MINUTES OF THE COUNCIL MEETING OF ODIHAM PARISH COUNCIL HELD IN THE LIBRARY ROOM, THE BRIDEWELL, THE BURY, ODIHAM, RG29 1NB ON TUESDAY 15th SEPTEMBER 2026, COMMENCING AT 7.30pm

Present: Odiham Parish Council (OPC) Cllrs A McFarlane, L Cornall, C Greensides, E Ives-Wara (from 116/26), M Tate, H Tyler (from 113/26), P Verdon and L Wilmot-Sitwell.

In attendance: A Mann (Parish Clerk).
Hampshire County Council (HCC) and Hart District Council (HDC) Cllr C Dorn.
Cllrs Cooper and Woods observed the meeting online.

110/26 To receive apologies for absence
Received and accepted from Cllrs Cooper and Wood.

111/26 To receive declarations of interests and requests for dispensation relating to any item on the agenda
None.

112/26 Approval of minutes
RESOLVED
The minutes of the meeting held on 18th August 2026 (91-109/26) were approved as a true record of the meeting and signed by the chair.
(Proposed by Cllr Verdon, seconded by Cllr Greensides, all in favour).

113/26 Chair's announcements
The Chair reported:

i) The Local Government Re-organisation (LGR) proposal for Hampshire had been withdrawn. An email from the HDC Chief Executive emphasised that this only paused the LGR process. The Government had not set out new timescales and an announcement was expected in the New Year.

ii) Notification from HDC had been received on their 30-month process and timeline for the development of the new Local Plan. This included launching an early consultation on 19th October and included the sites available to choose from for inclusion in a future plan - not a full draft plan with draft site allocations which would follow next year. Details were published at https://www.hart.gov.uk/planning-and-building-control/planning-policy/local-plan-timetable

iii) An update on the Chosley solar farm had been received from the Fleet Solar Project at Shell, the current owner of the project. The email explained that Shell had signed an agreement to sell to TotalEnergies. The transaction was subject to regulatory approvals and was expected to complete by the end of 2026. Connection to the grid was deferred to July 2029.

114/26 Public session
None.

115/26 Councillor co-option
There was one expression of interest for the vacant position for the North Warnborough Ward. The Chair invited Mr Ives-Wara to speak who was honoured for the opportunity to be considered for the position.

RESOLVED
Ed Ives-Wara was duly co-opted as a councillor to the North Warnborough ward.
(Proposed by Cllr McFarlane, seconded by Cllr Verdon, all in favour).

The meeting was paused while Cllr Ives-Wara signed his declaration of acceptance form then Cllr Ives-Wara joined the meeting.

Councillor Reports

116/26 Meeting reports from councillors

None.

117/26 Reports from other councils

Cllr Dorn reported on behalf of HDC and HCC:

i) HDC:

- Further to the Chair's report on the LGR decision, Cllr Dorn added that it would not be possible to re-instate the withdrawn proposals. The Government's review would need to start from scratch and it was unlikely the review would take place in the run up to an election.
- The Devolution work would continue as planned. Dr Ruth Adams had been appointed to oversee the setting up of the combined authority.
- HDC elections would now take place in May 2027.
- Cllr Dorn commented on HDC's Local Plan timeplan and said that district councillors had pushed see early proposals for review by the Overview & Scrutiny Committee before publication on 19th October, without success.

ii) HCC:

- There were a lot of recent and current roadworks in the area which had prompted complaints from residents and Cllr Dorn explained that they were all part of HCC's campaign to improve the local road network.
- Re-surfacing works around the Lord Derby roundabout were scheduled early October which would require four overnight road closures.
- Cllr Dorn drew attention to the HCC councillors' grants and asked members to make local groups aware of this funding opportunity.

General

118/26 Meeting action points

Progress was noted, as presented with the agenda. No further comments were recorded.

