrastructure Plan (Z7 – Odiham core walking zone and cycling route 200 – Hook to Odiham	Ongoing Ongoing – considered in Parish wide review of road safety.		

4. Aspiring for excellence in the sector

Project priority	Agreed action	By when	By whom	Project outcome
Providing value for money Managing budgets to provide value for money whilst allowing improvements and growth to support the future community.	i) Budget workshop for all councillors which includes review of half year position. ii) Review of draft budget by the Finance Committee. iii) Agree annual budget, ensuring robust budget for new Council. iv) Review new Financial Regs. v) Apply for external funding for projects.	Oct '26 Scheduled 10.11.26 Dec '26 Jan '27 Dec '26. Ongoing. As opportunities arise.	All	Supporting the community.
	Subject to the sale of Chapel Cottage: vi) To carry out a full review of strategic priorities for potential funding from the sale of Chapel Cottage. vii) To fully research investment opportunities before agreeing the allocation of sale income.	Subject to the sale of Chapel Cottage Refer to Council approved process and timeplan. Refer to Council approved process and timeplan.	Capital Projects Steering Group Finance Committee	
Communication Demonstrating transparency, community engagement and inclusivity through the development of plans based on community feedback and a comms strategy which strives to reach everyone in our community.	i) Publish Summer, Autumn and Spring newsletters. ii) Continue review of OPC's website and publications to further improve accessibility credentials. iii) Consult community on large project and spending opportunities. iv) Annual review of comms strategy and consideration of further projects to improve communications.	Jul & Oct '26 distributed booked and Apr '27 Summer '26 ✓ Homepage complete. Work on other pages outstanding Ongoing, as opportunities arise May be required for 20mph and play areas. Autumn '26. Outstanding.	Comms strategy working group.	To aide community engagement which guides OPC's work. Required for Bridewell scheme.
People Setting high standards to retain and attract the best people to represent the interests of residents.	i) Review of staff and councillor training by Staffing Committee. ii) Annual staff appraisals. iii) Promote training opportunities for all. iv) Review and provide training budget before '27-28 budget setting, ensuring budget provision for new Council in May '27. v) Prepare induction manual with training opportunities for new Councillors.	Oct '26 Oct '26 Ongoing Nov '26. Apr '27	Clerk and Staffing Committee	Continued professional development.
Civility and respect Conducting all activities with civility and respect.	i) Follow related work in the sector.	Ongoing ✓	Council	Demonstrating commitment to ongoing civility and respect.

2026-27 PRIORITIES

Project priority	Agreed action	By when	By whom	Project outcome
Supporting the sector Respecting and supporting the work of NALC, HALC and other sector support organisations	i) Attend HALC annual conference. ii) Attend HALC AGM. 17.10.26 iii) Attend meetings and support the Hart District Association of Parish and Town Councils. iv) Attend meetings and support Hart Voluntary Action. v) Respond to consultations and projects. vi) Keep informed on LGR in Hampshire.	As opportunities arise. ✓ ✓ ✓ ✓	Clerk Clerk/Chair All	Supporting and promoting the sector.
Working towards accreditations & awards which confirm best practice and commitment to continued development.	i) Review suggestions made by NALC Quality Council award panel. ii) Consider submitting nominations for sector awards, where appropriate.	Autumn '26 As opportunities arise.. ✓	Clerk, agreed by Council	Evidence of best practice.



Friendship Corner - Chamberlain Gardens Playground

A quiet and safe space for civilian and RAF pre-school children to play and new friendships can flourish.



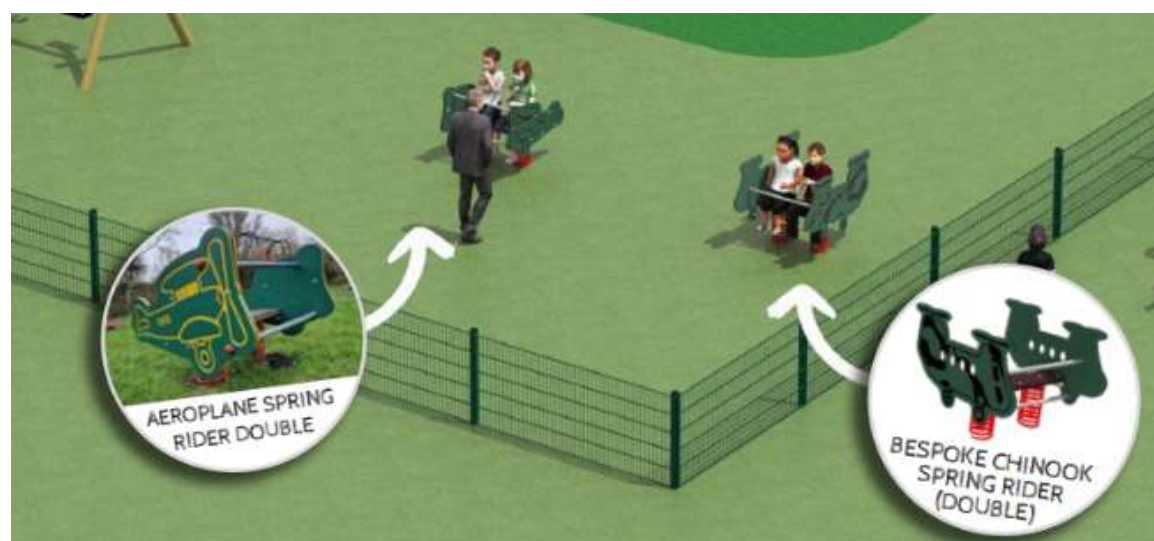
Existing layout



Seating



Proposed play equipment



Works:

- Removal and disposal of two rockers.
- Installation of two new rockers.
- Re-locating bin.
- New rubber matting safety surfacing.
- Installation of two new benches - one friendship bench for children and standard adult bench.

Total cost: £7,542

Location



[Draft] Fw: Farnborough District Motor Club Limited - Proposed Dimanche Tour of Hampshire 2027

From clerk@odihamparishcouncil.gov.uk

 1 attachment (4 MB)

Letter to Motorsport UK - Objection Final Letter Issued.pdf;

From: clerk@longsutton.com <clerk@longsutton.com>

Sent: Monday, September 07, 2026 14:24

To:

Cc: Clerk <clerk@odihamparishcouncil.gov.uk>; clerk@crondall-pc.gov.uk <clerk@crondall-pc.gov.uk>

Subject: Farnborough District Motor Club Limited - Proposed Dimanche Tour of Hampshire 2027

Dear All

The Parish Council of Long Sutton & Well reach out to you all regarding their concerns at the Proposed Dimanche Tour of Hampshire in April 2027 through the parish of Long Sutton & Well.

It and its residents feel that the response received from HCC has been 'there is a process to approve road closures which is followed'. Sadly, despite our concerns being raised with the organisers Farnborough District Motor Club Limited and HCC the proposed rally is proceeding regardless. The PC were contacted by Motorsport UK during their consultation under Section 12B(2)(b). They advise that, the organisers' have a deadline of 10th of October 2026 for HCC to receive a formal 'road closure' application.

The PC asks you all please to review our letter of objection sent to Motorsport UK today and support the residents whom you represent and insist that a more suitable route be found for the event.

Regards

Long Sutton & Well Parish Council



LONG SUTTON & WELL PARISH COUNCIL

Long Sutton Village Hall

The Street

Long Sutton

Hampshire

clerk@longsutton.com

7th September 2026

Mr David Powell

Motorsport UK

David.Powell@motorsportuk.org

Dear Mr Powell

Road Traffic Act 1988 Section 12(1A) – Proposed Dimanche Tour of Hampshire April 2027 Consultation Deadline 1st October 2026

I write on behalf of Long Sutton & Well Parish Council to **formally object to the proposed Dimanche Tour of Hampshire Rally Time Trial, promoted by Farnborough District Motor Club (FDMC), which is proposed to take place on Sunday 11 April 2027** on public highways in and around Long Sutton & Well, Crondall and Odiham, with Lord Wandsworth College proposed as the rally headquarters. Of note, we are aware that there have been no objections to the proposed event from other local Parish Councils, but we would strongly highlight that this is because Long Sutton & Well is the only community that will be directly affected by the road closures and resulting disruption caused by this, the preparation for and the recovery from the proposed event as well during the event itself.

This objection is made in two parts. Firstly, we conducted a Parish wide residents' survey resulting in an overwhelming majority objection from our parishioners, whom we represent and who will be directly affected by this proposed event and secondary, on highway engineering, environmental, ecological, public safety, and legal grounds. In our views, the proposal has not been supported by sufficient technical evidence to demonstrate that it can be conducted lawfully, safely, and without unacceptable impacts on residents, protected species, local infrastructure, and the wider rural environment.