119/26 Appointments to committees and working groups

i) Cllr Wilmot-Sitwell advised that she would observe as many committee meetings as possible and join working group meetings before deciding which committees to join.

ii) Cllr Ives-Wara's selection would be added to the next agenda.

120/26 OPC's Annual Action Plan

A half yearly review was carried out, noting the Clerk's comments, as presented with the agenda. The following comments were noted and agreed:

i) The review of the Biodiversity Action Plan was referred to the Amenities Committee .

ii) OPC's pledge to campaign for electric vehicle charging points (EVCP) should be removed from the Annual Action Plan as two public chargers had been installed in local car parks.

iii) OPC had previously agreed to add racking for cyclists as an action to support the High St.

Amenity Areas Matters

121/26 Friendship Corner project – Chamberlain Gardens

i) The £5,000 community grant award from Hart District Council was noted and it was

RESOLVED.

ii) To proceed with the project and award contract to Creative Play Ltd for two rockers, two benches and possible re-location of the bin up to £7,942.
(Proposed by Cllr McFarlane, seconded by Cllr Tate, all in favour).

iii) To delegate authority to the Clerk to spend in accordance with the project proposal.
(Proposed by Cllr McFarlane, seconded by Cllr Verdon, all in favour).

Community Committee Matters

122/26 Proposed Dimanche Tour of Hampshire 2027

Members considered correspondence received from Long Sutton and Well Parish Council asking for OPC to support their objection to the event. OPC had previously resolved a neutral position due to local impact on roads with little benefit to the area. It was understood that the organisers had until 10th October to submit a formal road closure and OPC would have the opportunity to make representation to HCC.

Separately, the organisers had also made contact with the council asking for a liaison person to discuss parking, viewing points and marshals.

Further to debate, it was

RESOLVED
To retain a neutral opinion on the proposed event and not to take any further action.
(Proposed by Cllr Tate, seconded by Cllr Verdon, 6 in favour, 1 abstention).

Financial Matters

123/26 Notice of Conclusion of Audit for the year ended 31st March 2026

RESOLVED
The External Auditors' review of the Annual Governance & Accountability Return (AGAR) for Odiham Parish Council for the year ended 31st March 2026 and Notice of Conclusion of Audit were accepted.
(Proposed by Cllr McFarlane, seconded by Cllr Greensides, all in favour).

124/26 Payments Listing

RESOLVED
The payments listing for the period 19th August-15th September 2026 was approved and Cllrs Greensides and Verdon were appointed to complete the payment approval process for outstanding payments.
(Proposed by Cllr McFarlane, seconded by Cllr Cornall, all in favour).

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Planning Matters

125/26 Planning & Development Committee responses to applications

RESOLVED

i) The decisions of the Planning & Development Committee meetings held 01.09.26 and submitted to HDC under the Clerk's delegated authority were ratified. (Proposed by Cllr Verdon, seconded by Cllr Cornall, all in favour).

Cllr Verdon drew attention to there being two new Street Trading Consent Applications for the northbound layby on A287, not one as per the minutes. It was agreed to submit a comment of no objection to both. See 126/26.

ii) Cllr Verdon reported that OPC had been asked to support Winchfield Parish Council's formal objection to the Murrell Green outline planning application. The formal response was due to be submitted 5th October and a summary had been circulated to members prior to the meeting.

Members agreed to submit a supplementary comment on the HDC planning portal, after 5th October, supporting the further work carried out by other parish councils. (Proposed by Cllr Verdon, seconded by Cllr Cornall, all in favour).

126/26 Street Trading Consent Applications

RESOLVED

It was agreed to submit NO OBJECTION to a new Street Trading Consent Application - Coskun Catering Ltd, Layby Eastbound, Farnham Road, Odiham, Hook, Hampshire - 26/01827/FSTRAD.

(Proposed by Cllr Verdon, seconded by Cllr Cornall, all in favour).

127/26 Date of next meeting

Full Council - 20th October 2026 at 7.30pm.

Confidential Matters

128/26 Resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press to consider confidential contractual matters where publicity might be prejudicial to the special nature of the business.