We list out our evidence to why this proposed event is not appropriate in the rural setting of Long Sutton and Well.

(a) Highway safety and transportation concerns

The proposed route includes Long Lane, White Hill and connecting rural roads, which are characterised by narrow carriageways, limited visibility, constrained geometry, soft verges, agricultural traffic, equestrian use, pedestrians, cyclists, and numerous private accesses.

These roads were not designed for repeated high-speed competitive motorsport activity involving acceleration, braking, cornering, recovery operations, marshal control points, and spectator movements.

The proposal raises serious concerns regarding:

- stopping sight distance and forward visibility.
- junction safety.
- pedestrian safety.
- agricultural vehicle interactions.
- emergency service access.
- recovery vehicle operations.
- spectator management.
- incident response arrangements.

(b) Temporary road closures and access restrictions

The proposed event will require temporary road closures under the Road Traffic Regulation Act 1984. While the organisers indicate that access to adjoining properties may be permitted under controlled conditions, this does not provide residents with unrestricted and reliable access to their homes. Local properties in Long Sutton and Well, will also be affected due to the increased traffic associated with the Rally and road closures.

Controlled access arrangements may adversely affect:

- emergency medical situations.
- carers and domiciliary care providers.
- disabled and elderly residents.
- deliveries and service vehicles.
- agricultural operations.
- local businesses.
- Residents

(c) Mobilisation of a Solar Farm surrounding Long Sutton & Well

Unrelated to the proposed event, you may not be aware that a very large Solar Farm has been approved for build in the surrounding areas of Long Sutton & Well. Mobilisation of this project is expected to commence in the first quarter of 2027 and will result in road closures with significant disruption to the local area. This means that our community will already be suffering from the effects of road closures without even more disruption likely to be caused prior and during the period of the proposed event. It is also highly likely that due to the proposed cable routing that the mobilisation of the Solar Farm will directly affect the proposed route of the proposed event (Specifically, Long Lane) and thus in itself is a reason to prevent the proposed event going ahead.

(d) Highway infrastructure and public asset protection

Repeated rally vehicle loading is likely to increase:

- carriageway edge deterioration.
- surface shear stress.
- rutting.
- pothole initiation.
- verge damage.
- drainage impairment.
- culvert and ditch damage.

(e) Environmental and ecological impacts

Long Sutton and Well are small historic rural villages form part of a distinctive countryside landscape characterised by agricultural land, ancient hedgerows, mature woodland, open fields, historic lanes, and dispersed residential properties. The settlements retain a strongly rural character, with relatively low traffic volumes, with a relatively low ambient noise environment. A motorsport event of this nature represents a substantial departure from normal rural conditions and would have an impact:

(i) Barn Owl and protected species

The proposed event date falls within the Barn Owl breeding season. Barn Owls are protected under the Wildlife and Countryside Act 1981, and it is an offence to disturb nesting birds or dependent young intentionally or recklessly.

Noise, repeated vehicle movements, marshal activity, spectators, lighting, and associated event operations may result in disturbance to protected species.

If protected species or designated habitats may be affected, the Council should also consider the requirements of the Conservation of Habitats and Species Regulations 2017.

(ii) Noise and residential amenity

The proposal is likely to generate significant noise from:

- rally vehicles.
- exhaust systems.
- tyre and braking noise.
- public address systems.
- service areas.
- recovery operations.
- spectator activity.

(iii) Equality and public sector duties

We would ask you to note, that the stakeholder Councils of Hart District Council and Hampshire County Council, in addition to ourselves, are both subject to the Public Sector Equality Duty under the Equality Act 2010 and must demonstrate that

equality impacts have been properly assessed before supporting or facilitating the event. We have engaged with the relevant Councillors accordingly.

(iv) Human rights considerations

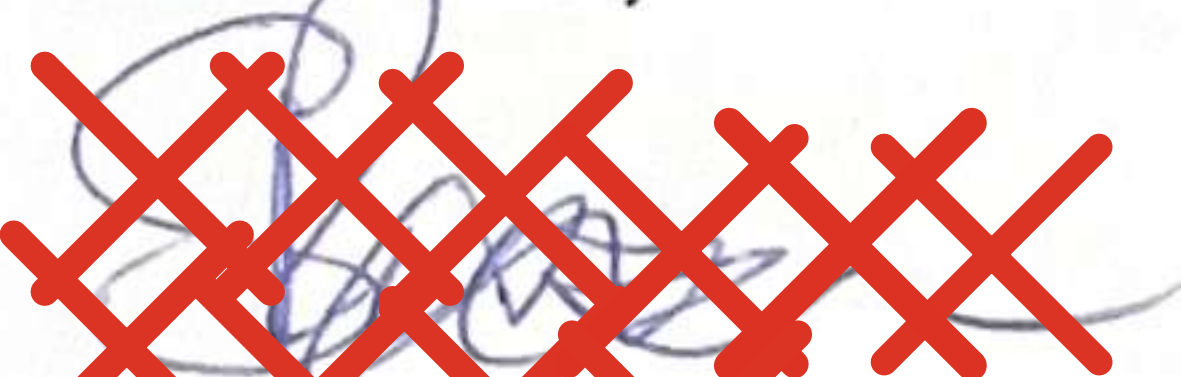
We would ask you to further note that the proposed restrictions engage residents' rights under Article 8 of the European Convention on Human Rights, incorporated by the Human Rights Act 1998, which protects respect for private and family life and the peaceful enjoyment of one's home.

It is key consideration relevant to your consideration of the merits or otherwise of the Dimanche Rally that any interference with these rights is lawful, necessary, and proportionate. It is our view that it is not.

In conclusion, as the leading motorsport organisation in the UK we trust your organisation to advise the Dimanche Tour of Hampshire organisers that the proposed route through Long Sutton & Well is inappropriate based on safety, environmental and wildlife protection grounds as we have outlined.

I would be grateful for a written response to this letter given the valid concerns outlined.

Yours sincerely



Susan Richardson
Clerk, RFO Long Sutton & Well Parish Council

Odiham Parish Council
Notice of conclusion of audit

Annual Governance & Accountability Return for the year ended 31 March 2026

Sections 20(2) and 25 of the Local Audit and Accountability Act 2014

Accounts and Audit Regulations 2015 (SI 2015/234)

1. The audit of accounts for Odiham Parish Council for the year ended 31 March 2026 has been completed and the accounts have been published.
2. The Annual Governance & Accountability Return is available for inspection by any local government elector of the area of Odiham Parish Council on application to:
 - (a) Andrea Mann, Parish Clerk
Odiham Parish Council
The Bury
The Bridewell
Odiham, RG29 1NB
clerk@odihamparishcouncil.gov.uk
 - (b) Monday-Thursday 9.30am to 3.30pm
3. Copies will be provided to any person on payment of 30 pence for each copy of the Annual Governance & Accountability Return.
 - (d) Announcement made: Andrea Mann, Parish Clerk
 - (e) Date of announcement: 20th August 2026

Section 1 – Annual Governance Statement 2025/26

We acknowledge as the members of:

Odiham Parish Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2026, that:

	Agreed		'Yes' means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	☒	☐	prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	☒	☐	made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We have assured ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	☒	☐	has only done what it has the legal power to do and has complied with Proper Practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	☒	☐	during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	☒	☐	considered and documented the financial and other risks it faces and dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	☒	☐	arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	☒	☐	responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	☒	☐	disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
	☒	☐	has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.
10. We have put in place arrangements for the effective IT and data management in accordance with proper practices during the year under review.	☒	☐	has made suitable arrangements for its IT and data management and has complied with proper practices in doing so.

*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

12/05/2026

and recorded as minute reference:

24/26

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

Clerk

<https://odihamparishcouncil.gov.uk/council-business/council/finance-transparency>

Section 2 – Accounting Statements 2025/26 for

Odiham Parish Council

	Year ending		Notes and guidance
	31 March 2025 £	31 March 2026 £	
1. Balances brought forward	203,604	214,623	<i>Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.</i>
2. (+) Precept or Rates and Levies	224,259	243,566	<i>Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.</i>
3. (+) Total other receipts	66,536	64,470	<i>Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.</i>
4. (-) Staff costs	97,670	105,606	<i>Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.</i>
5. (-) Loan interest/capital repayments	0	0	<i>Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).</i>
6. (-) All other payments	182,106	181,425	<i>Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).</i>
7. (=) Balances carried forward	214,623	235,628	<i>Total balances and reserves at the end of the year. must equal (1+2+3) - (4+5+6).</i>
8. Total value of cash and short term investments	209,578	229,343	<i>The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.</i>
9. Total fixed assets plus long term investments and assets	1,278,246	1,285,824	<i>The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.</i>
10. Total borrowings	0	0	<i>The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).</i>

For Local Councils Only	Yes	No	
11 Do the figures in the accounting statements above exclude any trust transactions?	☒	☐	For guidance refer to the Practitioners' Guide sections 2.31 to 2.33.