RESOLVED

(Proposed by Cllr McFarlane, seconded by Cllr Greensides, all in favour).

129/26 Chapel Cottage

i) The Clerk reported that the sale administration was progressing through liaison with OPC's solicitor. The buyers were hoping to transfer and complete on the same day and the end of September/early October was considered feasible.

ii) There were no new matters arising which required signatures.

iii) RESOLVED

The arrangements for signing the final transfer and completion papers were approved, in accordance with Standing Orders. The Clerk would apply OPC's common seal, witnessed by the Chair and Vice Chair.

(Proposed by Cllr Greensides, seconded by Cllr Tyler, all in favour).

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130/26 Public open space at Montfort Place

i) The Chair explained the history of the land ownership and management arrangements for the benefit of new councillors who had not been involved in previous discussions. This included an overview of OPC's past research and discussions with Persimmons which had led to OPC rejecting a financial offer to manage the land and, ultimately, declining to accept ownership of the land.

Members considered a revised and increased offer from Persimmons which included clarification of the full extent of the land being offered. This had identified that open space land to the west of the housing was also included, in addition to the larger open space to the east.

Members discussed the pros and cons, future liability, and referred to previous management cost calculations which were now out-dated due to the two areas of land being included.

Further to debate, it was

RESOLVED
To accept the offer on the condition that bollards to prevent vehicle access were installed and funded by Persimmons prior to the land being transferred.
(Proposed by Cllr McFarlane, seconded by Cllr Tate, all in favour).

ii) Members considered a response to an email enquiry from a resident living within the development. It was agreed that OPC could not disclose any information on a contractual matter while negotiations were ongoing. Final details would be minuted. The Clerk would respond factually to some of the questions.

iii) Next steps – the Clerk would respond to Persimmons and request a site meeting to discuss further.

There being no further business the meeting closed at 8.42pm.