I certify that for the year ended 31 March 2026 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval.



Date

15/04/2026

I confirm that these Accounting Statements were approved by this authority on this date:

12/05/2026

as recorded in minute reference:

25/26

Signed by Chair of the meeting where the Accounting Statements were approved



Section 3 – External Auditor’s Report and Certificate 2025/26

In respect of

EN Odiham Parish Council

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>.

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2026 and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor’s limited assurance opinion 2025/26

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

(continue on a separate sheet if required)

Other matters not affecting our opinion which we draw to the attention of the authority:

The internal auditor answered internal control objective P as 'Not applicable', which contradicts the response provided by the authority to Assertion 9 on the Annual Governance Statement and our work which has determined that the authority is a sole managing trustee. This test should have been covered in the internal audit planned coverage.

(continue on a separate sheet if required)

3 External auditor certificate 2025/26

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2026

External Auditor Name

ENTER NABDO LLP – Southampton AUDITOR

External Auditor Signature

DocuSigned by:
SIGNATURE REQUIRED
BDO UP
467DFB746A8A428...

Date

18 August 2026/YYYY

[Draft] Fw: New Street Trading Consent Application - Coskun Catering Ltd, Layby Eastbound, Farnham Road, Odiham, Hook, Hampshire - 26/01827/FSTRAD

From clerk@odihamparishcouncil.gov.uk

Draft saved Tue 08/09/2026 13:50

 2 attachments (5 MB)

Best Kebabs site photo.pdf; Best Kebabs site photo 2.png;

From: Licensing Team <Licensing@basingstoke.gov.uk>

Sent: Friday, September 04, 2026 10:01

To: Licensing Team <Licensing@basingstoke.gov.uk>; licensing@hampshire.pnn.police.uk <licensing@hampshire.pnn.police.uk>; roads@hants.gov.uk <roads@hants.gov.uk>; tsadvice@hants.gov.uk <tsadvice@hants.gov.uk>; planningadmin@hart.gov.uk <planningadmin@hart.gov.uk>; eh@hart.gov.uk <eh@hart.gov.uk>; Clerk <clerk@odihamparishcouncil.gov.uk>; chris.dorn@hart.gov.uk <chris.dorn@hart.gov.uk>; jon.hale@hart.gov.uk <jon.hale@hart.gov.uk>; stephen.highley@hart.gov.uk <stephen.highley@hart.gov.uk>

Subject: New Street Trading Consent Application - Coskun Catering Ltd, Layby Eastbound, Farnham Road, Odiham, Hook, Hampshire - 26/01827/FSTRAD

Good Morning,

The Licensing Team at Hart District Council has received an application for a new Street Trading Consent. Please see below for details of the application. A photo is also attached of the proposed trading location.

Please note, this street trader is already trading in this location and the times have not changed, they are applying as new due to changing the entity of their application to a limited company.

Applicant:	Coskun Catering Ltd t/a Best Kebabs
Location of Intended Site: (as shown on attached plan)	Layby Eastbound Farnham Road Odiham Hook Hampshire
Goods to be Sold:	Hot and Cold food, including breakfast items, and non alcoholic drinks
Proposed Trading Hours:	Every Day 08:00 – 14:30

If you would like to make any comments or are aware of any reasons why the applicants should not be granted consent, please write to the Licensing Team at the above address or by emailing

hartlicensing@basingstoke.gov.uk

All comments (supportive or objecting) must be received no later than **midnight on 2nd October 2026**. If no comments are received by that time, we shall assume that you have no objections to the granting of consent.

Please note authorised street traders are required to ensure business associated litter is managed and that the area is left tidy and litter free at end of trading times. Full street trading conditions can be found here: [Street-Trader-Policy-2024-2029.pdf](#)

Should you require anything further, please contact the Licensing team on (01256) 844844 or by email to hartlicensing@basingstoke.gov.uk

Kind regards,

Laura Brett

Licensing Support Officer

Shared Licensing Service

Basingstoke and Deane Borough Council and Hart District Council

Tel: 01256 844844

Licensing@basingstoke.gov.uk and Hartlicensing@basingstoke.gov.uk

Data protection – personal data you provide to the council will be processed in line with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018. For more information on how your information is used, how we maintain the security of your information, and your rights – including how to access information that we hold about you and how to complain if you have any concerns about how your personal details are processed – please see our [privacy statement](#).

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