Signed..... **Date.....**

Odiham Parish Council

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
248	The Bridewell - cleaning & mat	19/08/2026		Unity Trust	248	Bridewell bathroom supplies	Viking	S	78.92	15.79	94.71
249	Chapel Cottage Maintenance	19/08/2026		Unity Trust	249	Chapel Cottage septic tank sur	Southern Septic Surveyors	S	375.00	75.00	450.00
250	The Bridewell - maintenance	19/08/2026		Unity Trust	250	Wasp nest at Bridewell	Control Pest UK Ltd	S	120.00	24.00	144.00
251	Cemetery electricity	19/08/2026		Unity Trust	251	Electricity - South Chapel	SSE	L	368.00	18.40	386.40
252	Telephone and internet	19/08/2026		Unity Trust	252	Phones & broadband	BT	S	214.00	42.80	256.80
253	The Bridewell - general lettings	20/08/2026		Unity Trust		Stripe Transaction Fee	Stripe	C	22.70		22.70
254	Training	24/08/2026		Unity Trust	254	AI webinar Cllrs CG & AMc	Professional Development (	S	198.00	39.60	237.60
255	Audit Fees	24/08/2026		Unity Trust	255	External Audit Fees	BDO LLP	S	840.00	168.00	1,008.00
256	IT Support and Back up	24/08/2026		Unity Trust	256	Website homepage upgarde	Somerset Web Services Ltc	S	200.00	40.00	240.00
257	IT Support and Back up	24/08/2026		Unity Trust	257	IT support	BV Computer Solutions Ltd	Z	135.00		135.00
258	Cemetery Maintenance	24/08/2026		Unity Trust	258	Cemetery maintenance	Scandor Landscape contrac	S	1,066.55	213.31	1,279.86
259	Professional Costs	24/08/2026		Unity Trust	259	Chapel Cottage mapping	Vale Mapping Ltd	S	650.00	130.00	780.00
260	IT Support and Back up	24/08/2026		Unity Trust	260	Office 365	Microsoft Ireland	Z	48.00		48.00
261	Cemetery electricity	26/08/2026		Unity Trust	261	Correction due double payment	SSE	L	368.00	18.40	386.40
262	Professional Costs	26/08/2026		Unity Trust	262	Professional services for The Bı	FlowerKittle Architects Ltd	S	2,950.00	590.00	3,540.00
263	Bank Charges	31/08/2026		Unity Trust	263	Bank charges	Unity Trust	Z	15.40		15.40
264	The Bridewell - general lettings	28/08/2026		Unity Trust		Stripe Transaction Fee	Stripe	C	0.35		0.35
265	Staff Salaries	15/09/2026		Unity Trust	265	Staff salaries - Sept 26	Staff salaries - Sept 26	Z	5,306.75		5,306.75
266	Staff Salaries	15/09/2026		Unity Trust	266	Staff PAYE & NI - Sep 26	HMRC	Z	1,141.10		1,141.10
267	Staff Salaries	15/09/2026		Unity Trust	267	Staff pension cont - Sep 26	Hampshire Pension Fund	Z	438.68		438.68
268	Pension Contribution	15/09/2026		Unity Trust	268	Employer pension cont - Sep 2(	Hampshire Pension Fund	Z	1,335.99		1,335.99
269	Employers' NI	15/09/2026		Unity Trust	269	Employer NI cont	HMRC	Z	845.32		845.32
270	PR & Pub inc newsletter	15/09/2026		Unity Trust	270	Framing aerial view of village	The Frame	Z	94.00		94.00
271	Rights of Way	15/09/2026		Unity Trust	271	Refreshments for conservation	Sainsburys	Z	11.09		11.09
272	Office Equipment	15/09/2026		Unity Trust	272	Extension lead	Asda	S	4.63	0.93	5.56
273	Promotion of village	15/09/2026		Unity Trust	273	Refreshments VoY judges	M&S	Z	8.50		8.50
274	Caretaking Equipment	15/09/2026		Unity Trust	275	Tape and washers	Wickes	S	10.25	2.05	12.30
275	Caretaking Equipment	15/09/2026		Unity Trust	275	Dust sheets	B&Q	Z	12.96		12.96
276	Caretaking Equipment	15/09/2026		Unity Trust	275	Cordless sander	B&Q	S	50.00	9.99	59.99
277	Postage and consumables	15/09/2026		Unity Trust	277	Milk	Co-op	Z	1.90		1.90
278	Other amenity areas maintenar	15/09/2026		Unity Trust	278	2 x memorial plaques	Brunel Engraving Company	S	66.50	13.30	79.80
278	Other amenity areas maintenar	15/09/2026		Unity Trust	278	2 x memorial plaques	Brunel Engraving Company	S	66.50	13.30	79.80
278	Other amenity areas maintenar	15/09/2026		Unity Trust	278	2 x memorial plaques	Brunel Engraving Company	S	13.95	2.79	16.74
279	Subscriptions	15/09/2026		Unity Trust	279	monthly subscription	Canva	S	10.83	2.17	13.00

Odiham Parish Council

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
280	Postage and consumables	15/09/2026		Unity Trust	280	Coffee	Co-op	Z	7.50		7.50
281	Development of Sustainable Tr	15/09/2026		Unity Trust	281	Feasibility Churchill Ave crossin	HCC	Z	850.00		850.00
282	Bank Charges	15/09/2026		Unity Trust	282	Fee for Multipay card	Lloyds Bank	Z	3.00		3.00
283	Development of Sustainable Tr	15/09/2026		Unity Trust	283	Feasibility for 20mph scheme	HCC	Z	200.00		200.00
284	Speed Indicator Devices	15/09/2026		Unity Trust	284	Feasibility for SID locations	HCC	Z	300.00		300.00
285	The Bridewell - cleaning & mat	15/09/2026		Unity Trust	285	Bridewell cleaning	FS Cleaning & Maintenance	Z	500.00		500.00
286	Cemetery Maintenance	15/09/2026		Unity Trust	286	Bridewell courtyard, Parish Roc	FS Cleaning & Maintenance	Z	87.50		87.50
286	Other amenity areas maintenar	15/09/2026		Unity Trust	286	Bridewell courtyard, Parish Roc	FS Cleaning & Maintenance	Z	25.00		25.00
286	The Bridewell - maintenance	15/09/2026		Unity Trust	286	Bridewell courtyard, Parish Roc	FS Cleaning & Maintenance	Z	100.00		100.00
287	Toilets - cleaning	15/09/2026		Unity Trust	287	King St Toilets cleaning	CJH Cleaning Services Ltd	S	515.18	103.04	618.22
288	The Bridewell - waste disposal	15/09/2026		Unity Trust	288	Bridewell waste collection	Suez	S	114.47	22.89	137.36
289	PR & Pub inc newsletter	15/09/2026		Unity Trust	289	Delivery Autumn newsletter	Abracadabra Leaflet Distrib	S	432.32	86.46	518.78
290	Telephone and internet	15/09/2026		Unity Trust	290	Phones & broadband	BT	S	242.11	48.42	290.53
291	Cemetery rates and water	15/09/2026		Unity Trust	291	Cemetery rates	Hart DC	Z	203.00		203.00
292	Rates	15/09/2026		Unity Trust	292	Parish Office Rates	Hart DC	Z	251.00		251.00
293	Rates	15/09/2026		Unity Trust	293	Bridewell GF LHS rates	Hart DC	Z	141.00		141.00
294	Rates	15/09/2026		Unity Trust	294	Library Rates	Hart DC	Z	456.00		456.00
295	Chapel Cottage Maintenance	15/09/2026		Unity Trust	295	Chapel Cottage council tax Oct	Hart DC	Z	266.00		266.00
296	Toilets - Power and rates	15/09/2026		Unity Trust	296	King St Toilets electricity	nPower	L	64.17	3.21	67.38
297	The Bridewell - water	15/09/2026		Unity Trust	297	Bridewell water	Business Stream	Z	20.12		20.12
298	The Bridewell - gas	15/09/2026		Unity Trust	298	Bridewell gas	Total Energies Gas & Powe	L	136.27	6.81	143.08
299	Allotments - Water	15/09/2026		Unity Trust	299	Allotments water	Castle water	S	117.23	23.45	140.68
300	Cemetery rates and water	15/09/2026		Unity Trust	300	Cemetery water	Castle water	S	19.52	3.91	23.43
301	Cemetery electricity	15/09/2026		Unity Trust	301	Disconnect S Chapel electric	SSE	Z	479.59		479.59
302	Toilets - Power and rates	15/09/2026		Unity Trust	304	King St toilets water	Castle water	Z	35.29		35.29
303	Subscriptions	15/09/2026		Unity Trust	303	Annual Subscription	Parish Online GeoXphere	S	180.00	36.00	216.00
304	Other amenity areas maintenar	14/09/2026		Unity Trust	304	Grounds Maintenance August	Larkstel Ltd	S	401.67	80.33	482.00
304	Play Areas	14/09/2026		Unity Trust	304	Grounds Maintenance August	Larkstel Ltd	S	585.42	117.08	702.50
304	Chamberlain Gardens (SC Trus	14/09/2026		Unity Trust	304	Grounds Maintenance August	Larkstel Ltd	S	322.50	64.50	387.00
304	Allotments - maintenance	14/09/2026		Unity Trust	304	Grounds Maintenance August	Larkstel Ltd	S	33.33	6.67	40.00
304	Bin emptying	14/09/2026		Unity Trust	304	Grounds Maintenance August	Larkstel Ltd	S	238.33	47.67	286.00
304	Speed Indicator Devices	14/09/2026		Unity Trust	304	Grounds Maintenance August	Larkstel Ltd	S	79.16	15.83	94.99
								Total	**24,475.55**	**2,086.10**	**26,561.65**